

AMBULATORY SURGICAL CENTER (ASC)

AT LBJ GOVERNING BODY

9:00 A.M.

Thursday, February 18, 2021

– NOTICE –

TO: HARRIS COUNTY RESIDENTS AND ALL OTHER INTERESTED PERSONS

DATE: February 12, 2021

Notice is hereby given that the Ambulatory Surgical Center at LBJ Governing Body of the Harris Health System (Harris County Hospital District d/b/a Harris Health System) will convene at 9:00 a.m. on Thursday, February 18, 2021. This meeting will be conducted by videoconference. Per temporary meeting suspension rules issued by Governor Greg Abbott due to the COVID-19 pandemic, the meeting may be viewed online: <http://harrishealthtx.swagit.com/live>.

The ASC at LBJ Governing Body will consider the following matters:

Mission

Harris Health is a community-focused academic healthcare system dedicated to improving the health of those most in need in Harris County through quality care delivery, coordination of care, and education.

AGENDA

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| I. Call to Order and Record of Attendance | Dr. Ewan Johnson |
| II. Approval of the Minutes of Previous Meeting
ASC at LBJ Governing Body Meeting – November 19, 2020 | Dr. Ewan Johnson |
| III. General Action Item(s) | Dr. Ewan Johnson |
| A. Consideration of Approval of Policies and Procedures for the ASC at LBJ – <i>Dr. Scott Perry and Mr. Matthew Reeder</i>
(See Attached Policy Summary Matrix: February 18, 2021) | |
| B. Consideration of Approval of Medical Staff Bylaws for the ASC at LBJ – <i>Dr. Scott Perry and Mr. Matthew Reeder</i> | |
| IV. ASC at LBJ Medical Director and Administrator Reports | Dr. Ewan Johnson |
| Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the ASC at LBJ Including Questions and Answers – <i>Dr. Scott Perry and Mr. Matthew Reeder</i> | |

A. Review of Quality

- i. Patient Experience Reports
- ii. Patient Experience Benchmark

V. Executive Session

Dr. Ewan Johnson

A. Consideration of Approval of Medical Staff Applicants and Privileges for the ASC at LBJ Pursuant to Texas Health & Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, and Possible Action Upon Return to Open Session – *Dr. Scott Perry*

B. Report by Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Section 161.032 of the Texas Health & Safety Code, and Possible Action Upon Return to Open Session – *Ms.Carolynn Jones*

C. Report by the Chief Medical Executive Regarding Quality of Medical and Health Care, Pursuant to Texas Health & Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services including ASC at LBJ Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, and Possible Action Upon Return to Open Session – *Dr. Scott Perry, Dr. Matasha Russell and Mr. Matthew Reeder*

VI. Reconvene

Dr. Ewan Johnson

VII. Adjournment

Dr. Ewan Johnson

Items for the Harris County Hospital District dba Harris Health System - Board of Trustees Report

ASC Policy Summary Matrix: February 18, 2021

Policy Number	Description/Justification	Action, Basis of Recommendation
ASC-P-1001	Blood and Blood Component Administration	Addition of Appendix B
ASC-P-1002	Disposal of Outdated Medication	No significant changes
ASC-P-1003	Medication Administration	No significant changes
ASC-P-1004	Post Surgical Assessments, Anesthesia Recovery Assessments, and Discharge Requirements	No significant changes
ASC-P-1005	Pre-Surgical Assessments	No significant changes
ASC-P-1006	Rapid Response Code Blue Resuscitation	No significant changes
ASC-P-1007	Transfer of Patient to Hospital	No significant changes
ASC-P-1008	Universal Protocol Preventing Wrong Site, Wrong Procedure, or Wrong Person Surgery	Significant changes throughout the policy. Consulted with Compliance to verify the Policy matches the Harris Health System policy and is appropriate for the Ambulatory Surgical Center.
ASC-P-2000	Accounting of Disclosures of Protected Health Information	Changes in grammar and content throughout the policy
ASC-P-2001	Authorization for Use and Disclosure of Protected Health Information	No significant changes
ASC-P-2002	Breach Risk Assessment and Notification Policy	Changes in grammar with additional content throughout the policy
ASC-P-2003	Business Associates	Changes in content and references
ASC-P-2004	Complaints Regarding Privacy and Security	Significant content changes throughout the policy
ASC-P-2005	De-Identification of Protected Health Information	Changes in content and references
ASC-P-2006	Delegation of Authority for Compliance with Privacy and Security Laws	No significant changes
ASC-P-2007	Interpretation and Translation Services	No significant changes
ASC-P-2008	Making and Disclosing Photo, Video, Electronic, Digital or Audio Recordings of Patients	Changes in content
ASC-P-2009	Minimum Necessary Standard for Request, Use and or Disclosure of PHI	Changes in grammar, references, and content
ASC-P-2010	Patient's Access to Designated Record Set	No significant changes
ASC-P-2011	Patient's Request to Amend the Designated Record Set	Minor changes in grammar, content, and references

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Policy Number	Description/Justification	Action, Basis of Recommendation
ASC-P-2012	Patients Request for Confidential Communications	No significant changes
ASC-P-2013	Requests for Restricting Use and Disclosure of Protected Health Information	Minor changes in grammar, content, and references
ASC-P-2014	Permitted Uses and Disclosures of PHI without Patient Authorization	Changes in grammar, references, and content
ASC-P-2015	Privacy and Security Education	No significant changes
ASC-P-2016	Privacy Officer Roles and Responsibilities	No significant changes
ASC-P-2017	Sanctions for Failure to Comply with Privacy & Info Security Policies	Appendix A revision
ASC-P-2018	Use and Disclosure of a Limited Data Set	Minor changes in content and grammar
ASC-P-2019	Use and Disclosure of Protected Information for Fundraising	No significant changes
ASC-P-2020	Use and Disclosure of Protected Health Information for Marketing	Changes in content and references
ASC-P-2021	Use and Disclosure of Protected Health Information for Treatment, Payment, and Health Care Operations	No significant changes
ASC-P-2022	Use and Disclosure of PHI to Persons Involved in Patient Care and Disaster Relief Purposes	Significant changes throughout the policy. Consulted with Compliance to verify the Policy matches the Harris Health System policy and is appropriate for the Ambulatory Surgical Center.
ASC-P-2023	Use and Disclosure of Psychotherapy Notes	Changes in grammar, references, and content
ASC-P-3000	Information Access Management	No significant changes
ASC-P-3001	Information Security Audit	No significant changes
ASC-P-3002	Information Security Evaluation	No significant changes
ASC-P-3003	Information System User Responsibility	No significant changes
ASC-P-3004	Information Systems Password Requirements	No significant changes
ASC-P-3005	Information Security Risk Assessment	No significant changes
ASC-P-4000	ACLS Required Medications	No significant changes
ASC-P-4001	Advanced Directive	No significant changes
ASC-P-4002	Approved Procedures	No significant changes
ASC-P-4003	Conflict of Interest Policy	No significant changes
ASC-P-4004	Human Resources Manual	No significant changes
ASC-P-4005	Incapacitated Providers	No significant changes

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Policy Number	Description/Justification	Action, Basis of Recommendation
ASC-P-4006	Laboratory Services	No significant changes
ASC-P-4007	Management of Patient Belongings and Valuables	Minor changes in content
ASC-P-4008	Medical Records	No significant changes
ASC-P-4009	Non-Discrimination in Access to Services, Programs, and Facilities	No significant changes
ASC-P-4010	Nurse Chart Audit	No significant changes
ASC-P-4011	Smoke Free Tobacco Free Environment	No significant changes
ASC-P-4012	Temperature and Humidity Parameters	No significant changes
ASC-P-4013	Management of Disruptive Patients and Visitors Behavior	No significant changes
ASC-P-5000	Adverse Drug Event Reporting and Monitoring	No significant changes
ASC-P-5001	Disclosure of Adverse Events	No significant changes
ASC-P-5002	Exposure Control Plan	No significant changes
ASC-P-5003	Incident Reporting	No significant changes
ASC-P-5004	Infection Control Plan	Addition of Attachment A
ASC-P-5005	Consent for Medical Treatment Policy and Surrogate Decision Maker	Changes throughout the policy. Consulted with Compliance to verify the Policy matches the Harris Health System policy and is appropriate for the Ambulatory Surgical Center.
ASC-P-5006	Patient Complaints and Grievances	No significant changes
ASC-P-5007	Protocol for Reporting Infections to Authorities	No significant changes
ASC-P-5008	Mandatory Reporting Policy	No significant changes
ASC-P-6000	Abuse and Neglect	No significant changes
ASC-P-6001	Blood Borne Pathogens	No significant changes
ASC-P-6002	Crash Cart and Emergency Equipment	Grammar changes
ASC-P-6003	Fire Drill Alarm Procedure	No significant changes
ASC-P-6004	Hazardous Materials	No significant changes
ASC-P-6005	Immediate or Timely Return of Patient to the Operating Room	No significant changes
ASC-P-6006	Latex Allergy Policy	No significant changes
ASC-P-6007	Malignant Hyperthermia	No significant changes
ASC-P-6008	Management and Accountability of Controlled Substances	No significant changes

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Policy Number	Description/Justification	Action, Basis of Recommendation
ASC-P-6009	Patient Allergies	No significant changes
ASC-P-6010	Operating and Safety Procedures for the Medical Use of X-Rays at the ASC	No significant changes
ASC-P-6011	Technologists and Therapists Qualifications and Licensure	No significant changes
ASC-P-6012	Medical Radiography of Pregnant or Potentially Pregnant Patients	No significant changes
ASC-P-6013	Fire Watch	No significant changes
ASC-P-6014	Facility Safety Manual of the Ambulatory Surgical Center	Minor change in content
ASC-P-6015	ASC Disaster Preparedness Plan	Addition of Attachment A
ASC-P-6016	Evacuation Plan	Addition of Attachment A
ASC-P-6017	Laser Safety Policy	No significant changes
ASC-P-6018	Lead Apparel Inspection and Inventory	No significant changes