

HARRIS HEALTH SYSTEM

HARRIS HEALTH SYSTEM

MINUTES OF THE BOARD OF MANAGERS MEETING

Thursday, February 25, 2016

Board Room – Administration Building

Members Present:

Mr. Elvin Franklin, Jr., Chair
Ms. Daisy Stiner, Vice-Chair
Ms. Anne Clutterbuck, Secretary
Dr. Donald Butts
Mr. Lawrence Finder
Dr. Kimberly Monday
Ms. Carolyn Truesdell

Members Absent:

Mr. Brandon Capetillo
Mr. E. Dale Wortham

Others Present:

Mr. George Masi, President & Chief Executive Officer
Mr. Michael Norby, Executive Vice President & Chief Financial Officer
Dr. Parikshet Babber, Executive Vice President & Chief Medical Officer
Mr. Tim Tindle, Executive Vice President & Chief Information Officer
Dr. Ericka Brown, Executive Vice President & Administrator, Ben Taub Hospital
Dr. Michael Gardner, Executive Vice President & Administrator, Ambulatory Care Services
Dr. Jose Garcia, General Director, Affiliated Medical Services
Dr. Maya Suresh, Chair, Medical Executive Board
Dr. Kenneth Mattox, Chief of Staff, Ben Taub Hospital
Dr. Mohammad Zare, Chief of Staff, Ambulatory Care Services
Ms. Mercedes Leal, Attorney, Harris County Attorney's Office
Mr. DeWight Dopslauf, Purchasing Agent, Harris County Purchasing
Ms. Peggy Boice, Harris County Judge Ed Emmett's Office
Ms. Carole Lamont, Commissioner Steve Radack's Office
Administrative Staff

Guests

(Sign-in Sheets attached to permanent record)

I. Call to Order and Record of Attendance

Mr. Elvin Franklin, Jr., Chair, called the meeting to order at 9:00 a.m., and noted that a quorum was present. The attendance was recorded.

II. Approval of the Minutes of Previous Meeting

Motion 16.02-10

Moved by Ms. Daisy Stiner, seconded by Mr. Lawrence Finder, and unanimously passed that the Board approve the minutes of the January 28, 2016 Board of Managers meeting.

III. Announcements / Special Presentations

- A. Special Recognition** - Dr. Ericka Brown, Executive Vice President and Administrator, Ben Taub Hospital (BTH), recognized the BTH surgical intermediate-care unit for its receipt of the Beacon Award (Silver Level) for Excellence in patient care by the American Association of Critical-Care Nurses. Dr. Brown stated that out of 30,000 patient-care units in 5,700 hospitals across the United States, BTH was included in an exclusive list of forty-five (45) intermediate-care units which achieved this designation. Mr. Matthew Schleuter, Chief Nursing Officer, BTH, stated that the award signifies high levels of quality, patient and employee satisfaction, and outcomes which were sustained over a lengthy period of time.
- B. Special Recognition** - Dr. Mohammad Zare, Chief of Staff, Ambulatory Care Services (ACS), recognized the participants of the ACS Leadership Course. He stated that thirty-four (34) members of the ACS medical staff leadership attended a four-month training course at The University of Texas Health Science Center at Houston School of Public Health. Dr. Zare explained that the training culminated in the creation by each participant of projects geared toward improving patient care while reducing costs and improving efficiency at Harris Health. Several participants in the ACS Leadership Course introduced themselves and presented overviews of their individual projects to the Board.
- C. Special Recognition** - Mr. George Masi, President and Chief Executive Officer, recognized Harris Health System for its receipt of the Fit Friendly Award by the American Heart Association. Ms. Carla Goleman, Director of Employee Benefits and Employee Wellness, stated that Harris Health has been designated as a Fit Friendly company since 2009 in recognition of Harris Health's promotion of wellness culture and in recognition of the physical activities and healthy menu options that the organization offers its employees. She introduced Mr. Beau Vastine, Vice President of the Houston Heart Walk, and Ms. Shataria Greene, American Heart Association representative, who congratulated Harris Health for its designation as a Fit Friendly workplace. Mr. Vastine explained that the award is intended to be a catalyst for positive change in the workplace and that it recognizes organizations for making their employees' health and fitness a priority.
- D. Special Recognition** - Mr. Bryan McLeod, Director of External and Online Communications, presented a Harris Health System 50th Anniversary celebration video. He stated that the video not only recognizes Harris Health's 50th anniversary but it also focuses on the organization's history and the advances it has made over the past fifty (50) years. Mr. Franklin thanked Mr. McLeod and Mr. Masi for the video on behalf of the Board.

IV. Hear from Citizens

Mr. Walter Protheroe stated that he is waiting for a full response from the Harris County Attorney's Office regarding a complaint letter he had sent them, that he is waiting for resolution from Harris Health Corporate Compliance regarding his request to amend his medical records, and that he is waiting for Harris Health to address burns and bruises to his arms that occurred as a result of treatment by physicians at BTH. He further stated

that Harris Health is retaliating against him for reporting a physician to federal authorities for falsification of medical documents. Mr. Franklin stated that he will ensure that Mr. Protheroe's concerns are addressed.

V. Discussion and Possible Action Regarding the Appointment of the Harris Health System Ad Hoc – Nominating Committee

Motion 16.02-11

Moved by Mr. Elvin Franklin, Jr., seconded by Ms. Daisy Stiner, and unanimously passed that Mr. Lawrence Finder is appointed as the Chair of the Harris Health System Ad Hoc – Nominating Committee.

Motion 16.02-12

Moved by Ms. Daisy Stiner, seconded by Mr. Lawrence Finder, and unanimously passed that the Board waive Article VI.1. of the Bylaws of the Board of Managers and consider the election of officers at the Board meeting scheduled for March 31, 2016.

VI. Discussion and Possible Action Regarding the Appointment of Members to the Harris Health System Ad Hoc - Nominating Committee

Motion 16.02-13

Moved by Ms. Daisy Stiner, seconded by Ms. Carolyn Truesdell, and unanimously passed that Mr. Lawrence Finder appoint members to the Harris Health System Ad Hoc - Nominating Committee.

VII. Consideration of Approval of Recommendations and Acceptance of Consent Agenda Items

Motion 16.02-14

Moved by Ms. Carolyn Truesdell, seconded by Ms. Daisy Stiner, and passed that the Board approve agenda items VII.A(1)a. through VII.A(1)kk. Mr. Lawrence Finder recused himself from the following purchasing items: A(1)a., A(1)b., A(1)d., A(1)e., A(1)f., A(1)g., A(1)h., A(1)k., A(1)l., A(1)m., A(1)n., A(1)o., A(1)r., A(1)s., A(1)t., A(1)u., A(1)x., A(1)y., A(1)z., A(1)aa., A(1)dd., A(1)ee., A(1)ff., A(1)gg., A(1)hh., A(1)ii., A(1)jj., A(2)a., A(2)c., A(2)e., A(2)f.

A. Items Related to Purchasing

A(1). Consideration of Purchasing Recommendations Requiring Board Approval

- a. approve additional (budgeted) funds for PBK to provide architectural services in the additional estimated (budgeted) amount of \$100,000 for the term September 6, 2015 through September 5, 2016 (Board previously approved funds in the amount of \$250,000 for the term September 6, 2015 through September 5, 2016).
- b. approve additional (budgeted) funds for The Brandt Companies, LLC to provide job order contracting for small and large plumbing and/or plumbing-related projects in the additional estimated (budgeted) amount of \$540,000 for the term October 23, 2015 through October 22, 2016 (Board previously approved funds in

- the amount of \$540,000 for the term October 23, 2015 through October 22, 2016).
- c. approve award on the basis of low quote for Silsbee Ford to provide twelve (12) cargo vans in the amount of \$268,192.
 - d. approve the second of four (4) renewal options for Dräger Medical Inc. to provide preventative maintenance and repair services for anesthesia equipment in the estimated amount of \$148,633 for the term April 1, 2016 through March 31, 2017.
 - e. approve purchase on the basis of product standardization for GE Healthcare [PP-IM-268] to provide Mobile C-arms in the amount of \$294,828.
 - f. approve purchase as an exception to the Harris Health System Purchasing Manual bid requirements for Det Norske Veritas Healthcare, Inc. d/b/a DNV Healthcare, Inc. to provide management system certification / accreditation in the estimated amount of \$220,000 for the term March 8, 2016 through March 7, 2017 with two (2) one-year renewal options.
 - g. approve funding for the third year of a three-year initial term for Luby's Fuddruckers Restaurants, LLC to provide food services in the estimated amount of \$1,290,551 for the term March 7, 2016 through March 6, 2017.
 - h. approve third-year funding for the GPO contract for Coca-Cola Enterprises, Inc. [PP-DI-888] to provide carbonated and other beverages in the estimated (11-month term) amount of \$224,583 for the term March 1, 2016 through January 31, 2017.
 - i. approve second-year funding for the GPO contract for US Foods [PP-DI-001C] to continue the provision of food supplies in the estimated amount of \$4,050,000 for the term March 1, 2016 through February 28, 2017.
 - j. approve the second of four (4) renewal options for Hinda, Inc. to provide a comprehensive employee service recognition and rewards program in the estimated amount of \$160,000 for the term March 11, 2016 through March 10, 2017.
 - k. ratify fourth-year funding for the GPO contracts for Boston Scientific Company [PP-CA-206] (\$844,551) and Medtronic USA, Inc. [PP-CA-207] (\$1,047,907) to provide cardiac rhythm management devices in the estimated multi-vendor amount of \$1,892,458 for the term February 1, 2016 through January 31, 2017.
 - l. ratify additional (budgeted) funds and an extension for Medtronic Sofamor Danek USA, Inc. to provide spinal implants and related products in the additional (budgeted) amount of \$127,500 for the extended term February 7, 2016 through August 31, 2016 (Board previously approved funds in the amount of \$255,000 for the term February 7, 2015 through February 6, 2016).
 - m. approve third-year funding for the GPO contracts for Medi-Tech International Corporation [PP-NS-794] (\$106); Tetra Medical Supply Corp. [PP-NS-795] (\$15,874); and Covidien Sales LLC [PP-NS-793] (\$161,131) (all through Cardinal Health) to provide bandages, dressings, and gauze in the estimated multi-vendor

(7-month term) amount of \$177,111 for the term March 1, 2016 through September 30, 2016.

- n. ratify purchase on the basis of best contract for Compression Therapy Concepts Inc. [PP-NS-915] through Cardinal Health to provide vascular compression therapy devices in the estimated amount of \$357,903 for the term December 1, 2015 through November 30, 2016.
- o. ratify purchase on the basis of best contract for Cardinal Health 200, LLC [PP-NS-888] – Option 2 to provide suction canisters, yankauers, and tubing in the estimated amount of \$136,683 for the term November 1, 2015 through October 31, 2016.
- p. approve award on the basis of lowest-priced proposal meeting requirements for Air Filters Incorporated to provide air filtration media and related items in the estimated amount of \$102,705 for the term March 1, 2016 through February 28, 2017 with four (4) one-year renewal options.
- q. approve participation in the Premier Healthcare Alliance, L.P. program for Premier Healthcare Alliance, L.P. to provide an accelerated supply chain endeavor (ASCEND) program in the amount of \$0 for a one-year initial term with one-year renewal options.
- r. ratify purchase on the basis of best contracts for Monaghan Medical Corporation [PP-NS-905] (\$2,296 – Items 55-57); Teleflex Medical Incorporated [PP-NS-904] (\$22,481 – Items 58-68); and CareFusion 2200, Inc. [PP-NS-903] (\$237,393 – Items 1-54) to provide respiratory therapy products in the estimated multi-vendor amount of \$262,170 for the term November 1, 2015 through October 31, 2016.
- s. approve purchase on the basis of best contracts for Halyard Sales, LLC [PP-DI-1068] (\$37,754 – Items 16-51) and Covidien Sales, LLC [PP-DI-1067] (\$79,703 – Items 1-15) to provide feeding pumps, sets, devices, and tubes in the estimated multi-vendor amount of \$117,457.
- t. ratify purchase on the basis of best contracts for Ossur Americas, Inc. [PP-NS-910] (\$1,010 – Items 66-70); S2S Global [PP-S2-001N] (\$2,032 – Items 1-4); and DJO Global [PP-NS-908] (\$237,193 – Items 5-64) to provide orthopedic soft goods in the estimated multi-vendor amount of \$240,225 for the term December 1, 2015 through November 30, 2016.
- u. ratify purchase on the basis of best contracts for Greiner Bio-One North America, Inc. [PP-LA-403] (\$195,624 – Items 1-13) and Becton, Dickinson and Company [PP-LA-402] (\$103,024 – Items 14-34) (all through Cardinal Health) to provide blood specimen collection products in the estimated multi-vendor amount of \$298,648 for the term October 1, 2015 through September 30, 2016.
- v. ratify purchase on the basis of lowest complete contract for Cardinal Health 200, LLC [PP-NS-892] to provide disposable non-sterile protective apparel in the estimated amount of \$216,639 for the term December 1, 2015 through November 30, 2016.
- w. approve the first of four (4) renewal options for The University of Texas Health Science Center at Houston to provide development and implementation of

- required learning collaborative events associated with implementation of the 1115 Waiver and Delivery System Reform Incentive Payment (DSRIP) Program projects in the estimated amount of \$96,118 for the term March 1, 2016 through February 28, 2017.
- x. approve the fourth and final renewal option for The University of Texas M.D. Anderson Cancer Center to provide colposcopy and other professional medical services in the estimated amount of \$100,000 for the term March 1, 2016 through February 28, 2017.
 - y. approve the first of three (3) renewal options for Life Insurance Company of North America (LINA) (“Cigna”) to provide short-term disability coverage in the estimated amount of \$1,064,682 for the term March 1, 2016 through February 28, 2017.
 - z. ratify third-year funding for the GPO contract for ICU Medical Inc. [PP-IV-126] to provide closed chemotherapy system infusion sets and accessories in the estimated amount of \$234,787 for the term February 1, 2016 through January 31, 2017.
 - aa. ratify the first of two (2) renewal options for Mead Johnson & Company, LLC (\$237); Abbott Nutrition, a division of Abbott Laboratories Inc. (\$8,006); and Nestlé HealthCare Nutrition, Inc. (\$257,565) to provide infant and adult nutritional/disease-specific formulas in the estimated multi-vendor amount of \$265,808 for the term November 1, 2015 through October 31, 2016.
 - bb. ratify additional (budgeted) funds and an extension for QuVa Pharma, Inc. (formerly Healix Infusion Therapy, Inc.) to provide sterile admixing pharmaceutical products in the additional (budgeted) amount of \$151,800 for the extended term November 7, 2015 through April 8, 2016 (Board previously expended funds in the amount of \$364,319 for the term November 7, 2014 through November 6, 2015).
 - cc. approve additional (budgeted) funds and an extension for Advanced Pharma to provide sterile admixing pharmaceutical products in the additional (budgeted) amount of \$157,354 for the extended term February 1, 2016 through April 8, 2016 (Board previously approved funds in the amount of \$1,284,066 for the term September 1, 2014 through January 31, 2016).
 - dd. approve an assignment and ratify the third of four (4) renewal options for the Agreement with VHA-UHC Alliance NewCo., Inc. f/k/a University HealthSystem Consortium (UHC) (assignor) and Vizient, Inc. (assignee) to provide a benchmarking project in the estimated amount of \$633,300 for the term January 1, 2016 through December 31, 2016.
 - ee. approve the second of four (4) renewal options for Beckman Coulter, Inc. PP-LA-349 f/k/a PP-LA-269 to provide urinalysis analyzers, reagents, consumables, and service in the estimated amount of \$234,051 for the term March 27, 2016 through March 26, 2017.
 - ff. approve additional (budgeted) funds and an extension for Becton, Dickinson and Company through BD Biosciences to provide flow cytometry analyzers, reagents, consumables, and services in the additional (budgeted) amount of \$238,899 for

the extended term May 1, 2016 through April 30, 2017 (Board previously approved funds in the amount of \$776,534 for the term April 24, 2013 through April 30, 2016).

- gg. approve purchase on the basis of product standardization for Dell Marketing L.P. [DIR-SDD-1951] to provide Dell IT equipment in the estimated amount of \$800,000 for the term March 1, 2016 through January 31, 2017.
- hh. approve renewal on the basis of sole source for Oracle America, Inc. to provide PeopleSoft software license and support in the estimated amount of \$684,314 for the term March 1, 2016 through February 28, 2017.
- ii. approve renewal on the basis of sole source for Oracle America, Inc. to provide PeopleSoft unlimited license agreement (ULA) maintenance in the estimated amount of \$443,621 for the term May 30, 2016 through May 29, 2017.
- jj. approve purchase on the basis of sole source for Kronos Incorporated to provide maintenance for the time, attendance, and scheduling system in the estimated amount of \$350,356 for the term April 28, 2016 through April 27, 2017 with four (4) one-year renewal options.
- kk. approve purchase on the basis of only quote for Accudata Systems, Inc. (Choice Partners 13/068DG-01) to provide Websense data loss prevention software in the estimated amount of \$145,373 for the term February 18, 2016 through February 17, 2017.

A (2). Transmittals of Completed Items **[For Informational Purposes]**

- a. transmittal of award on the basis of product standardization for Stryker Sales Corporation [PP-MM-207] to provide stretchers in the amount of \$68,903.
- b. transmittal of award on the basis of lowest-priced contract for Midmark Corporation [PP-AC-095] through Midwest Medical Supply Company to provide exam room furniture in the amount of \$62,628.
- c. transmittal of award on the basis of lowest-priced contract for Welch Allyn, Inc. [PP-MM-294] through Cardinal Health 200, LLC to provide vital signs monitors in the amount of \$86,826.
- d. transmittal of award on the basis of only offer received for Brothers Produce, Inc. to provide produce in the estimated amount of \$119,275 for the term February 1, 2016 through May 31, 2016.
- e. transmittal of utilization of the contract for Nestlé Waters North America Inc. to provide steam distilled and drinking bottled water and rental of water coolers in the amount of \$34,668 for the term November 1, 2015 through October 31, 2016.
- f. transmittal of purchase on the basis of best contract for Covidien Sales, LLC [PP-OR-1253] through Cardinal Health to provide endotracheal tubes and related products in the estimated amount of \$63,249 for the term January 1, 2016 through December 31, 2016.
- g. transmittal of the second of four (4) renewal options for Global Healthcare Exchange, LLC (GHX) to provide MetaTrade and Procurement Suite software

subscriptions in the estimated amount of \$70,200 for the term November 7, 2015 through November 6, 2016.

- h. transmittal of purchase on the basis of best contracts for Smiths Medical ASD, Inc. [PP-OR-1250] (\$624 – Items 46-48) and Covidien Sales, LLC [PP-OR-1249] (\$66,601 – Items 1-45) (all through Cardinal Health) to provide tracheostomy tubes and related products in the estimated multi-vendor amount of \$67,225 for the term January 1, 2016 through December 31, 2016.
- i. transmittal of the third of four (4) renewal options for Dunbar Armored, Inc. to provide armored car services for deposit processing and cash replenishment of automated parking collection units in the estimated amount of \$98,800 for the term January 1, 2016 through December 31, 2016.
- j. transmittal of additional (budgeted) funds and an extension for Brink's, U.S., a Division of Brink's, Incorporated, to provide armored car services in the additional (budgeted) amount of \$72,000 for the extended term April 1, 2016 through September 30, 2016 (Board previously approved funds in the amount of \$130,000 for the term April 1, 2015 through March 31, 2016).
- k. transmittal of purchase on the basis of best contract for Immucor, Inc. [PP-LA-416] to provide traditional blood bank reagents in the estimated amount of \$61,097 for the term February 1, 2016 through January 31, 2017.
- l. transmittal of purchase on the basis of only quote for Dell Marketing, L.P. [DIR-SDD-1951] to provide Symantec Vault E-Discovery software maintenance in the amount of \$99,790 for the term March 4, 2016 through March 3, 2017.

B. Recommended Committee Approvals

Motion 16.02-15

Moved by Ms. Carolyn Truesdell, seconded by Ms. Daisy Stiner, and passed that the Board approve agenda items VII.B.1. through VII.B.25. Dr. Kimberly Monday recused herself from agenda item VII.B.18. Mr. Elvin Franklin, Jr. recused himself from agenda items VII.B.11. and VII.B.23 through VII.B.25.

1. Approval to Renew the Agreement Between Harris County Hospital District d/b/a Harris Health System and the Texas Department of Assistive and Rehabilitative Services.
2. Approval of the Harris Health System Investment Policy.
3. Approval to Transfer Funds in the Amount of \$4,500,000 to the Harris County Engineering Department for the Fiscal Years 2017-2018 to Provide Architectural, Engineering, Construction Management, and Other Services Required for the Holly Hall Administration Building Envelope Project.
4. Approval to Transfer Funds in the Amount of \$5,000,000 to the Harris County Engineering Department to Provide Architectural, Engineering, Construction Management, and Other Services Required for the Ben Taub Hospital Operating Room Expansion Project.

Mr. David Attard, Associate Administrator of Health System Planning, Construction and Engineering, summarized the discussions that occurred regarding agenda items VII.B.3. and VII.B.4. during the Planning and Operations Committee meeting held on February 11, 2016. He explained that the transfer of \$4.5M to the Harris County Engineering Department is to conduct repairs to the exterior of the Holly Hall Administration Building and that the transfer of \$5M to the Harris County Engineering Department is to fund non-construction costs related to the BTH operating room expansion project. Mr. Attard stated that the operating room expansion project, the relocation of the specialty clinics that are currently located on the second floor of BTH, and the conversion of the BTH in-house steam and chilled water supply to the Thermal Energy Corporation central plant are interdependent projects. He emphasized that if the \$5M transfer is not approved, this would result in increased costs for all three (3) projects and delay the operating room expansion, which may prohibit BTH from retaining its Level I trauma designation. Significant discussion ensued.

5. Approval to Reduce Previously Approved Funds for the Construction of the Westland Specialty Clinic and Backfill Project at Lyndon B. Johnson Hospital.
6. Approval to Increase the Total Funding for the Construction of the Westland Specialty Clinic and Backfill Project, Phase Task Order (PTO) 3, at Lyndon B. Johnson Hospital.
7. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and San Jacinto Community College District - Central (Pharmacy Technician Certification Program).
8. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and the University of Houston (Post-Baccalaureate Dietetic Internship Program).
9. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and the University of Houston (Doctor of Pharmacy Program).
10. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and The University of Texas Health Science Center at San Antonio (Doctor of Physical Therapy Program).
11. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System, Houston Community College System, and The University of Texas Health Science Center at Houston (Emergency Medical Services Certification Program).
12. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and Texas A&M University – Corpus Christi College of Nursing and Health Sciences (Bachelor of Science in Nursing Program).

13. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and Texas A&M University – Corpus Christi College of Nursing and Health Sciences (Masters of Nursing Program).
14. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and Texas State University (Bachelor of Science in Health Information Management Program).
15. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and Hardin-Simmons University Holland School of Sciences and Mathematics (Doctor of Physical Therapy Program).
16. Acceptance of the Harris Health System Affiliation Agreements Annual Report (January - December 2015).
17. Approval of the Mission Statement of the Harris Health System Continuing Medical Education (CME) Program.
18. Approval to Ratify the Third Amendment to the Agreement Between Harris County Hospital District d/b/a Harris Health System and Memorial Hermann Health Care System for the Texas Gulf Coast Graduate Nursing Education Demonstration Project for Advanced Practice Registered Nurses.
19. Approval to Renew a Facility Use Agreement Between Harris County Hospital District d/b/a Harris Health System and Houston Volunteer Lawyers to Provide Space at Thomas Street Health Center for Legal Assistance and Consultation for HIV-Positive Patients.
20. Approval to Renew a Facility Use Agreement Between Harris County Hospital District d/b/a Harris Health System and the Houston Food Bank to Provide Space at Thomas Street Health Center to Raise Awareness of and Application Assistance for State-Funded Social and Health Services to HIV-Positive Patients of Harris Health System.
21. Approval to Renew an Interlocal Agreement Between Harris County Hospital District d/b/a Harris Health System and Harris County Public Health and Environmental Services (HCPHES), Funded Under the Ryan White HIV/AIDS Treatment Extension Act, Part A to Provide Primary Medical Care, Psychiatric Services, Obstetric and Gynecological Care, and the Local Pharmacy Assistance Program to HIV-Positive Patients of Harris Health System.
22. Approval of the 2015 Ryan White Part A Grant Site Visit Report and Corrective Action Plan Required by the Harris County Public Health and Environmental Services (HCPHES) Ryan White Grant Administration, Conducted September 1-14, 2015.
23. Approval of a Grant Agreement in the Amount of \$40,500 from the Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for the Walking with Confidence Project.

24. Approval of a Grant Agreement in the Amount of \$33,950 from the Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for the 2016 Shattered Dreams Program.
25. Approval of a Grant Agreement in the Amount of \$500 from the Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for Community Outpatient Outreach (CO2).

{End of Consent Agenda}

VIII. Board Review and Action Items

A. Miscellaneous Action Items

Motion 16.02-16

Moved by Mr. Lawrence Finder, seconded by Ms. Carolyn Truesdell, and passed that the Board approve agenda items VIII.A.1. and VIII.A.2. Ms. Daisy Stiner recused herself from agenda items VIII.A.1. and VIII.A.2.

1. Approval of Reappointment of Members to Community Health Choice, Inc.'s (Community) Board of Directors in Accordance with Article III, Section II of the Bylaws of Community **[Board Deliverable]**.
2. Approval of Correction to the Reappointment Term Dates for Members of Community Health Choice, Inc.'s (Community) Board of Directors in Accordance with Article III, Section II of the Bylaws of Community.

Motion 16.02-17

Moved by Mr. Lawrence Finder, seconded by Ms. Daisy Stiner, and unanimously passed that the Board approve agenda item VIII.A.3.

3. Approval of the Amended and Restated Bylaws of the Harris Health System Advisory Council at-Large.

B. Action Items Related to the Budget & Finance Committee

Motion 16.02-18

Moved by Ms. Anne Clutterbuck, seconded by Ms. Carolyn Truesdell, and unanimously passed that the Board approve agenda items VIII.B.1. and VIII.B.2.

1. Approval of an Award on the Basis of Low Bid for Rad Source Technologies Inc. to Provide an X-Ray Blood Irradiator for Ben Taub Hospital in the Amount of \$249,800.
2. Approval of Additional (Budgeted) Funds for Diamond Drugs, Inc. d/b/a Diamond Pharmacy Services to Provide Inpatient and Outpatient Pharmaceutical Dispensing for Institutionalized Persons of Harris County in the Additional (Budgeted) Amount of \$500,000 for the Term February 9, 2015 Through August 8, 2015 or Until a New Contract

is in Place (Board Previously Approved Funds in the Amount of \$530,000 for the Term February 9, 2015 Through August 8, 2015).

IX. Strategic Discussion Issue

A. Compliance Education – CMS Conditions of Participation Part III: Medical Staff [Board Education]

Mr. Terry Reeves, Senior Vice President, Corporate Compliance, delivered the presentation regarding the Centers for Medicare and Medicaid Services (CMS) conditions of participation for medical staff. He stated that according to the CMS conditions of participation, Harris Health must have an organized medical staff which operates under bylaws approved by the organization's governing body and which is responsible for the quality of medical care that Harris Health provides to its patients. Mr. Reeves explained that one medical staff must exist for the entire hospital system, that the medical staff is required to consist of doctors of medicine or osteopathy, and that it may include other types of physicians and non-physician practitioners. He reported that physicians must be appraised every two (2) years to determine whether their medical staff membership or privileges should be continued. Mr. Reeves stated that the medical staff must examine the credentials of prospective new members and offer recommendations to the Board regarding the appointment of new candidates. He reported that the medical staff is required to adopt and enforce bylaws to carry out its duties. Mr. Reeves confirmed that all of these requirements are included in the Harris Health Medical Staff Bylaws. A copy of the presentation is available in the permanent record.

X. Key Performance Reports

A. Key Performance Indicators

1. President / Chief Executive Officer's Report

- a. Harris Health System Executive Leadership Organizational Chart and Salaries **[Board Deliverable]** – *Pursuant to the Bylaws of the Board of Managers of the Harris County Hospital District d/b/a Harris Health System, Article XI.1.c.*

Mr. Masi presented the Harris Health System executive leadership organizational chart and salaries. Mr. Franklin requested that Mr. Masi provide a detailed discussion of this item during executive session. A copy of the chart is available in the permanent record.

2. Review and Discussion Regarding the Harris Health System Balanced Scorecard

Mr. Alan Vierling, Senior Vice President, Operational Transformation, presented the Harris Health System Balanced Scorecard. He reported that the influenza

vaccine metric prevented clinical performance core measures from achieving a score of 100%. Mr. Vierling stated that third next available appointments increased and that Dr. Michael Gardner, Executive Vice President and Administrator, ACS, is making efforts to solve this issue. He noted that Lyndon B. Johnson Hospital reported the lowest number of available beds due to semi-private room conversions. Mr. Vierling stated that the ACS no-show rate metric was modified and that ACS is currently gathering data to measure against the revised metric. A copy of the scorecard is available in the permanent record.

B. Committee Reports

1. Joint Conference Committee

Motion 16.02-19

Moved by Mr. Lawrence Finder, seconded by Dr. Kimberly Monday, and unanimously passed that the Board approve agenda item X.B.1.a.

a. Acceptance of the Medical Executive Board Report for February 2016.

Dr. Maya Suresh, Chairman, Medical Executive Board, presented the February 2016 Medical Executive Board Report. She reported that the Pharmacy and Therapeutics Committee approved the use of home HIV medications by inpatients. Dr. Suresh stated that Harris Health does not incur any costs for oral hepatitis C medications and that the organization is expected to recover \$11M in Fiscal Year 2016 through the patient medication assistance program. Ms. Truesdell inquired whether Harris Health is utilizing a specific protocol to screen patients infected with the Zika virus. Dr. Parikshet Babber, Executive Vice President and Chief Medical Officer, responded that while Harris Health has not implemented a special screening methodology for the general patient population, the obstetric departments are identifying and testing patients who are pregnant and have traveled to countries where the virus is endemic. A copy of the report is available in the permanent record.

Motion 16.02-20

Moved by Mr. Elvin Franklin, Jr., seconded by Dr. Kimberly Monday, and unanimously passed that the Board approve agenda item X.B.1.b.

b. Approval Regarding the Credentialing Changes for Members of the Harris Health System Medical Staff (February 2016).

Dr. Suresh presented the February 2016 credentialing changes for the members of the Harris Health System medical staff. She reported that there were twenty-two (22) initial applications, twenty-six (26) reappointments, ten (10) resignations, and four (4) change/add privileges. A copy of the report is available in the permanent record.

2. Performance Improvement and Patient Safety Committee

- a. Review and Discussion Regarding Harris Health System Quality Executive Summary and Scorecard.

Dr. Babber presented the Harris Health System Quality Executive Summary and Scorecard. He reported that Harris Health met or measured within 5% of the benchmark at the system level for blood utilization, core measures, patient safety goals, and readmissions during December 2015. Dr. Babber stated that opportunities for improvement continue in diabetic care and communication with nurses. A copy of the report is available in the permanent record.

3. Budget and Finance Committee

Motion 16.02-21

Moved by Ms. Anne Clutterbuck, seconded by Ms. Daisy Stiner, and unanimously passed that the Board approve agenda item X.B.3.a.

- a. Consideration of Acceptance of the Harris Health System January 2016 Financial Report Subject to Audit.

Mr. Norby presented the Harris Health System January 2016 Financial Report. He reported that as a result of Harris Health's receipt of the remainder of the Delivery System Reform Incentive Payment distribution for Demonstration Year 4 in January 2016, Harris Health's DSRIP revenue is \$4.9M favorable to budget year-to-date. Mr. Norby stated that total revenue is \$2M less than budget year-to-date but that total expenses are \$19M favorable to budget year-to-date. He explained that the decrease in expenses was attributed to lower overall inpatient volume and increased efficiencies in operational management. A copy of the report is available in the permanent record.

The following topic was addressed out of order immediately following Agenda Item IV.

Mr. Michael Hill, Senior Vice President, Revenue Cycle, presented an update regarding the Health Insurance Marketplace (Marketplace) and MY Harris Health enrollment. He reported that as of February 22, 2016, Harris Health enrolled 6,390 of the 15,063 individuals who are eligible for Marketplace enrollment. Mr. Hill stated that as of February 19, 2016, Harris Health enrolled 768 of the 4,464 households who are eligible for MY Harris Health enrollment.

XI. Executive Session

At 10:45 a.m., Mr. Franklin stated that the Board would enter into Executive Session under §161.032 of the Texas Health & Safety Code, the Texas Occupations Code Ann.

§160.007, and the Texas Gov't Code Ann. §551.071.

XII. Reconvene

At 1:17 p.m., Mr. Franklin reconvened the meeting and stated that no action was taken in Executive Session.

- A. Report by Senior Vice President of Corporate Compliance Regarding Compliance with Medicare, Medicaid, HIPAA and other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, pursuant to Section 161.032 of the Texas Health & Safety Code, and Possible Action Upon Return to Open Session.

No action was taken.

- B. Report by the Chief Medical Officer Regarding Quality of Medical and Health Care, pursuant to Texas Health & Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in connection with the Evaluation of the Quality of Medical and Health Care Services, and Possible Action Upon Return to Open Session.

No action was taken.

- C. Consultation with the County Attorney Regarding a Workers' Compensation Subrogation Claim Filed by The University of Texas System, Pursuant to Tex. Gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session.

Motion 16.02-22

Moved by Ms. Anne Clutterbuck, seconded by Ms. Daisy Stiner, and unanimously passed that the Board approve agenda item XI.C.

The Harris County Hospital District d/b/a Harris Health System ("Harris Health"), by and through its Board of Managers, approves and hereby authorizes payment in connection with a workers' compensation subrogation claim filed by The University of Texas System in an amount not to exceed \$8,645.50, payable to The University of Texas System c/o CCMSI. George V. Masi, President/CEO of Harris Health, is authorized to execute any agreement, release or any other necessary documents to effect this settlement.

- D. Discussion Regarding Strategies to Improve and Maximize Financial Performance and Budget Projections Under Provider Agreements, Network Relationships, and Other Strategic Means or Additional Lines of Business for Community Health Choice, Inc., Pursuant to Texas Government Code §551.085.

- E. Discussion Regarding the Performance Evaluation of the Harris Health System President/CEO, Pursuant to Tex. Gov't Code Ann. §551.074, and Possible Action Regarding this Matter Upon Return to Open Session.

No action was taken.

XIII. Adjournment

Moved by Ms. Daisy Stiner, seconded by Dr. Donald Butts, and unanimously accepted to adjourn the meeting.

There being no further business, the meeting adjourned at 1:18 p.m.

I certify that the foregoing are the Minutes of the meeting of the Board of Managers of the Harris County Hospital District d/b/a Harris Health System held at the Administration Building in Houston, Texas on February 25, 2016.

Respectfully submitted,

A handwritten signature in black ink that reads "Elvin Franklin, Jr." in a cursive style.

Mr. Elvin Franklin, Jr., Chair
Board of Managers

A handwritten signature in blue ink that reads "Anne Clutterbuck" in a cursive style.

Ms. Anne Clutterbuck, Secretary
Board of Managers

Recorded by Kenya Shields