

## MINUTES OF THE HARRIS HEALTH SYSTEM BOARD OF TRUSTEES

# Board Meeting Thursday, January 25, 2024

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9	9:00	am	

	9:00 am					
	AGENDA ITEM	DISCUSSION ACTION/RECOMMENDATION				
I.	Call to Order and Record of Attendance	The meeting was called to order at 9:08 a.m. by Andrea Caracostis, MD, MPH, Chair. It was noted that a quorum was present and the attendance was recorded. Dr. Caracostis stated while some of Board members are in the room with us today, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. The meeting may be viewed online: <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a> .	appended to the archived minutes.			
II.	Approval of the Minutes of Previous Meeting	Board Meeting – December 7, 2023	Motion No. 24.01-01 Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve the minutes of the December 7, 2023 meeting. Motion carried.			
III.	Announcements/ Special Presentations	A. CEO Report Including Special Announcements  Dr. Esmaeil Porsa, President and Chief Executive Officer (CEO), delivered the CEO Report, including special announcements. Dr. Porsa was pleased to announce that Ben Taub Hospital (BTH) ranked #1 out of 44 safety net hospitals in the NRC Patient Safety Satisfaction Survey ("Survey") for FY2023. He noted that Lyndon B. Johnson (LBJ) Hospital ranked sixth (6th) overall in the Survey. Dr. Porsa thanked the Harris County Commissioners Court for their help in funding Harris Health's new Gastrointestinal (GI) Suite at Quentin Mease Health Center. Additionally, Dr. Porsa shared that Harris Health launched its new Epic-based virtual care platform, designed for healthcare providers to offer patients video visits through the Epic electronic medical record system.				
,		<ol> <li>Approval of Harris Health Appointments to the Harris Health Strategic Fund Board</li> <li>Ms. Beth Robertson, Board Chair</li> <li>Mr. Edwin "Ed" Allday</li> <li>Ms. Sonceria "Sonny" Messiah Jiles</li> <li>Ms. Ginni Mithoff</li> <li>Ms. Carol Paret, Harris Health Board Member</li> </ol>	Motion No. 24.01-02 Moved by Dr. Cody Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item III.B. Motion carried.			

	6. Mr. Massey Villareal	
	C. Special Announcement Regarding the Harris County Hospital District Foundation and the Harris Health Strategic Fund	As Presented.
	<ul> <li>Harris County Hospital District (HCHD) Foundation Presentation Regarding the \$1 Million Pledge to the Harris Health Strategic Fund.</li> </ul>	
	Mr. Theo Franklin, HCHD Foundation Board Chair, presented a check to Ms. Beth Robertson, Harris Health Strategic Fund Board Chair, in the amount of \$1M.	
	D. Board Member Announcements Regarding Board Member Advocacy and Community Engagements	As Presented.
	Ms. Jennifer Tijerina expressed her thanks to Mr. DeWight Dopslauf, Harris County Purchasing Agent for including apprenticeship and trade programs in the upcoming bid process related to the Harris Health Bond. Ms. Marcia Johnson expressed pleasure in seeing the Harris Health Strategic Fund and Harris County Hospital District Foundation Board working together as a team. Dr. Cody Pyke announced that she will be a featured speaker at the March meeting of the Harris County LGBTQIA+ Commission.	
IV. Public Comment		There were no public speakers registered to appear before the Board.
V. Executive Session	At 9:24 a.m., Dr. Caracostis stated that the Board would enter into Executive Session for Items V. 'A through C' as permitted by law under Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Ann. §151.002, Tex. Occ. Code. Ann. §160.007, and Tex. Gov't. Code Ann. §551.071.	1
	A. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Report of the Medical Executive Board in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including the Harris Health System Quality, Safety Performance Measures, Good Catch and Zero Harm, and Possible Action Regarding this Matter Upon Return to Open Session	
	B. Medical Executive Board Report and Credentialing Discussion, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Consideration of Approval of Credentialing Changes for Members of the Harris Health System Medical Staff	

		C. Report Regarding Harris Health System Correctional Health Quality of Medical and Healthcare, Including Credentialing Discussion and Operational Updates, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002 and Tex. Gov't Code Ann. §551.071 to Receive Peer Review and/or Medical Committee Report with Possible Action Upon Return to Open Session	No Action Taken.
VI.	Reconvene to Open Meeting	At 9:35 a.m., Dr. Caracostis reconvened the meeting in open session; she noted that a quorum was present and that no action was taken in Executive Session.	
VII.	General Action Item(s)		
		A. General Action Item(s) Related to Quality: Medical Staff	
		<ol> <li>Approval of Credentialing Changes for Members of the Harris Health System Medical Staff</li> <li>Dr. Martha Mims, Chair, Medical Executive Board, presented the credentialing changes for members of the Harris Health System Medical Staff. For January 2024, there were forty (40) initial appointments, 112 reappointments, eight (8) change/add privileges, forty – eight (48) resignations, and eleven (11) applications for temporary privileges. A copy of the credentialing report is available in the permanent record.</li> </ol>	passed that the Board approve
		2. Approval of Revisions to Core Neurology Privileges	Motion No. 24.01-04 Moved by Ms. Carol Paret, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item VII.A.2. Motion carried.
		B. General Action Item(s) Related to Quality: Correctional Health Medical Staff	
		<ol> <li>Approval of Credentialing Changes for Members of the Harris Health System Correctional Health Medical Staff</li> <li>Dr. Otis Egins, Chief Medical Officer, Harris Health Correctional Health, presented the credentialing changes for members of the Harris Health System Correctional Health Medical Staff. For January 2024, there were four (4) initial applications. A copy of the credentialing changes is available in the permanent record.</li> </ol>	Motion No. 24.01-05 Moved by Ms. Afsheen Davis, seconded by Dr. Cody Pyke, and unanimously passed that the Board approve agenda item VII.B.1. Motion carried.

	C. General Action Ite	em(s) Related	to Community Hea	alth Choice			
			of Members to the exas, Inc. (CHCT), o		•		Motion No. 24.01-06 Moved by Dr. Cody Pyke, seconded by Ms. Afsheen Davis,
	NA	ME	INITIAL APPOINT	TMENT DATE	REAPPOINTM	IENT TERM	and unanimously passed that
	Ms. Vicki Ke	eiser	08/29/2	2013	1/1/2024 to 1	12/31/2025	the Board approve agenda item
	Ms. Anne C	lutterbuck 05/25/20		2017	1/1/2024 to 1	12/31/2025	VII.C.1. Motion carried.
	Dr. Stepher	McKernan	09/14/2	.007	1/1/2024 to 1	12/31/2025	
			alth Choice Texas		collectively "C enfant	nity Health Choice, Inc. Community", Board of	Motion No. 24.01-07 Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item VII.C.2. Motion carried.
VIII. New Items for Board Consideration							
	Ms. Sara Thomas Workgroup Charte	s. Sara Thomas, Chief Legal Officer, delivered an overview of the CEO Evaluation Advisory orkgroup Charter, including the CEO Evaluation process. A copy of the CEO Evaluation Advisory orkgroup Charter is available in the permanent record.				Motion No. 24.01-08 Moved by Ms. Afsheen Davis, seconded by Dr. Cody Pyke, and unanimously passed that the Board approve agenda item VIII.A. Motion carried.	
at LBJ Governing Body			Motion No. 24.01-09 Moved by Dr. Cody Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item VIII.B. Motion carried.				

IX. Strategic Discussion		
	A. Harris Health System Strategic Plan Initiatives	,
	1. November 7, 2023 Election Analysis Report	
	Mr. Paul Rivera, Senior Vice President, Research & Strategy, Outreach Strategists, delivered a presentation regarding the November 7, 2023 election results. Mr. Rivera reported that the Bond Proposition A passed with 72.3% of the vote. Mr. Rivera presented the following demographics related to Proposition A:	
	<ul> <li>Proposition A won nearly every election precinct, and led in every political subdivision.</li> </ul>	
	<ul> <li>Demographic analysis indicates strong support for Proposition A came from every ethnic subgroup, gender, and age cohort.</li> </ul>	
	<ul> <li>Older voters across ethnic groups were the strongest supporters of Proposition A.</li> </ul>	
	<ul> <li>Black Voters and Black Neighborhoods had the strongest levels of support for Proposition A.</li> </ul>	
	<ul> <li>Hispanics were a disproportionately small portion of Harris County's 2023 electorate.</li> </ul>	
	Young people participated at very low levels.	
	Additionally, Mr. Rivera shared the following findings and recommendations:	
	<ul> <li>Harris Health has the support of the most engaged people in Harris County – active, frequent voters.</li> </ul>	
	<ul> <li>However, the earliest research indicated a general lack of awareness about Harris Health and its mission.</li> </ul>	
	<ul> <li>The electoral data indicates many of the people who benefit the most from Harris Health did not participate in the 2023 election.</li> </ul>	
	<ul> <li>Harris Health should expand engagement to the younger, more diverse audiences across the County who lack affinity with the institution – to cultivate a stronger coalition of support for the future.</li> </ul>	
	A copy of the presentation is available in the permanent record.	

**B.** January Board Committee Meeting Reports

### **Governance Committee**

Dr. Cody Pyke shared that the Governance Committee met on January 12, 2024, and the following topics were covered:

- Ms. Olga Rodriguez, Vice President, Corporate Communications, Community Engagement and Board Services, delivered an update regarding 2023 Board Self-Assessment and Proposed Completion Timeline.
- The Committee discussed the 2024 Governance Committee Agenda Items, Goals and Priorities.
- The Committee recommended that the Board consider the adoption of the following four (4) goals:
  - 1) To cultivate continuing education amongst Board of Trustee members;
  - 2) Continue to refine the election process for Board officer positions;
  - 3) Continue to develop and expand the Board self-evaluation processes; and
  - 4) To develop recommendations on Harris Health's strategic planning process to recommend to the Board.

Dr. Pyke encouraged all Committee Chairs to develop goals for the 2024 year.

#### **Quality Committee**

Dr. Andrea Caracostis stated that the following highlights were covered in open session of the Quality Committee Meeting held on January 9, 2024:

- The monthly High Reliability Organization (HRO) Video "Health Disparities" was displayed.
- The Population Health Department reported that it has started screening patients for health-related social needs (HRSN) and connecting those who want assistance to internal and external resources, which is a key activity in Harris Health's health equity strategy. The HRSN screenings went live for all adult inpatient admissions on November 6, 2023. The HRSN screening includes asking patients about food insecurity, housing status, transportation needs, interpersonal safety, and utilities, which fulfills a new 2024 Centers for Medicare & Medicaid Services (CMS) requirement.

#### **Joint Conference Committee**

Dr. Caracostis shared that the Joint Conference Committee met on January 11, 2024, and the following topics were covered:

- The Committee received a report from the December 7, 2023 Board Meeting relating to adding Ms. Sima Ladjevardian to the Joint Conference Committee.
- The Committee made revisions to the Joint Conference Committee Charter.

	<ul> <li>The Committee received an update from Dr. Martha Mims, Chair, MEB and Dr. Kunal Sharma, Vice Chair, MEB, regarding the Medical Executive Board.</li> <li>The Committee received an update from Dr. Tien Ko, Chief of Staff, LBJ and Dr. Sandeep Markan, Chief of Staff, BT, related to the System's pavilions.</li> <li>The Committee received an update from Dr. Mohammad Zare, Vice Chief of Staff, ACS and Dr. Markan (in lieu of Dr. Fareed Khan) related to Ambulatory Care Services.</li> </ul>	
	<ul> <li>Dr. Mims presented a review of the initial Harris Health Strategic Facility Plan Timeline.</li> <li>The Committee discussed future agenda items, including goals for 2024.</li> </ul>	
	<ul> <li>DEI Committee</li> <li>Ms. Marcia Johnson noted that the Diversity, Equity, and Inclusion (DEI) Committee met on January 12, 2024, and the following topics were covered:</li> <li>Ms. Consuela Floyd, MWBE Manager, Contractor Diversity, delivered an update regarding Harris Health's Minority/Woman-owned Business (MWBE) Enterprises.</li> <li>Ms. Ashley Smith, delivered an update regarding the findings of the Harris Health Employee Engagement Survey.</li> <li>Dr. Jobi Martinez, Vice President, Chief Diversity Officer, delivered a presentation regarding the Diversity, Equity and Inclusion (DEI) Analysis.</li> <li>The Committee discussed the 2024 DEI reporting schedule and meeting frequency, and the Committee recommended adopting the Revised 2024 DEI Reporting Schedule, which was included as Item X. B. 2 on the Consent Agenda.</li> </ul>	
X. Consent Agenda Items		
	A. Consent Purchasing Recommendations	
	1. Approval of Purchasing Recommendations (Items A1 through A77) Ms. Marcia Johnson shared comments regarding contracts procured prior to the MWBE Program. She stated that the DEI Committee is working with Harris Health leadership to ensure that no contracts are being improperly excluded from the MWBE Program. Mr. DeWight Dopslauf, Purchasing Agent, Harris County Purchasing Office, stated that his team is working with Harris Health leadership to ensure that all contracts that have the ability to re-bid are prioritized. A copy of the purchasing recommendations is available in the permanent record.	Motion No. 24.01-10 Moved by Ms. Afsheen Davis, seconded by Dr. Cody Pyke, and unanimously passed that the Board approve agenda item X.A.1. Motion carried.

B. Consent Committee Recommendations	
<ul> <li>Approval of 2024 Governance Committee Goals</li> <li>Cultivate Continuing Education Among Board Members</li> <li>Continue to Refine the Elections Process for the Board Officer Positions</li> <li>Continue to Develop and Expand Board Self-Evaluation Processes</li> <li>Develop Recommendations Around the Strategic Planning Process</li> </ul>	Motion No. 24.01-11  Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Board approve agenda item X.B.1. through X.D.2. Motion carried.
2. Approval of Revised 2024 DEI Reporting Schedule	Motion No. 24.01-11  Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Board approve agenda item X.B.1. through X.D.2. Motion carried.
C. Consent Grant Recommendations	
1. Approval of Grant Recommendations (items C1-C3)	Motion No. 24.01-11 Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Board approve agenda item X.B.1. through X.D.2. Motion carried.
D. New Consent Items for Board Approval	
1. Acceptance of the Harris Health System November 2023 Financial Report Subject to Audit	Motion No. 24.01-11  Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Board approve agenda item X.B.1. through X.D.2. Motion carried.

	2. Approval to Enter into a Behavioral Health Constable Transportation Agreement with Harris County Constable Precinct One	Motion No. 24.01-11  Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Board approve agenda item X.B.1. through X.D.2. Motion carried.
	E. Consent Reports and Updates to the Board	
	Harris Health System Council-At-Large November 13, 2023 Meeting Minutes  (End of Concept Agenda)	For Informational Purposes Only
	{End of Consent Agenda}	
XI. Item(s) Related to the Health Care for the Homeless Program		
годаш	<ul> <li>A. Review and Acceptance of the Following Reports for the Health Care for the Homeless Program (HCHP) as Required by the United States Department of Health and Human Services, which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act</li> <li>HCHP January 2024 Operational Update</li> <li>Ms. Tracey Burdine, Director, Health Care for the Homeless Program, delivered a presentation regarding the Health Care for the Homeless Program January 2024 Operational Update including Patient Services, Consumer Advisory Council Report, 1966 Budget Fund Grant, C8E Capital Board Changes, and Quality Management Report. Ms. Burdine reported that there were 361 new adult patients, eighteen (18) returning telehealth patients, and twelve (12) new pediatric patients associated with the Program. She stated that for the month of December, HCHP served 1,160 unduplicated patients, of which 758 patients were seen for family practice services. She also noted that there were 1,866 completed visits for the month of December.</li> <li>Ms. Burdine presented the following highlights of Council activities from August 2023 – October 2023:</li> <li>The Council was informed of the clinic schedule changes related to staffing shortages and the corrective action plan to recruit staff.</li> <li>The Council was informed of new funding received from the Health Resources and Services Administration including the Bridge Access Program and the Ending the HIV Epidemic-Primary Care HIV Prevention grants.</li> </ul>	Moved by Ms. Carol Paret, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XI.A. Motion carried.

<ul> <li>The Council was informed that the mobile dental unit would be out of service for the rest of the year for repairs, maintenance, and refurbishment. The dental services will be provided at the Harmony House Dental satellite clinic.</li> <li>The Council was informed of new collaborations with Harris Health's Office Based Addiction Treatment (OBAT) Program and the Harris County Drug Court.</li> <li>Ms. Burdine presented the budget report for the 1966 Restricted Donation Fund through the 2022 Employee Giving Campaign, in the amount of \$7,000, for various cervical cancer screening initiatives. She presented the budget for C8E Capital Grant funding amounts of \$77,649, which will be used to purchase new equipment to enhance delivery of care, and for the Open-Door Mission Renovation in the funding amount of \$535,530. Dr. LaResa Ridge, Medical Director, Health Care for the Homeless Program, presented the HCHP Q2 and Q3 Quality Management Report. She mentioned that five (5) quality measures fell below target goals for the second quarter of 2023; however, by the end of the third quarter, breast cancer and cervical cancer screenings met the Program's internal and Uniform Data System (UDS) benchmark goals. The Program has implemented corrective action plans and is continuously working to improve compliance on all quality metrics. A copy of the operational update is available in the permanent record.</li> </ul>	
B. Approval of the HCHP Consumer Advisory Council Report	Motion No. 24.01-13  Moved by Mr. Jim Robinson, seconded by Dr. Cody Pyke, and unanimously passed that the Board approve agenda item XI.B. Motion carried.
C. Approval of the HCHP 1966 Budget Fund Grant	Motion No. 24.01-14  Moved by Dr. Cody Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XI.C. Motion carried.
D. Approval of the HCHP C8E Capital Board Changes	Motion No. 24.01-15  Moved by Ms. Jennifer Tijerina, seconded by Dr. Cody Pyke, and unanimously passed that the Board approve agenda item XI.D. Motion carried.

	E. Approval of the HCHP Quality Management Report	Motion No. 24.01-16  Moved by Ms. Jennifer Tijerina, seconded by Dr. Cody Pyke, and unanimously passed that the Board approve agenda item XI.E. Motion carried.
XII. Executive Session	At 10:29 a.m., Dr. Andrea Caracostis stated that the Board would enter into Executive Session for items XII. "D through G" as permitted by law under Tex. Health & Safety Code Ann. §161.032 and Tex. Gov't Code Ann. §551.071, Tex. Gov't Code Ann. §551.074 and Tex. Gov't Code Ann. §551.085."	
	D. Employment Matters Regarding Community Health Choice Texas, Inc. and Community Health Choice, Inc., Pursuant to Tex. Gov't Code Ann. §551.085 and Tex. Gov't Code Ann. §551.071, and Possible Action Upon Return to Open Session	No Action Taken.
	E. Consultation with Attorney Regarding Dialysis Center Governing Body Bylaws, Pursuant to Tex. Gov't Code Ann. §551.071, and Possible Action Upon Return to Open Session, Including Consideration of Approval of Governing Body Bylaws of the Harris Health System Dialysis Center at Quentin Mease Health Center  E. Roport by the Evecutive Vice President. Chief Compliance and Rick Officer, Regarding Compliance with	
	F. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements, Including Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032	No Action Taken.
	G. Discussion Regarding Evaluation and Employment Matters Related to the Chief Executive Officer (CEO), Pursuant to Tex. Gov't Code Ann. §551.071 and Tex. Gov't Code Ann. §551.074, and Possible Action Upon Return to Open Session, Including Consideration of Approval of FY2024 CEO Objectives and Approval of FY2023 CEO Evaluation	Motion No. 24.01-18  Moved by Dr. Cody Pyke, seconded by Ms. Afsheen Davis, and unanimously passed that the Board approve agenda item XII.G. Motion carried.

XIII. Reconvene	At 11:51 a.m., Dr. Andrea Caracostis reconvened the meeting in open session; she noted that a quorum was present. The Board will now take action on items "E" and "G" of the Executive Session Agenda.			
XIV. Adjournment	There being no further business to come before the Board, the meeting adjourned at 11:52 a.m.	Moved by seconded Tijerina, approved meeting.	Ms. by and to	ennifer nously

I certify that the foregoing are the Minutes of the Harris Health System Board of Trustees Meeting held on January 25, 2024.

Respectfully Submitted,

Andrea Caracostis, MD, MPH, Chair

Minutes transcribed by Cherry A. Pierson, MBA