

# HARRIS HEALTH SYSTEM

## HARRIS HEALTH SYSTEM

### MINUTES OF THE BOARD OF TRUSTEES MEETING

Thursday, April 27, 2017

Board Room – Administration Building

#### Members Present:

Ms. Anne Clutterbuck, Chair  
Dr. Kimberly Monday, Vice-Chair  
Ms. Daisy Stiner, Secretary  
Mr. Elvin Franklin, Jr.  
Ms. Carol Graebner  
Dr. Ewan Johnson  
Ms. Carolyn Truesdell

#### Members Absent:

Mr. Brandon Capetillo  
Mr. Lawrence Finder

#### Others Present:

Mr. George Masi, President & Chief Executive Officer  
Mr. Michael Norby, Executive Vice President & Chief Financial Officer  
Dr. Parikshet Babber, Executive Vice President & Chief Medical Officer  
Mr. Tim Tindle, Executive Vice President & Chief Information Officer  
Dr. Ericka Brown, Executive Vice President & Administrator, Ben Taub Hospital  
Dr. Michael Gardner, Executive Vice President & Administrator, Ambulatory Care Services  
Mr. Alan Vierling, Executive Vice President & Administrator, Lyndon B. Johnson Hospital  
Dr. Jose Garcia, General Director, AMS, and Interim Chief of Staff, Lyndon B. Johnson Hospital  
Dr. David Robinson, Chair, Medical Executive Board  
Dr. Kenneth Mattox, Chief of Staff, Ben Taub Hospital  
Dr. Mohammad Zare, Chief of Staff, Ambulatory Care Services  
Ms. Mercedes Leal, Attorney, Harris County Attorney's Office  
Mr. DeWight Dopslauf, Purchasing Agent, Harris County Purchasing  
Ms. Peggy Boice, Harris County Judge Ed Emmett's Office  
Ms. Carole Lamont, Commissioner Steve Radack's Office  
Mr. Paul Shanklin, Commissioner Jack Cagle's Office  
Ms. Amber Weed, Commissioner Ellis's Office  
Administrative Staff  
Guests  
(Sign-in Sheets attached to permanent record)

#### I. Call to Order and Record of Attendance

Ms. Anne Clutterbuck, Chair, called the meeting to order at 9:06 a.m., and noted that a quorum was present. The attendance was recorded.

## **II. Approval of the Minutes of Previous Meeting**

### **Motion 17.04-41**

Moved by Ms. Carolyn Truesdell, seconded by Mr. Elvin Franklin, Jr., and unanimously passed that the Board approve the minutes of the March 30, 2017 Board of Trustees meeting.

## **III. Announcements / Special Presentations**

**A. Special Recognition** – Dr. Parikshet Babber, Executive Vice President and Chief Medical Officer, announced that Harris Health System was awarded the Quality Management System Standard ISO 9001:2008 certification from DNV GL. He stated that this certification signifies that Harris Health met the international standards for continual process improvements for the achievement of positive patient outcomes. Dr. Babber noted that the certification is a testament to Harris Health's hard work and team effort over the past four (4) years. Dr. Kimberly Monday noted that one-third of the 492 hospitals in the United States that are surveyed by DNV-GL receive the ISO 9001:2008 certification. Dr. Babber presented the award to Ms. Clutterbuck and Mr. George Masi, President and Chief Executive Officer, and thanked them for their vision, leadership, and support. Ms. Clutterbuck stated that the Board will speak before Commissioners Court regarding Harris Health's receipt of the ISO certification on May 23, 2017.

## **IV. Hear from Citizens**

Ms. Cynthia Cole, Executive Director, Local #1550 – AFSCME, American Federation of State, County, and Municipal Employees, expressed concern that unfair bias exists among certain members of the Harris Health leadership team.

Dr. Bandana Chawla, Physicians Committee for Responsible Medicine (PCRM), stated that she represents the PCRM regarding its members' concerns about the McDonald's restaurant at Ben Taub Hospital (BTH). She explained that hospitals should promote and provide healthy foods which prevent and reverse obesity, diabetes, heart disease, and other chronic diseases. Dr. Chawla reported that other large public hospitals such as Parkland Health & Hospital System, Grady Hospital, the Cleveland Clinic, and Children's Hospital Los Angeles elected to eliminate fast-food restaurants from their facilities. She stated that a recent study by The University of Texas Health Science Center at Houston concluded that 78% of non-physician employees at Houston hospitals are overweight or obese. Dr. Chawla recommended that Harris Health make the prevention of diet-related diseases a priority and eliminate the McDonald's in BTH to improve the health of its patients, employees, and visitors.

## **V. CEO Report**

### **A. Pearl Meyer Executive Salary Comparison Report**

Mr. Masi led the discussion regarding the Pearl Meyer Executive Salary Comparison Report. He stated that Pearl Meyer & Partners, LLC conducted a study regarding the competitiveness of Harris Health's executive compensation program and that the study

results will be presented at the May 2017 Board meeting. Mr. Masi explained that although Harris Health strives to achieve the 50<sup>th</sup> percentile in compensation regarding all positions system-wide, the majority of executive positions at Harris Health are compensated below the 50<sup>th</sup> percentile. He stated that Harris Health is a mission-driven organization and the third-largest public health system in the nation but that Harris Health is in an extremely competitive environment and faces challenges in retaining its talent.

#### **B. Discussion Regarding Executive Leadership Succession Planning**

Mr. Masi led the discussion regarding executive leadership succession planning. He stated that succession planning for the CEO and other senior leadership positions is critical for organizational stability and continuity. Mr. Masi announced that Harris Health lacks depth regarding a number of executive positions and that this issue must be addressed to ensure that Harris Health maintains continuity within its leadership team. He recommended that the Governance Committee oversee Harris Health's succession planning processes and that the Committee chair collaborate with the CEO to develop and annually review the succession plan. Discussion ensued.

#### **C. Discussion Regarding the July 2017 Board of Trustees Meetings**

Mr. Masi led the discussion regarding the July 2017 Board of Trustees Meetings. He stated that June 2017 will include the Committee meetings, the Board meeting, and the Strategic Planning Retreat, and he requested that the Board consider cancelling the July Committee meetings and hold a Board meeting on the fourth Thursday in July 2017. Mr. Masi recommended that the July Board meeting consist of a compressed agenda which would include the following items: 1) review and approval of meeting minutes, 2) Hear From Citizens, 3) consideration and approval of credentialing applications, 4) consideration and approval of purchasing items, and 5) executive session. Ms. Clutterbuck stated that she supports the idea and that the extra weeks between meetings will allow the Board to reflect on discussions and decisions generated at the Strategic Planning Retreat and to determine which agenda items are essential to be considered on a monthly basis.

### **VI. Strategic Discussion**

#### **A. Harris Health System Legislative Initiatives**

1. Update, Discussion and Possible Action Regarding Activities in Austin Relating to Legislative/Regulatory Issues Impacting Harris Health System, the 85<sup>th</sup> Legislative Session, and the Harris Health System Legislative Platform.

Mr. R. King Hiller, Vice President, Public Policy and Government Relations, led the discussion regarding activities in Austin relating to legislative/regulatory issues impacting Harris Health System. He reported that the Texas House of Representatives debated overnight and voted at 3:00 a.m. regarding a Senate bill to ban sanctuary cities in the state. Mr. Hillier stated that he is awaiting news regarding the fate of an amendment to exempt hospitals, hospital districts, and the peace officers who are employed by them from enforcing the bill's provisions. Ms. Clutterbuck emphasized that Harris Health is focused on the health of its

patients and does not check immigration or citizenship status. Mr. Hillier announced that a Senate bill was initiated to increase the amount of funds designated for the Drivers Responsibility Program. He reported that Texas Governor Greg Abbott and Texas Health and Human Services Executive Commissioner Charles Smith continue to negotiate with the Centers for Medicare & Medicaid Services regarding the Medicaid 1115 Waiver. He predicted that a framework of the proposed 1115 Waiver renewal will be issued within the next four (4) to six (6) weeks.

2. Update, Discussion and Possible Action Regarding Pending Federal Legislative and Policy Issues Affecting Harris Health System.

Mr. Hillier led the discussion regarding pending federal legislative and policy issues affecting Harris Health System. He reported that Republican legislators introduced an amendment to the American Health Care Act on April 13, 2017 in an attempt to revive efforts to repeal and replace the Affordable Care Act (ACA). Discussion ensued. Dr. Ewan Johnson stated that the ACA encouraged collaboration between healthcare organizations and healthy food initiatives and he requested that Mr. Hillier research information regarding the Food Insecurity Nutrition Initiative Grant Program. Mr. Elvin Franklin, Jr. requested that Mr. Hillier provide information regarding the proposed modifications to the Medicare program that are scheduled to occur in 2017.

**B. Discussion Regarding Updates from the Office of the Chief Medical Officer: Transforming Healthcare Together**

Dr. Babber led the discussion regarding updates from the Chief Medical Officer (CMO). He presented the first edition of a bimonthly newsletter from the CMO's office entitled, *Transforming Healthcare Together*, which will provide updates regarding quality and patient safety initiatives, utilization management, accreditation, medical staff services, and research. Dr. Babber introduced Dr. Maureen Padilla, Senior Vice President and Chief Nursing Executive, to speak regarding Harris Health's culture of safety. Dr. Padilla stated that over the past two (2) years Harris Health utilized various initiatives to build a foundation of patient safety within the organization. She presented an overview of the culture of safety model, which includes the following components: 1) a patient-centered focus, 2) communication with patients through a Language of Caring and encouragement to staff to speak up regarding safe care practices, 3) the utilization of the LifeWings patient safety program to standardize processes, and 4) the establishment of Just and Accountable Culture (JAC) to manage risks and/or errors. Dr. Johnson inquired regarding how just culture will be measured and how Dr. Babber will measure the effectiveness of the initiatives. Dr. Babber stated that just culture will be measured utilizing an algorithm which provides options regarding how an individual's behavior should be responded to and/or corrected. He explained that the algorithm allows errors to be addressed in an objective manner and that the culture of safety rejects retaliation and recrimination. Dr. Padilla stated that an additional indication of the effectiveness of the JAC initiative will be an increase in the reporting of errors and near-misses once the staff feels a greater level of comfort in admitting mistakes. A copy of the newsletter is available in the permanent record.

### **C. Review and Discussion Regarding the Status of the Harris Health System Strategic Planning Process**

Mr. Masi led the discussion regarding the status of the Harris Health System strategic planning process. He delivered an overview of the framework of the strategic plan, which includes the following components: 1) modification of the mission and vision statements, 2) Harris Health's Bridge to 2020, 3) five strategic plan goals, and 4) proposed objectives to achieve each strategic plan goal. Mr. Masi explained that once the Board provides input regarding the goals and the goals are finalized, the goals will drive the objectives and Harris Health's administrative team will be responsible for executing the objectives. He stated that once the strategic plan is established, it will serve as a guidepost to ensure that the organization remains focused and aligned in its purpose.

Ms. Daisy Stiner stated that the strategic planning process should be a collaborative effort between the Harris Health administration and the Strategic Planning Committee and she requested to be included in any future communications with the strategic planning retreat moderator, Mr. David Ashworth. Dr. Monday expressed concern that the proposed strategic plan goals are too vague and do not include information regarding various strategic considerations that were discussed previously by the Board. She requested detailed information regarding the objectives so that the Board is better equipped to provide input and make informed decisions at the Strategic Planning Retreat in June 2017. Additionally, Ms. Stiner requested that the Strategic Planning Committee be informed of how the nineteen (19) strategic imperatives from 2016 are linked to the five (5) strategic goals. Mr. Masi stated that he will provide drafts of the strategic goals and detailed objectives to the Board prior to June. He cautioned that the retreat will not provide closure for a number of issues and will instead open ongoing discussions regarding future outcomes because Harris Health will be affected by uncontrollable factors such as the renewal of the 1115 Waiver and repeal and replacement of the ACA. Mr. Masi explained that the Board will be required to decide which options Harris Health will utilize to accommodate the different scenarios that may occur. He stated that the modification of Harris Health's mission statement must take priority because the mission serves as the primary driver to determine the type of healthcare organization Harris Health will be and whom it will serve. Ms. Clutterbuck recommended that the Board discuss possible revisions to the mission statement during the May 2017 Committee and Board meetings and then utilize the proposed revised mission as the foundation for the Board's discussions at the Strategic Planning Retreat. Discussion ensued.

Dr. Monday stated that five (5) years ago Dr. Linda Highfield at The University of Texas Health Science Center at Houston School of Public Health began to develop a database called the Project Safety Net database to consolidate the various healthcare clinics and access points that are available to patients across the Harris County area. She explained that Dr. Highfield was unable to continue development of the project due to a lack of funding. Dr. Monday recommended that the Board initiate discussions regarding how Harris Health may offer assistance to Dr. Highfield so that the Project Safety Net database can be completed. Ms. Clutterbuck advised that the Board consider this recommendation as a formal motion at a later date. She also requested that Mr. Kenneth Janda, President and Chief Executive Officer, Community Health Choice, Inc., report to the Board regarding other databases that are currently

under development to determine whether similar resources already exist.

## VII. Consent Agenda Items

### Motion 17.04-42

Moved by Ms. Daisy Stiner, seconded by Dr. Kimberly Monday, and passed that the Board approve agenda items VII.A(1)a. through VII.A(1)x. Mr. Lawrence Finder recused from the following purchasing items: A(1)a., A(1)b., A(1)c., A(1)g., A(1)h., A(1)i., A(1)k., A(1)n., A(1)o., A(1)p., A(1)s., A(1)t., A(1)v., A(1)w., A(1)x.

### **A. Items Related to Purchasing**

#### A(1). Consideration of Purchasing Recommendations Requiring Board Approval

- a. approve the fifth and final renewal option (corrected) for Elekta, Inc. to provide hardware maintenance and support for Elekta linear accelerators (3 ea.) in the estimated amount of \$591,951 for the term May 29, 2017 through May 28, 2018 (Linear Accelerators 2 &3) and June 16, 2017 through June 15, 2018 (Linear Accelerator 1).
- b. approve purchase on the basis of product standardization for STERIS Corporation [PP-OR-1296] to provide operating room lights and booms in the amount of \$543,054.
- c. approve an assignment of the Agreement for Fort Bend Mechanical, Ltd. (assignor) and Fort Bend Mechanical & Construction, LLC (assignee) to provide job order contracting for HVAC and/or HVAC-related projects in the amount of \$400,000 for the term January 13, 2017 through January 12, 2018.
- d. approve an assignment of the Agreement for Fort Bend Mechanical, Ltd. (assignor) and Fort Bend Mechanical & Construction, LLC (assignee) to provide job order contracting for electrical and/or electrical-related projects in the amount of \$400,000 for the term January 13, 2017 through January 12, 2018.
- e. approve purchase on the basis of lowest-priced contract for GE Healthcare [PP-IM-271] to provide diagnostic imaging equipment in the amount of \$106,375.
- f. approve award on the basis of lowest-priced proposal meeting requirements for FRAGMA Construction Services, LLC to provide painting, wall patching, maintenance and repair services in the amount of \$981,193 for a one-year initial term with four (4) one-year renewal options.
- g. approve additional (budgeted) funds for Alcon Laboratories, Inc. to provide a vitreoretinal surgical system in the additional (budgeted) amount of \$192,000 for a one-year initial term with four (4) one-year renewal options (Board previously approved funds in the amount of \$95,282 for the initial term).
- h. approve the first of six (6) renewal options for Cardinal Health 200, LLC to provide prime distribution services for medical/surgical supplies in the estimated amount of \$1,425,000 for the term May 18, 2017 through May 17, 2018.

- i. approve first-year funding on the basis of best GPO contracts for Medline Industries Inc. [PP-NS-942] - Option 2 (\$538 - Items 4-6); Molnlycke Health Care US LLC [PP-NS-944] (\$3,808 - Items 2-3); and DeRoyal Industries Inc. [PP-NS-946] (\$101,338 – Item 1) to provide skin breakdown prevention products in the estimated multi-vendor amount of \$105,684 for the term July 1, 2016 through June 30, 2017.
- j. approve the fourth and final renewal option for Intelligent Retinal Imaging Systems, LLC (IRIS) to provide a retinal imaging system (and services) in the estimated amount of \$575,000 for the term May 22, 2017 through May 21, 2018.
- k. approve the third of five (5) renewal options for Ecolab USA, Inc. [TXMAS-7-73040] to provide integrated pest management services in the estimated amount of \$154,237 for the term May 8, 2017 through May 7, 2018.
- l. approve additional (budgeted) funds and an extension for SpecialtyCare Cardiovascular Resources, LLC to provide perfusion services in the additional (budgeted) amount of \$68,333 for the extended term May 1, 2017 through August 31, 2017 (Board previously approved funds in the amount of \$205,000 for the term April 30, 2016 through April 29, 2017).
- m. approve award on the basis of only proposal received for SpecialtyCare Cardiovascular Resources, LLC to provide perfusion services in the estimated amount of \$246,321 for a one-year initial term with four (4) one-year renewal options.
- n. approve additional (budgeted) funds and an extension for Lexington Ins. Co. as Lead Underwriter with Remaining Program Shared with XL/Catlin, Chubb/ACE, Berkshire Hathaway, RSUI, Swiss RE, Liberty, Lloyds London, and Starr Specialty through John L Wortham & Son, L.P. to provide all risk property insurance and boiler and machinery coverage in the additional (budgeted) amount of \$1,753,978 for the extended term May 1, 2017 through May 1, 2018 (Board previously approved funds in the amount of \$1,788,922 for the term May 1, 2016 through May 1, 2017).
- o. approve the second of four (4) renewal options for Iron Mountain Information Management, LLC to provide off-site storage and maintenance of medical records, x-ray film, and retrieval services in the estimated amount of \$1,689,682 for the term May 12, 2017 through May 11, 2018.
- p. ratify additional (budgeted) funds for Metropolitan Life Insurance Company to provide Dental Health Maintenance Organization (DHMO) and Dental Preferred Provider Organization (DPPO) insurance in the estimated additional (budgeted) amount of \$222,888 for the term March 1, 2016 through February 28, 2017 (Board previously approved funds in the amount of \$3,950,020 for the term March 1, 2016 through February 28, 2017).
- q. ratify the third of four (4) renewal options for Hinda, Inc. to provide a comprehensive employee service recognition and rewards program in the estimated amount of \$239,900 for the term March 11, 2017 through March 10, 2018.

- r. approve the second of four (4) renewal options for Houston Cyclotron Partners, L.P. d/b/a Cyclotope to provide positron emission tomography (PET) isotopes in the estimated amount of \$214,500 for the term May 4, 2017 through May 3, 2018.
  - s. approve purchase on the basis of product standardization for Hewlett Packard Company [DIR-TSO-2538] to provide Hewlett Packard (HP) desktop computers in the estimated amount of \$1,300,000 for the DIR term July 4, 2017 through July 3, 2018.
  - t. ratify purchase on the basis of low quote for General Datatech, LP [DIR-TSO-2542] to provide maintenance and support for Cisco network hardware and software in the estimated amount of \$1,121,527 for the term April 1, 2017 through March 31, 2018.
  - u. approve the third of four (4) renewal options for Fisk Electric Company (Primary) and Network Cabling Services, Inc. (Secondary) to provide a Systimax Prestige Partner program for cable labor, parts, materials and related equipment in the estimated multi-vendor amount of \$600,000 for the term May 20, 2017 through May 19, 2018.
  - v. approve the first of four (4) renewal options on the basis of sole source for Microsoft Corporation [DIR-SDD-1927] to provide Microsoft Premier support services in the estimated amount of \$202,247 for the term May 28, 2017 through May 27, 2018.
  - w. approve renewal on the basis of sole source for Nuance Communications, Inc. to provide software license, maintenance, and support for a speech (voice) recognition system in the estimated amount of \$142,344 for the term May 19, 2017 through May 18, 2018.
  - x. approve purchase on the basis of sole source for Epic Systems Corporation to provide Epic clinical software applications training in the estimated amount of \$133,000 for the term April 1, 2017 through March 31, 2018.
- A (2). Transmittal of Completed Items **[For Informational Purposes]**
- a. transmittal on the basis of product standardization for STERIS Corporation [PP-OR-1296] to provide operating room lights and booms in the amount of \$94,755.
  - b. transmittal of the first two (2) renewal options for Medtronic ST to provide service and support for surgical and ENT navigation systems in the estimated amount of \$91,020 for the term May 20, 2017 through May 19, 2018.
  - c. transmittal of an exemption from the competitive bid requirements for Walter P. Moore and Associates, Inc. to provide professional engineering and design services for drainage improvements at Casa de Amigos Health Center and Baytown Health Center in the estimated amount of \$72,780.
  - d. transmittal of the fourth and final renewal option on the basis of sole source for Axion Health, Inc., to provide ReadySet™ for Healthcare web-based software in the estimated amount of \$67,837 for the term March 12, 2017 through March 11, 2018.



- e. transmittal of purchase on the basis of only quote for Medtronic USA Inc. through S2S Global [PP-CA-207] to provide cardiac rhythm management devices and leads in the estimated amount of \$78,396.
- f. transmittal of purchase for Innovation Associates, Inc. to provide system enhancements for the Central Fill Pharmacy System in the estimated amount of \$83,793.
- g. transmittal of purchase on the basis of best quote for Steelcase Inc. through HBI Office Solutions, Inc. [PP-FA-458] to provide furniture and systems, casegoods, seating, and accessories in the amount of \$62,301.
- h. transmittal of purchase on the basis of sole source for Hologic Limited Partnership to provide a rapid fetal fibronectin testing system in the estimated amount of \$65,000 for the term May 1, 2017 through April 30, 2018.
- i. transmittal of additional (budgeted) funds for Reliance Standard Life Insurance Company through Insurance Point, a division of Gallagher Benefit Services, Inc., to provide basic and voluntary life insurance and accidental death and dismemberment (AD&D) insurance in the additional (budgeted) amount of \$82,903 for the term March 1, 2016 through February 28, 2017 (Board previously approved funds in the amount of \$1,825,793 for the term March 1, 2016 through February 28, 2017).
- j. transmittal of additional (budgeted) funds for Hinda, Inc., to provide a comprehensive employee service recognition and rewards program in the additional (budgeted) amount of \$79,900 for the term March 11, 2016 through March 10, 2017 (Board previously approved funds in the amount of \$160,000 for the term March 11, 2016 through March 10, 2017).
- k. transmittal of purchase on the basis of low quote for Vanguard Environments to provide desks and storage units for the Ben Taub Tower Specialty Clinics in the amount of \$54,932.
- l. transmittal of purchase on the basis of only quote for Mark III Systems, Inc. [DIR-SDD-2108] to provide hardware and software for a PeopleSoft Financials software upgrade in the estimated amount of \$94,245.
- m. transmittal of purchase on the basis of sole source for Standard Imaging, Inc. to provide radiation and oncology software and hardware in the estimated amount of \$71,000.
- n. transmittal of renewal on the basis of sole source for Intelligent Medical Objects, Inc. (IMO) to provide license and updates for problem and procedure software applications in the amount of \$60,951 for the term April 10, 2017 through April 9, 2018.

## **B. Recommended Committee Approvals**

### **Motion 17.04-43**

Moved by Ms. Carolyn Truesdell, seconded by Dr. Ewan Johnson, and passed that the Board approve agenda items VII.B.1. through VII.B.34. Mr. Elvin Franklin, Jr. recused

himself from agenda items VII.B.4., VII.B.10., VII.B.25., and VII.B.26.

1. Approval of the Harris Health System Medical Staff Rules and Regulations.
2. Approval of the Revised Harris Health System Policy No. 5.05, Financial Management – Health Care for the Homeless Program.
3. Approval to Transfer Funds in the Amount of \$82,015.98 for Fiscal Year 2018 to the Harris County Engineering Department to Provide Architectural, Engineering, Construction Management, and Other Related Services Required for the Lyndon B. Johnson Hospital Annex Roof and Rooftop Units Replacement.
4. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and Lone Star College System on Behalf of Lone Star College – North Harris (Associate of Applied Science in Surgical Technology Program).
5. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and Prairie View A&M University (Doctor of Nursing Practice Program).
6. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and The University of Texas Health Science Center at Houston (Master of Science in Biomedical Sciences, Concentration in Genetic Counseling Program).
7. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and The University of Texas Health Science Center at Houston School of Nursing and Baylor College of Medicine (Master of Science in Nursing – Family Nurse Practitioner Program).
8. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and San Jacinto College District (Associate of Applied Science in Eye Care Technology Program).
9. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and San Jacinto College District (Eye Care Technology Certification Program).
10. Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and Houston Community College District (Associate of Applied Science in Physical Therapist Assistant Program).
11. Approval to Ratify an Amendment to Increase a Sub-Award Agreement from Baylor College of Medicine to Harris County Hospital District d/b/a Harris Health System in the Amount of \$140,000 for a Total Amount of \$442,493 for the Cancer Prevention and Research Institute of Texas (CPRIT) Breast Project.
12. Approval to Ratify the Corrected Total Amount of \$7,200,812 for an Amended Interlocal Agreement Between Harris County Hospital District d/b/a Harris Health System and Harris County Public Health and Environmental Services (HCPHES), Funded Under the Ryan White HIV/AIDS Treatment Extension Act of 2009 Part A, to Provide Primary Medical Care, Psychiatric Services, Obstetric and Gynecological

- Care, and a Local Pharmacy Assistance Program to HIV-Positive Patients of Harris Health System for the Term March 1, 2016 Through February 28, 2017.
13. Approval to Ratify a Second Amendment to Increase a Grant Agreement by \$25,000 Between Harris County Hospital District d/b/a Harris Health System and the Parkland Health & Hospital System (Formerly Dallas County Hospital District, The Parkland Foundation) for the South Central Region 6 AIDS Education and Training Center (Formerly Texas/Oklahoma AIDS Education and Training Center) for a Total Agreement Amount of \$143,000, Funded Under the Ryan White HIV/AIDS Treatment Extension Act of 2009 Part F, to Provide State-of-the-Art Education, Consultation, and Support to Healthcare Professionals Treating HIV-Positive Patients for the Term July 1, 2016 Through June 30, 2017.
  14. Approval to Ratify an Amendment to Increase an Agreement by \$73,607 Between Harris County Hospital District d/b/a Harris Health System and the Texas Department of State Health Services (DSHS) for a Total Award Amount of \$247,007 to Provide Additional Services to the HIV Transmission Prevention Program for the Term April 15, 2017 Through December 31, 2017.
  15. Approval of a Grant Agreement in an Amount Not to Exceed \$69,750 From the Texas Health and Human Services Commission to Harris County Hospital District d/b/a Harris Health System to Provide Title V Prenatal Medical and Dental Services for the Term September 1, 2017 Through August 31, 2018.
  16. Approval of a Grant Agreement in an Amount Not to Exceed \$69,750 From the Texas Health and Human Services Commission to Harris County Hospital District d/b/a Harris Health System to Provide Title V Prenatal Medical and Dental Services for the Term September 1, 2018 Through August 31, 2019.
  17. Approval of a Grant Agreement in an Amount Not to Exceed \$105,098 From the Texas Health and Human Services Commission to Harris County Hospital District d/b/a Harris Health System to Provide Epilepsy Services for the Term September 1, 2017 Through August 31, 2018.
  18. Approval of a Grant Agreement in an Amount Not to Exceed \$105,098 From the Texas Health and Human Services Commission to Harris County Hospital District d/b/a Harris Health System to Provide Epilepsy Services for the Term September 1, 2018 Through August 31, 2019.
  19. Approval of a Grant Agreement in an Amount Not to Exceed \$405,480 From the Texas Health and Human Services Commission to Harris County Hospital District d/b/a Harris Health System to Provide Title V Child Health Services for the Term September 1, 2017 Through August 31, 2018.
  20. Approval of a Grant Agreement in an Amount Not to Exceed \$405,480 From the Texas Health and Human Services Commission to Harris County Hospital District d/b/a Harris Health System to Provide Title V Child Health Services for the Term September 1, 2018 Through August 31, 2019.
  21. Approval of the Health Care for the Homeless Program Response to Program-Specific Conditions, as Required by the United States Department of Health and Human Services, Which Provides Funding to Harris County Hospital District d/b/a Harris Health System to Provide Health Services to Persons Experiencing Homelessness

- Under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program.
22. Approval of the Health Care for the Homeless Program Quality and Patient Satisfaction Report for the Term October 2016 Through December 2016, as Required by the United States Department of Health and Human Services, Which Provides Funding to Harris County Hospital District d/b/a Harris Health System to Provide Health Services to Persons Experiencing Homelessness Under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program.
  23. Approval of the Health Care for the Homeless Program Annual Report for the Term January 1, 2016 Through December 31, 2016, as Required by the United States Department of Health and Human Services, Which Provides Funding to Harris County Hospital District d/b/a Harris Health System to Provide Health Services to Persons Experiencing Homelessness Under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program.
  24. Approval of the Health Care for the Homeless Program Consumer Advisory Council Report for the Term December 2016 Through February 2017, as Required by the United States Department of Health and Human Services, Which Provides Funding to Harris County Hospital District d/b/a Harris Health System to Provide Health Services to Persons Experiencing Homelessness Under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program.
  25. Approval of a Grant Agreement in the Amount of \$5,000 from the Harris County Hospital District Foundation's Small Grant Committee Awarded to Harris County Hospital District d/b/a Harris Health System for the Healthy Outcomes: Motivational Engagement Program.
  26. Approval of a Grant Agreement in the Amount of \$1,646.64 from the Harris County Hospital District Foundation's Small Grants Committee Awarded to Harris County Hospital District d/b/a Harris Health System for the Fit and Strong Together: 12-Week Weight Management Program.
  27. Approval of an Agreement Between Harris County Hospital District d/b/a Harris Health System and the Merck Patient Assistance Foundation, Inc. to Participate in the Merck Patient Assistance Program.
  28. Acceptance of the Harris Health System No-Notice Cash Count Fondren Foundation Pharmacy at Smith Clinic Cashiering Auditor's Report.
  29. Acceptance of the Harris Health System No-Notice Cash Count Northwest Community Health Center Outpatient Pharmacy Cashiering Auditor's Report.
  30. Acceptance of the Harris Health System No-Notice Cash Count Vallbona Community Health Center Patient Access Management Cashiering Auditor's Report.
  31. Acceptance of the Harris Health System No-Notice Cash Count Dental Center Patient Access Management Cashiering Auditor's Report.
  32. Acceptance of the Harris Health System No-Notice Cash Count Casa de Amigos Community Health Center Patient Access Management Cashiering Auditor's Report.
  33. Acceptance of the Harris Health System Cardiology Inventory Controls Auditor's Report.

34. Approval of the Revised Harris Health System Policy No. 3.42, Conflict of Interest.

35. **DEFERRED**

Consideration of Approval to Amend Appointments to the 2017 Board of Trustees' Standing and Special Committees.

Ms. Carolyn Truesdell recommended that the Board of Trustees Bylaws be revised to reflect the consolidation or renaming of current committees and the establishment of new committees. Ms. Clutterbuck stated that these modifications should be discussed by the Governance Committee and then presented as formal motions to be considered by the Board. She also requested that the Strategic Planning Committee and the Governance Committee convene each month until the Board addresses these and other administrative issues.

*{End of Consent Agenda}*

**VIII. Board Review and Action Items**

**A. Action Item Related to the Budget & Finance Committee**

**Motion 17.04-44**

Moved by Mr. Elvin Franklin, Jr., seconded by Ms. Carol Graebner, and unanimously passed that the Board approve agenda item VIII.A.1.

1. Acceptance of the Harris Health System First Quarter CY2017 Pension Plan Report [**Board Deliverable**].

Mr. Michael Norby, Executive Vice President and Chief Financial Officer, presented the Harris Health System First Quarter CY2017 Pension Plan Report. He reported that the Plan was 75.3% funded as of March 31, 2017. A copy of the report is available in the permanent record.

**B. Review and Action Items Related to the Planning & Operations Oversight Committee**

**Motion 17.04-45**

Moved by Dr. Kimberly Monday, seconded by Ms. Carolyn Truesdell, and unanimously passed that the Board approve agenda item VIII.B.1.

1. Approval of the New Harris Health System Policy 6.47, Onboarding and Orientation.

Ms. Robbie Bookman, Director of Policies and Procedures, presented the new Harris Health System Policy 6.47, Onboarding and Orientation. She delivered an overview of the various modifications that were made to the policy according to recommendations from the Board. A copy of the policy is available in the permanent record.

**Motion 17.04-46**

Moved by Dr. Kimberly Monday, seconded by Ms. Daisy Stiner, and passed that the Board approve agenda item VIII.B.2. Mr. Franklin recused himself from agenda item VIII.B.2.

2. Approval of a Grant Agreement in the Amount of \$70,000 from the Harris County Hospital District Foundation, the Baxter Trust, and the Sure Foundation, Inc. Awarded to Harris County Hospital District d/b/a Harris Health System for Renovation of the Ben Taub Hospital Chapel.

Mr. Jeff Baker, Executive Director of the Harris County Hospital District Foundation, presented the Grant Agreement for renovation of the Ben Taub Hospital Chapel. A copy of the Agreement is available in the permanent record.

**Motion 17.04-47**

Moved by Ms. Carol Graebner, seconded by Dr. Kimberly Monday, and unanimously passed that the Board approve agenda items VIII.B.3. and VIII.B.4.

3. Approval of a Grant Award in the Amount of \$868,486 from the Women's Health Services Division of the Health and Human Services Commission to Harris County Hospital District d/b/a Harris Health System for Breast and Cervical Cancer Services (BCCS) for Fiscal Year 2018.
4. Approval of a Grant Award in the Amount of \$868,486 from the Women's Health Services Division of the Health and Human Services Commission to Harris County Hospital District d/b/a Harris Health System for Breast and Cervical Cancer Services (BCCS) for Fiscal Year 2019.

Dr. Gardner presented the grant awards for Breast and Cervical Cancer Services for Fiscal Year 2018 and Fiscal Year 2019. Copies of the agreements are available in the permanent record.

5. Review and Discussion Regarding the Status of the Ben Taub Hospital Specialty Clinic Relocation and Operating Room Renovation Project [**Board Deliverable**].

Dr. Ericka Brown, Executive Vice President and Administrator, Ben Taub Hospital (BTH), led the discussion regarding the status of the BTH specialty clinic relocation and operating room renovation project. She reported that the move to the clinics began April 20, 2017 and is projected to be completed by July 5, 2017. Dr. Brown stated that once the clinics have been cleared from the second floor of BTH, construction of the operating rooms will begin August 7, 2017 and is projected to be completed in May 2019. She expressed gratitude to the biomedical team, the environmental services team, the information technology department, and the engineering and facilities team for their hard work and timeliness in meeting the scheduled deadlines.

**C. Miscellaneous Action Item**

**Motion 17.04-48**

Moved by Ms. Carolyn Truesdell, seconded by Mr. Elvin Franklin, Jr., and unanimously passed that the Board approve agenda item VIII.C.1.

1. Approval of Community Health Choice, Inc.'s ("Community's") Community Benefits Program and Policy No. 2016SP001, Policy on Community Benefits.

Mr. Kenneth Janda, President and Chief Executive Officer, Community Health Choice, Inc., presented the Community Benefits Program and Policy No. 2016SP001, Policy on Community Benefits. He stated that Community established a Community Benefits Program in 2012 as a vehicle to utilize surplus funds to provide access to resources that improve the health and well-being of the community. A copy of the policy is available in the permanent record.

**IX. Committee Reports**

**A. Joint Conference Committee**

**Motion 17.04-49**

Moved by Ms. Carolyn Truesdell, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item IX.A.1.

1. Acceptance of the Medical Executive Board Report for April 2017.

Dr. David Robinson, Chair, Medical Executive Board, presented the Medical Executive Board Report for April 2017. He announced that the Medical Staff Rules and Regulations were approved as amended by the Medical Executive Board. A copy of the report is available in the permanent record.

**Motion 17.04-50**

Moved by Dr. Kimberly Monday, seconded by Ms. Daisy Stiner, and unanimously passed that the Board approve agenda item IX.A.2.

2. Approval Regarding the Credentialing Changes for Members of the Harris Health System Medical Staff (April 2017).

Dr. Robinson presented the April 2017 credentialing changes for the members of the Harris Health System medical staff. He reported that there were thirty (30) initial applications, seventy-two (72) reappointments, four (4) resignations, and eleven (11) change/add privileges. Copies of the reports are available in the permanent record.

**B. Budget and Finance Committee**

**Motion 17.04-51**

Moved by Ms. Carolyn Truesdell, seconded by Dr. Kimberly Monday, and unanimously passed that the Board approve agenda items XI.B.1.

1. Acceptance of the Harris Health System March 2017 Financial Report Subject to Audit.

Mr. Michael Norby, Executive Vice President and Chief Financial Officer, presented the Harris Health System March 2017 Financial Report. He stated that operating income was \$1.6M favorable to budget for March 2017. Mr. Norby reported that Harris Health has \$35.5M deposited with Harris County for projects that were approved by the Board. Mr. Masi explained that any funds that are not utilized by Harris County's Public Infrastructure Department will be returned to Harris Health. A copy of the report is available in the permanent record.

## **X. Executive Session**

At 11:23 a.m., Ms. Clutterbuck stated that the Board would enter into Executive Session under §161.032 of the Texas Health & Safety Code, the Texas Occupations Code Ann. §160.007, and the Texas Gov't Code Ann. §551.071.

## **XI. Reconvene**

At 12:45 p.m., Ms. Clutterbuck reconvened the meeting and stated that no action was taken in Executive Session.

- A. Report by Senior Vice President of Corporate Compliance Regarding Compliance with Medicare, Medicaid, HIPAA and other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, pursuant to Section 161.032 of the Texas Health & Safety Code, and Possible Action Upon Return to Open Session.

No action was taken.

- B. Report by the Chief Medical Officer Regarding Quality of Medical and Health Care, pursuant to Texas Health & Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in connection with the Evaluation of the Quality of Medical and Health Care Services, and Possible Action Upon Return to Open Session.

No action was taken.

- C. Consultation with the County Attorney Regarding Request for Information Regarding an Incident on Ben Taub Property, Pursuant to Texas Gov't Code Ann. §551.071, and Possible Action Regarding This Matter Upon Return to Open Session.

No action was taken.

- D. Review and Discussion Regarding Strategies to Improve and Maximize Financial Performance and Budget Projections Under Provider Agreements, Network Relationships, and Other Strategic Means or Additional Lines of Business for Community Health Choice, Inc., Pursuant to Texas Gov't Code §551.085, and Possible Action Upon Return to Open Session.

No action was taken.



- E. Discussion Regarding Financial Planning Information Related to the Negotiation Between the Harris County Hospital District d/b/a Harris Health System and Affiliated Medical Services for the Arrangement or Provision of Medical Services, Pursuant to Texas Gov't Code Ann. §551.085, and Possible Action Regarding this Matter Upon Return to Open Session.

No action was taken.

## XII. Adjournment

Moved by Mr. Elvin Franklin, Jr., seconded by Dr. Kimberly Monday, and unanimously accepted to adjourn the meeting.

There being no further business, the meeting adjourned at 12:46 p.m.

I certify that the foregoing are the Minutes of the meeting of the Board of Trustees of the Harris County Hospital District d/b/a Harris Health System held at the Administration Building in Houston, Texas on April 27, 2017.

Respectfully submitted,



Ms. Anne Clutterbuck, Chair  
Board of Trustees



Ms. Daisy Stiner, Secretary  
Board of Trustees

Recorded by Kenya Shields