

MINUTES OF THE HARRIS HEALTH SYSTEM BOARD OF TRUSTEES

Board Meeting

August 31, 2020

5:00 p.m.

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<p>I. CALL TO ORDER & RECORD OF ATTENDANCE</p>	<p>The meeting was called to order at 5:04 p.m. by Kimberly Monday, MD, Chair. It was noted there was a quorum present and the attendance was recorded. Dr. Monday announced that the meeting is being conducted by videoconference. Per temporary meeting suspension rules issued by Governor Greg Abbott due to the COVID-19 pandemic, the meeting may be viewed online: http://harrishealthtx.swagit.com/live.</p>	<p>A copy of the attendance is appended to the archived minutes.</p>
<p>II. ANNOUNCEMENTS</p>	<p>A. Special Announcement – Dr. Kenneth Mattox, Chief of Staff, Ben Taub Hospital (BTH), announced his retirement. He has led trauma care at Ben Taub Hospital for nearly half a century. Dr. Mattox will continue to serve as Chief of Staff at BTH until Baylor College of Medicine has selected his replacement. Additionally, Dr. Mattox stated that he will continue to consult, lecture, organize conferences, engage in strategic planning activities and mentor among various institutions and organizations.</p>	
	<p>B. CEO REPORT – State of Harris Health System, including debriefing on COVID-19. Dr. Esmail Porsa, Harris Health System President and Chief Executive Officer (CEO), reported that Harris Health continues to have a slow decline in the number of COVID-19 cases. He noted that remediation is ongoing due to a hot water pipe break at Lyndon B. Johnson (LBJ) Hospital. Dr. Porsa stated that remediation efforts would be approximately six (6) to eight (8) weeks. He mentioned that staff has done a tremendous jobs accommodating existing patients. Dr. Porsa stated that there were no major impacts because of Hurricane Laura with the exception of a loss in productivity due to facility closures.</p>	<p>As reported.</p>
<p>III. PUBLIC COMMENT</p>	<p>Ms. Cynthia Cole, Executive Director, Local #1550 – AFSCME, American Federation of State, County, and Municipal Employees, addressed the Board regarding concerns of salary caps for employees, Texas Workforce appeals process for individuals who have file for unemployment during the COVID-19 pandemic as well as Harris Health policies and procedures as it relates to FMLA. Additionally, Ms. Cole requested clarification of the affiliation and association between Harris Health and Community Health Choice. Ms. Cole stated that she would provide correspondence to the Board regarding these concerns.</p>	

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IV. CONSENT AGENDA ITEMS	<p>A. Recommended Committee Approvals</p> <ol style="list-style-type: none"> 1. Approval of the Minutes of the Previous Meeting <ul style="list-style-type: none"> • Board Meeting – June 25, 2020 2. Approval of the Neonatal Program Plans at Ben Taub and LBJ Hospitals to Provide Quality Care for Birthing Mothers and Babies. 3. Approval of the Revised Harris Health System Policy No. 330 Nursing Peer Review: Incident-Based, Minor Incidents and Safe Harbor. 4. Approval of Subsidy Payments to Community Health Choice, Inc. for the Health Insurance Marketplace Non-Federal Premium Payments and Expansion of the Subsidy Program for the 2021 Enrollment Period to Include Eligible Harris County Low Income Patients With Household Incomes Between 150% and 200% of the Federal Poverty Level (FPL). 5. Acceptance of the Harris Health System June 2020 Financial Report Subject to Audit. 6. Acceptance of the Harris Health System First Quarter FY2021 Investment Report. 7. Acceptance of the Harris Health System Second Quarter CY2020 Pension Plan Report. 8. Approval of the New Harris Health System Policy No. 582.01 – Drug Diversion. 	<p>Motion No. 20.08-102</p> <p>Moved by Ms. Linda Morales, seconded by Ms. Elena Marks, and unanimously passed that the Board approve agenda items IV.A.1 through IV.A.8. Motion carried.</p>
	<p>B. New Items for Board Consideration</p> <ol style="list-style-type: none"> 1. Approval to Ratify a Second Amendment of an Interlocal Agreement Between the Harris County Hospital District d/b/a Harris Health System and Harris County Public Health Funded by Ryan White HIV/AIDS Treatment Extension Act of 2009 Part A to Increase the Agreement by \$75,000.81 to Provide Primary Medical Care, Psychiatric Services, Obstetric and Gynecological Care, and Local Pharmacy Assistance Program to HIV Positive Patients of Harris Health System for the Term March 1, 2020 Through February 28, 2021. 	<p>Motion No. 20.08-103</p> <p>Moved by Ms. Linda Morales, seconded by Dr. Arthur Bracey, and unanimously passed that the Board approve agenda items IV.B.1 through IV.B.7. Motion carried.</p>

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	<ol style="list-style-type: none"> 2. Approval to Ratify Renewal of a Grant Agreement from the United States Department of Health & Human Services Administration (HRSA) and the Harris County Hospital District d/b/a Harris Health System Funded Under Part D of the Ryan White HIV/AIDS Treatment Extension Act of 2009 in the Amount of \$371,851 to Provide Outpatient Family Centered Care for Women, Infants, Children, and Youth living with HIV/AIDS for the Term August 1, 2019 Through July 31, 2022. 3. Approval of a Grant Agreement Between Texas Health and Human Services Commission and Harris County Hospital District d/b/a Harris Health System in the Amount of \$122,574 to Fund Epilepsy Program Services for the Term September 1, 2020 Through August 31, 2021. 4. Approval of a Grant Agreement Between Harris County Hospital District d/b/a Harris Health System and Texas Health and Human Services Commission to Fund Integrated Family Planning Opioid Response Pilot Project Services in an Amount not to Exceed \$500,000.00 for the Initial Term of September 1, 2020, Through August 31, 2021. 5. Approval of a Grant Agreement Between Harris Health System and the Harris County Hospital District Foundation in the Amount of \$230,025 Benefitting the Children's Health Fund 2020 School-Based Mental Health Expanded Access and Health Promotion (SBMHEAPP) Project for a One-Year Term. 6. Approval for a Grant Agreement Between the Harris County Hospital District Foundation and Harris Health System in the Amount of \$120,000 to Provide 1,000 Hours of ICU-trained Contract Nursing Care for a One Year Term. 7. Approval of Revisions to the FY2021 Audit Plan. <p style="text-align: center;">{End of Consent Agenda}</p>	
<p>V. STRATEGIC DISCUSSION</p>	<p>A. Presentation by Health Management Associates (HMA) Regarding the Framework for the Development of Harris Health System’s Fiscal Year 2022 – Fiscal Year 2026 Strategic Plan.</p>	<p>As reported.</p>

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	<p>Dr. Roxane Townsend, Managing Principal, Health Management Associates, provided a brief overview regarding HMA’s core team, their project approach, and how it aligns with Harris Health System and Community Health Choice (CHC) strategic planning efforts. Dr. Townsend stated that HMA would leverage their experience to help Harris Health in all phases of this project. Additionally, Dr. Townsend stated that HMA would help develop strategic plans for Harris Health and CHC to meet the needs of the citizens of Harris County. She explained that the project timeline includes four (4) phases which includes: 1) Project Initiation, 2) Building a Shared Understanding, 3) Prioritizing Options, and 4) Finalization and Socialization of Strategic Plan. She explained that HMA will provide monthly updates to the Board; develop a Joint Oversight committee, Harris Health task force and Community Strategic Planning Advisory Body. In addition, HMA will hold stakeholder interviews, town hall meetings, and focus groups. Dr. Townsend mentioned that HMA would work with executive leadership to define the membership on each of these committees. Discussion ensued. A copy of the presentation is available in the permanent record.</p>	
VI. GENERAL ACTION ITEMS	<p>A. Item(s) Related to Quality Committee</p> <p>1. Approval of Credentialing Changes for Members of the Harris Health System Medical Staff Subject to Review of Files for Discussion. Dr. Kimberly Monday and Dr. Arthur Bracey recused from this agenda item.</p> <p>Dr. Garcia-Prats, Chair, Medical Executive Board, presented the credentialing changes for members of the Harris Health System Medical Staff noting that there are three (3) files for discussion in Executive Session. A copy of the report is available in the permanent record.</p>	<p>Motion No. 20.08-108</p> <p>Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item VI.A.1. Motion carried. Dr. Kimberly Monday and Dr. Arthur Bracey recused from this agenda item.</p>
	<p>B. Item(s) Related to Budget & Finance Committee</p> <p>1. Consideration of Purchasing Recommendations Requiring Board Approval (Items (A(1) through A(47))). Dr. Arthur Bracey recused from purchasing agenda item A2. Dr. Kimberly Monday recused from purchasing agenda item A(43).</p>	<p>Motion No. 20.08-104</p> <p>Moved by Ms. Alicia Reyes, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item VI. B.1. Motion carried. Dr. Arthur Bracey recused from purchasing agenda item A2. Dr. Kimberly Monday recused from purchasing agenda item A(43).</p>

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	<p>2. Approval of a Resolution Setting the Rate of Mandatory Payment for the Harris County Hospital District Local Provider Participation Fund. A copy of the resolution is available in the permanent record.</p>	<p>Motion No. 20.08-105</p> <p>Moved by Ms. Alicia Reyes, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item VI. B.2. Motion carried.</p>
<p>VII. ITEMS RELATED TO HEALTH CARE FOR THE HOMELESS PROGRAM</p>	<p>A. Approval of the Minutes of the Previous Meeting</p> <ul style="list-style-type: none"> • Health Care for the Homeless Program Meeting – July 30, 2020 	<p>Motion No. 20.08-106</p> <p>Moved by Ms. Alicia Reyes, seconded by Ms. Linda Morales, and unanimously passed that the Board approve agenda item VII. A.1. Motion carried.</p>
	<p>B. Approval of the Health Care for the Homeless Program 2020 Quality Management Plan as Required by the United States Department of Health and Human Services Which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program.</p> <p>Dr. Jennifer Small, Vice President & Associate Administrator, Ambulatory Care Services, presented an operational update including patient services, budget report and quality measurement report in addition to the Quality management plan. She reported 1854 unduplicated patients with a visit count of 2605 for the month of July 2020. Additionally, Dr. Small reported budgeted expenses of \$5M in which 27% of total grant funding have been utilized. She also stated that of the \$1.2M of budgeted expenses as it relates to COVID-19, 26% have been utilized for items such as supplies and information technology equipment. Dr. Small explained that the funds will be used to purchase an additional mobile van as well as remodeling workspaces in our clinics to help reduce workflow. Dr. Small provided a brief overview regarding the Quality management plan and its components. Ms. Toni Cotton, Chief Nursing Officer, Ambulatory Services, stated that HCHP has met 5 out of 11 clinical indicators. Ms. Cotton explained that HCHP is now measuring total population as opposed to chart sampling. She noted that there have been continued improvement efforts made to meet and exceed quality metrics.</p>	<p>Motion No. 20.08-107</p> <p>Moved by Dr. Arthur Bracey, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item VII. B.1. Motion carried. Dr. Andrea Caracostis request an update on strategic goals and initiatives to promote optimization of overall quality as well as to obtain Quality improvement awards as a national leader and value enhancer.</p>
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	Dr. Yasmeen Quadri, Medical Director, Health Care for the Homeless Program, addressed current initiatives to ensure that HCHP meets the Uniformed Data System (UDS) quality measures and indicators. Dr. Andrea Caracostis request an update on strategic goals and initiatives to promote optimization of overall quality as well as to obtain Quality improvement awards as a national leader and value enhancer. A copy of the presentation is available in the permanent record.	
SUPPLEMENTAL AGENDA ITEM	Approval of an Amendment to the Lease Agreement Between Harris Health System and Warehouse Associates Corporate Centre Kirby II, Ltd. For the Reduction of Leased Space at 9250 Kirby Drive, Houston, Texas 77045.	Deferred.
VIII. EXECUTIVE SESSION	At 6:11 p.m., Dr. Kimberly Monday stated that the Board would enter into Executive Session under Texas Gov't Code Ann. §551.071, Texas Gov't Code §551.074, Texas Government Code §418.183, Texas Government Code §551.089, Texas Health & Safety Code Ann. §161.032, Texas Occupations Code Ann. §160.007, Texas Occupations Code Ann. §151.002.	
IX. RECONVENE	At 6:11 p.m., Dr. Kimberly Monday stated that the Board would enter into Executive Session under Texas Gov't Code Ann. §551.071, Texas Gov't Code §551.074, Texas Government Code §418.183, Texas Government Code §551.089, Texas Health & Safety Code Ann. §161.032, Texas Occupations Code Ann. §160.007, Texas Occupations Code Ann. §151.002.	
	<p>A. Report by the Chief Medical Officer Regarding Quality of Medical and Health Care Pursuant to Texas Health & Safety Code Ann. §161.032, Texas Occupations Code Ann. §160.007, and Texas Occupations Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, and Possible Action Regarding This Matter Upon Return to Open Session, Including Acceptance of The Harris Health System Quality and Safety Performance Measures - Inpatient and Outpatient Priorities.</p>	<p>Motion No. 20.08-108</p> <p>Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item VI.A.1. Motion carried. Dr. Kimberly Monday and Dr. Arthur Bracey recused from this agenda item.</p>
	<p>B. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements Including an Update on the CLIA Survey and a Status of Fraud and Abuse Investigations, Pursuant to Texas Health & Safety Code §161.032, and Possible Action Regarding This Matter Upon Return to Open Session</p>	Deferred
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	<p>C. Consultation with the County Attorney Regarding Minority Women Owned Business Policy, Pursuant To Texas Government Code Ann. §551.071, and Possible Action Regarding This Matter Upon Return To Open Session</p>	<p>Deferred</p>
	<p>D. Consultation with the County Attorney Regarding Board of Trustees Procedures and Committees, Pursuant To Texas Government Code Ann. §551.071, and Possible Action Regarding This Matter Upon Return To Open Session</p>	<p>No action taken.</p>
	<p>E. Report by the Vice President, Chief Information Security Officer, regarding Harris Health System’s Information Security Program, Pursuant to Texas Government Code §418.183, Texas Government Code §551.089, and Texas Health & Safety Code §161.032, and Possible Action Upon Return to Open Session</p>	<p>Deferred</p>
	<p>F. Discussion Regarding the Duties of the Board Office Program Manager, Including Operations of the Board Office, Pursuant to Texas Gov’t Code Ann. §551.074, and Possible Action Regarding This Matter Upon Return to Open Session</p>	<p>Deferred</p>
	<p>G. Discussion Regarding the Annual Review of Harris Health System Executive Compensation as Prescribed in the Harris Health System Board Bylaws, Article XI, Section 1.C., Regarding Harris Health System Executive Vice Presidents and Harris Health Senior Vice Presidents, Pursuant to Texas Gov’t Code Ann. §551.074, and Possible Action Regarding This Matter Upon Return to Open Session</p>	<p>No action taken.</p>
	<p>H. Discussion Regarding Duties and Evaluation of The President and Chief Executive Officer, Pursuant to Texas Gov’t Code Ann. §551.074</p>	<p>Deferred</p>
<p>X. ADJOURNMENT</p>	<p>There being no further business to come before the committee, the meeting adjourned at 7:18 p.m.</p>	

I certify that the foregoing are the Minutes of the Harris Health System Board of Trustees Meeting held virtually via WebEx on August 31, 2020.

Respectfully Submitted,



Kimberly Monday, M.D.
Board Chair



Elena Marks
Board Secretary