

MINUTES OF THE HARRIS HEALTH SYSTEM BOARD OF TRUSTEES

Board Meeting

Thursday, December 7, 2023

9:00 am

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATION
<p>I. Call to Order and Record of Attendance</p>	<p>The meeting was called to order at 9:02 a.m. by Andrea Caracostis, MD, MPH, Chair. It was noted that a quorum was present and the attendance was recorded. Dr. Johnson stated while some of Board members are in the room with us today, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. The meeting may be viewed online: http://harrishealthtx.swagit.com/live.</p>	<p>A copy of the attendance is appended to the archived minutes.</p>
<p>II. Approval of the Minutes of Previous Meeting</p>	<ul style="list-style-type: none"> Board Meeting – October 26, 2023 	<p><u>Motion No. 23.12-167</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve the minutes of the October 26, 2023 meeting. Motion carried.</p>
	<ul style="list-style-type: none"> HRSA Special Call Board Meeting – November 9, 2023 	<p><u>Motion No. 23.12-168</u> Moved by Ms. Jennifer Tijerina, seconded by Ms. Sima Ladjevardian, and unanimously passed that the Board approve the minutes of the November 9, 2023 meeting. Motion carried.</p>

<p>III. Announcements/ Special Presentations</p>	<p>A. CEO Report Including Special Announcements</p> <ul style="list-style-type: none"> • Bond Election Results • Introduction of Harris Health Strategic Fund Board Members and an Announcement of Gift <p>Dr. Esmaeil Porsa, President and Chief Executive Officer (CEO), delivered the CEO Report, including special announcements. He thanked the voters of Harris County, Harris Health employees, medical staff and the Board for their vote of confidence and support in the approval of a \$2.5B Harris Health Bond Proposal. He stated that Harris Health plans to break ground on the new hospital no later than May 2025. Dr. Porsa shared that Harris Health, in partnership with The University of Texas Health Science Center at Houston, has expanded its Food Farmacy Program to high-risk pregnant women patients. Through generous philanthropic support, Harris Health was able to provide expecting mothers with flower bouquets during the Thanksgiving holiday to further create a sense of connectedness and make patients feel cared for. Dr. Porsa stated that on Thursday, December 19, 2023, Harris Health will host its annual sandwich making contest at Lyndon B. Johnson (LBJ) Hospital. He mentioned that last year Harris Health provided 730 lunch bags (sandwich, drink and chips) to its community in partnership with Destined for Empowerment. This year, the goal is to feed 1,500 members through additional partnerships with Bread of Life and Super Neighborhoods covering Cashmere Elementary and Key Middle School. Dr. Porsa encouraged the Board members to create a team or to participate individually in this initiative. Additionally, Dr. Porsa introduced the esteemed members of the Harris Health Strategic Fund Board, which includes Ms. Beth Robertson, Chair; Mr. Ed Allday; Ms. Sonceria “Sonny” Messiah Jiles; and Ms. Ginni Mithoff. A copy of the CEO Report is available in the permanent record.</p>	<p>As Presented.</p>
	<p>B. Board Member Announcements Regarding Board Member Advocacy and Community Engagements</p> <ul style="list-style-type: none"> • First Friday’s will Resume in February <p>Ms. Olga Rodriguez, Vice President, Corporate Communications & Board Services, announced that due to the upcoming holiday season, the First Friday Tours have been cancelled and will resume in February 2024.</p>	<p>As Presented.</p>
<p>V. Executive Session</p>	<p>At 9:15 a.m., Dr. Caracostis stated that the Board would enter into Executive Session for Items V. ‘A through C’ as permitted by law under Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Ann. §151.002, Tex. Occ. Code. Ann. §160.007, and Tex. Gov’t. Code Ann. §551.071.</p>	

	<p>A. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Report of the Medical Executive Board in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including the Harris Health System Quality, Safety Performance Measures, Good Catch and Zero Harm, and Possible Action Regarding this Matter Upon Return to Open Session</p>	<p>No Action Taken.</p>
	<p>B. Medical Executive Board Report and Credentialing Discussion, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Consideration of Approval of Credentialing Changes for Members of the Harris Health System Medical Staff</p>	<p>No Action Taken.</p>
	<p>C. Report Regarding Harris Health System Correctional Health Quality of Medical and Healthcare, Including Credentialing Discussion and Operational Updates, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002 and Tex. Gov’t Code Ann. §551.071 to Receive Peer Review and/or Medical Committee Report with Possible Action Upon Return to Open Session</p>	<p>No Action Taken.</p>
<p>VI. Reconvene to Open Meeting</p>	<p>At 9:27 a.m., Dr. Caracostis reconvened the meeting in open session; she noted that a quorum was present and that no action was taken in Executive Session.</p>	
<p>VII. General Action Item(s)</p>		
	<p>A. General Action Item(s) Related to Quality: Medical Staff</p>	
	<p>1. Approval of Credentialing Changes for Members of the Harris Health System Medical Staff</p> <p>Dr. Martha Mims, Chair, Medical Executive Board, presented the credentialing changes for members of the Harris Health System Medical Staff. For December 2023, there were thirty – four (34) initial appointments, thirty – five (35) reappointments, two (2) change/add privileges, and twenty (20) resignations. A copy of the credentialing report is available in the permanent record.</p>	<p><u>Motion No. 23.12-169</u> Moved by Ms. Sima Ladjevardian, seconded by Ms. Carol Paret, and majority passed that the Board approve agenda item VII.A.1. Ms. Jennifer Tijerina opposed the motion. Motion carried.</p>

	<p>B. General Action Item(s) Related to Quality: Correctional Health Medical Staff</p>	
	<p>1. Approval of Credentialing Changes for Members of the Harris Health System Correctional Health Medical Staff</p> <p>Dr. Otis Ekins, Chief Medical Officer, Harris Health Correctional Health, presented the credentialing changes for members of the Harris Health System Correctional Health Medical Staff. For December 2023, there were six (6) initial appointments. A copy of the Correctional Health credentialing report is available in the permanent record.</p>	<p><u>Motion No. 23.12-170</u> Moved by Ms. Jennifer Tijerina, seconded by Dr. Cody M. Pyke, and unanimously passed that the Board approve agenda item VII.B.1. Motion carried.</p>
<p>IV. Public Comment</p>	<p>Item Taken Out of Order</p> <p>Commissioner Adrian Garcia, Harris County Precinct 2, recognized the Board on the passing of Harris Health’s \$2.5B bond proposal. He noted that Harris Health provides lifesaving care to children and families of Harris County without insurance. Commissioner Garcia expressed his thanks to Dr. Porsa, Harris Health leadership and staff for their dedication to improving the health of those most in need.</p>	
<p>VIII. New Items for Board Consideration</p>		
	<p>A. Board Officer Elections for the Positions of Chair, Vice Chair and Secretary for the 2024 Calendar Year</p> <p>Dr. Caracotis stated per Article V, Section 1, of the Harris Health Board of Trustees Bylaws, the Board must conduct annual elections of officers of the Chair, Vice Chair, and Secretary. Therefore, the Board will need to conduct elections for the Board officers for calendar year 2024. Dr. Caracostis noted that prior to this meeting, a communication was sent to solicit interest for 2024 Board officer positions, and the following nominations were received:</p> <ul style="list-style-type: none"> I. Dr. Andrea Caracostis: Board Chair II. Dr. Cody M. Pyke: Vice Chair III. Ms. Carol Paret: Secretary <p>Dr. Caracostis requested nominations from the floor for the offices of Chair, Vice Chair, and Secretary. There were no nominations received from the floor.</p>	

Dr. Caracostis motioned for a roll call vote for Board Chair as follows:

- Ms. Sima Ladjvardian – yes
- Ms. Carol Paret – yes
- Dr. Cody M. Pyke – yes
- Ms. Jennifer Tijerina – yes
- Dr. Andrea Caracostis – yes

The final results were announced with five (5) votes in favor of Dr. Andrea Caracostis as the Chair.

Dr. Caracostis motioned for a roll call vote for Vice Chair as follows:

- Ms. Sima Ladjvardian – yes
- Ms. Carol Paret – yes
- Dr. Andrea Caracostis – yes
- Ms. Jennifer Tijerina – yes
- Dr. Cody M. Pyke – yes

The final results were announced with five (5) votes in favor of Dr. Cody M. Pyke as the Vice Chair.

Dr. Caracostis motioned for a roll call vote for Secretary as follows:

- Ms. Sima Ladjvardian – yes
- Ms. Carol Paret – yes
- Dr. Andrea Caracostis – yes
- Dr. Cody M. Pyke – yes
- Ms. Jennifer Tijerina – yes

The final results were announced with five (5) votes in favor of Ms. Carol Paret as the Secretary.

Motion No. 23.12-171

Moved by Dr. Andrea Caracostis, seconded by Ms. Sima Ladjvardian, and unanimously passed that the Board approve the appointment of Dr. Caracostis as the Board Chair.

Motion No. 23.12-172

Moved by Dr. Andrea Caracostis, seconded by Ms. Sima Ladjvardian, and unanimously passed that the Board approve the appointment of Dr. Pyke as the Vice Chair.

Motion No. 23.12-173

Moved by Dr. Andrea Caracostis, seconded by Ms. Sima Ladjvardian, and unanimously passed that the Board approve the appointment of Ms. Paret as the Secretary.

B. Approval of the Appointment of 2024 Committee Members

Dr. Caracostis presented the appointment of the 2024 Committee members as follows:

Quality Committee:

- Dr. Andrea Caracostis, Chair
- Ms. Afsheen Davis
- Dr. Cody M. Pyke
- Ms. Sima Ladjevardian

Compliance and Audit Committee

- Ms. Barbie Robinson, Chair
- Ms. Jennifer Tijerina
- Ms. Carol Paret

Governance Committee

- Dr. Cody M. Pyke, Chair
- Ms. Afsheen Davis
- Ms. Marcia Johnson

Diversity, Equity and Inclusion

- Ms. Marcia Johnson, Chair
- Dr. Cody M. Pyke
- Ms. Jennifer Tijerina

Budget and Finance Committee

- Ms. Marcia Johnson, Chair
- Ms. Carol Paret
- Mr. Jim Robinson

Joint Conference Committee

- Dr. Andrea Caracostis, Chair
- Ms. Sima Ladjevardian

Motion No. 23.12-174

Moved by Dr. Cody M. Pyke, seconded by Ms. Sima Ladjevardian, and unanimously passed that the Board approve the appointment of 2024 Committee Members. Motion carried.

	<p>C. Approval of the Tentative Harris Health System 2024 Board of Trustees Calendar</p>	<p><u>Motion No. 23.12-175</u> Moved by Ms. Jennifer Tijerina, seconded by Dr. Cody M. Pyke, and unanimously passed that the Board approve the Harris Health System 2024 Board of Trustees Calendar. Motion carried.</p>
	<p>D. Approval of Revisions to the Joint Conference Committee Charter</p>	<p><u>Motion No. 23.12-176</u> Moved by Ms. Jennifer Tijerina, seconded by Dr. Cody M. Pyke, and unanimously passed that the Board approve the revisions to the Joint Conference Committee Charter. Motion carried.</p>
<p>IX. Strategic Discussion</p>		
	<p>A. Harris Health System Strategic Plan Initiatives</p>	
	<p>1. Presentation Regarding Harris Health Strategic Plan Update: LBJ Hospital Expansion Project</p> <p>Ms. Olga Rodriguez, Vice President, Corporate Communications & Board Services, presented an overview of community engagements and MWBE outreach events. Ms. Patricia Darnauer, Executive Vice President and Administrator, LBJ, delivered a presentation regarding Harris Health Strategic Plan: LBJ Hospital Expansion Project. She touched upon the design development meetings, campus plan, site, and exterior development. Mr. Patrick Casey, Senior Vice President, Facility, Construction and Systems Engineering, provided an overview of the hospital’s sustainability and schedule of project planning. A copy of the presentation is available in the permanent record.</p>	<p>As Presented.</p>

	<p>B. November Board Committee Meeting Reports:</p> <p><u>Governance Committee</u></p> <p>Dr. Andrea Caracostis stated that the Governance Committee met on November 7, 2023, and the following topics were covered:</p> <ul style="list-style-type: none">• Dr. Caracostis provided an update regarding the 2024 Board Officer Nominations.• The Committee discussed the proposed 2024 Board of Trustees Calendar and meeting frequency.• The Committee discussed 2024 Committee Agenda Items and Goals.• Ms. Sara Thomas, Chief Legal Officer, opened the discussion on the draft Standard Operating Procedures compiled with Board member input. Dr. Pyke facilitated a robust discussion on all of outstanding issues in the Standard Operating Procedures and the committee voted to recommend revised Procedures to the Board at the December meeting. <p><u>Quality Committee</u></p> <p>Dr. Caracostis noted that the following topics were covered in open session at the Quality Committee meeting on November 7, 2023:</p> <ul style="list-style-type: none">• The monthly High Reliability Organization (HRO) Video “Communication for Safer Care” was displayed.• Research is an integral part of the mission and vision of Harris Health System. The annual research report highlighted the human subject research activities within the Harris Health System conducted in collaboration with our academic partners. <p><u>Joint Conference Committee</u></p> <p>Dr. Caracostis stated that the Joint Conference Committee met on November 9, 2023, and the following topics were covered:</p> <ul style="list-style-type: none">• The Committee received an update from Dr. Martha Mims, Chair, MEB and Dr. Kunal Sharma, Vice Chair, MEB, regarding the Medical Executive Board.• The Committee received an update from Dr. Tien Ko, Chief of Staff, LBJ and Dr. Sandeep Markan, Chief of Staff, Ben Taub Hospital, related to the System’s pavilions.• The Committee received an update from Dr. Mohammad Zare, Vice Chief of Staff, ACS and Dr. Markan (<i>in lieu of Dr. Fareed Khan</i>) related to Ambulatory Care Services.• The Committee discussed capacity management at acute pavilions.• Dr. Mims presented recommendation of revisions to the Harris Health System Medical Staff Bylaws.• The Committee discussed agenda items and 2024 Joint Conference Committee meeting frequency.• Dr. Brass led the discussion regarding the Harris Health Core Value Awards.	<p>As Presented.</p>
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Budget & Finance Committee

Dr. Caracostis (*in lieu of Ms. Marcia Johnson, Committee Chair*) stated that the Budget and Finance Committee met on November 9, 2023 and the following topics were covered:

- Ms. Victoria Nikitin, Chief Financial Officer, delivered a presentation of the Harris Health System Fourth Quarter Fiscal Year 2023 Investment Report.
- Ms. Nikitin presented on the Harris Health System Third Quarter Calendar Year 2023 Pension Plan Report.
- Ms. Nikitin presented on the Harris Health System September 2023 Quarterly Financial Report Subject to Audit.
- Ms. Pollie Martinez, Associate Administrator, Patient Access, presented on the Subsidy Payments to Community Health Choice, Inc. for the Health Insurance Marketplace non-federal premium payments for eligible Harris Health patients for Calendar Year 2024.

Diversity, Equity & Inclusion (DEI) Committee

Dr. Caracostis (*in lieu of Ms. Marcia Johnson, Committee Chair*) mentioned that the Diversity, Equity, and Inclusion Committee met on November 17, 2023, and the following items were presented:

- Mr. Derek Holmes, Administrative Director, Contracting Diversity, delivered an update regarding Harris Health's Minority/Woman-Owned Business Enterprises.
- Ms. Ashley Smith, Manager, Employee Experience and Culture, delivered an update regarding Harris Health's Employee Engagement.
- Dr. Chethan Bachireddy, Senior Vice President, Chief Health Officer, delivered a presentation regarding health disparities and an extensive follow-up discussion was held.

The Committee discussed future agenda topics. Dr. Porsa proposed a calendar of topics enabling a more robust presentation.

Compliance & Audit Committee

Dr. Caracostis (*in lieu of Ms. Barbie Robinson, Committee Chair*) noted that the Compliance & Audit Committee met on November 9, 2023 and the following topics were covered:

- A presentation regarding the Harris Health System Independent Auditor's pre-audit communication for the Fiscal Year Ended September 30, 2023 was presented by Mr. Chris Clark with FORVIS for information purposes only.
- The Committee had a discussion regarding the 2024 Compliance and Audit Committee Meeting frequency and agreed to maintain quarterly meetings with a commitment to meet more frequently if needed.

The following items were presented by the Chief Assistant County Auditor for information purposes only:

- Internal Audit Annual Status Update:
 - Overview of audit team’s organization and credentials.
 - Summary of Post-Engagement Survey results – 29% survey response rate; Internal Audit received ratings ranging from 4.5 to 4.8 on a 5.0 scale.
 - FY2023 Audit Plan status – Thirteen (13) audits completed; four (4) audits in progress (Baylor Provider Invoicing, Medical Device Security, MWBE Program & Policy, HIPAA Privacy Controls); one (1) audit delayed (Non- Formulary Drug Process Audit).
 - Overview of four (4) recently-completed audits – Follow-up on 2019 Guidehouse Grant Accounting Process Assessment; Cybersecurity Training Compliance; Physician Preference Cards Consulting Engagement; PeopleSoft Change Management.
 - Overview of outstanding management action plans (MAPs) – Fourteen (14) MAPs from seven (7) prior audits (UT Provider Invoicing; Vendor Payment Timeliness; Procurement; PeopleSoft Change Management; Business Continuity and Disaster Recovery; Telemedicine; Follow-up on Guidehouse Grant Accounting Process Assessment). There were two (2) past-due, high-priority MAPs from the Business Continuity and Disaster Recovery and Telemedicine audits.
 - Highlights from FY2024 Annual Risk Assessment and Audit Plan Process.

The following items were recommended by the Committee for approval to the full Board of Trustees and will appear on the Board’s Consent Agenda for approval:

- Harris Health System Internal Audit Charter;
- FY 2024 Internal Audit Plan;
- FY 2024 Compliance Program (including Information Security) Plan; and
- FY 2024 Internal Quality Audit (Accreditation) Plan.

ASC at LBJ Governing Body – PULLED

X. Consent Agenda Items		
	A. Consent Purchasing Recommendations	
	<p>1. Approval of Purchasing Recommendations (Items A1 through A74)</p> <p>Mr. DeWight Dopslauf, Purchasing Agent, Harris County Purchasing Agent, noted a correction to the purchasing recommendation for Item A2: Cigna Health & Life Insurance Company has a renewal ending term in 2023 and it should be 2024. Copies of the purchasing recommendations are available in the permanent record.</p>	<p><u>Motion No. 23.12-177</u> Moved by Ms. Jennifer Tijerina, seconded by Dr. Cody M. Pyke, and unanimously passed that the Board approve agenda item X.A.1. with noted corrections. Motion carried.</p>
	B. Consent Committee Recommendations	
	<p>Item Taken Out of Order</p> <p>1. Approval of Revisions to the Harris Health System Board Standard Operating Procedures</p>	<p><u>Motion No. 23.12-179</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and majority passed that the Board approve agenda item X.B.1, the revisions to the Harris Health System Board Standard Operating Procedures. Ms. Jennifer Tijerina opposed the motion. Motion carried.</p>
	<p>2. Acceptance of the Harris Health System Fourth Quarter Fiscal Year 2023 Investment Report</p>	<p><u>Motion No. 23.12-178</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B.2 – 7. Motion carried.</p>
	<p>3. Acceptance of the Harris Health System Third Quarter Calendar Year 2023 Pension Plan Report</p>	<p><u>Motion No. 23.12-178</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B.2 – 7. Motion carried.</p>

	<p>4. Acceptance of the Harris Health System September 2023 Quarterly Financial Report Subject to Audit</p>	<p><u>Motion No. 23.12-178</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B.2 – 7. Motion carried.</p>
	<p>5. Approval for Subsidy Payments to Community Health Choice, Inc. for the Health Insurance Marketplace Non-Federal Premium Payments for Eligible Harris Health Patients for Calendar Year 2024</p>	<p><u>Motion No. 23.12-178</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B.2 – 7. Motion carried.</p>
	<p>6. Approval of the Harris Health System FY2024 Internal Audit Charter by the Harris Health System Board of Trustees</p>	<p><u>Motion No. 23.12-178</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B.2 – 7. Motion carried.</p>
	<p>7. Approval of Revisions to the Harris Health System Medical Staff Bylaws</p>	<p><u>Motion No. 23.12-178</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B.2 – 7. Motion carried.</p>

	C. Consent Grant Recommendations	
	1. Approval of Grant Recommendations (Item C1)	<u>Motion No. 23.12-180</u> Moved by Ms. Sima Ladjevardian, seconded by Dr. Cody M. Pyke, and unanimously passed that the Board approve agenda item X.C. and X.D. Motion carried.
	D. New Consent Items for Board Approval	
	1. Acceptance of the Harris Health System YTD Ended October 31, 2023 Financial Report Subject to Audit	<u>Motion No. 23.12-180</u> Moved by Ms. Sima Ladjevardian, seconded by Dr. Cody M. Pyke, and unanimously passed that the Board approve agenda item X.C. and X.D. Motion carried.
	2. Approval of the Harris Health System Investment Policy	<u>Motion No. 23.12-180</u> Moved by Ms. Sima Ladjevardian, seconded by Dr. Cody M. Pyke, and unanimously passed that the Board approve agenda item X.C. and X.D. Motion carried.
	3. Approval to Amend the Lease with Farha International, Inc. for the Monroe Health Center, Located at 8539 Gulf Freeway, Houston, Texas 77017	<u>Motion No. 23.12-180</u> Moved by Ms. Sima Ladjevardian, seconded by Dr. Cody M. Pyke, and unanimously passed that the Board approve agenda item X.C. and X.D. Motion carried.

	E. Consent Reports and Updates to the Board	
	1. Updates Regarding Pending State and Federal Legislative and Policy Issues Impacting Harris Health System	For Informational Purposes Only
	2. Harris Health System Council-At-Large October Meeting Minutes <i>{End of Consent Agenda}</i>	For Informational Purposes Only
XI. Item(s) Related to Health Care for the Homeless Program		
	<p>A. Review and Acceptance of the Following Report(s) for the Health Care for the Homeless Program (HCHP) as Required by the United States Department of Health and Human Services, which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act</p> <ul style="list-style-type: none"> <p>HCHP December 2023 Operational Update</p> <p>Ms. Tracey Burdine, Director, Health Care for the Homeless Program, delivered a presentation regarding the Health Care for the Homeless Program December 2023 Operational Update including Patient Services, Budget Summary Report, and Patient Satisfaction Report. Ms. Burdine reported that there were 506 new adult patients, eighteen (18) returning telehealth patients, and forty – three (43) new pediatric patients associated with the program. She stated that for the month of October, HCHP served 1,236 unduplicated patients, of which 972 patients were seen for family practice services. She also noted that there were 2,411 completed visits during the month of October. Ms. Burdine presented the Q3 Budget Summary Report, stating that the program has utilized approximately 38% of the overall budget year – to – date, and it has utilized less than 20% of the allocated funds towards operating costs such as travel, equipment and other expenses. She noted that the capital project funds are earmarked for the renovation of the program’s Open Door Mission clinic project. She stated that although the project was temporarily suspended while awaiting multiple approvals from The Health Resources and Services Administration (HRSA) regarding program requirements, HCHP is currently moving forward with the renovations. Ms. Burdine presented the HCHP Patient Satisfaction Report, noting that corrective action plans will include recommending provider/provider listens to ensure that all nurses and providers improve their communications skills. Dr. Pyke recommended including the response rate as it relates to how many patients have completed the surveys. A copy of the presentation is available in the permanent record.</p> 	<p><u>Motion No. 23.12-181</u> Moved by Ms. Carol Paret, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XI.A. Motion carried.</p>

	<p>B. Approval of the HCHP Budget Summary Report</p>	<p><u>Motion No. 23.12-182</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XI.B. Motion carried.</p>
	<p>C. Approval of the HCHP Patient Satisfaction Report</p>	<p><u>Motion No. 23.12-183</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XI.C. Motion carried.</p>
<p>XII. Executive Session</p>	<p>At 10:24 a.m., Dr. Caracostis stated that the Board would enter into Executive Session for Items XII. 'D through G' as permitted by law under Tex. Gov't Code Ann. §418.183, Tex. Gov't Code Ann. §551.071, Tex. Gov't Code Ann. §551.074, Tex. Gov't Code Ann. §551.085, Tex. Gov't Code Ann. §551.089, Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code. Ann. §160.007 and Tex. Occ. Ann. §151.002.</p>	
	<p>D. Consideration of Approval of the 2024 Operating and Capital Budget for Community Health Choice Texas, Inc. and Community Health Choice, Inc., Pursuant to Tex. Gov't Code Ann. §551.085 Upon Return to Open Session</p>	<p><u>Motion No. 23.12-184</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XII.D. Motion carried.</p>
	<p>E. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements, Including Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Consideration of Approval of the Compliance Program Audit Plan and Internal Quality Audit Plan Upon Return to Open Session</p>	<p><u>Motion No. 23.12-185</u> Moved by Dr. Cody M. Pyke, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XII.E. Motion carried.</p>

	<p>F. Consideration of Approval of the Harris County Auditor’s FY2024 Internal Audit Plan, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §151.002, Tex. Gov’t Code Ann. §418.183 and Tex. Gov’t Code Ann. §551.089 Upon Return to Open Session</p>	<p>Motion No. 23.12-186 Moved by Ms. Sima Ladjevardian, seconded by Ms. Carol Paret, and unanimously passed that the Board approve agenda item XII.F. Motion carried.</p>
	<p>G. Discussion and Consultation with Attorney Regarding the Evaluation and Employment Matters Related to the Chief Executive Officer (CEO), Pursuant to Tex. Gov’t Code Ann. §551.071 and Tex. Gov’t Code Ann. §551.074</p>	<p>No Action Taken.</p>
<p>XIII. Reconvene</p>	<p>At 11:50 a.m., Dr. Caracostis reconvened the meeting in open session; she noted that a quorum was present and that no action was taken in Executive Session. The Board took action on Items “D, E, and F” of the Executive Session agenda, as reflected above.</p>	
<p>XIV. Adjournment</p>	<p>Moved by Ms. Sima Ladjevardian, seconded by Ms. Carol Paret, and unanimously approved to adjourn the meeting. There being no further business to come before the Board, the meeting adjourned at 11:51 a.m.</p>	

I certify that the foregoing are the Minutes of the Harris Health System Board of Trustees Meeting held on December 7, 2023

Respectfully Submitted,



Andrea Caracostis, MD, MPH, Chair

Minutes transcribed by Cherry A. Pierson, MBA