

HARRIS HEALTH SYSTEM

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MINUTES OF THE BOARD OF TRUSTEES MEETING

Thursday, August 30, 2018

Board Room – Administration Building

Members Present:

Ms. Anne Clutterbuck, Chair
Dr. Kimberly Monday, Vice Chair
Ms. Linda Morales, Secretary
Dr. Arthur Bracey
Dr. Ewan Johnson
Ms. Elena Marks (1:32 pm departure)
Mr. Art Morales (12:08 pm departure)
Ms. Carolyn Truesdell

Members Absent:

Mr. Lawrence Finder

Others Present:

Mr. George Masi, President & Chief Executive Officer
Mr. Kenneth Janda, President & Chief Executive Officer, Community Health Choice
Dr. Ericka Brown, Senior Executive Vice President & Chief Operating Officer
Mr. Michael Norby, Executive Vice President & Chief Financial Officer
Dr. Parikshet Babber, Executive Vice President & Chief Medical Officer
Mr. Tim Tindle, Executive Vice President & Chief Information Officer
Dr. Nathan Deal, Executive Vice President & Administrator, Ben Taub Hospital
Dr. Glorimar Medina-Rivera, Executive Vice President & Administrator, Ambulatory Care Services
Dr. Alan Vierling, Executive Vice President & Administrator, Lyndon B. Johnson Hospital
Dr. Yvonne Chu, General Director, Affiliated Medical Services
Dr. David Robinson, Chair, Medical Executive Board
Dr. Kenneth Mattox, Chief of Staff, Ben Taub Hospital
Dr. Tien Ko, Chief of Staff, Lyndon B. Johnson Hospital
Dr. Mohammad Zare, Chief of Staff, Ambulatory Care Services
Ms. Nicole Streeter, Vice President, Chief Governance Officer
Ms. Sara Thomas, Attorney, Harris County Attorney's Office
Mr. DeWight Dopslauf, Purchasing Agent, Harris County Purchasing
Ms. Peggy Boice, Harris County Judge Ed Emmett's Office
Ms. Carole Lamont, Commissioner Steve Radack's Office
Mr. Paul Shanklin, Commissioner Jack Cagle's Office
Ms. Amber Weed, Commissioner Ellis's Office
Mr. August Williams, Commissioner Jack Morman's Office
Administrative Staff
Guests
(Sign-in Sheets attached to permanent record)

I. Call to Order and Record of Attendance

Ms. Anne Clutterbuck, Chair, called the meeting to order at 9:02 a.m., and noted that a quorum was present. The attendance was recorded.

II. Approval of the Minutes of Previous Meeting

Motion 18.08-74

Moved by Ms. Linda Morales, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve the minutes of the May 24, 2018 and June 28, 2018 Board of Trustees meetings.

III. Announcements / Special Presentations

Special Recognition – Dr. Nathan Deal, Executive Vice President and Administrator, Ben Taub Hospital (BTH), recognized Dr. Nasser Lakkis, Chief of Cardiology, BTH; Ms. Ana Davis, Director of Nursing for Cardiology Services, BTH; Ms. Stacey Bryan, Program Manager – Chest Pain, BTH; Ms. Elizabeth Pickney, Administrative Director for Cardiologist; BTH; and Mr. William David, Administrative Director, BTH Emergency Center for providing excellent patient care. Dr. Deal introduced Ms. Heidi McPherson Senior Community Impact Director, and Ms. Cherie Boxberger, Regional Vice President, Quality and System Improvement of the American Heart Association to deliver a brief overview of ST-Elevation Myocardial Infarction (STEMI) programs. Ms. Boxberger recognized BTH Cardiology as a Mission Lifeline Gold Plus Receiving Center and a Mission Lifeline Gold and STEMI Recognized Facility.

A. Board Member Announcements

Ms. Clutterbuck highlighted the Wig Out on Wheels (WOOW) program which is a non-profit organization that specializes in providing cancer patients with quality wigs, headscarves, and hats.

Dr. Ericka Brown, Senior Executive Vice President & Chief Operating Officer, introduced her mentees Ms. Lisa Miranda and Ms. Averil Kane of the Essential Woman's Leadership Academy. She stated that the program supports, educates, and mentors woman toward their goal of obtaining executive-level positions at Essential Hospitals.

Ms. Linda Morales stated that she was invited to attend a discussion at the Living Hope Wheelchair Association regarding challenges affecting the community residents post Hurricane Harvey. She also reported that she attended the Casa de Amigos Health Center community outreach discussion regarding the outpatient initiatives and noted that Commissioner Jack Morman's staff was in attendance. Ms. Morales announced that Commissioner Rodney Ellis of Harris County Precinct One hosted the Street Olympics Bright Futures Fair. She also stated that the Harris Health System's School of Diagnostic Medical Imaging participated in the event.

B. Update to the Community

Ms. Clutterbuck provided an overview regarding Harris Health System notice to terminate the Agreement with Affiliated Medical Services (AMS). She stated that Harris Health System is actively working to continue partnerships with Baylor College of Medicine (BCM) and University of Texas Health Science Center at Houston (UTHealth-Houston) and that productive negotiation with each entity is underway. Ms. Clutterbuck further explained that the AMS contract restricted Harris Health from adapting to the changing medical environment and the ability to move forward with the current strategic plan.

Mr. Masi provided a Harris Health System update to the community which included: 1) recognizing the one (1) year anniversary of Hurricane Harvey, and 2) the mid-year point of the fiscal year ending August 31, 2018. He stated that utilizing the Bridge to 2020 strategic plan as a roadmap will ensure that Harris Health continues to remain financially stable and he projects the same for the coming years. Mr. Masi confirmed that Harris Health System is working diligently to engineer its delivery platforms by maximizing every asset and opportunity available to continue to provide high-quality, safe patient care. He stated that Harris Health System is currently engaged in dialogue and planning with The Harris Center for Mental Health and IDD, Harris County Psychiatric Center, and Harris County Recovery Center to collaborate, broaden and leverage behavioral health resources. He stated that a comprehensive assessment of the jail health program will be completed Fall 2018 and that the results will be shared with the Sherriff's Office, Board of Trustees, and Commissioners Court to provide insight to cooperatively leverage talent and resources in the support jail health. Mr. Masi acknowledged that none of these community initiatives would be possible without Harris Health System partnerships with BCM and UTHealth-Houston medical schools. He explained that Harris Health System has elected to modify its approach by terminating the service Agreement with AMS and negotiating independently with BCM and UTHealth-Houston.

IV. Hear from Citizens

Ms. Cynthia Cole, Executive Director, Local #1550 – AFSCME, American Federation of State, County, and Municipal Employees, addressed Harris Health retirees' concerns with the modifications in post-employment health benefits (PEHB). She expressed thanks to the Board for recognizing the retirees' concerns and for re-evaluating the modifications of the PEHB. She presented a letter which outlined additional employee concerns that are still ongoing with Human Resources.

Ms. Angela Charles, Harris Health retiree, addressed the PEHB modifications. She presented detailed letters to the Board regarding the retirees' concerns about the modifications. She stated that the retirees were not provided enough information regarding the (Health Reimbursement Account (HRA) to make an informed decision. She explained that Harris Health was unable to offer its employees higher wages, therefore they were offered the PEHB in recognition of their hard work and dedication. She stated that retirees rely on the promise that was made to them regarding their health benefits and pension plan. Additionally, Ms. Charles expressed concern that Harris Health's financial objectives are being prioritized at the expense of its former employees.

Ms. Amelia Cano, Harris Health retiree, addressed the PEHB modifications. She stated that many of the retirees have been attending Board meetings since March 2018 and it is very difficult for them to make the meetings. She stated that the retirees are unclear about the PEHB modifications and request more detailed information. Additionally, Ms. Cano urged the Board to make a decision regarding the PEHB modifications.

Ms. Clutterbuck acknowledged the concerns of the retirees and stated that the administration will return in Sept 2018 to address these concerns.

Dr. Judy Levison, Professor of Obstetrics and Gynecology, Baylor College of Medicine, addressed the Harris Health policies on Immigration and Customs Enforcement (ICE) detainees. She stated that a patient was admitted to BTH under the supervision of two (2) ICE detention guards and in 5-point shackles around his wrist, waist, and ankles. She reported that his treatment by the guards was restrictive and challenging. She asked 1) how do physicians respond to such conditions where the shackles are causing disruption to the patients' skin, 2) what about patient confidentiality, 3) how do we protect the rights of physicians, nurses, and social services staff, and 4) are inmates and detainees allowed the right to their legal counsel. She urged Harris Health legal team and affiliated medical schools to fine-tune its policies to ensure that clinicians and patients' rights are honored.

Dr. Dona Murphy, Director of Medical and Scientific Affairs, Baylor College of Medicine, addressed Harris Health policies on immigrant detainees. She referenced Harris Health's policy 466 stating that law enforcement responsible for the inmate will remain with the patient at all times. She also referenced that the policy stated that the workforce member will not enter into the inmate's room unless accompanied by the responsible law enforcement officer. Dr. Murphy questioned whether the policy upholds patient confidentiality, stating if law enforcement is required to accompany the inmate this can compromise patient confidentiality. She stated that security restraints compromise patient care and that the clinical team should be responsible for making an assessment of whether to remove patient restraints. In addition, she mentioned that the policy states that workforce members should contact the family for medical reasons only. She recommends revising the policy to permit family members to advocate on behalf of the patient.

V. Consent Agenda Items

A. Recommended Committee Approvals

Motion 18.08-75

Moved by Ms. Carolyn Truesdell, seconded by Dr. Ewan Johnson, and passed that the Board approve agenda items V.A(1)a. through V.A.29. Dr. Arthur Bracey recused himself from the following purchasing items: V.A.(1)oo., V.A.(1)pp., and V.A.(1)rr.

1. Consideration of Purchasing Recommendations Requiring Board Approval (Items A(1)a. through A(1)rrr.)
 - a) approve purchase on the basis of best contract for Siemens Medical Solutions USA, Inc. to replace magnetic resonance imaging (MRI) and interventional radiology (IR) single plane and biplane systems in the estimated amount of \$5,635,510.

- b. approve additional (budgeted) funds for GE Healthcare to provide maintenance services for radiology imaging equipment in the additional (budgeted) amount of \$112,809 for the term December 19, 2017 through December 18, 2018 (Board previously approved funds in the amount of \$4,236,349 for the term December 19, 2017 through December 18, 2018).
- c. approve additional (budgeted) funds and an extension for Stericycle, Inc. to provide integrated medical waste management in the additional (budgeted) amount of \$275,000 for the extended term September 1, 2018 through November 30, 2018 (Board previously approved funds in the amount of \$1,086,125 for the term September 1, 2017 through August 31, 2018).
- d. approve purchase on the basis of sole source for Olympus America, Inc. to provide Hitachi ARIETTA 850 Ultrasound System in the amount of \$245,310.
- e. approve purchase on the basis of best contract for Cardinal Health 200, LLC [PP-LA-420] to provide three (3) tissue processors for the Ben Taub Hospital Histology Lab in the amount of \$166,202.
- f. approve the first of two (2) renewal options for C.L. Davis and Company to provide topographic, utility, investigation and boundary surveying services in the estimated amount of \$150,000 for the term September 8, 2018 through September 7, 2019 (Board previously approved funds in the amount of \$200,000 for the term September 8, 2017 through September 7, 2018).
- g. approve the fourth and final renewal option for Texas Access Controls to provide preventative maintenance and inspection services of automatic doors and related items in the estimated amount of \$140,000 for the term September 1, 2018 through August 31, 2019 (Board previously approved funds in the amount of \$140,000 for the term September 1, 2017 through August 31, 2018).
- h. approve additional (budgeted) funds for e-Builder, Inc. to provide for the development, testing and implementation of Invoice Approval Structured Work Flow (SWF) and Commitment Information Import (CII) within the e-Builder Enterprise application in the additional (budgeted) amount of \$42,570 for the term November 1, 2017 through October 31, 2018 (Board previously approved funds in the amount of \$89,070 for the term November 1, 2017 through October 31, 2018).
- i. approve award on the basis of best proposal for Alcon Laboratories, Inc. to provide two (2) phacoemulsification units for Ben Taub Hospital and one (1) phacoemulsification unit for the Ambulatory Surgical Center operating room in the estimated amount of \$186,555 for a one-year initial term with four (4) one-year renewal options.
- j. approve on the basis of lowest quote for The Brandt Companies, LLC [BuyBoard No. 501-15] to provide condenser and roof top units in the amount of \$184,799.

- k. approve purchase on the basis of sole source for Becton, Dickinson and Company (BD) f/k/a Carefusion Solutions, LLC to provide pharmacy carousel system and support in the estimated amount of \$514,490.
- l. approve the third of four (4) renewal options for City of Houston through Houston Parks and Recreation Department to provide facilitating physical rehabilitation in the estimated amount of \$2,001 for the term October 26, 2018 through October 25, 2019.
- m. approve the first of four (4) renewal options for Smith and Nephew, Inc. and Zimmer US, Inc., d/b/a Zimmer Biomet to provide orthopedic implants in the estimated amount of \$2,129, 180 for the term September 8, 2018 through September 7, 2019.
- n. approve the first of four (4) renewal options for Texas Medical Center Laundry to provide linen processing, cart building and linen distribution services in the estimated amount of \$1,795,580 for the term September 1, 2018 through August 31, 2019.
- o. ratify second-year funding for the GPO contract for Boston Scientific Corporation [PP-CA-279] to provide immunosuppressive drug eluting coronary stents in the estimated amount of \$1,356,700 for the term July 1, 2018 through June 30, 2019.
- p. approve the second of four (4) renewal options for Baxter Healthcare Corporation to provide peritoneal and hemodialysis equipment, solutions, and supplies in the estimated amount of \$1,270,600 for the term September 1, 2018 through August 31, 2019.
- q. approve the second of four (4) renewal options for CareFusion Solutions, LLC [PPPH20CFS01 f/k/a PPPH17CFS01] to provide continued leasing and maintenance for automated supply cabinets and related technology in the estimated amount of \$1,137,528 for the term October 1, 2018 through September 30, 2019.
- r. approve third-year funding for the GPO contract for Georgia-Pacific Consumer Products LP North American Commercial Business [AS-FA-557] through W.W. Grainger to provide paper towels and tissues in the estimated amount of \$641,100 for the term October 1, 2018 through September 30, 2019.
- s. approve third-year funding for the GPO contracts for B. Braun Medical Inc. [PP-NS-967], Becton, Dickinson and Company [PP-NS-968], Smiths Medical ASD, Inc. [PP-NS-970] , All through Cardinal Health to provide safety IV catheters in the estimated multi-vendor amount of \$470,796 for the term October 1, 2018 through September 30, 2019.

- t. approve the second of four (4) renewal options for Stryker Craniomaxillofacial, a division of Stryker Sales Corporation to provide Craniomaxillofacial and Neurosurgical Craniofacial Implants and related products in the estimated amount of \$363,763 for the term September 6, 2018 through September 5, 2019.
- u. approve second-year funding for the GPO contract for Ecolab, Inc. [AS-NS-1084] through Cardinal Health to provide soaps, lotions and waterless hand rinses in the estimated amount of \$295, 691 for the term October 1, 2018 through September 30, 2019.
- v. approve purchase as an exception to the Harris Health System Purchasing Manual bid requirements for Medline Industries Inc. through Cardinal Health to provide patient cleansing and skin care (bag-based) products in the estimated amount of \$256,991 for the term September 1, 2018 through August 31, 2019.
- w. approve third-year funding for the GPO contract for 3M Company [AS-MM-439] through Cardinal Health to sterilization assurance in the estimated amount of \$189,972 for the term October 1, 2018 through September 30, 2019.
- x. approve the first of four (4) renewal options for Covidien Sales LLC, a Medtronic Company to provide OR fluid management systems with morcellators, additional instruments and consumables in the estimated amount of \$174,841 for the term September 15, 2018 through September 14, 2019.
- y. approve second-year funding for the GPO contract for Integra LifeSciences Corporation [PP-OR-1433] to provide neurosurgical dural repair and related products in the estimated amount of \$170,768 for the term September 1, 2018 through August 31, 2019.
- z. approve second-year funding for the GPO contract for Integra LifeSciences Corporation [PP-OR-1434] to provide neurosurgical critical care products in the estimated amount of \$156,634 for the term September 1, 2018 through August 31, 2019.
- aa. approve third-year funding for the GPO contract for Smiths Medical ASD, Inc. [PP-OR-1365] through Cardinal Health to provide implantable infusion ports in the estimated amount of \$151,265 for the term November 1, 2018 through October 31, 2019.
- bb. approve second-year funding on the basis of single-source ASCEND contract for Cardinal Health 200, LLC [AS-OR-1530] to provide OR patient positioning products in the estimated amount of \$113,747 for the term April 1, 2018 through July 31, 2019.
- cc. approve renewal for Harris County to provide a cooperative purchasing program for the Harris County Hospital District d/b/a Harris Health System in the amount of \$0 for the term October 12, 2018 through October 11, 2019.

- dd. approve the fourth of ten (10) renewal options for the City of Houston for the utilization of Harris Health System's contracts and cooperative purchasing program to purchase hospital supplies and related items in the amount of \$0 for the term November 10, 2018 through November 9, 2019.
- ee. approve on the basis of only proposal received for Innovative Product Achievements, LLC to provide automated scrub and linen dispensing systems in the estimated amount of \$1,209,620 for a one-year initial term with four (4) one-year renewal options.
- ff. ratify the second of four (4) renewal options for Hanger Prosthetics and Orthotics Inc., d/b/a Hanger Clinic (Secondary); and City Brace Co., Inc. (Primary) to provide prosthetic, orthotic, and pedorthotic devices and services in the estimated multi-vendor amount of \$180,000 for the term August 1, 2018 through July 31, 2019.
- gg. approve on the basis of low quote for Knapp Chevrolet [BuyBoard No. 492-15] to provide two (2) ambulances in the amount of \$310,420.
- hh. approve on the basis of low quote for Caldwell Country Chevrolet [BuyBoard No. 521-16] to provide fourteen (14) cargo vans in the amount of \$305,940.
- ii. approve the second of four (4) renewal options for Tri State Distribution, Inc. to provide prescription vials in the estimated amount of \$449,675.
- jj. approve the fourth and final renewal option for Innovations Associates, Inc. to provide maintenance and support for the Central Fill Pharmacy System which includes all robotics, conveyors, scales, and software upgrades in the estimated amount of \$331,137 (Board previously approved funds in the amount of \$323,535 for the previous year).
- kk. approve renewal for Harris Health System to provide security services in the space leased to The Harris Center for Mental Health and IDD (f/k/a MHMRA of Harris County) in the Neuro-Psychiatric Center at Ben Taub Hospital in the estimated revenue amount of \$249,060 for the term September 1, 2018 through August 31, 2019.
- ll. approve renewal for Harris Health System to provide parking located at Lyndon B. Johnson Hospital for The University of Texas Health Science Center at Houston (UTHealth) physicians and designated credentialed staff in the revenue amount of \$75,600 for the term of September 1, 2018 through August 31, 2019.
- mm. approve renewal for the State of Texas Department of Motor Vehicles to provide motor vehicle inquiry services in the estimated amount of \$520 for the term October 23, 2018 through October 22, 2019.
- nn. approve the second of four (4) renewal options for West Interactive Services Corporation to provide patient communication system in the estimated amount of \$349,440 for the term September 14, 2018 through September 13, 2019.

- oo. ratify an exemption from the competitive bid requirements for Baylor College of Medicine (Department of Pediatrics-Physician Services) to provide various medical services to eligible HIV-infected patients in the (Ryan White Grant Funds) amount of \$131,519 for the term August 1, 2017 through July 31, 2018.
- pp. ratify an exemption from the competitive bid requirements for Baylor College of Medicine to provide the HIV Centering Parenting program in the (DSHS Grant Funds) amount of \$118,761 for the term January 1, 2018 through December 31, 2018.
- qq. approve the first and final renewal option for The University of Texas at Austin to provide eTobacco Protocol in the amount of \$0 for the term October 1, 2018 through September 30, 2019.
- rr. ratify an exemption from the competitive bid requirements for Baylor College of Medicine to provide pediatric telemedicine services in the (Children's Health Fund Grant) amount of \$142,796 for the term August 1, 2018 through July 31, 2019.
- ss. approve the third of four (4) renewal options for Fresh Brew Group USA, L.P. to provide vending machines in the estimated revenue amount of \$350,000 for the term September 15, 2018 through September 14, 2019 (Board previously approved funds in the amount of \$310,930 for the previous year revenue).
- tt. approve renewal for Harris Health System to provide meals for patients in the space leased to The Harris Center for Mental Health and IDD (f/k/a MHMRA of Harris County) in the Neuro-Psychiatric Center at Ben Taub Hospital in the estimated revenue amount of \$276,000 for the term September 1, 2018 through August 31, 2019 (Board previously approved funds in the amount of \$359,452 for the previous year revenue with a term of 18 months).
- uu. ratify on the basis of low bid for Borden Dairy Company to provide dairy products in the estimated amount of \$110,000 for the term July 1, 2018 through June 30, 2019 with two (2) one-year renewal options.
- vv. approve additional (budgeted) funds and an extension for Med-Data, Inc. to provide certification of pending Medicaid cases and other related third party sources in the additional (budgeted) amount of \$225,000 for the extended term August 26, 2018 through August 25, 2019 (Board previously approved funds in the amount of \$800,000 for the term August 26, 2017 through August 25, 2018).
- ww. approve award on the basis of best proposal meeting requirements to Resource Corporation of America to provide certification of pending Medicaid cases and other related third party sources in the estimated amount of \$1,700,000 for a one-year initial term with four (4) one-year renewal options.

- xx. approve purchase for Texas Hospital Association to provide the Texas Hospital Association membership in the amount of \$136,725 for the term September 1, 2018 through August 31, 2019.
- yy. approve the second of two (2) renewal options for Findley, Inc. f/k/a Bryan, Pendleton, Swats & McAllister, LLC to provide actuarial services related to pension and welfare plans for the estimated amount of \$135,000 for the term October 1, 2018 through September 30, 2019.
- zz. approve additional (budgeted) funds and an extension for the Texas Health and Human Services Commission to provide Outstationed Eligibility Advisors/ME Specialists in healthcare facilities in the additional (budgeted) amount of \$325,128 for the extended term September 1, 2018 through August 31, 2019 (Board previously approved funds in the amount of \$253,115 for the term September 1, 2017 through August 31, 2018).
- aaa. approve modified term, additional (budgeted) funds and an extension for Intuitive Surgical, Inc. to provide maintenance and consumables for the daVinci Surgical System at Lyndon B. Johnson for the additional (budgeted) amount of \$468,000 for the extended term July 20, 2018 through July 20, 2019 (Board previously approved fund in the amount of \$251,990 for the term July 20, 2017 through July 20, 2018).
- bbb. ratify the first of four (4) renewal options on the basis of sole source for KARL STORZ Endoscopy-America, Inc. to provide preventative maintenance and repair services for telescopes, intubation video scopes and related equipment at Ben Taub and Lyndon B. Johnson Hospitals for the estimated total amount of \$494,018. [Ben Taub Intubation Video Scopes - \$237,834.96] for the term July 26, 2018 through July 25, 2019; [Ben Taub Telescopes - \$167,265.84]; [Lyndon B. Johnson Intubation Video Scopes - \$63,954.96]; and Lyndon B. Johnson Telescopes - \$24,961.92] for the term July 24, 2018 through July 23, 2019 (Board previously approved funds in the total amount of \$431,067 for the previous year).
- ccc. approve fourth and final renewal option for Gulf Coast Regional Blood Center to provide blood, blood products and services in the estimated amount of \$7,539,663 for the term August 28, 2018 through August 27, 2019.
- ddd. ratify additional (budgeted) funds and an extension for Roche Diagnostics, Inc. to provide Real Time PCR testing and services in the additional (budgeted) amount of \$1,458,872 for the extended term February 1, 2018 through January 31, 2019 (Board previously approved funds in the amount of \$7,728,257 for the term January 23, 2013 through January 31, 2018).
- eee. approve additional (budgeted) funds and an extension as an exception to the Harris County Hospital District Purchasing Manual bid requirements for Abbott Diabetes Care Sales Corporation to provide point of care glucometer analyzers, reagents, consumables, service and training in the additional (budgeted) amount of \$1,166,122 for the extended term August 2, 2018 through August 1, 2019 (Board previously approved (budgeted) funds in the amount of \$1,166,122 for the term August 2, 2017 through August 1, 2018).

- fff. ratify an assignment for Hinda, Inc. (assignor) and The Robbins Company d/b/a Engage2Excel (assignee) to provide comprehensive employee service recognition and rewards program in the estimated amount of \$415,000 for the term March 11, 2018 through March 10, 2019.
- ggg. ratify utilization of contract for FleetCor Technologies Operating Company, LLC to provide a fleet fuel monitoring and dispensing system and related items in the estimated amount of \$172,000 for the term August 1, 2018 through July 31, 2019.
- hhh. approve fourth and final renewal option for Luminex Corporation to provide Molecular Clostridium Difficile (c.Diff) testing system including analyzers, reagents, consumables and services in the estimated amount of \$461,256 for the term September 12, 2018 through September 11, 2019.
- iii. approve the first of four (4) renewal options for Becton, Dickinson and Company d/b/a BD Biosciences to provide Automated Flow Cytometry Testing System including analyzer(s), reagents, consumables and services in the estimated amount of \$297,852 for the term October 1, 2018 through September 30, 2019.
- jjj. approve renewal for Harris Health System to provide housekeeping services in the space leased to The Harris Center for Mental Health and IDD (f/k/a MHMRA of Harris County) in the Neuro-Psychiatric Center at Ben Taub Hospital in the estimated revenue amount of \$208,887 for the term September 1, 2018 through August 31, 2019 (Board previously approved funds in the amount of \$160,639 for the previous year revenue).
- kkk. approve purchase on the basis of best quote for Mark III Systems, Inc. [DIR-TSO-3997] to provide maintenance for IBM Enterprise Wide Hardware and Software in the estimated amount of \$1,049,940 for the term September 1, 2018 through August 31, 2019 (Board previously approved funds in the amount of \$959,688 for the previous year).
- lll. approve purchase on the basis of low quote for Sequel Data Systems, Inc. [DIR-TSO-3359] to provide sixteen (16) Hewlett-Packard Enterprise blade servers in the estimated amount of \$679,605.
- mmm. approve purchase on the basis of low quote for Sequel Data Systems, Inc. [DIR-TSO-3359] to provide eight (8) Hewlett-Packard Enterprise servers in the estimated amount of \$339,001.
- nnn. approve renewal on the basis of sole source for Sunquest Information Systems, Inc. to provide maintenance and support for the Sunquest Laboratory and Pathology software in the estimated amount of \$563,014 for the term October 1, 2018 through September 30, 2019 (Board previously approved funds in the amount of \$546,643 for the previous year).

- ooo. ratify purchase on the basis of sole source for Epic Systems Corporation to provide implementation and support services for the Epic Enterprise Information Systems in the estimated amount of \$413,800 for the term July 8, 2018 through July 7, 2019.
 - ppp. approve first of four (4) renewal options for Spok, Inc. to provide wireless pagers and messaging services in the estimated amount of \$145,728 for the term October 1, 2018 through September 30, 2019.
 - qqq. approve purchase on the basis of low quote for CDW Government LLC [PP-IT-163] to provide a total of 771 medication barcode scanners in the amount of \$116,344.
 - rrr. approve the purchase on the basis of low quote for Sigma Technology Solutions, Inc. [DIR-TSO-2636] to provide additional NetApp storage at the Fibertown and Holly Hall data centers in the estimated amount of \$112,140.
2. Acceptance of the Medical Executive Board Report for July 2018.
 3. Acceptance of the Harris Health System June 2018 Financial Report Subject to Audit.
 4. Acceptance of the Harris Health System First Quarter FY2019 Investment Report.
 5. Acceptance of the Harris Health System Second Quarter CY2018 Pension Plan Report.
 6. Approval to Ratify the Renewal of a Lease Agreement Between Community Health Choice, Inc. and SLS South Loop, LLC for the Office Space Located at 2636 South Loop, Houston, Texas 77054 at a combined Monthly Rate of \$144,957.49 (\$1,739,489.88/Yr.) for the term August 1, 2018 through July 31, 2023.
 7. Approval to Transfer Funds in an Amount Not to Exceed \$8,773,365 for Fiscal Year 2019 to the Harris County Engineering Department to Provide Architectural, Engineering, and Construction Management and Other Related Services Required for the Baytown Clinic Parking Lot Improvement Project, Ben Taub Hospital Emergency Center Modernization Project, Ben Taub Exhaust Fans Project, Ben Taub Domestic and Fire Water Tank Project, Ben Taub Pharmacy USP 800 Project, and LBJ Replacement of Main AHU (Phase II).
 8. Approval of the E-Verify Memorandum of Understanding Between the U.S. Department of Homeland Security and Harris County Hospital District d/b/a Harris Health System; C.A. File No. 18HSP540.
 9. Approval to Ratify a Grant Agreement in the Amount of \$5,000 from the American Cancer Society, Inc. Awarded to Harris County Hospital District d/b/a Harris Health System to Provide Transportation Services to Cancer Patients for the Term July 13, 2018 through July 12, 2019.

10. Approval to Ratify an Amendment to the Research Subaward Agreement Between Harris County Hospital District d/b/a Harris Health System and The University of Texas Health Science Center at Houston for Additional Funds in the Amount of \$216,830 for the Term June 1, 2018 Through May 31, 2019 for Year Two (2) Funding; \$185,918 for the Term June 1, 2019 Through May 31, 2020 for Year Three (3) Funding; and \$93,182 for the Term June 1, 2020 Through May 31, 2021 for Year Four (4) Funding.
11. Approval to Ratify an Amendment in the Amount Not to Exceed \$182,238 Between Harris County Hospital District d/b/a Harris Health System and the Texas Health & Human Services Commission for Additional Grant Funding for the Family Planning Program (FPP) the Term September 1, 2017 Through August 31, 2018.
12. Approval of a Budget Reconciliation of a Grant Agreement in the Amount of \$238,285 Between Harris County Hospital District d/b/a Harris Health System and Warm Health Technology, Inc. for the Adaptation of PositiveLinks for the Term November 1, 2017 Through February 28, 2018.
13. Approval of the Health Care for the Homeless Program Service Area Analysis from January 1, 2017 Through December 31, 2017 as Required by the United States Department of Health and Human Services, Which Provides Funding to the Harris County Hospital District d/b/a Harris Health System to Provide Health Services to Persons Experiencing Homelessness Under Section 330(h) of the Public Health Service Act for the Homeless Program.
14. Approval of the Health Care for the Homeless Program Quarterly Expense Report from January 1, 2018 Through June 30, 2018 as Required by the United States Department of Health and Human Services, Which Provides Funding to the Harris County Hospital District d/b/a Harris Health System to Provide Health Services to Persons Experiencing Homelessness Under Section 330(h) of the Public Health Service Act for the Homeless Program.
15. Approval of a Grant Agreement in an Amount Not to Exceed \$405,480 Between Harris County Hospital District d/b/a Harris Health System and The Texas Health & Human Services Commission for Grant Funding for the Title V Child Health Services Program for the Term September 1, 2018 through August 31, 2019.
16. Approval of a Grant Agreement in an Amount Not to Exceed \$69,750 Between Harris County Hospital District d/b/a Harris Health System and The Texas Health & Human Services Commission for Grant Funding for the Title V Prenatal Medical and Dental Services Program for the Term September 1, 2018 through August 31, 2019.
17. Approval of a Data Use Agreement Between Harris County Hospital District d/b/a Harris Health System, The University of Texas Health Science Center at Houston (UT Health), and Kaiser Foundation Health Plan of Washington for Participation in the Primary Care Opioid Use Disorders (PROUD) Treatment Trial – Phase 2 for the Term August 1, 2017 Through May 31, 2021.

18. Approval to Terminate an Interlocal Agreement Between Harris County Hospital District d/b/a Harris Health System and The University of Texas M.D. Anderson Cancer Center for Oncology Services.
19. Approval to Terminate an Interlocal Agreement Between Harris County Hospital District d/b/a Harris Health System and The University of Texas M.D. Anderson Cancer Center for Colposcopy and Other Professional Services.
20. Approval of an Interlocal Agreement in the Amount of \$0 Between Harris County Hospital District d/b/a Harris Health System and The University of Texas M.D. Anderson Cancer Center for Oncology Services for an Initial Four (4) Year Term with Four (4) Renewal Options.
21. Approval of the Maternal Program Plan at Ben Taub Hospital for Level 4 Designation by the Texas Department of State Health Services.
22. Approval of the Houston Regional Asset Management Program Digital Sandbox System Agency Agreement Between Harris County Hospital District d/b/a Harris Health System and Houston Urban Security Initiative Executive Committee.
23. Approval of a Grant Agreement in the Amount of \$5,000 from Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for the Health Care for the Homeless Program (HCHP) for the Opioid Treatment for the Homeless Project for a One (1) Year Term.
24. Approval of a Grant Agreement in the Amount of \$302,750 from Harris County Hospital District Foundation Children's Health Fund Awarded to Harris County Hospital District d/b/a Harris Health System for the School-Based Mental Health Expanded Access and Health Promotion Project for the Term August 1, 2018 Through July 31, 2019.
25. Approval of a Grant Agreement in the Amount of \$5,000 from Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for the ACS Clinical Case Management's Healthy Beats, In Control Project for a One (1) Year Term.
26. Approval of a Grant Agreement in the Amount of \$5,000 from Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for the Antepartum Special Care Unit's Centered Around Restoration Efforts (C.A.R.E.) Package Project for a One (1) Year Term.
27. Approval of a Grant Agreement in the Amount of \$5,000 from Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for the ACS Clinical Nutrition and Patient Education's Cooking Live Pilot for a One (1) Year Term.
28. Approval of a Grant Agreement in the Amount of \$1,000 from Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for the Preoperative & Postoperative Care Unit's Positive Experience for Pediatric Services at the Ambulatory Surgical Center at LBJ Project for a One (1) Year Term.

29. Approval of a Grant Agreement in the Amount of \$1,790 from Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for the Accreditation & Regulatory Affairs Community For Better Health: Cancer Screening, Prevention & Awareness Project for a One (1) Year Term.

{*End of Consent Agenda*}

VI. Executive Session

At 9:55 a.m., Ms. Clutterbuck stated that the Board would enter into Executive Session under Texas Health & Safety Code §161.032, Texas Occupations Code Ann. §160.007, Texas Gov't Code Ann. §418.183, Texas Gov't Code Ann. §551.085, and Texas Gov't Code Ann. §551.074.

VII. Reconvene

At 12:08 a.m., Ms. Clutterbuck reconvened the meeting and stated that no action was taken in Executive Session.

- A. Discussion Regarding Financial Planning Information Related to the Contract Restructuring Between the Harris County Hospital District d/b/a Harris Health System and Affiliated Medical Services for the Arrangement or Provision of Medical Services, Pursuant to Texas Gov't Code Ann. §551.085, and Possible Action Regarding This Matter Upon Return to Open Session.

No action was taken.

- B. Review and Discussion Regarding Strategies to Improve and Maximize Financial Performance and Budget Projections Under Provider Agreements, Network Relationships, and Other Strategic Means or Additional Lines of Business for Community Health Choice, Inc., Pursuant to Texas Gov't Code §551.085.

No action was taken.

- C. Consultation with the County Attorney Regarding *Civil Action No. 4:17-cv-01659; Kanisha Fleming v. Community Health Choice, Inc.*; in the U.S. District Court for the Southern District of Texas, Houston Division, Pursuant to Tex. Gov't Code Ann. §551.071, and Possible Action Regarding This Matter Upon Return to Open Session.

Motion 18.08-76

Moved by Ms. Carolyn Truesdell, seconded by Ms. Linda Morales, and unanimously passed that the Board approve agenda item VII.C.

The Harris County Hospital District d/b/a Harris Health System ("Harris Health"), by and through its Board of Trustees, approves and hereby authorizes payment by Community Health Choice in connection with *Civil Action No. 4:17-cv-01659; Kanisha Fleming v. Community Health Choice, Inc.*; in the U.S. District Court for the Southern District of Texas, Houston Division, in an amount not to exceed \$350,000.

- D. Consultation with the County Attorney Regarding an Equal Employment Opportunity Commission (EEOC) Mediation pursuant to Tex. Gov't Code Ann. §551.071, and Possible Action Regarding This Matter Upon Return to Open Session.

No action was taken.

- E. Consultation with the County Attorney Regarding Settlement of a Contract Claim with OptumRx Administrative Services, LLC, pursuant to Tex. Gov't Code Ann §551.071, and Possible Action Regarding This Matter Upon Return to Open Session.

Motion 18.08-77

Moved by Ms. Carolyn Truesdell, seconded by Ms. Linda Morales, and unanimously passed that the Board approve agenda item VII.E.

The Harris County Hospital District d/b/a Harris Health System ("Harris Health"), by and through its Board of Trustees, approves and hereby authorizes settlement of a contract with OptumRx Administrative Services, LLC in the amount of \$42,500.00 payable to Harris Health. George V. Masi, President and Chief Executive Officer of Harris Health, is authorized to execute any Agreement, release, or any other necessary documents to effect this settlement.

- F. Consultation with the County Attorney Regarding Settlement of Certain Claims for Health Care Services Provided by Texas Children's Hospital, pursuant to Tex. Gov't Code Ann §551.071, and Possible Action Regarding This Matter Upon Return to Open Session.

No action was taken.

- G. Report by the Senior Vice President of Corporate Compliance Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Texas Health & Safety Code §161.032, and Possible Action Upon Return to Open Session.

No action was taken.

- H. Report by the Chief Medical Officer Regarding Quality of Medical and Health Care, Pursuant to Texas Health & Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, and Possible Action Upon Return to Open Session.

No action was taken.

VIII. Strategic Discussion

A. Facilities Infrastructure Modernization

Dr. Ericka Brown, Senior Executive Vice President & Chief Operating Officer, led the discussion regarding Facilities Infrastructure Modernization. She provided an overview of the goals and objectives set forth for Harris Health in facilities infrastructure modernization, medical capital, and information technology. She stated that Harris Health has achieved a strong financial foundation which has allowed us to re-invest in our community, health centers, and hospitals. She highlighted priorities over the next three (3) years that will ensure Harris Health achieves the ultimate goal to transform the health system.

Mr. Michael Norby stated that for the past several years Harris Health has had a good fiscal year end cash position and debt position allowing capacity for additional debt service if required. He reported that for Demonstration Year Seven (DY7) there was a \$30M budget deficit in Uncompensated Care (UC) as a result of the Children's Hospital Association of Texas lawsuit and Rider 38 rules. He confirmed that mitigation efforts are underway and that Harris Health is working with the state and other hospitals to alleviate the negative impact for the current year. Mr. Norby explained that some recovery will occur in DY8 as Rider 38 is mitigated in relation to the referral centers. Additionally, he stated that in DY9 we move to the S-10 methodology which is a Medicare cost report schedule for charity and uncompensated care. He reported that we are in the first phase of additional compensation for Disproportionate Share Hospital (DSH) with a \$50M increase related to the DSH pass through funds. He stated that Harris Health will receive an incremental increase of \$50M in phase two (2) of the next federal fiscal year. He noted that phase three (3) will provide an additional \$50M in federal FY20 as the third and final phase of implementation. He reported that Harris Health appears to have a reasonably solid foundation regarding the future and opportunities for funding initiatives.

Dr. Brown stated that as we align with the strategic plan and Bridge to 2020, Harris Health currently has a robust network of providers, approved plans to move forward with growing disease management care plans, and is engaged with other community services to support the healthcare needs of our population. She stated that the current focus is Harris Health's core facilities which include BTH, Quentin Mease Hospital, Lyndon B. Johnson Hospital (LBJ), and Ambulatory Care Services. She stated that there are no specific costs associated with the LBJ Priority Master Planning; however, once the master planning is complete further information will be presented to the Board. She reported that the LBJ Intensive Care Unit Conversion will include the addition of eight (8) new intensive care units to support the surgical needs of the community. She also reported that the BT Operating Rooms and Towers Renovation will add seven (7) new operating rooms due for completion September 2019. Dr. Brown noted that the purchase of Danny Jackson Health Center is pending program development and design for more accurate budget projections. She also noted that the BT Emergency Center Renovation design is in progress, however additional capital is needed to complete construction.

Dr. Brown reported that QM Conversion is under consideration and that the proposed conversion is the best solution to the infrastructure issues associated with Thomas Street and Riverside Health Centers. She stated that the proposed conversion is based on a feasibility study in which she anticipates completion before the end of year. She confirmed that Harris Health has actively involved stakeholders and/or partners engaged in these initiatives. She reported that currently Quentin Mease has a very vigorous outpatient physical therapy, occupational therapy, inpatient skilled nursing facility, inpatient rehabilitation, and outpatient geriatric and rehabilitation clinics. She explained that the Quentin Mease conversion will allow Harris Health System to continue to expand the peritoneal dialysis program. She stated that the Casa de Amigos Expansion is a recommendation to add additional space to the current location and is currently pending programming and design for a more accurate budget and renovation.

Mr. Norby stated that an estimated timeline for these initiatives would be a 3-5 years. He suggested three (3) funding options regarding expenditures for the proposed initiatives: 1) a combination of cash and debt issuance, 2) all cash, and 3) funding with bonds. He stated that the majority of the initial funding will need to be through additional sources other than the HCHD Foundation. Mr. Norby stated that if Harris Health elects to proceed with any or all of these projects, he projects an additional \$80M in combined cash and debt services. Additionally, he recommended annual expenditures of an additional \$15M as well as debt services related to bond funding to support future operations. Discussion ensued.

B. Harris Health System Legislative Initiatives

1. Update, Discussion and Possible Action Regarding Activities in Austin Relating to Legislative/Regulatory Issues Impacting Harris Health System, the 85th and 86th Legislative Sessions, and the Harris Health System Legislative Platform.

Mr. R. King Hiller, Vice President, Public Policy and Government Relations, led the discussion regarding activities in Austin relating to legislative/regulatory issues impacting Harris Health System. He stated that the 1115 Waiver ruling was to uphold the Centers for Medicare and Medicaid Services decision to disallow the expense alleviation model. The ruling provides the state with the opportunity to accept the disallowance, appeal the disallowance, or move to the U.S. District Court. He stated that a decision is expected within 30 to 60 days and that this decision will provide a way forward for future funding mechanisms. He reported that upon the recent passing of Senator John McCain, the state of Arizona is under pressure to appoint a Republican Interim Senator that would vote to repeal the Affordable Care Act (ACA). Additionally, he reported that Dr. Courtney Phillips was appointed as the new Executive Commissioner of the Texas Health and Human Services Commission (HHSC) effective October 19, 2018.

2. Update, Discussion and Possible Action Regarding Pending Federal Legislative and Policy Issues Affecting Harris Health System.

Mr. Hillier led the discussion regarding pending Federal Legislative and Policy Issues Affecting Harris Health System. He stated that Rider 38 was established to provide funding to specific rural hospitals. He stated that the problem occurred when suburban/urban hospitals obtained rural referral center designation which resulted in a shift of an estimated \$400M. He reported that there are twelve (12) problematic hospitals that are causing the shift however; Harris Health does have staff appointed to the Texas Health and Human Services Commission committee and are working collectively with Texas Hospital Association to develop a resolution. He stated that the Children's Hospital settlement originated in 2014; however there were never any reserves setup for the account. He stated that there are certain scenarios and models that Harris Health has conveyed to the Governor's office that are unacceptable. He reported that Mr. Norby will represent Harris Health System at the Children's Hospital meeting on September 6, 2018.

IX. Board Review and Action Items

A. Joint Conference Committee Items

Motion 18.08-78

Moved by Ms. Carolyn Truesdell, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item IX.A.1., IX.A.2., and IX.A.3., subject to revisions.

1. Approval Regarding Credentialing Changes for Members of the Harris Health System Medical Staff (July 2018).

Dr. Robinson presented the July 2018 Credentialing Changes for the Members of the Harris Health System Medical Staff. He reported that there were 48 initial appointments, 115 reappointments, 3 resignations, and 16 change/add privileges. A copy of the report is available in the permanent record.

2. Approval Regarding the Credentialing Changes for Members of the Harris Health System Medical Staff (August 2018).

Dr. Robinson presented the August 2018 Credentialing Changes for the Members of the Harris Health System Medical Staff. He reported that there were 41 initial appointments, 108 reappointments, 25 resignations, and 19 change/add privileges. A copy of the report is available in the permanent record.

3. Approval Regarding Credentialing Changes Through the Use of Telemedicine for Members of the Harris Health System Medical Staff (August 2018).

Dr. Monday expressed concern regarding the language used to reference non-telemedicine specialists. Ms. Carolynn Jones, Interim Senior Vice President, Corporate Compliance, suggested revising the language to read: to be Board certified in the applicant's respective specialty.

4. **PULLED**

Review, Discussion and Possible Action Regarding the Harris Health System Medical Staff Bylaws Revisions.

Ms. Marks stated that discussion of the Medical Staff Bylaws revisions will be referred to the Joint Conference committee meeting on September 2018.

B. Bylaws Review Committee Item

1. Review, Discussion and Possible Action Regarding the Biennial Review of the Harris Health System Board of Trustees Bylaws.

Ms. Truesdell led the discussion regarding the Biennial Review of the Harris Health System Board of Trustees Bylaws. Ms. Sara Thomas, Attorney, Harris County Attorney's Office, stated that there is a redline copy and a clean copy of the Medical Staff Bylaws. Ms. Truesdell explained that there are Medical Executive committees at each of the pavilions which report to the Medical Executive Board.

Ms. Clutterbuck expressed concern regarding the distinction between the Board of Trustees and the Medical Executive Board and potential role confusion as it relates to the use of the word "Board". Ms. Marks stated that she requested that the word "care" in Article I of the Board Bylaws be omitted. Dr. Ewan Johnson recommended revising Item 5 to read: "To support research and education that enhances healthcare and treatment in the Harris County community and Harris Health." Ms. Linda Morales inquired regarding Article VII, Item 1 establishing a committee to include non-Board members. Ms. Truesdell stated that it is up to the Board to decide whether to add a non-Board member. She recommended changing whether a non-Board member may be named to such committees.

C. Performance Improvement & Patient Safety Committee Item

1. Discussion Regarding the Harris Health System Executive Quality Summary.

Dr. Parikshet Babber, Executive Vice President and Chief Medical Officer, led the Discussion Regarding the Harris Health System Executive Quality Summary. He reported Harris Health System performance improvement measures contribute to an increase in compliance with sepsis bundles and a mortality index of less than (1) one. Dr. Bracey inquired regarding the quality scorecard and asked how Harris Health System compares to like entities. Dr. Babber stated that the quality scorecard includes The Centers for Medicare and Medicaid Services performance metrics to define quality according to the CMS standards. A copy of the report is available in the permanent record.

D. Budget & Finance Committee Item

Motion 18.08-79

Moved by Dr. Arthur Bracey, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item IX.D.1.

1. Acceptance of the Harris Health System July 2018 Financial Report Subject to Audit.

Mr. Michael Norby, Executive Vice President, Chief Financial Officer, presented the Harris Health System July 2018 Financial Report subject to audit. He reported that volumes were less than budgeted and the Medicaid payer mix contributed to a \$5.3M shortfall in net patient revenues. He stated that changes to the federal fiscal year 2018 DSH and UC calculations resulted in a \$1M shortfall in DSH and \$2.5M in UC revenues for July. He stated that the Delivery System Reform and Incentive Payment (DSRIP) revenues were \$2.9M short of budget as a result of prior metric achievements and associated revenue recognized in February 2018. In addition, Mr. Norby reported that the monthly budget was \$7.1M short, budget year-to-date was \$3M short, and the budget target for the year is \$25M. A copy of the report is available in the permanent record.

E. Planning & Operations Oversight Committee Items

Motion 18.08-80

Moved by Ms. Linda Morales, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item IX.E.1.

1. Acceptance of the Harris Health System FY2018 Annual Report. **[Annual Accountability]**

Ms. Amanda Callaway presented the Harris Health System FY2018 Annual Report. She recognized her team, Mr. John Martinez and Mr. Brian McLeod, for development of the annual report. She stated that the annual report includes elements from Harris Health's strategic plan, innovative patient services, patient testimonials, staff, donor, and volunteer recognitions, in addition to finances. A copy of the report is available in the permanent record.

2. Review and Discussion of the Harris Health System Staffing Advisory Committee's Semi-Annual Evaluation of the Nurse Staffing Plan & Aggregate Staffing Variance. **[Annual Accountability]**

Dr. Maureen Padilla, Senior Vice President and Chief Nurse Executive, led the Discussion Regarding the Harris Health System Staffing Advisory Committee's Semi-Annual Evaluation of the Nurse Staffing Plan & Aggregate Staffing Variance. She stated that the Texas Health and Safety Code requires hospitals where 60% of the registered nurses (RNs) spend at least 50% of their time conducting direct patient care to have staffing advisory committees. She also stated that the committee chairs are required to report semi-annually to the Governing Board regarding their evaluation of the staffing plan. Ms. Monica Manthey, Staffing Advisory Committee Chair, BTH, stated that the staffing committee at BTH consists of twenty-two (22) committee members and received a response rate of 100%. She reported that 89% of those respondents agreed with the staffing plan, 10% of respondents disagreed, and only 1% strongly disagreed. She stated that the required elements of the staffing plan include nursing characteristics such as skill mix, clinical experience, and clinical expertise. Ms. Thy Bui, Staffing Advisory Committee Chair, LBJ, reported that the staffing committee consists of 16 members at LBJ, however one committee member was on Paid Time Off at the time the surveys were taken. She stated that 94% of the staffing committee responded to the LBJ evaluation and that 97% of respondents agreed that the staffing plan was adequate. Additionally, she reported that 3% of respondents disagreed and 0% strongly disagreed. A copy of the evaluation is available in the permanent record.

X. Miscellaneous Item

Motion 18.08-81

Moved by Ms. Carolyn Truesdell, seconded by Dr. Arthur Bracey, and unanimously passed that the Board approve agenda item X.1.

1. In accordance with the Bylaws of Community Health Choice, Inc. and Community Health Choice Texas, Inc., Consideration of Approval of the Reappointment of the Following Members to the Board of Directors of each entity. **[Annual Accountability]**
 - i. Ms. Vicki Green Keiser
 - ii. Ms. Anne Clutterbuck
 - iii. Mr. Stephen McKernan, DO

XI. Adjournment

Moved by Dr. Ewan Johnson, seconded by Dr. Arthur Bracey, and unanimously accepted to adjourn the meeting.

There being no further business, the meeting adjourned at 1:59 p.m.

I certify that the foregoing are the Minutes of the meeting of the Board of Trustees of the Harris County Hospital District d/b/a Harris Health System held at the Administration Building in Houston, Texas on August 30, 2018.

Respectfully submitted,



Anne Clutterbuck, Chair
Board of Trustees



Linda Morales, Secretary
Board of Trustees

Recorded by Cherry Pierson