

**MINUTES OF THE HARRIS HEALTH SYSTEM  
AMBULATORY SURGICAL CENTER AT LBJ GOVERNING BODY MEETING  
May 20, 2021  
9:00 AM**

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<b>I. CALL TO ORDER &amp; RECORD OF ATTENDANCE</b>	<p>The meeting was called to order at 9:00 a.m. by Ewan Johnson, MD, Chair. It was noted there was a quorum present and the attendance was recorded. Dr. Johnson announced that the meeting is being conducted by videoconference. Per temporary meeting suspension rules issued by Governor Greg Abbott due to the COVID-19 pandemic, the meeting may be viewed online: <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a>.</p>	<p><b>A copy of the attendance is appended to the archived minutes.</b></p>
<b>II. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING</b>	<p>Approval of the Minutes of Previous Meetings:</p> <ul style="list-style-type: none"> <li>• ASC Governing Body Meeting – February 25, 2021</li> </ul>	<p><b>Motion No. 21.05-05</b></p> <p><b>Moved by Ms. Alicia Reyes, seconded by Ms. Linda Morales, and unanimously passed that the Governing Body approve the minutes of the previous meeting. Motion carried.</b></p>
	<p>Dr. Ewan Johnson recognized Professor Marcia Johnson as a member of the ASC at LBJ Governing Body. Professor Johnson shared that she has been a law professor at Thurgood Marshall School of Law, Texas Southern University for almost thirty years. She stated that her focus has been to address issues of disproportionality and disparities that negatively impact marginalized people.</p>	
<b>III. GENERAL ACTION ITEM(S)</b>	<p>A. Approval to Appoint/Re-appoint Key Positions to the Administrative Leadership of the ASC at LBJ Governing Body.</p> <ol style="list-style-type: none"> <li>i. Administrator – Matthew Reeder</li> <li>ii. Clinical Manager(s) – Nicole Chauvin</li> <li>iii. Medical Director – Scott Perry</li> <li>iv. Business Office Manager – Pollie Martinez</li> <li>v. QA/PI Officer – Amy Kimes</li> <li>vi. Medical Staff Privileges Officer – Adriana Barron</li> <li>vii. Infection Control Coordinator – Maria Taylor</li> <li>viii. Pharmacy Officer – Alvin Nnabuife</li> <li>ix. Risk Manager – Tina Thomas</li> <li>x. Compliance Officer –Carolynn Jones</li> <li>xi. Safety Officer – Harold Sias</li> <li>xii. Radiation Officer – Patricia Svolos</li> <li>xiii. Privacy Officer – Carolynn Jones</li> <li>xiv. Medical Records Officer – Veronica DeLeon</li> </ol>	<p><b>Motion No. 21. 05-06</b></p> <p><b>Moved by Ms. Alicia Reyes, seconded by Ms. Linda Morales, and unanimously passed that the Governing Body approve III.A. Motion carried.</b></p>

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
	<p>Mr. Matthew Reeder, R.N., Administrator, ASC at LBJ, presented the Appointment/Reappointment of Key Positions to the Administrative Leadership of the ASC at LBJ Governing Body. He noted that Ms. Nicole Chauvin, Clinical Manager, is no longer with Harris Health. He stated that would return to the next ASC at LBJ Governing Body meeting to present the new clinical manager(s).</p> <p>B. Approval of Revisions to the ASC at LBJ Governing Body Bylaws.</p> <p>Mr. Reeder presented the revisions to the ASC at LBJ Governing Body Bylaws. He noted the following recommended changes to the ASC Bylaws:</p> <ol style="list-style-type: none"> <li><b>Article III: Governing Body, Section 2 Appointment, Number, Term, Membership and Qualifications</b> shall be revised to amend the governing body membership to consist of seven (7) members instead of six (6) members. The governing body shall also include four (4) members of the Board of Trustees instead of three (3). The recommendation is to revise this provision from “Chief Nursing Executive” to “Harris Health Executive” to ensure compliance with the bylaws and add flexibility.</li> <li><b>Article III: Governing Body, Section 3 Powers Reserved to the Harris Health Board of Trustees</b> shall be revised to clarify that the reserved powers to the Harris Health Board of Trustees shall include expenditure of Harris Health funds; adoption, amendment or revocation of the ASC bylaws; and appointment and removal of the members of the ASC Governing Body.</li> <li><b>Article IV: Meeting of Governing Body, Section 1 Regular Meetings</b> shall be revised to remove (e) reports and items from standing committees and (f) reports and items from special committees, as there are no committees of the ASC governing body.</li> </ol> <p>Ms. Sara Thomas, Vice President Legal Affairs/Managing Attorney, Harris County Attorney’s Office, recommended presenting the Bylaws and clean slate of the ASC governing body voting members to the Harris Health Board of Trustees for approval. A copy of the ASC at LBJ Governing Body Bylaws is available in the permanent record.</p>	<p><b>Motion No. 21. 05-07</b></p> <p><b>Moved by Ms. Linda Morales, seconded by Ms. Alicia Reyes, and unanimously passed that the Governing Body approve III.B. Motion carried.</b></p>
<p><b>IV. ASC at LBJ MEDICAL DIRECTOR AND ADMINISTRATOR REPORTS</b></p>	<p>Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the ASC at LBJ Including Questions and Answers.</p> <p>Mr. Matthew Reeder stated that the ASC clinical operations was shut down as a result of the COVID-19 pandemic. He reported that the ASC has fully reopened all five (5) operating rooms. Additionally, Mr. Reeder explained that the ASC has experienced staffing issues however; they are committed to finding</p>	<p><b>As reported.</b></p>

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS																																
	<p>ways to mitigate the staffing shortage.</p> <p>Dr. Scott Perry, Medical Director, ASC, presented the patient experience reports and benchmarks. He reported that 1,779 patient surveys were fielded with a 41.5% return rate of 730 returned surveys. He stated that the ASC received an average score of 90% year-to-date (YTD) when asked would the patient recommend the facility. A copy of the report is available in the permanent record.</p>																																	
<p><b>V. EXECUTIVE SESSION</b></p>	<p>At 9:29 a.m., Dr. Johnson stated that the Governing Body would enter into Executive Session under Texas Health &amp; Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007.</p>																																	
<p><b>VI. RECONVENE</b></p>	<p>At 9:47 a.m., Dr. Johnson reconvened the meeting and stated that no action was taken in Executive Session.</p>																																	
	<p>A. Approval of Medical Staff Applicants and Privileges for the ASC at LBJ, Pursuant to Texas Health &amp; Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, and Possible Action Upon Return to Open Session.</p> <p>Dr. Scott Perry presented the credentialing changes for physicians of the ASC at LBJ medical staff. A copy of the report is available in the permanent record.</p> <p><b>ASC MEC Initial Appointments</b></p> <table border="1" data-bbox="470 899 1148 971"> <tr> <td>Irani</td> <td>Adel</td> <td>MD</td> <td>General Surgery (UTX)</td> </tr> </table> <p><b>ASC MEC Reappointments</b></p> <table border="1" data-bbox="470 1039 1157 1523"> <tr> <td>Lee</td> <td>David</td> <td>MD</td> <td>Ophthalmology (UTX)</td> </tr> <tr> <td>Rivers</td> <td>Jose</td> <td>MD</td> <td>Anesthesiology (BCM)</td> </tr> <tr> <td>Tran</td> <td>Connie</td> <td>MD</td> <td>Anesthesiology (BCM)</td> </tr> <tr> <td>Wali</td> <td>Ashutosh</td> <td>MD</td> <td>Anesthesiology (BCM)</td> </tr> <tr> <td>Adams</td> <td>Sasha</td> <td>MD</td> <td>General Surgery (UTX)</td> </tr> <tr> <td>Black</td> <td>Jennifer</td> <td>CRNA</td> <td>Anesthesiology (BCM)</td> </tr> <tr> <td>Wallace</td> <td>James</td> <td>MD</td> <td>General Surgery (UTX)</td> </tr> </table>	Irani	Adel	MD	General Surgery (UTX)	Lee	David	MD	Ophthalmology (UTX)	Rivers	Jose	MD	Anesthesiology (BCM)	Tran	Connie	MD	Anesthesiology (BCM)	Wali	Ashutosh	MD	Anesthesiology (BCM)	Adams	Sasha	MD	General Surgery (UTX)	Black	Jennifer	CRNA	Anesthesiology (BCM)	Wallace	James	MD	General Surgery (UTX)	<p><b>Motion No. 21.05-08</b></p> <p><b>Moved by Ms. Alicia Reyes, seconded by Ms. Victoria Nikitin, and unanimously passed that the Governing Body approve V.A. Motion carried.</b></p>
Irani	Adel	MD	General Surgery (UTX)																															
Lee	David	MD	Ophthalmology (UTX)																															
Rivers	Jose	MD	Anesthesiology (BCM)																															
Tran	Connie	MD	Anesthesiology (BCM)																															
Wali	Ashutosh	MD	Anesthesiology (BCM)																															
Adams	Sasha	MD	General Surgery (UTX)																															
Black	Jennifer	CRNA	Anesthesiology (BCM)																															
Wallace	James	MD	General Surgery (UTX)																															

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
	<p>B. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements, Including an Update on the CLIA Survey and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032, and Possible Action Regarding this Matter Upon Return to Open Session.</p>	<p><b>No Action Taken.</b></p>
	<p>C. Report by the Chief Medical Executive Regarding Quality of Medical and Health Care, Pursuant to Texas Health &amp; Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007, to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including ASC at LBJ Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, and Possible Action Upon Return to Open Session.</p>	<p><b>No Action Taken.</b></p>
<p><b>VII. ADJOURNMENT</b></p>	<p>Moved by Ms. Linda Morales, seconded by Ms. Alicia Reyes, and unanimously approved to adjourn the meeting. There being no further business to come before the Governing Body, the meeting adjourned at 9:50 a.m.</p>	

I certify that the foregoing are the Minutes of the Harris Health System ASC at LBJ Governing Body Meeting held on May 20, 2021.

Respectfully Submitted,



Ewan Johnson, M.D., Chair

Minutes transcribed by Cherry Pierson