

**MINUTES OF THE HARRIS HEALTH SYSTEM
AMBULATORY SURGICAL CENTER AT LBJ GOVERNING BODY MEETING
August 18, 2022
9:00 AM**

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<p>I. Call to Order & Record of Attendance</p>	<p>The meeting was called to order at 9:00 a.m. by Ewan D. Johnson, MD, PhD, Chair. It was noted that a quorum present and the attendance was recorded. Dr. Johnson stated while some of Board members are in the room with us today, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. The meeting may be viewed online: http://harrishealthtx.swagit.com/live.</p>	<p>A copy of the attendance is appended to the archived minutes.</p>
<p>II. Approval Of The Minutes Of The Previous Meeting</p>	<p>Approval of the Minutes of Previous Meetings:</p> <ul style="list-style-type: none"> • ASC at LBJ Governing Body Meeting – May 19, 2022 	<p>Motion No. 22.08-08</p> <p>Moved by Ms. Alicia Reyes, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Governing Body approve the minutes of the previous meeting. Motion carried.</p>
<p>III. General Action Item(s)</p>	<p>A. Approval of the 2022–2023 Infection Control Program for the Ambulatory Surgical Center at LBJ Governing Body</p> <p>Mr. Reeder, R.N., Administrator, ASC at LBJ, presented the 2022 – 2023 Infection Control Program for the ASC at LBJ Governing Body. As a part of the regulatory requirements of the ASC, the Governing Body is to review and approve the program annually. Mr. Reeder also stated that there were no changes to content with the exception of the date. A copy of the 2022 – 2023 Infection Control Program is available in the permanent record.</p>	<p>Motion No. 22.08-09</p> <p>Moved by Ms. Jennifer Tijerina, seconded by Dr. Glorimar Medina, and unanimously passed that the Governing Body approve III.A. Motion carried.</p>
	<p>B. Approval of the 2022–2023 Quality Improvement Program for the Ambulatory Surgical Center at LBJ Governing Body</p> <p>Mr. Reeder presented the 2022 – 2023 Quality Improvement Program for the ASC at LBJ Governing Body. He noted that this is also an annual accountability for the governing body to approve. He stated that the appendix was revised to align with Harris Health’s statement as it relates to Quality throughout the System while still maintaining ASC’s independence. A copy of the 2022–2023 Quality Improvement Program is available in the permanent.</p>	<p>Motion No. 22.08-10</p> <p>Moved by Ms. Jennifer Tijerina, seconded by Dr. Glorimar Medina, and unanimously passed that the Governing Body approve III.B. Motion carried.</p>

	<p>C. Approval of the Governing Body Bylaws of the Ambulatory Surgical Center at LBJ Governing Body</p> <p>Mr. Reeder presented the Governing Body Bylaws of the ASC at LBJ Governing Body, noting that there were no changes to the Bylaws. The Bylaws shall be reviewed annually by the ASC Governing Body. A copy of the Governing Body Bylaws is available in the permanent record.</p>	<p>Motion No. 22.08-11</p> <p>Moved by Ms. Jennifer Tijerina, seconded by Ms. Alicia Reyes, and unanimously passed that the Governing Body approve III.C. Motion carried.</p>
	<p>D. Approval of the Medical Staff Bylaws of the Ambulatory Surgical Center at LBJ Governing Body</p> <p>Dr. Scott Perry, Medical Director, ASC at LBJ, presented the Medical Staff Bylaws of the Ambulatory Surgical Center at LBJ Governing Body. He stated that there were no changes approved for this year. A copy of the Bylaws is available in the permanent record.</p>	<p>Motion No. 22.08-12</p> <p>Moved by Ms. Alicia Reyes, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Governing Body approve III.D. Motion carried.</p>
<p>IV. ASC at LBJ Medical Director and Administrator Reports</p>	<p>A. Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the ASC at LBJ Including Questions and Answers</p> <ol style="list-style-type: none"> 1. Implementation of Block Guidelines and Committee 2. Ask My Nurse Emergency Center Visit Mitigation Process <p>Mr. Reeder stated the ASC has approved the Block Committee. The committee discussed first case on-time starts throughout the System as well as how to move these cases above 80%. Dr. Perry stated that this is a big step forward in helping the ASC manage block time, utilization, as well as maximize resources. Mr. Reeder shared that block time is a period of time allocated to a surgeon to perform surgical procedures. Typically, for most hospitals, the maximum percentage of block time should not exceed 75-85%. Mr. Reeder mentioned that the ASC was approved for a second scheduler position as well as a nurse navigator specific to the ASC. Mr. Reeder stated that Baylor College of Medicine (BCM) and University of Texas Health Science Center at Houston (UT – Health Houston) orthopedic groups are working in the ASC. Discussion ensued regarding block times and how a patient pays for surgical services. Dr. Esmail Porsa, President and Chief Executive Officer (CEO), shared that the ASC will provide surgical services regardless of the patients' payer source. Mr. Reeder provided an update on the Ask My Nurse program, stating that the program was piloted specifically to general surgery for UT and orthopedic surgery for BCM and UT. Copies of the MEC reports are available in the permanent record.</p>	<p>As reported.</p>
<p>V. Executive Session</p>	<p>At 9:17 a.m., Dr. Johnson stated that the Governing Body would enter into Executive Session under Texas Health & Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007.</p>	

	<p>A. Discussion Regarding Medical Staff Applicants and Privileges for the Ambulatory Surgical Center (ASC) at LBJ Governing Body, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including Possible Action Upon Return to Open Session, Including Consideration of Approval of Medical Staff Applicants and Privileges for the ASC at LBJ.</p> <p>There were one (1) initial appointments, five (5) reappointments, and one (1) resignations. A copy of the ASC credentials report is available in the permanent record.</p>	<p>Motion No. 22.08-13 Moved by Ms. Alicia Reyes, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Governing Body approve V.A. Motion carried.</p>
	<p>B. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Possible Action Regarding this Matter Upon Return to Open Session</p>	<p>No Action Taken.</p>
	<p>C. Report Regarding Quality of Medical and Health Care, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including ASC at LBJ Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session</p>	<p>No Action Taken.</p>
<p>VI. Reconvene</p>	<p>At 9:44 a.m., Dr. Johnson reconvened the meeting and stated that no action was taken in Executive Session.</p>	
<p>VII. Adjournment</p>	<p>Moved by Ms. Alicia Reyes, seconded by Ms. Jennifer Tijerina, and unanimously approved to adjourn the meeting. There being no further business to come before the Governing Body, the meeting adjourned at 9:45 a.m.</p>	

I certify that the foregoing are the Minutes of the Harris Health System ASC at LBJ Governing Body Meeting held on August 18, 2022.

Respectfully Submitted,

Ewan Johnson, M.D., Ph.D., Chair



Minutes transcribed by Cherry Pierson

Thursday, August 18, 2022
ASC at LBJ Governing Body Attendance

Note: For Zoom meeting attendance, if you joined as a group and would like to be counted as present, please submit an email to: BoardofTrustees@harrishealth.org before close of business the day of the meeting.

ASC at LBJ GB BOARD MEMBERS PRESENT	ASC at LBJ GB BOARD MEMBERS ABSENT	OTHER BOARD MEMBERS PRESENT
Dr. Ewan Johnson (Chair)	Professor Marcia Johnson	
Dr. Arthur Bracey (Ex-Officio)		
Ms. Alicia Reyes		
Ms. Jennifer Tijerina		
Dr. Glorimar Medina-Rivera		
Dr. Scott Perry, Medical Director, ASC		
Mr. Matthew Reeder, Administrator, ASC		
EXECUTIVE LEADERSHIP		
Dr. Esmail Porsa, President & Chief Executive Officer		
Mr. Anthony Williams, Vice President, Compliance Officer		
Dr. Jackie Brock, Executive Vice President & Chief Nursing Executive		
Dr. Jennifer Small, Executive Vice President, Ambulatory Care Services		
Dr. Joseph Kunsch, Vice President, Quality Programs		
Mr. Louis Smith, Senior Executive Vice President & Chief Operating Officer		
Ms. Maria Cowles, Senior Vice President, Chief of Staff		
Dr. Matasha Russell, Chief Medical Officer, Ambulatory Care Services		
Ms. Olga Rodriguez, Vice President, Community Engagement & Corporate Communications		
Dr. Sandeep Markan, Chief of Staff, Ben Taub Hospital		
Ms. Patricia Darnauer, Executive Vice President, Lyndon B. Johnson Hospital		
Ms. Sara Thomas, Vice President Legal Affairs/Managing Attorney, Harris County Attorney's Office		
Dr. Steven Brass, Executive Vice President & Chief Medical Executive		
Dr. Tien Ko, Chief of Staff, Lyndon B. Johnson Hospital		
Dr. Yashwant Chathampally, Associate Chief Medical Officer & Senior Vice President, Quality and Patient Safety		
OTHERS PRESENT		
Cherry Pierson	Nicholas Bell	
Daniel Smith	Paul Lopez	
Jennifer Zarate	Randy Manarang	
Jerald Summers		