

**MINUTES OF THE HARRIS HEALTH SYSTEM BOARD OF TRUSTEES**

**Board Meeting**

**Thursday, May 26, 2022**

**8:00 am**

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<b>I. Call to Order &amp; Record of Attendance</b>	<p>The meeting was called to order at 8:00 a.m. by Arthur Bracey, MD, Chair. It was noted that a quorum was present and the attendance was recorded. Dr. Bracey stated while some of Board members are in the room with us today, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. The meeting may be viewed online: <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a>.</p>	<p><b>A copy of the attendance is appended to the archived minutes.</b></p>
<b>II. Approval of the Minutes of Previous Meeting</b>	<ul style="list-style-type: none"> <li>Board Meeting – April 28, 2022</li> </ul>	<p><b><u>Motion No. 22.05-63</u></b>  <b>Moved by Ms. Alicia Reyes seconded by Ms. Mia Mends, and unanimously passed that the Board approve the minutes of the previous meeting. Motion carried.</b></p>
<b>III. Announcements/ Special Presentations</b>	<p><b>A. CEO Report Including Special Announcements</b></p> <p>Dr. Jackie Brock, Executive Vice President &amp; Chief Nursing Executive, stated that the DAISY (Diseases Attacking the Immune System) Foundation was established in 1999, by the family of J. Patrick Barnes who died at the age of 33 from complications of Idiopathic Thrombocytopenia Purpura (ITP). “The Healer’s Touch” sculpture symbolizes the relationship between nurses, patients, and families. It is a serpentine stone sculpture which has been hand carved by artists of the Shona People in Zimbabwe. The sculpture is especially meaningful because of the profound respect the Shona people pay their traditional healers. Dr. Brock expressed her thanks to Harris Health nursing heroes for going above and beyond helping patients and their families during these challenging times.</p> <p>Dr. Esmaeil Porsa, Harris Health System President and Chief Executive Officer (CEO), reported that Harris Health has maintained a steady state of low-level transmission of COVID-19 cases across the system.</p> <p>Dr. Porsa announced that Harris Health has named Ms. Jobi Martinez, PhD, as its first Vice President and Chief Diversity Officer. Dr. Martinez brings a wealth of knowledge and expertise to Harris Health that will help achieve its Diversity, Equity and Inclusion (DEI) goals.</p>	<p><b>As reported.</b></p>

	In addition, Dr. Porsa recognized Mr. George T. “Buddy” Hickman as Interim Chief Information Officer. Mr. Hickman’s work includes improving market and service line strategies, industry presence, assuring performance metrics and shaping offerings.	
	<b>B. Board Member Announcements Regarding Board Member Advocacy and Community Engagements.</b>	<b>There were no Board member announcements.</b>
<b>IV. Public Comment</b>	Ms. Cynthia Cole, Executive Director, Local #1550 – AFSCME, American Federation of State, County, and Municipal Employees, presented to the Board concerns regarding employee retiree health benefits, wage disparity, as well as engaging community members in the decision making process. She urged the Board to review and re-evaluate how these issues are being addressed.	
<b>V. Executive Session</b>	At 8:12 a.m., Dr. Arthur Bracey stated that the Board would enter into Executive Session as permitted by law under Tex. Gov’t Code Ann. §551.071, Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §151.002 and Tex. Occ. Code Ann. §160.007.	
	<b>A.</b> Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including the Harris Health System Quality, Safety Performance Measures and Zero Harm, and Possible Action Regarding this Matter Upon Return to Open Session, Including Consideration of Approval of Credentialing Changes for Members of the Harris Health System Medical Staff.	<b>No Action Taken. Dr. Arthur Bracey recused from discussions related to Baylor College of Medicine.</b>
	<b>B.</b> Report Regarding Correctional Health Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, and Possible Action Regarding this Matter Upon Return to Open Session, Including Consideration of Approval of Credentialing Changes for Members of the Harris Health System Correctional Health Medical Staff.	<b>No Action Taken.</b>
	<b>C.</b> Update on Harris Health Minority and Women Owned Business Enterprise (M/WBE) Policy, Pursuant to Tex. Gov’t Code Ann. §551.071.	<b>No Action Taken.</b>
<b>VI. Reconvene to Open Meeting</b>	At 8:39 a.m., Dr. Arthur Bracey reconvened the meeting in open session; he noted that a quorum was present and that no action was taken in Executive Session.	

<p><b>VII. General Action Item(s)</b></p>	<p><b>A. General Action Item(s) Related to Quality: Medical Staff</b></p> <p>1. Acceptance of the Medical Executive Board Report to Include Notice of Appointments and Selection of New Service Chiefs.</p> <p>A copy of the MEB report is available in the permanent record.</p>	<p><b><u>Motion No. 22.05-64</u></b>  <b>Moved by Dr. Ewan Johnson, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item VII.A.1. Motion carried.</b></p>
	<p>2. Approval of Credentialing Changes for Members of the Harris Health System Medical Staff.</p> <p>There were seven (7) temporary privileges, sixteen (16) initial appointments, seventy-eight (78) reappointments, fifteen (15) change/add privileges and ten (10) resignations. A copy of the report is available in the permanent record.</p>	<p><b><u>Motion No. 22.05-65</u></b>  <b>Moved by Dr. Ewan Johnson, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item VII.A.2. Motion carried. Dr. Arthur Bracey recused on this matter related to Baylor College of Medicine.</b></p>
	<p><b>B. General Action Item(s) Related to Quality: Correctional Health Medical Staff</b></p> <p>1. Approval of Credentialing Changes for Members of the Harris Health System Correctional Health Medical Staff</p> <p>There were three (3) initial appointments. A copy of the report is available in the permanent record.</p>	<p><b><u>Motion No. 22.05-66</u></b>  <b>Moved by Dr. Andrea Caracostis, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item VII.B.1. Motion carried.</b></p>
<p><b>VIII. Consent Agenda Items</b></p>	<p><b>A. Consent Purchasing Recommendations</b></p> <p>1. Approval of Purchasing Recommendations (Items A1 through A57)</p> <p>Dr. Bracey noted that Purchasing's Transmittals (B1 through B12) are not for approval. A copy of the purchasing recommendations is available in the permanent record.</p>	<p><b><u>Motion No. 22.05-67</u></b>  <b>Moved by Dr. Ewan Johnson seconded by Dr. Andrea Caracostis, and majority passed that the Board approve purchasing recommendations (Items A1 through A57). Motion carried. Professor Marcia Johnson and Ms. Jennifer Tijerina opposed this motion. Dr. Arthur Bracey recused on this matter related to BCM (Item A39).</b></p>
	<p>Dr. Bracey stated that the following consent agenda items were discussed at length during the May Board Committee meetings. He noted that Consent Agenda items VIII.E.1 – 4 are reports and updates only and were presented in the Board packet for informational purposes only.</p>	

	<p><b>B. Consent Committee Approval Recommendations</b></p> <ol style="list-style-type: none"> <li>1. Acceptance of the Harris Health System Fourth Quarter Fiscal 2022 Investment Report</li> <li>2. Acceptance of the Harris County Hospital District First Quarter 2022 Pension Plan Report</li> <li>3. Approval for Additional Funding of \$21,000,000 for the Harris County Hospital District Pension Plan for Calendar Year 2022</li> </ol>	<p><b><u>Motion No. 22.05-68</u></b>  <b>Moved by Ms. Alicia Reyes, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item VIII.B.1. through VIII. D.1. Motion carried.</b></p>
	<p><b>C. Consent Grant Agreements</b></p> <ol style="list-style-type: none"> <li>1. Approval of Grant Agreements (Item C1 through C4)</li> </ol>	<p><b><u>Motion No. 22.05-68</u></b>  <b>Moved by Ms. Alicia Reyes, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item VIII.B.1. through VIII. D.1. Motion carried.</b></p>
	<p><b>D. Consent Items for Board Approval</b></p> <ol style="list-style-type: none"> <li>1. Approval of the Renewal of Dr. Tien Ko's Term of Appointment as Chief of Staff for LBJ Hospital</li> </ol>	<p><b><u>Motion No. 22.05-68</u></b>  <b>Moved by Ms. Alicia Reyes, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item VIII.B.1. through VIII. D.1. Motion carried.</b></p>
	<p><b>E. Consent Reports and Updates to Board</b></p> <ol style="list-style-type: none"> <li>1. Harris Health System March 2022 Financial Reports Subject to Audit</li> <li>2. Harris Health System April 2022 Financial Reports Subject to Audit</li> <li>3. Updates Regarding Pending State and Federal Legislative and Policy Issues Impacting Harris Health System</li> <li>4. Harris Health System Council-At-Large Meeting Minutes             <ul style="list-style-type: none"> <li>• April 11, 2022</li> </ul> </li> </ol>	<p><b>For informational purposes only - No action required.</b></p>
<p><b>IX. Item(s) Related to Health Care for the Homeless Program</b></p>	<p><b>A. Review and Acceptance of the Following Reports for the Health Care for the Homeless Program (HCHP) as Required by the United States Department of Health and Human Services Which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program.</b></p> <ul style="list-style-type: none"> <li>• <b>HCHP May 2022 Operational Update</b></li> </ul>	<p><b><u>Motion No. 22.05-69</u></b>  <b>Moved by Dr. Ewan Johnson seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item IX.A. Motion carried.</b></p>

Dr. Jennifer Small, Interim Executive Vice President, Ambulatory Care Services, presented Health Care for the Homeless Program (HCHP) May 2022 operational update. She reported that there were 336 new adult patients and 24 new pediatric patients associated with the program. She shared that HCHP is expected to see approximately 9,775 patients per year as required by the Health Resources and Services Administration (HRSA). At the close of April, HCHP served 2,819 unduplicated patients and completed 8,675 visits.

Dr. Small stated that the amount of unduplicated patients seen overall has trended downward due to three (3) vacant positions. However, Dr. Small shared that one (1) provider started mid-April and two (2) additional providers are expected to begin in June or early July pending credentialing. She noted that HCHP patient visits continue to remain steady compared to the prior year.

Dr. Small provided highlights of 2021 Annual Progress Report which includes:

- The HCHP completed the HRSA service area competition application with no findings and secured renewed funding for a three year period. The award was for \$4,072,084 for each of the three years.
- HCHP was awarded the HRSA American Rescue Plan Act Funding for Health Centers grant for \$3,895,625 to enhance and expand health services and COVID-19 services.
- HCHP was awarded the HRSA Ending the HIV Epidemic – Primary Care HIV Prevention grant for \$153,194 to expand HIV prevention services.
- HCHP was awarded the HRSA American Rescue Plan Health Infrastructure Support grant for \$613,179 for renovation of clinic.
- HRSA was awarded the Harris County Hospital District Foundation Small Grants Fund grant for \$5,000.
- Recognized by HRSA with Community Health Quality Recognition Badges including: Health Center Quality Leaders (top 10%), Advancing Health Information Technology for Quality, COVID-19 Data Reporter, and Patient Centered Medical Home Recognition.
- Transitioned from using the HCHP patient satisfaction survey to implementing the Press Ganey survey with a 2020 average score for all sites of 3.7.

Dr. Small provided an overview of the Uniform Data System (UDS) Comparison Report and addressed several areas of improvement such as low birth weight, uncontrolled diabetes and controlled hypertension. Dr. Andrea Caracostis requested for a copy of the UDS Report and would like a presentation regarding HRSA Forms 5 A – C. Dr. Small stated that they will bring forth this information to the Board next month. In conclusion, Dr. Small presented the FY2021 Performance Evaluation for the HCHP Program Director. A copy of the operational update is available in the permanent record.

	<p><b>B. Approval of the HCHP 2021 Annual Progress Report</b></p>	<p><b><u>Motion No. 22.05-70</u></b>  <b>Moved by Dr. Ewan Johnson seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item IX.B. Motion carried.</b></p>
	<p><b>C. Approval of the HCHP 2021 UDS Comparison Report</b></p>	<p><b><u>Motion No. 22.05-71</u></b>  <b>Moved by Ms. Alicia Reyes, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item IX.C. Motion carried.</b></p>
	<p><b>D. Approval of HCHP 2022 Shelter Based Clinic Report</b></p>	<p><b><u>Motion No. 22.05-72</u></b>  <b>Moved by Ms. Alicia Reyes, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item IX.D. Motion carried.</b></p>
	<p><b>E. Approval of HCHP Program Director Performance Evaluation</b></p>	<p><b><u>Motion No. 22.05-73</u></b>  <b>Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item IX.E. Motion carried.</b></p>
<p><b>X. Executive Session</b></p>	<p>At 8:56 a.m., Dr. Arthur Bracey stated that the Board would enter into Executive Session as permitted by law under Tex. Gov't Code §551.071, Tex. Gov't Code §418.183, Tex. Gov't Code §551.085, Tex. Gov't Code §551.089, Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Code Ann. §151.002 and Tex. Occ. Code Ann. §160.007.</p>	
	<p><b>D. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032, Tex. Gov't Code §418.183, Tex. Gov't Code §551.089, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002, and Tex. Gov't Code Ann. §551.071, Including Possible Action Regarding this Matter Upon Return to Open Session.</b></p>	<p><b>No Action Taken.</b></p>

	<p><b>E.</b> Discussion Regarding Financial Planning Information for Community Health Choice, Inc. and Community Health Choice, Texas, Pursuant to Tex. Gov't Code Ann. §551.085 and Tex. Gov't Code Ann. §551.071 and Possible Action Upon Return to Open Session, Including Consideration of Approval of an Internal Line of Credit between Community Health Choice, Inc. and Community Health Choice, Texas and Delegation of Authority to Harris Health Administration to Develop an Internal Controls Framework.</p> <p><i>Harris Health, by and through the Board of Trustees, hereby approves Community Health Choice Inc (CHCI), the borrower, to enter into an internal Line of Credit agreement with Community Health Choice Texas Inc (CHCT), the lender, to establish an internal revolving Line of Credit in aggregate principal amount up to \$120 million. Other terms will be defined in a manner acceptable for Texas Department of Insurance approval. The Board also hereby authorizes Lisa Wright, President and CEO of Community Health Choice Inc. and Community Health Choice Texas, Inc, to execute any and all documents related to such transaction.</i></p>	<p><b><u>Motion No. 22.05-74</u></b>  <b>Moved by Ms. Elena Marks, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve agenda item X.E. Motion carried.</b></p>
	<p><b>F.</b> Consultation with Attorney Regarding Collaborative Opportunities with The University of Texas M.D. Anderson Cancer Center, Pursuant to Tex. Gov't Code Ann. §551.071 and Tex. Gov't Code Ann. §551.085.</p>	<p><b>No Action Taken. Mr. Lawrence Finder recused from this matter related to collaborative opportunities with M.D. Anderson.</b></p>
<p><b>XI. Reconvene</b></p>	<p>At 10:29 a.m., Dr. Arthur Bracey reconvened the meeting in open session; he noted that a quorum was present. He shared that the Board will take action on Item "E" of the Executive Session agenda.</p>	
<p><b>XII. Adjournment</b></p>	<p>Moved by Dr. Andrea Caracostis, seconded by Mr. Lawrence Finder, and unanimously approved to adjourn the meeting. There being no further business to come before the Board, the meeting adjourned at 10:30 a.m.</p>	

I certify that the foregoing are the Minutes of the Harris Health System Board of Trustees Meeting held on May 26, 2022.

Respectfully Submitted,

*Arthur Bracey*

Arthur Bracey, M.D., Chair

*Andrea Caracostis*

Andrea Caracostis, M.D., Secretary

Minutes transcribed by Cherry Pierson