

## MINUTES OF THE HARRIS HEALTH SYSTEM BOARD OF TRUSTEES

Board Meeting

Thursday, August 25, 2022

8:00 am

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<p><b>I. Call to Order &amp; Record of Attendance</b></p>	<p>The meeting was called to order at 8:01 a.m. by Arthur Bracey, MD, Chair. It was noted that a quorum was present and the attendance was recorded. Dr. Bracey stated while some of Board members are in the room with us today, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. The meeting may be viewed online: <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a>.</p>	<p><b>A copy of the attendance is appended to the archived minutes.</b></p>
<p><b>II. Approval of the Minutes of Previous Meeting</b></p>	<ul style="list-style-type: none"> <li>• Special Called Board Meeting – July 28, 2022</li> </ul>	<p><b><u>Motion No. 22.08-101</u></b>  <b>Moved by Dr. Ewan Johnson seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve the minutes of the previous meeting. Motion carried.</b></p>
<p><b>III. Announcements/ Special Presentations</b></p>	<p><b>A. CEO Report Including Special Announcements</b></p> <p>Dr. Esmaeil Porsa, President and Chief Executive Officer (CEO), delivered an update regarding COVID-19, noting a positivity rate of 11% across the Texas Medical Center (TMC). He reported a significant decreases in COVID-19 hospitalizations and in the wastewater positivity rate across the city of Houston. Conversely, Dr. Porsa reported that Harris Health System (HHS) continues to see slight increase in the COVID-19 positivity rates.</p> <p>Dr. Porsa reported that year-to-date (YTD), HHS have tested over 100 patients for Monkeypox, of which fifty-four (54) have tested positive. He stated that HHS may have one (1) presumptive Monkeypox case, four (4) confirmed cases of patients who have been admitted with Monkeypox. Dr. Porsa shared that approximately eighty-nine (89) doses of the Monkeypox vaccine has been administered throughout the community.</p> <p>Dr. Porsa provided a brief overview of Lyndon B. Johnson Hospital (LBJ) Community Engagements including a bus tour hosted by PPG Global, HKS Architects, JLL Project Management Team and the Acres Home Chamber of Commerce, as well as a town hall event hosted by State Representative Senfronia Thompson regarding the LBJ expansion.</p>	<p><b>As reported.</b></p>

	<p>Dr. Porsa previously announced that Harris Health System received the 2022 Gage Award for Population Health from America’s Essential Hospitals for its home visit program that helps diabetes patients manage their disease, particularly through the COVID-19 pandemic. Dr. Porsa and the Board members recognized the Population Health Team for all of their hard work towards this wonderful program.</p>	
	<p><b>B. Board Member Announcements Regarding Board Member Advocacy and Community Engagements.</b></p> <p>Dr. Bracey stated that Harris Health System Board of Trustees is pleased to welcome its new trustee, Ms. Barbie Robinson, who was appointed to our Board by Commissioner Ellis at the June 14, 2022 meeting of Harris County Commissioners Court. He shared that Director Robinson is the Executive Director for Harris County Public Health (HCPH) – the nationally accredited county public health agency for the nation’s third-largest county serving a population of approximately five million people. She has over 27 years of experience in health care administration, policy, and research. She earned her Bachelor of Arts with a triple major (Political Science, Spanish, and International Sociology) from Middlebury College, her Master of Public Policy, Health and Social Policy from Georgetown University McCourt School of Public Policy, and her Juris Doctor from the George Washington University Law School.</p>	
<p><b>IV. Public Comment</b></p>	<p>Ms. Cynthia Cole, Executive Director, Local #1550 – AFSCME, American Federation of State, County, and Municipal Employees, addressed the Board regarding employee safety in the laboratory, governance over the Corporate Compliance department, as well as Harris Health’s succession plan for retirees departing in December 2022. Ms. Cole urged the Board evaluate how these matters are being addressed and she offered to provide some recommendations as it relates to employee concerns and budget constraints.</p>	
<p><b>V. Executive Session</b></p>	<p>At 8:14 a.m., Dr. Arthur Bracey stated that the Board would enter into Executive Session as permitted by law under Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Code Ann. §151.002 and Tex. Occ. Code Ann. §160.007.</p>	
	<p><b>A. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Report of the Medical Executive Board in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including the Harris Health System Quality, Safety Performance Measures and Zero Harm, and Possible Action Regarding this Matter Upon Return to Open Session, Including Consideration of Approval of Credentialing Changes for Members of the Harris Health System Medical Staff.</b></p>	<p><b>No Action Taken. Dr. Arthur Bracey recused from discussions related to Baylor College of Medicine.</b></p>

<p><b>VI. Reconvene to Open Meeting</b></p>	<p>At 8:27 a.m., Dr. Arthur Bracey reconvened the meeting in open session; he noted that a quorum was present and that no action was taken in Executive Session.</p>	
<p><b>VII. General Action Item(s)</b></p>	<p><b>A. General Action Item(s) Related to Quality: Medical Staff</b></p> <p>1. Approval of Credentialing Changes for Members of the Harris Health System Medical Staff.</p> <p>Dr. John Foringer, Chair, Medical Executive Board, presented the credentialing changes for members of the Harris Health System Medical Staff. For July 2022, there were forty-seven (47) initial appointments and fourteen (14) resignations/terms. For August 2022, there were thirty-three (33) initial appointments, (182) reappointments, twenty-three (23) resignations/terms, seventeen (17) change/add privileges. Copies of the reports are available in the permanent record.</p>	<p><u><b>Motion No. 22.08-102</b></u>  <b>Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item VII.A.2. Motion carried. Dr. Arthur Bracey recused on this matter related to Baylor College of Medicine.</b></p>
	<p><b>B. General Action Item(s) Related to Quality: Correctional Health Medical Staff</b></p> <p>1. Approval of Credentialing Changes for Members of the Harris Health System Correctional Health Medical Staff</p> <p>Dr. Otis Ekins, Chief Medical Officer, Harris Health Correctional Health, presented the credentialing changes for members of the Harris Health System Correctional Health Medical Staff. There was one (1) initial appointment and eighty (80) temporary privileges. A copy of the report is available in the permanent record.</p>	<p><u><b>Motion No. 22.08-103</b></u>  <b>Moved by Dr. Andrea Caracostis, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item VII.B.1. Motion carried.</b></p>
	<p>2. Approval of Revisions to Correctional Health Medical Staff Bylaws</p> <p>Dr. Ekins presented the revisions to Correctional Health Medical Staff Bylaws. Revisions were made to Article V, section 9 – Temporary Privileges of the Medical Staff Bylaws to grant temporary privileges to physicians and advanced health professionals to assist with staffing needs. The privileges expire if the applicant has not completed the full credentialing process by the 120th day of Correctional Health Medical Executive Committee (MEC) approval. A copy of the revisions is available in the permanent record.</p>	<p><u><b>Motion No. 22.08-104</b></u>  <b>Moved by Ms. Alicia Reyes, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item VII.B.2. Motion carried.</b></p>
<p><b>VIII. Harris Health System Budget Approval</b></p>	<p><b>A. Approval of the Proposed Harris Health System Fiscal Year 2023 Operating and Capital Budget</b></p> <p>Dr. Porsa led the discussion regarding the Proposed Harris Health System Fiscal Year 2023 Operating and Capital Budget. The Board previously approved Harris Health System’s Proposed Fiscal Year 2023 Operating and Capital Budget on July 28, 2022.</p>	<p><u><b>Motion No. 22.08-105</b></u>  <b>Moved by Ms. Alicia Reyes, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item VIII.A. Motion carried.</b></p>

Dr. Porsa shared that Harris Health discovered a miscalculation in Harris County’s Budget Office Board materials. As a result, Harris Health worked collaboratively and closely with the County’s budget office and received a new adjusted Voter Approved Rate (VAR), which was significantly higher than previously VAR proposed. Dr. Porsa emphasized that Harris Health continues to receive the lowest tax rate, the lowest per capita and lowest per uninsured resident tax dollar support among all other large hospital districts in Texas.

Dr. Porsa proposed a total tax rate per \$100 of **\$0.19078** as listed below:

**Recommendation**

Impact Analysis of No New Revenue (NNR) Tax Rate Compared to Voter Approved Rate (VAR)  
Property Tax Year 2022 (Fiscal Year 2023)

Tax Year	Maintenance District Tax Rate Per \$100	Debt Service District Tax Rate Per \$100	Total Tax Rate Per \$100	Harris Health Fiscal Year
2021	\$0.16047	\$0.00174	\$0.16221	2022
2022 – VAR (adjusted)	\$0.18925	\$0.00154	<b>\$0.19078</b>	2023
2022 – NNR	\$0.14722	\$0.00154	\$0.14876	2023

  

<p><b>Voter Approved Rate</b> The VAR allows Harris Health to: avoid a negative margin, continue with existing services, and attend to overdue capital investment in our infrastructure.</p>	<p><b>No New Revenue Rate</b> The NNR will not reduce the \$45M budgeted operating loss at all and may lead to an even higher operating loss than currently budgeted for FY 2023.</p>
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Harris Health System recommends the Voter Approved Rate for FY 2023.

Ms. Victoria Nikitin, Executive Vice President, Chief Financial Officer, reported an adjustment to the proposed budget projections by \$6M for employee benefits. She stated that this adjustment is attributed to the growing healthcare insurance expense. The updated fiscal report reflects a combined total margin of 7.2% and subtotal margin before strategic expense of 8.3%. Ms. Nikitin noted that there were no additional changes to the proposed budget and is pending Harris County approval. A copy of the proposed budget is available in the permanent record.

Dr. Bracey motioned for the following action:

*Approval of a Harris Health System Fiscal Year 2023 Operating and Capital Budget to be presented to the Harris County Commissioners Court for final approval in conjunction with its adoption of a 2022 Tax Rate that will result in net ad valorem tax revenue not to exceed the amount shown in the proposed Budget.*

<p><b>IX. New Items for Board Consideration</b></p>	<p>Dr. Bracey stated that next few items are related to replacement appointments for Ms. Elena Marks for Joint Conference committee, Quality Committee and for the Harris Health Board representative on the Harris County Hospital District Foundation Board.</p>	
	<p><b>A.</b> Approval of Appointment of Harris Health Board Member, Dr. Andrea Caracostis, to the Joint Conference Committee of the Harris Health Board of Trustees</p>	<p><b><u>Motion No. 22.08-106</u></b>  <b>Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item IX.A. Motion carried.</b></p>
	<p><b>B.</b> Approval of Appointment of Harris Health Board Member, Dr. Ewan Johnson, to the Quality Committee of the Harris Health Board of Trustees</p>	<p><b><u>Motion No. 22.08-107</u></b>  <b>Moved by Ms. Alicia Reyes, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item IX.B. Motion carried.</b></p>
	<p><b>C.</b> Approval of Appointment of Harris Health Board Member, Ms. Jennifer Tijerina, to the Board of the Harris County Hospital District Foundation</p>	<p><b><u>Motion No. 22.08-108</u></b>  <b>Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item IX.C. Motion carried.</b></p>
<p><b>X. Strategic Discussion</b></p>	<p><b>A.</b> Harris Health System Strategic Plan Initiatives</p> <p>1. Update Regarding Harris Health System’s Patient Experience</p> <p>Dr. Jacqueline Brock, Executive Vice President, Chief Nursing Executive, delivered an Update Regarding Harris Health System’s Patient Experience. She provided a high – level overview of Harris Health’s patient experience goals as well as a strategic approach to achieving the goal of continuous improvement in the following five (5) targeted focus areas: 1) Doctors Listened Carefully, 2) Nurses Listened Carefully, 3) Good Communication Between Providers and Nurses, 4) Care Transitions, and 5) Wait Times. Dr. Brock shared that Harris Health has developed an enhanced discharge folder to assist with transition of care. The folder includes standardized content with a checklist for consistent delivery; focuses on patient education, medications, after visit summary and follow-up appointments. Additional initiatives includes the use of key phrases to demonstrate good communication between providers and nurses as well as the Commit to Sit Program, which includes piloting folding wall mount chairs in four (4) inpatient units.</p>	<p><b>As Presented.</b></p>

	<p>Patient and Family Advisory Councils Update Includes:</p> <ul style="list-style-type: none"> <li>• Membership stands at seventeen (17) community members</li> <li>• Five (5) bilingual members</li> <li>• Eleven (11) meetings held year – to – date</li> <li>• Engaged in a variety of Harris Health events, activities and committees including:             <ul style="list-style-type: none"> <li>○ Field Trip to farm with Ecosystem Manager</li> <li>○ Tour of Food Farmacy</li> <li>○ Ben Taub Fall Safety Prevention</li> <li>○ LBJ Gemba Walk and Flexx Study</li> <li>○ Remote Patient Monitoring Program</li> <li>○ Wayfinding Initiative</li> <li>○ 2022 Annual Report photo shoot</li> </ul> </li> </ul> <p>Dr. Brock stated that the councils next steps include growing its membership by 20%, form bilingual sub-committee, and increase representation on committees. A copy of the presentation is available in the permanent record.</p>	
	<p>2. Bi-annual Update Regarding the Status of the Harris Health System Human Resources (HR) Program</p> <p>Mr. Omar Reid, Executive Vice President, Chief People Officer, delivered a Bi-annual Update Regarding the Status of the Harris Health System Human Resources (HR) Program. He provided a high-level overview of the findings and responses to Protiviti’s Report on Harris Health’s HR Process Review and Audit. Mr. Reid addressed several HR strengths, identified gaps as well as responsive action plans. He shared that the national hospital turnover rate for all employees increased from 19.5% to 25.9% in 2021. Mr. Reid also reported an annualized turnover rate of 18% for Harris Health System. Dr. Andrea Caracostis inquired regarding provider turnover rates. Dr. Steven Brass, Executive Vice President, Chief Medical Executive, stated that he will provide the Board with this information. Professor Marcia Johnson inquired regarding the potential mass exodus that Ms. Cole has anticipated for the end of the year. At the end of year, Harris Health is transitioning its post – retirement healthcare benefits to a Health Reimbursement Account (HRA). Mr. Reid shared that HR has been hosting informational sessions and webinars to ensure that staff and eligible retirees receive the most accurate information. Additionally, Mr. Reid stated that he will provide the Board with a copy of the presentation. Mr. Reid touched upon Harris Health’s Executive Leadership Rounding and Total Rewards Program.</p>	<p><b>As Presented.</b></p>

	<p>Mr. Gary Marsh, Associate Administrator, Learning &amp; Talent Management, shared that Harris Health is seeking to make an assertive effort to develop internal talent through career counseling and career development. He stated that Harris Health’s goal is not only to develop and retain employees but also to ensure that employees are as productive as possible. A copy of the presentation is available in the permanent record.</p>	
	<p>3. Presentation Regarding Harris Health and Community Health Choice Collaboration</p> <p>Ms. Lisa Wright, President and CEO, Community Health Choice, delivered a presentation regarding Harris Health and Community Health Choice Collaboration. She stated that in 1996, Harris Health created Community Health Choice (Community), it was out of need because in 1997, the State of Texas would go – live with a Medicaid managed care program and Community and Harris Health collectively would receive its very first managed care member. Ms. Wright reported that Community has almost 500,000 members, and participates in Medicaid, CHIP, dual special needs and the Marketplace plans. She addressed the four (4) hospital district owned Managed Care Organizations (MCOs) including Harris Health, Parkland Health, University Health (San Antonio) and University Medical Center of El Paso. For the four (4) hospital district MCOs, revenue totaled over \$3.3B in State FY2021. Ms. Wright explained that the Hospital district MCO net income (profit) stays in Texas communities. The absence of community health plans would give national for-profit insurance companies complete control of Texas Medicaid dollars. Dr. Porsa mentioned Harris Health’s mission and its very close alignment to Community’s mission of improving the health and well-being of underserved Texans. Harris Health has 254,499 unduplicated patients, in which 9,615 are covered under Medicaid and 26,576 by the Marketplace, whereas, Community Medicaid members include 380,639 and 98,727 provided by the Marketplace. The total low income population provided access to care through the combined efforts of Harris Health and CHC is currently 697,674 individuals annually. Ms. Wright provided active initiatives including Marketplace Premium Subsidy, CHC as a Third Party Administrator (TPA), and Network Access Improvement Program (NAIP).</p> <p>Harris Health and CHC Collaboration – Future Opportunities include:</p> <ul style="list-style-type: none"> <li>• Continue to leverage resources and federal programs to expand insurance coverage for the uninsured in Harris County. Subsidizing Marketplace premiums has allowed patients with specialty care needs to be connected to a providers more quickly than in the past.</li> <li>• Continue to explore and evaluate the clinical impact of remote monitoring opportunities (such as Livongo for diabetes management). Employees of Harris Health have benefited clinically from the Livongo program and now it is being offered to Harris Health patients who are insured by the CHC marketplace product.</li> </ul>	<p><b>As Presented.</b></p>

	<ul style="list-style-type: none"> <li>• Increase the number of participating providers in the Harris Indigent Network to support and enhance timely specialty and inpatient care for uninsured Harris Health patients.</li> <li>• Continue to focus on mitigating health disparities that exist in underserved communities by addressing social determinants of health.</li> <li>• Increase shared services for patients/members.</li> <li>• Evaluate development of a managed care program for Harris Health indigent medical home patients who are not eligible for any type of insurance coverage to leverage the capabilities of CHC in care management.</li> <li>• Consider opportunities to work together as part of the Harris Health employee health plan.</li> </ul> <p>Dr. Porsa shared a heart – felt patient testimonial to Ms. Lisa Wright and the CHC staff. The Board members expressed their thanks and support of the collaborative efforts displayed between Harris Health and CHC. A copy of the presentation is available in the permanent record.</p>	
	<p>4. Update Regarding ACS Clinic Strategic Plan and Delegation of Authority to Administration to Make Necessary Amendments to Medical School Agreements between Harris Health System and Baylor College of Medicine to Reflect the Closure of School Based Clinics and Transition of Services</p> <p>Dr. Jennifer Small, Executive Vice President, Ambulatory Care Services, delivered an update regarding ACS Clinic Strategic Plan and Delegation of Authority to Administration to make necessary amendments to medical school agreements between Harris Health System and Baylor College of Medicine to reflect the closure of school based clinics and transition of services. She shared that ACS has closed all school – based clinics and transitioned to the existing sites: Pediatric and Adolescent Health Center (PAHC) – Pasadena, C.E. Odom (CEO), Gulf gate and Casa de Amigos Health Centers. Dr. Small mentioned that geriatric services have transitioned to Bayland Health Center and Bear Creek Health Center is now offering pediatric services. She stated that ACS continued focus includes: 1) improving access to specialty services, 2) further evaluate establishing new access locations, 3) ensuring efficient access to imaging and lab services and 4) exploring relationships with other providers of care. A copy of the presentation is available in the permanent record.</p>	<p><b><u>Motion No. 22.08-109</u></b>  <b>Moved by Dr. Andrea Caracostis, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item X.A.4. Motion carried. Dr. Arthur Bracey recused from discussions related to Baylor College of Medicine.</b></p>
	<p>5. Presentation Regarding Diversity, Equity and Inclusion (DE&amp;I), MWBE Program Updates and Consideration of Approval of the Addition of DE&amp;I as the Sixth Pillar of the Harris Health 2021-2025 Strategic Plan</p>	<p><b><u>Motion No. 22.08-110</u></b>  <b>Moved by Ms. Alicia Reyes, seconded by Professor Marcia Johnson, and</b></p>



Dr. Jobi Martinez, Vice President, Chief Diversity, Equity and Inclusion Officer, delivered a presentation regarding Diversity, Equity and Inclusion (DE&I), Minority and Women Owned Business Enterprise (MWBE) Program Updates and Consideration of Approval of the Addition of DE&I as the Sixth Pillar of the Harris Health 2021-2025 Strategic Plan. She noted that Harris Health Strategic Foundations is focused on Talent, Health Equity, MWBE Program, Leadership & Governance and Community Engagement. Dr. Martinez discussed the Executive Search Policy 6.51, designed to engage recruitment processes and activities that enhance DE&I.

Mr. Michael Hill, EVP Chief Strategy & Integration Officer, provided a brief overview of the MWBE Program and Policy including outreach, disparity study, program development and resources. He shared that Harris Health has identified a candidate for the Administrative Director position and this individual is slated to start on September 12, 2022. Mr. Hill stated that Harris Health has engaged A.O. Phillips & Associates (AOP), a management consulting firm, to assist with development and implementation of the program. On August 2, 2022, a workshop was held with Harris County Department of Economic Equality & Opportunity, Harris County Purchasing and Harris Health Legal Department to clarify roles and responsibilities between entities, set goals and identify reporting metrics. Mr. Hill stated that Harris Health is in its final stage of completing the MWBE Policy and will present the policy during the September Board meeting. Harris Health will finalize the interlocal agreement with Harris County as it relates to the MWBE program and the interlocal agreement will be presented to the Board in October. Additionally, Mr. Hill stated that Harris Health will initiate system-wide education to facilitate and support the MWBE program in November 2022.

Mr. Hill announced Mr. Ryan K. Phillips, Managing Partner, A.O. Phillips & Associates, who provided a brief introduction and overview of the consulting firm areas of expertise and relevant experience.

Dr. Jobi Martinez introduced Harris Health's Strategic Pillar 6 – Diversity, Equity & Inclusion. She outlined the next steps for DE&I which includes: 1) Appoint DEI strategic planning taskforce, 2) Evaluate & assess existing policies and practice, 3) Engage in strategic capacity building, 4) Conduct needs assessment, 5) Identify outcomes and impacts, and 6) Build and align strategies. Ms. Jennifer Tijerina request to have a copy of the MWBE policy in advance of distributing the Board packets. Extensive discussion ensued regarding Harris Health's current policies, resources, strategies and best practices to help advance DE&I within the System. A copy of the presentation is available in the permanent record.

**unanimously passed that the Board approve agenda item X.A.5. Motion carried.**

<p><b>XI. Consent Agenda Items</b></p>	<p><b>A. Consent Purchasing Recommendations</b></p> <ol style="list-style-type: none"> <li>Approval of Purchasing Recommendations (Items A1 through A76)</li> </ol> <p>Dr. Bracey noted that purchasing’s transmittals (B1 through B31) are not for approval. Ms. Jennifer Tijerina request to have a copy of the purchasing report including comments identifying MWBE vendors to be posted publically. Dr. Bracey suggested that DE&amp;I workgroup meet to discuss this request and provide recommendations to the full Board. A copy of the purchasing recommendations is available in the permanent record.</p>	<p><b><u>Motion No. 22.08-111</u></b>  <b>Moved by Ms. Jennifer Tijerina, seconded by Dr. Ewan Johnson, and unanimously passed that the Board approve purchasing recommendations (Items A1 through A76). Motion carried.</b></p>
	<p>Dr. Bracey stated that the following consent agenda items were discussed at length during the August Board Committee meetings. He noted that Consent Agenda items (XI.D.1. through XI.D.6.) are reports and updates only and were presented in the Board packet for informational purposes only.</p>	
	<p><b>B. Consent Committee Approval Recommendations</b></p> <ol style="list-style-type: none"> <li>Approval to Amend the Lease with Petereit Investments for the Squatty Lyons Health Center located at 1712 First Street, Humble, Texas 77338.</li> <li>Acceptance of the Harris Health System May 2022 Quarterly Financial Report Subject to Audit.</li> <li>Acceptance of the Harris Health System First Quarter Fiscal 2022 Investment Report.</li> <li>Acceptance of the Harris Health System Second Quarter Calendar Year 2022 Pension Plan Report.</li> </ol>	<p><b><u>Motion No. 22.08-112</u></b>  <b>Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item XI.B.1 through XI.B.4. Motion carried.</b></p>
	<p><b>C. Consent Grant Agreement Recommendations</b></p> <ol style="list-style-type: none"> <li>Approval of Grant Agreement Recommendations (Items C1 through C2).</li> </ol>	<p><b><u>Motion No. 22.08-113</u></b>  <b>Moved by Dr. Ewan Johnson, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item XI.C.1. (Items C1 through C2). Motion carried.</b></p>
	<p><b>D. Consent Reports and Updates to Board</b></p> <ol style="list-style-type: none"> <li>Harris Health System June and July Financial Reports Subject to Audit</li> <li><b>PULLED</b> Update Regarding the Harris Health System Staffing Advisory Committee’s Semi-Annual Evaluation of the Nurse Staffing Plan and Aggregate Staffing Variance</li> <li>Updates Regarding Pending State and Federal Legislative and Policy Issues Impacting Harris Health System</li> </ol>	<p><b>For informational purposes only - No action required.</b></p>

	<ol style="list-style-type: none"> <li>4. Update Regarding the ASC at LBJ Status Report</li> <li>5. Update Regarding the Riverside Dialysis Center Status Report</li> <li>6. Harris Health System Council-At-Large June 13, 2022 Meeting Minutes</li> </ol>	
<p><b>XII. Item(s) Related to Health Care for the Homeless Program</b></p>	<p><b>A.</b> Review and Acceptance of the Following Report(s) for the Health Care for the Homeless Program (HCHP) as Required by the United States Department of Health and Human Services, which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act</p> <ul style="list-style-type: none"> <li>• <b>HCHP August 2022 Operational Update</b></li> </ul> <p>Ms. Tracey Burdine, Director, Health Care for the Homeless Program, presented Health Care for the Homeless Program (HCHP) August 2022 operational update including Patient Services, Change in Scope, UT Dental Contract and Notice of Award. For the month of July, Ms. Burdine reported 302 new adult patients, seventeen (17) new pediatric patients, and six (6) new telehealth patients associated with the program. She shared that HCHP is expected to see approximately 9,775 patients per year as required by the Health Resources and Services Administration (HRSA). At the close of month, HCHP served 4,438 unduplicated patients, which is 45% of the program’s annual goal.</p> <p>Ms. Burdine provided highlights of the program’s operational strategies which include a new eligibility referral process, new dental agreement, Jensen open access site, as well the reopening of Harmony House Clinic.</p> <p>Ms. Burdine reported an increase of 6% as it relates to unduplicated patients from the previous month; having served 1,784 patients during the month of July. She stated that there was a slight decrease in the number of completed visits totaling 2,784 visits.</p> <p>Ms. Burdine stated that the program is requesting approval for a change in scope. This request is a change to Form 5A, deleting general primary medical care as a service provided under a “formal written contract” with Baylor College of Medicine. The contract was terminated on July 14, 2021, however, general primary medical services continue to be provided directly by the health center.</p> <p>Ms. Burdine stated that the program is requesting approval of the service agreement between Harris Health and The University of Texas Health Science Center at Houston. She stated that this contract will cover the cost of a 0.8 Full Time Equivalent (FTE) dentist in the contracted amount of \$176,845. Services are expected to begin September 2022.</p>	<p><b><u>Motion No. 22.08-114</u></b>  <b>Moved by Dr. Andrea Caracostis, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item XII.A. Motion carried.</b></p>

	Ms. Burdine shared that the program was awarded a new grant under the FY 2022 American Rescue Plan in the amount of \$65K. This grant will serve the purpose of expanding analytics and the programs reporting capacity. A copy of the operational update is available in the permanent record.	
	<b>B.</b> Approval of HCHP’s Revised Form 5A for a Change in Scope; Deleting General Primary Medical Care as a Service Provided Under a “Formal Written Contract” with Baylor College of Medicine	<b><u>Motion No. 22.08-115</u></b> Moved by Ms. Alicia Reyes, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item XII.B. Motion carried. Dr. Arthur Bracey recused from discussions related to Baylor College of Medicine.
	<b>C.</b> Approval of Professional Services Agreement between Harris County Hospital District d/b/a Harris Health System and The University of Texas Health Science Center at Houston for a Term of September 1, 2022 – August 31, 2023 in the Amount of \$176,845.00 to Provide Dental Health Services to Eligible Homeless Individuals through HCHP Mobile Dental Unit	<b><u>Motion No. 22.08-116</u></b> Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item XII.C. Motion carried.
	<b>D.</b> Approval of Fiscal Year 2022 American Rescue Plan Uniform Data System Patient-Level Notice of Award Submission in the Amount of \$65,500 to Provide One-time Funding for the Purpose of Expanding Analytics and/or Reporting Capacity	<b><u>Motion No. 22.08-117</u></b> Moved by Dr. Ewan Johnson, seconded by Ms. Alicia Reyes, and unanimously passed that the Board approve agenda item XII.D. Motion carried.
<b>XIII. Executive Session</b>	At 10:25 a.m., Dr. Arthur Bracey stated that the Board would enter into Executive Session as permitted by law under Tex. Gov’t Code §551.071, Tex. Gov’t Code Ann. §551.074, Tex. Gov’t Code §418.183, Tex. Gov’t Code §551.085, Tex. Gov’t Code §551.089, Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §151.002 and Tex. Occ. Code Ann. §160.007.	
	<b>B.</b> Discussion Regarding the Evaluation of Chief Executive Officer, Pursuant to Tex. Gov’t Code Ann. §551.074, and Possible Action Regarding this Matter Upon Return to Open Session.	<b>No Action Taken.</b>
	<b>C.</b> Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Gov’t Code §418.183, Tex. Gov’t Code §551.089, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002, and Tex. Gov’t Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session.	<b>No Action Taken.</b>

	<b>D.</b> Consultation with Attorney Regarding Collaborative Opportunities with The University of Texas M.D. Anderson Cancer Center, Pursuant to Tex. Gov't Code Ann. §551.071 and Tex. Gov't Code Ann. §551.085	<b>PULLED</b>
	<b>E.</b> Discussion Related to Duties and Role of Board of Trustees and Board Governance, Including the Texas Open Meetings Act, Pursuant to Tex. Gov't Code Ann. §551.074 and Tex. Gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session.	<b>No Action Taken.</b>
<b>XIV. Reconvene</b>	At 11:39 a.m., Dr. Arthur Bracey reconvened the meeting in open session; he noted that a quorum was present and that no action was taken in Executive Session.	
<b>XV. Adjournment</b>	Moved by Dr. Ewan Johnson, seconded by Dr. Andrea Caracostis, and unanimously approved to adjourn the meeting. There being no further business to come before the Board, the meeting adjourned at 11:39 a.m.	

I certify that the foregoing are the Minutes of the Harris Health System Board of Trustees Meeting held on August 25, 2022.

Respectfully Submitted,



Arthur Bracey, M.D., Chair



Andrea Caracostis, M.D., Secretary

Minutes transcribed by Cherry Pierson

**Thursday, August 25, 2022**

**Harris Health System Board of Trustees Board Meeting – Attendance**

**Note:** For Zoom meeting attendance, if you joined as a group and would like to be counted as present, please submit an email to: [BoardofTrustees@harrishealth.org](mailto:BoardofTrustees@harrishealth.org) before close of business the day of the meeting.

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Dr. Arthur Bracey (Chair)	Mr. Lawrence Finder
Dr. Ewan Johnson (Vice Chair)	Director Barbie Robinson
Dr. Andrea Caracostis (Secretary)	
Ms. Alicia Reyes	
Ms. Jennifer Tijerina	
Professor Marcia Johnson	
Ms. Mia Mends	

EXECUTIVE LEADERSHIP
Dr. Esmaeil Porsa, President & Chief Executive Officer
Ms. Lisa Wright, President & Chief Executive Officer, Community Health Choice
Ms. Amineh Kostov, Vice President, Operations, Specialty Care & Service Lines
Ms. Amy Smith, Senior Vice President, Transitions & Post-Acute Care
Mr. Anthony Williams, Vice President, Compliance Officer
Ms.Carolynn Jones, Executive Vice President & Chief Compliance and Risk Officer
Mr. David Attard, Senior Vice President, Facilities, Construction and System Engineering
Ms. Debbi Garbade, Vice President, Patient Safety Risk & Management
Mr. Dwight Dopslauf, Purchasing Agent, Harris County Purchasing Office
Mr. George Hickman, Interim Senior Vice President & Chief Information Officer
Dr. Glorimar Medina-Rivera, Executive Vice President, Ben Taub Hospital
Dr. Hemant Roy, Vice Chair, Harris Health System & Ben Taub Hospital
Mr. Jack Adger, Assistant Purchasing Agent, Harris County Purchasing Office
Dr. Jackie Brock, Executive Vice President & Chief Nursing Executive
Dr. Jason Chung, Associate Chief Medical Officer & Senior Vice President, Medical Affairs and Utilization
Mr. Jeffery Baker, Executive Director, Harris County Hospital District Foundation
Dr. Jennifer Small, Executive Vice President, Ambulatory Care Services
Dr. Jobi Martinez, Vice President, Chief Diversity, Equity and Inclusion Officer
Dr. John Foringer, Chair, Medical Executive Board

Dr. Joseph Kunisch, Vice President, Quality Programs
Ms. Kari McMichael, Vice President, Controller
Mr. Louis Smith, Senior Executive Vice President & Chief Operating Officer
Ms. Maria Cowles, Senior Vice President, Chief of Staff
Dr. Markan Sandeep, Chief of Staff, Ben Taub Hospital
Dr. Martha Mims, Vice Chair, Medical Executive Board
Dr. Matasha Russell, Chief Medical Officer, Ambulatory Care Services
Dr. Maureen Padilla, Senior Vice President, Nursing Affairs & Support Services
Mr. Michael Hill, Executive Vice President, Chief Strategy & Integration Officer
Mr. Michael Nnadi, Senior Vice President, Chief Pharmacy & Lab Officer
Ms. Monica Carbajal, Vice President, Contract Administration
Mr. Omar Reid, Executive Vice President, Chief People Officer
Dr. Otis Eging, Chief Medical Officer, Harris Health Correctional Health
Ms. Olga Llamas Rodriguez, Vice President, Community Engagement & Corporate Communications
Ms. Patricia Darnauer, Executive Vice President, Lyndon B. Johnson Hospital
Mr. R. King Hillier, Vice President, Public Policy & Government Relations
Mr. Sam Karim, Vice President, Project Management Office & Division Planning
Ms. Sara Thomas, Vice President Legal Affairs/Managing Attorney, Harris County Attorney's Office
Dr. Scott Perry, Medical Director, Ambulatory Surgical Center at Lyndon B. Johnson Hospital
Dr. Steven Brass, Executive Vice President & Chief Medical Executive
Dr. Tien Ko, Chief of Staff, Lyndon B. Johnson Hospital
Ms. Victoria Nikitin, Executive Vice President, Chief Financial Officer

**OTHERS PRESENT**

Alison Perez	Jerry Summers
Antoinette Cotton	Katie Rutherford
Cherry Pierson	Matthew Reeder
Cynthia Cole (AFSCME)	Matthew Schlueter
Daniel Smith	Neethu Mathew
David Riddle	Nicholas J Bell
Derek Curtis	Pamela Berens, M.D.
Ebon Swofford	Paul Lopez
Elizabeth Winn	Randy Manarang
Gary Marsh	Ryan Phillips, A.O. Phillips & Associates
Holly Gummert	Sharon Brantley Smith

Esperanza Hope Galvan	Tai Nguyen
Jennifer Zarate	Tracey Burdine