

Thursday, October 26, 2023

9:00 A.M.

BOARD ROOM

4800 Fournace Place, Bellaire, TX 77401

The meeting may be viewed online: <http://harrishealthtx.swagit.com/live>.

\*Notice: Some Board Members may participate by videoconference.

Mission

Harris Health is a community-focused academic healthcare system dedicated to improving the health of those most in need in Harris County through quality care delivery, coordination of care and education.

**AGENDA**

- |   |                                      |
|---|--------------------------------------|
| <b>I. Call to Order and Record of Attendance</b>  | <b>Ewan Johnson, MD, PhD 1 min</b>   |
| <b>II. Approval of the Minutes of Previous Meeting</b>  | <b>Ewan Johnson, MD, PhD 1 min</b>   |
| • Board Meeting – September 28, 2023  |                                      |
| <b>III. Announcements / Special Presentations</b>   | <b>Ewan Johnson, MD, PhD 15 min</b>  |
| <b>A. CEO Report</b> Including Special Announcements – <i>Dr. Esmaeil Porsa</i>   | <i>(10 min)</i>                      |
| • First Friday Tour – October 6, 2023   |                                      |
| <b>B. Board Member Announcements</b> Regarding Board Member Advocacy and Community Engagements  | <b>Ewan Johnson, MD, PhD (5 min)</b> |
| <b>IV. Public Comment</b>   | <b>Ewan Johnson, MD, PhD 3 min</b>   |
| <b>V. Executive Session</b>   | <b>Ewan Johnson, MD, PhD 40 min</b>  |
| <b>A.</b> Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Report of the Medical Executive Board in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including the Harris Health System Quality, Safety Performance Measures, Good Catch and Zero Harm, and Possible Action Regarding this Matter Upon Return to Open Session<br>– <i>Dr. Andrea Caracostis, Dr. Steven Brass and Dr. Yashwant Chathampally</i> | <i>(20 min)</i>                      |
| <b>B.</b> Medical Executive Board Report and Credentialing Discussion, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Consideration of Approval of Credentialing Changes for Members of the Harris Health System Medical Staff<br>– <i>Dr. Martha Mims and Dr. Bradford Scott</i>  | <i>(10 min)</i>                      |

- C. Report Regarding Harris Health System Correctional Health Quality of Medical and Healthcare, Including Credentialing Discussion and Operational Updates, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002 and Tex. Gov't Code Ann. §551.071 to Receive Peer Review and/or Medical Committee Report with Possible Action Upon Return to Open Session  
– **Dr. Otis Egin** (10 min)
- VI. Reconvene to Open Meeting** Ewan Johnson, MD, PhD 1 min
- VII. General Action Item(s)** Ewan Johnson, MD, PhD 4 min
- A. General Action Item(s) Related to Quality: Medical Staff
1. Consideration of Approval of Credentialing Changes for Members of the Harris Health System Medical Staff – **Dr. Martha Mims** (2 min)
- B. General Action Item(s) Related to Quality: Correctional Health Medical Staff
1. Consideration of Approval of Credentialing Changes for Members of the Harris Health System Correctional Health Medical Staff – **Dr. Otis Egin** (2 min)
- VIII. Strategic Discussion** Ewan Johnson, MD, PhD 30 min
- A. Harris Health System Strategic Plan Initiatives
1. Update Regarding the Harris Health System's Strategic Communications Plan – **Ms. Olga Rodriguez and Ms. Amanda Callaway** [Strategic Pillar 3: One Harris Health] (10 min)
- B. October Board Committee Meeting Reports: (10 min)
- Governance Committee – **Dr. Andrea Caracostis**
  - Quality Committee – **Dr. Andrea Caracostis**
  - DEI Committee – **Ms. Marcia Johnson**
- C. Presentation and Discussion Regarding the Owner Controlled Insurance Program (OCIP) – **Mr. Patrick Casey** (10 min)
- IX. Consent Agenda Items** Ewan Johnson, MD, PhD 5 min
- A. Consent Purchasing Recommendations
1. Consideration of Approval of Purchasing Recommendations (Items A1 through A55) – **Mr. DeWight Dopslauf and Mr. Jack Adger, Harris County Purchasing Office**  
(See Attached Expenditure Summary: October 26, 2023)
- B. Consent Committee Recommendations
1. Consideration of Approval of Revisions to Governing Body Bylaws of the Ambulatory Surgical Center at LBJ (Approved by the ASC Governing Body in August 2023) – **Dr. Scott Perry and Mr. Matthew Reeder** [Ambulatory Surgical Center at LBJ Governing Body]

2. Consideration of Approval of Revisions to Harris Health Policy No. 2.02, Participation in Board Meetings and Board Committee Meetings via Videoconference Call – **Ms. Elizabeth Winn**  
[Governance Committee]
  3. Consideration and Approval of Board Officer Nomination Process Recommended by the Governance Committee – **Ms. Elizabeth Winn**  
[Governance Committee]
- C. Consent Grant Recommendations
1. Consideration of Approval of Grant Recommendations (Items C1 through C2) – **Dr. Jennifer Small**  
**(See Attached Expenditure Summary: October 26, 2023)**
- D. New Consent Items for Board Approval
1. Consideration of Approval of an Interlocal Agreement Between the Harris Center for Mental Health and Intellectual and Developmental Disability (IDD) and Harris County Hospital District d/b/a Harris Health System for Provision of Security, Housekeeping and Food and Nutrition Services – **Dr. Glorimar Medina**
  2. Consideration of Approval to Enter into a First Amendment to an Interlocal Agreement between Harris County, Harris County Community Supervision and Corrections Department, and Harris County Hospital District d/b/a Harris Health System for Staffing, Supplies and Pharmaceuticals Related to Residential Treatment Services – **Dr. Jennifer Small**
  3. Consideration of Approval of a Resolution in Support of Sustainability Efforts for Harris Health System – **Mr. Louis Smith**
  4. Consideration of Approval to Amend the Administrative Services Agreement Between Harris Health System and Community Health Choice, Inc. and Community Health Choice Texas, Inc.  
– **Ms. Lisa Wright, CEO, Community Health Choice**
- E. Consent Reports and Updates to the Board
1. Updates Regarding Pending State and Federal Legislative and Policy Issues Impacting Harris Health System – **Mr. R. King Hillier**
  2. Harris Health System Council-At-Large September Meeting Minutes  
– **Dr. Jennifer Small**  
**{End of Consent Agenda}**

- X. Item(s) Related to the Health Care for the Homeless Program** **Ewan Johnson, MD, PhD 15 min**
- A.** Review and Acceptance of the Following Report(s) for the Health Care for the Homeless Program (HCHP) as Required by the United States Department of Health and Human Services, which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act (12 min)  
**– Dr. Jennifer Small, Ms. Tracey Burdine and Dr. LaResa Ridge**
- HCHP October 2023 Operational Update
- B.** Consideration of Approval of the HCHP Consumer Advisory Council Report (1 min)  
**– Dr. Jennifer Small, Ms. Tracey Burdine and Dr. LaResa Ridge**
- C.** Consideration of Approval of the HCHP Bridget Access Program Budget (1 min)  
**– Dr. Jennifer Small, Ms. Tracey Burdine and Dr. LaResa Ridge**
- D.** Consideration of Approval of the Amended HCHP Bylaws (1 min)  
**– Dr. Jennifer Small, Ms. Tracey Burdine and Dr. LaResa Ridge**
- XI. Executive Session** **Ewan Johnson, MD, PhD 50 min**
- D.** Review of the Community Health Choice Texas, Inc. and Community Health Choice, Inc. 2023 Financial Performance for the Eight Months Ending August 31, 2023, Pursuant to Tex. Gov't Code Ann. §551.085 – **Ms. Lisa Wright, CEO and Ms. Anna Mateja, CFO, Community Health Choice** (10 min)
- E.** Consultation with Attorney Regarding Correctional Health Claims and Pending Litigation, Pursuant to Tex. Gov't Code Ann. §551.071 (10 min)  
**– Ms. Ebon Swofford and Mr. Michael Fritz**
- F.** Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Gov't Code Ann. §418.183, Tex. Gov't Code Ann. §551.089, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002, and Tex. Gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session – **Ms.Carolynn Jones** (20 min)
- G.** Discussion and Consultation with Attorney Regarding the Evaluation and Employment Matters Related to the Chief Executive Officer (CEO), Pursuant to Tex. Gov't Code Ann. §551.071 and Tex. Gov't Code Ann. §551.074 (10 min)  
**– Board of Trustees**
- XII. Reconvene** **Ewan Johnson, MD, PhD 1 min**
- XIII. Adjournment** **Ewan Johnson, MD, PhD 1 min**

**MINUTES OF THE HARRIS HEALTH SYSTEM BOARD OF TRUSTEES**  
**Board Meeting**  
**Thursday, September 28, 2023**  
**9:00 am**

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATION
<b>I. Call to Order and Record of Attendance</b>	<p>The meeting was called to order at 9:00 a.m. by Ewan D. Johnson, MD, PhD, Chair. It was noted that a quorum was present and the attendance was recorded. Dr. Johnson stated while some of Board members are in the room with us today, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. The meeting may be viewed online: <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a>.</p>	<p><b>A copy of the attendance is appended to the archived minutes.</b></p>
<b>II. Approval of the Minutes of Previous Meeting</b>	<ul style="list-style-type: none"> <li>• Board Meeting – August 24, 2023</li> </ul>	<p><b>Motion No. 23.09-138</b>  <b>Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve the minutes of the August 24, 2023 meeting. Motion carried.</b></p>
<b>III. Announcements/ Special Presentations</b>	<p><b>A. CEO Report Including Special Announcements</b></p> <ul style="list-style-type: none"> <li>• <b>Budget and Tax Rate Approval by Commissioners Court</b></li> <li>• <b>Ben Taub Emergency Room Renovations</b></li> <li>• <b>Ben Taub and LBJ Patient Satisfaction</b></li> </ul> <p>Dr. Esmail Porsa, President and Chief Executive Officer (CEO), delivered the CEO Report including special announcements. He stated that earlier this year, Harris County Commissioners Court approved Harris Health’s FY24 Tax Rate of 0.14343 with estimated total tax revenue of \$888 million. This would give Harris Health a projected 2.3% margin in its tax rate. Dr. Porsa was pleased to announce that Ben Taub Hospital (BTH) ranked #1 out of 44 safety net hospitals in the NRC Patient Satisfaction Survey for second quarter of 2023. Dr. Porsa also noted that Lyndon B. Johnson Hospital (LBJ) ranked sixth (6th) overall in the survey. He stated that Harris Health celebrated the completion of renovations of the Ben Taub Emergency Department within the Ginni and Richard Mithoff Trauma Center. Several Commissioners, their staff, members of the Harris County Hospital District Foundation and the media were in attendance. Dr. Ewan D. Johnson, Dr. Andrea Caracostis and Ms. Sima Ladjevardian represented the Harris Health System Board of Trustees. Dr. Porsa announced that Harris Health’s Strategic Fund was awarded a \$10 million grant from the John M. O’Quinn Foundation. The grant is contingent on the passing of Harris Health’s November 7, 2023 Bond Proposal. A copy of the presentation is available in the permanent record.</p>	

	<p><b>B. Board Member Announcements Regarding Board Member Advocacy and Community Engagements</b></p> <p>Ms. Ladjevardian requested a discussion at the next Board meeting regarding the Board resolution in support of Harris Health’s sustainability efforts.</p>	<p><b>As Presented.</b></p>
<p><b>IV. Public Comment</b></p>	<p>Ms. Cynthia Cole, Executive Director, Local #1550 – AFSCME, American Federation of State, County, and Municipal Employees, addressed the Board regarding employee matters related to Harris Health policies and procedures.</p> <p>The following individuals addressed the Board in support of the Harris Health Bond Construction Policy:</p> <ul style="list-style-type: none"> <li>• Mr. Lacy Wolf, President &amp; Business Manager, Gulf Coast Area Labor Federation</li> <li>• Mr. Martin Trevino, Owner, All Team Services, LLC.</li> <li>• Mr. James F. Carnes, Representative, United States Department of Labor</li> <li>• Mr. Matt Rawls, Representative, Roofers Local 123 &amp; Texas Union Roofers</li> <li>• Ms. Dakota Rayburn, Apprentice, Houston Area Plumbing Joint Apprenticeship Committee</li> <li>• Mr. Anthony Woodard, Journeyman Plumber, Houston Area Plumbing Joint Apprenticeship Committee</li> <li>• Mr. David Rocha, Owner and Licensed Master Electrician, Rocha Electrical Services</li> <li>• Ms. Linda Morales, Former Harris Health System Board of Trustees Member, and Coordinator, Gulf Coast Area Labor Federation</li> </ul>	<p><b>As Presented.</b></p>
<p><b>V. Executive Session</b></p>	<p>At 9:35 a.m., Dr. Johnson stated that the Board would enter into Executive Session for Items ‘A through C’ as permitted by law under Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Ann. §151.002, and Tex. Occ. Code. Ann. §160.007.</p>	
	<p><b>A. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Report of the Medical Executive Board in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including the Harris Health System Quality, Safety Performance Measures and Zero Harm, and Possible Action Regarding this Matter Upon Return to Open Session.</b></p>	<p><b>No Action Taken.</b></p>
	<p><b>B. Medical Executive Board Report and Credentialing Discussion, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Consideration of Approval of Credentialing Changes for Members of the Harris Health System Medical Staff.</b></p>	<p><b>No Action Taken.</b></p>

	<p><b>C.</b> Report Regarding Harris Health System Correctional Health Quality of Medical and Healthcare, Including Credentialing Discussion and Operational Updates, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002 and Tex. Gov’t Code Ann. §551.071 to Receive Peer Review and/or Medical Committee Report with Possible Action Upon Return to Open Session.</p>	<p><b>No Action Taken.</b></p>
<p><b>VI. Reconvene to Open Meeting</b></p>	<p>At 9:49 a.m., Dr. Johnson reconvened the meeting in open session; he noted that a quorum was present and that no action was taken in Executive Session.</p>	
<p><b>VII. General Action Item(s)</b></p>	<p><b>A.</b> General Action Item(s) Related to Quality: Medical Staff and Nursing Staff</p>	
	<p>1. Approval of Credentialing Changes for Members of the Harris Health System Medical Staff</p> <p>Dr. Martha Mims, Chair, Medical Executive Board, presented the credentialing changes for members of the Harris Health System Medical Staff. For September 2023, there were fifty-two (52) initial appointments, 104 reappointments, seven (7) change/add privileges, six (6) resignations, and thirty-three (33) temporary privileges. A copy of the credentialing report is available in the permanent record.</p>	<p><b>Motion No. 23.09-139</b>  <b>Moved by Dr. Andrea Caracostis, seconded by Mr. Jim Robinson, and unanimously passed that the Board approve agenda item VII.A.1. Motion carried.</b></p>
	<p>2. Review and Discussion Regarding the Harris Health System Staffing Advisory Committee’s Semi-Annual Evaluation of the Nurse Staffing Plan and Aggregate Staffing Variance <b>[Accountability]</b></p> <p>Dr. Jackie Brock, Executive Vice President &amp; Chief Nursing Executive, led the discussion regarding the Harris Health System Staffing Advisory Committee’s Semi-Annual Evaluation of the Nurse Staffing Plan and Aggregate Staffing Variance. The Texas Health and Safety Code requires hospitals to create staffing advisory committees in facilities where 60% of the registered nurses (RNs) spend at least 50% of their time conducting direct patient care. There is one (1) staffing advisory committee per hospital. Each committee meets to discuss challenges related to staffing and makes recommendations to leadership regarding staffing changes. The staffing plan is reviewed by the Board twice each year. Dr. Derek Curtis, Chief Nursing Officer, LBJ, reported that the hospital’s staffing committee consists of seventeen (17) nurse clinicians and received a response rate of 94%. He stated that 91% of those respondents agreed or strongly agreed with the staffing plan and 9% disagreed. The committee conducted a correlation analysis between patient falls and hours per patient day, in which no trends were identified. Dr. Sibil George, Director, Nursing Strategic Initiatives, reported that the BTH staffing committee consists of sixteen (16) nurse clinicians and received a response rate of 100%. She stated that 85% of those respondents agreed or strongly agreed with the staffing plan and 15% disagreed. A copy of the presentation is available in the permanent record.</p>	<p><b>As Presented.</b></p>
	<p><b>B.</b> General Action Item(s) Related to Quality: Correctional Health Medical Staff</p>	

	<p>1. Approval of Credentialing Changes for Members of the Harris Health System Correctional Health Medical Staff</p> <p>Dr. Otis Egin, Chief Medical Officer, Harris Health Correctional Health, presented the credentialing changes for members of the Harris Health System Correctional Health Medical Staff. For September 2023, there were four (4) initial appointments. A copy of the Correctional Health credentialing report is available in the permanent record.</p>	<p><b><u>Motion No. 23.09-140</u></b>  <b>Moved by Ms. Jennifer Tijerina, seconded by Ms. Carol Paret, and unanimously passed that the Board approve agenda item VII.B.1. Motion carried.</b></p>
<p><b>VIII. New Items for Board Consideration</b></p>	<p>A. Approval of Appointment of Ms. Sima Ladjevardian to the Joint Conference and Quality Committees of the Harris Health System Board of Trustees for the Remainder of Calendar Year 2023</p>	<p><b><u>Motion No. 23.09-141</u></b>  <b>Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item VIII.A. Motion carried.</b></p>
	<p>B. Approval of Appointment of Ms. Carol Paret to the Budget and Finance Committee of the Harris Health System Board of Trustees for the Remainder of Calendar Year 2023</p>	<p><b><u>Motion No. 23.09-142</u></b>  <b>Moved by Dr. Andrea Caracostis, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item VIII.B. Motion carried.</b></p>
	<p>C. Approval of Skilled Trade Protections for Bond-Funded Construction Contracts Policy</p> <p>Mr. Louis Smith, Senior Executive Vice President &amp; Chief Operating Officer, provided a brief overview regarding the draft Harris Health Policy related to Skilled Trade Protections for Bond-Funded Construction Contracts. A copy of the Skilled Trade Protections for Bond-Funded Construction Contracts Policy is available in the permanent record.</p>	<p><b><u>Motion No. 23.09-143</u></b>  <b>Moved by Ms. Jennifer Tijerina, seconded by Ms. Sima Ladjevardian, and unanimously passed that the Board approve agenda item VIII.C. Motion carried.</b></p>



	<p><b>D. Approval of a Community Benefits Agreement between Harris Health System and Community Organizations</b></p> <p>Dr. Porsa presented to the Board for approval the Community Benefits Agreement. The Agreement with community and faith-based organizations in Harris County demonstrates Harris Health System’s commitment to the communities that it serves and focuses on three key areas: 1) Harris Health will establish The Center for Elimination of Healthcare Disparities (“The Center”) on the LBJ Campus. The Center will be part of Harris Health System’s Population Health Division lead by the Chief Health Officer. Creation of The Center aligns with Harris Health’s commitment to providing quality healthcare and innovative solutions to eliminate healthcare disparities, considering the health issues most prevalent in underserved communities; 2) Harris Health emboldens its commitment to Minority and Women-Owned Business Enterprises (M/WBE) participation through its M/WBE Program by outreach to M/WBEs and by providing periodic reports to the community related to M/WBE participation and internal accountability frameworks; and 3) Harris Health will expand its targeted outreach and internships to underserved communities as another way of creating a pipeline to health professions and other related employment opportunities at Harris Health and elsewhere. A copy of the Community Benefits Agreement is available in the permanent record.</p>	<p><b><u>Motion No. 23.09-144</u></b>  <b>Moved by Ms. Marcia Johnson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item VIII.D. Motion carried.</b></p>
	<p><b>E. Presentation of the Harris County Hospital District Pension Plan’s Actuarial Audit for the Actuarial Valuation as of January 1, 2023, and Consideration of Acceptance of the Actuarial Audit Report</b></p> <p>Mr. James Tumlinson, Jr., Principal and Consulting Actuary, Milliman, delivered a presentation of the Harris County Hospital District Pension Plan’s Actuarial Audit for the Actuarial Valuation as of January 1, 2023. He provided an overview of the 2023 Actuarial Audit scope, audit details and proposed recommendations and considerations. A copy of the Actuarial Audit Report is available in the permanent record.</p>	<p><b><u>Motion No. 23.09-145</u></b>  <b>Moved by Ms. Jennifer Tijerina, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item VIII.E. Motion carried.</b></p>
<p><b>IX. Strategic Discussion</b></p>	<p><b>A. Presentation and Discussion Regarding 2022 Board Self-Assessment Results</b></p> <p>Ms. Elisabeth Hurst, Member Success Manager, The Governance Institute, delivered a presentation regarding the 2022 Board Self-Assessment Results. She provided an overview of the Board’s fiduciary duties and responsibilities. She reported there was a response rate of 100%, with 8 out of 8 respondents participating in the survey. The Board received an overall effectiveness rating of 5.5 compared to the national average of 8.3; the Board had an engagement experience rating of 6.8 and an influence rating of 6.8. These ratings were based upon a 0-10 ratings scale and were aimed at helping the Board identify areas of improvement. Ms. Hurst outlined both the highest and lowest performing assessment items. She shared Board responses to open-ended questions, open-ended themes and recommended educational topics for the Board to consider. Ms. Hurst highlighted suggestions and next steps in the governance planning process and provided the Board with available resources to help achieve its planning and governance goals. A copy of the presentation is available in the permanent record.</p>	<p><b>As Presented.</b></p>

**B. September Board Committee Meeting Reports:**

**Governance Committee**

Dr. Andrea Caracostis shared that the Governance Committee met on September 12, 2023, and the following topics were covered:

- Ms. Sara Thomas, Chief Legal Officer, delivered an overview regarding the revisions to Board’s Standard Operating Procedures.
- Dr. Cody M. Pyke led the discussion regarding Committee vacancies.
- Ms. Olga Rodriguez, Vice President, Corporate Communications & Board Services, delivered a presentation regarding the Governance Committee accomplishments.

**Quality Committee**

Dr. Caracostis noted that the following topics were covered in open session at the Quality Committee meeting on August 8, 2023:

- The monthly High Reliability Organization (HRO) Video “Sharing Near Misses – Unsafe Conditions” was displayed.
- Harris Health continues its charge to create a Just and Accountable Culture that represents its responsibilities to patients and employees. The key components of a High Reliability Organization are to create and maintain a safety focused culture and dedication to continuous learning and improvement.
- The Cardiology Service Line will be working on separating the LBJ Chest Pain measures into different patient types to improve the understanding around patient movement (door in door out, and door to door to balloon). Work continues on the development of systemwide pathway for managing heart failure patients in the outpatient setting and high-risk lipid patients.
- Population Health’s Hypertension Remote Monitoring Program demonstrates ongoing work to promote health equity and reduce disparities in outcomes related to blood pressure. HealthyConnect remote patient monitoring provides patient education, blood pressure devices and real-time alert management with provider management.
- The Harris Health System Quality Manual is reviewed annually to make updates that align with quality assessment requirements of CMS Conditions of Participation and Harris Health System changes related to the strategic goals and operational initiatives.

**Compliance & Audit Committee**

Ms. Jennifer Tijerina stated that the Compliance & Audit Committee met on September 14, 2023, and the following items were presented by the Chief Assistant County Auditor to the Committee for information only:

- Three (3) FY 2023 audits were completed since the last CAC meeting: UT Provider Invoicing Audit; Follow-up: Guidehouse Grant Accounting Process Assessment; and Physician Preference Cards

	<p>Consulting Engagement. Six (6) audits are in progress: Baylor Provider Invoicing; Follow-up on Correctional Health Pharmacy, Nursing and Infection Prevention; PeopleSoft Change Management; Cybersecurity Training Compliance; Medical Device Security Audit; and Non-Formulary Drug Process Review. Two (2) audits are upcoming: M/WBE Program and Policy Audit and HIPAA Privacy Controls Audit.</p> <ul style="list-style-type: none"> <li>• At the time the update was prepared, there were 10 outstanding management action plans (MAPs) from four (4) prior audits: Procurement Audit; Vendor Payment Timeliness; Telemedicine Audit; and Business Continuity and Disaster Recovery. The two (2) MAPs from the Telemedicine Audit were past-due, high-priority.</li> <li>• Knowledge Sharing: Annual Risk Assessment and Emphasizing the Importance of Cybersecurity in Healthcare</li> </ul> <p><b><u>Diversity, Equity &amp; Inclusion (DEI) Committee</u></b>  Ms. Marcia Johnson stated that the Diversity, Equity and Inclusion Committee met on September 22, 2023, and the following items were presented:</p> <ul style="list-style-type: none"> <li>• Mr. Derek Holmes, Administrative Director, Contracting Diversity, delivered an update regarding Harris Health’s Minority/Woman-owned Business Enterprises.</li> <li>• Dr. Jobi Martinez, Vice President and Chief Diversity Officer, delivered an update regarding Harris Health’s Employee Engagement.</li> <li>• Dr. Chethan Bachireddy, Senior Vice President, Chief Health Officer, delivered a presentation regarding Health Disparities.</li> </ul>	
<p><b>X. Consent Agenda Items</b></p>	<p><b>A. Consent Purchasing Recommendations</b></p>	
	<p>1. Approval of Purchasing Recommendations (Items A1 through A75)</p> <p>Mr. Jack Adger, Assistant Purchasing Agent, Harris County Purchasing Office, noted the following revisions to the purchasing recommendations:</p> <ul style="list-style-type: none"> <li>• A25 - Carco Group, Inc. dba PreCheck, Inc. has \$8,000,000 and it should be \$800,000.</li> <li>• A75 - Geisinger Pharmacy Services dba ISS Solutions, Inc. has \$0 and it should be \$648,120.</li> </ul> <p>Copies of the purchasing recommendations are available in the permanent record.</p>	<p><b><u>Motion No. 23.09 -146</u></b>  <b>Moved by Ms. Jennifer Tijerina, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item X.A.1., with noted corrections. Motion carried.</b></p>
	<p><b>B. Consent Committee Recommendations</b></p>	

	1. Recommendation for Approval of Revisions to the Harris Health System 2023 Quality Manual	<b><u>Motion No. 23.09 -147</u></b> Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B. through X.D. Motion carried.
	<b>C. Consent Grant Recommendations</b>	
	1. Approval of Grant Recommendations (Items C1 through C5)	<b><u>Motion No. 23.09 -147</u></b> Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B. through X.D. Motion carried.
	<b>D. New Consent Items for Board Approval</b>	
	1. Acceptance of the Harris Health System August 2023 Financial Report Subject to Audit	<b><u>Motion No. 23.09 -147</u></b> Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B. through X.D. Motion carried.
	2. Approval of a New Interlocal Agreement between the Harris County Hospital District d/b/a Harris Health System and Harris County Public Health (HCPH) for the Exchange of Data for the Accessing Coordinated Care and Empowering Self Sufficiency (ACCESS) Harris Program	<b><u>Motion No. 23.09 -147</u></b> Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B. through X.D. Motion carried.
	3. Approval of a New Interlocal Agreement between the Harris County Hospital District d/b/a Harris Health System and Harris County Public Health (HCPH) for the Exchange of Data for the Accessing Coordinated Care and Empowering Self Sufficiency (ACCESS) Harris Program	<b><u>Motion No. 23.09 -147</u></b> Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B. through X.D.

		<b>Motion carried.</b>
	4. Approval to Enter into a Third Amendment of a Dental Services Agreement with The University of Texas Health Science Center at Houston (UTHealth) Covering the Fourth Contract Year (July 1, 2023 through June 30, 2024)	<b><u>Motion No. 23.09 -147</u></b> <b>Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B. through X.D. Motion carried.</b>
	5. Approval of an Updated Mission Statement of Community Health Choice, Inc. (CHCI) and Community Health Choice Texas, Inc. (CHCT)	<b><u>Motion No. 23.09 -147</u></b> <b>Moved by Mr. Jim Robinson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item X.B. through X.D. Motion carried.</b>
	<b>E. Consent Reports and Updates to the Board</b>	
	1. Report Regarding the Annual Interest Rate Management Agreement Disclosure	<b>For Informational Purposes Only</b>
	2. Updates Regarding Pending State and Federal Legislative and Policy Issues Impacting Harris Health System	<b>For Informational Purposes Only</b>
	3. Harris Health System Council-At-Large July Meeting Minutes  <i>{End of Consent Agenda}</i>	<b>For Informational Purposes Only</b>
<b>XI. Item(s) Related to Health Care for the Homeless Program</b>	<p><b>A.</b> Review and Acceptance of the Following Report(s) for the Health Care for the Homeless Program (HCHP) as Required by the United States Department of Health and Human Services, which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act</p> <ul style="list-style-type: none"> <li><b>HCHP September 2023 Operational Update</b></li> </ul> <p>Dr. Jennifer Small, Executive Vice President, Ambulatory Care Services, delivered a presentation regarding the Health Care for the Homeless Program September 2023 Operational Update including Patient Services, H80 Carryover Budget, H80 2024 Budget, Primary Care HIV Prevention Grant Patient Satisfaction Report, and Quality Management Report. Dr. Small reported that there were no new telehealth patients, thirty (30) returning telehealth patients, 480 new adult patients, and sixteen (16) new pediatric patients associated with the Program. HCHP is expected to see approximately 9,775</p>	<b><u>Motion No. 23.09 -148</u></b> <b>Moved by Dr. Andrea Caracostis, seconded by Ms. Sima Ladjevardian, and unanimously passed that the Board approve agenda item XI.A. Motion carried.</b>

	<p>patients per year as required by the Health Resources and Services Administration (HRSA), of which HCHP has served 5,153 unduplicated patients thus far. Dr. Small reported that the Program has seen an increase in the monthly number of unduplicated patients as well as an increase in number of patient visits associated with the Program. In addition, Dr. Small mentioned that the Program has onboarded a new dentist and nurse practitioner.</p> <p>Dr. Nelson Gonzalez, Grants Project Manager, HCHP, presented the HCHP H80 2023 Carryover Request, noting that these are unobligated funds remaining at the end of a 12-month budget period that may be carried forward to the next budget period to cover allowable costs within that budget period. For the period of July 1, 2023 through December 31, 2023, the total carryover amount is \$892,881. Dr. Gonzalez reported on the H80 2024 Budget for January 1, 2024 through December 31, 2024 is \$6,277,089. He presented the HCHP Primary Care HIV Presentation Grant of \$57,114 for September 1, 2023 through August 31, 2024. Dr. Gonzalez presented the HCHP Patient Satisfaction Report, stating that the Program metrics has trended upward from the previous year.</p> <p>Dr. LaResa Ridge, Medical Director, HCHP, delivered the 2023 Quality Management Report. She reported that eight (8) out of the fourteen (14) quality measures were met or exceeded in regard to HCHP goals and those benchmarks set forth by HRSA. These include accessing and managing hypertension and obesity, screening and referring for depression and testing for HIV. Dr. Ridge stated that HCHP fell below its internal goals on two (2) quality measures for cervical and colorectal cancer screening. She stated that HCHP has implemented several initiatives to assist with improving on the remaining standards and goals. Dr. Caracostis recommended adding the cost per patient and cost per visit to the financial report. Ms. Ladjevardian inquired regarding the reason(s) for no new patients as it relates to telehealth visits. Due to connectivity issues, this information will be shared with Ms. Ladjevardian at the close of the meeting. A copy of the presentation is available in the permanent record.</p>	
	<p><b>B. Approval of the HCHP H80 2023 Carryover Request from 2022 Funds for Use in July 1, 2023 – December 31, 2023</b></p>	<p><b><u>Motion No. 23.09 --149</u></b>  <b>Moved by Ms. Jennifer Tijerina, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item XI.B. Motion carried.</b></p>

	<p><b>C.</b> Approval of the HCHP H80 2023 Budget</p>	<p><u>Motion No. 23.09 -150</u>                  Moved by Dr. Andrea Caracostis, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XI.C. Motion carried.</p>
	<p><b>D.</b> Approval of the HCHP Primary Care HIV Prevention Grant</p>	<p><u>Motion No. 23.09 -151</u>                  Moved by Ms. Marcia Johnson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XI.D. Motion carried.</p>
	<p><b>E.</b> Approval of the HCHP Patient Satisfaction Report</p>	<p><u>Motion No. 23.09 -152</u>                  Moved by Ms. Marcia Johnson, seconded by Ms. Jennifer Tijerina, and unanimously passed that the Board approve agenda item XI.E. Motion carried.</p>
	<p><b>F.</b> Approval of the HCHP September 2023 Quality Management Report</p>	<p><u>Motion No. 23.08 -153</u>                  Moved by Ms. Jennifer Tijerina, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item XI.F. Motion carried.</p>
<p><b>XII. Executive Session</b></p>	<p>At 11:06 a.m., Dr. Johnson stated that the Board would enter into Executive Session for Items XII 'D through H' as permitted by law under Tex. Gov't Code Ann. §418.183, Tex. Gov't Code Ann. §551.071, Tex. Gov't Code Ann. §551.074, Tex. Gov't Code Ann. §551.085, Tex. Gov't Code Ann. §551.089, Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Code. Ann. §160.007 and Tex. Occ. Ann. §151.002.</p>	

	<p><b>D.</b> Review of the Community Health Choice Texas, Inc. and Community Health Choice, Inc. STAR+Plus Program and the 2023 Financial Performance for the Seven Months Ending July 31, 2023, Pursuant to Tex. Gov’t Code Ann. §551.085.</p>	<p><b>No Action Taken.</b></p>
	<p><b>E.</b> Consultation with Attorney, Pursuant to Tex. Gov’t Code Ann. §551.071 Regarding Contract Termination.</p>	<p><b>No Action Taken.</b></p>
	<p><b>F.</b> Consultation with Attorney, Pursuant to Tex. Gov’t Code Ann. §551.071 and Possible Action Upon Return to Open Session for Approval of a Settlement with Amerigroup Texas, Inc. d/b/a Amerigroup Community Care for Payment of Medicaid Claims Owed to Harris Health System.</p> <p><i>Harris Health, by and through its Board of Trustees, hereby authorizes settlement for the reimbursement of claims to Harris Health System from Amerigroup Texas, Inc. d/b/a Amerigroup Community Care in the amount of \$3.2 Million payable to Harris Health System for Medicaid claims. President/CEO of Harris Health or his designee is authorized to execute any agreement, release, or any other necessary documents to effect this settlement.</i></p>	<p><b>Motion No. 23.09-154</b>  <b>Moved by Ms. Jennifer Tijerina, seconded by Dr. Andrea Caracostis, and unanimously passed that the Board approve agenda item XII.F. Motion carried.</b></p>
	<p><b>G.</b> Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032, Tex. Gov’t Code §418.183, Tex. Gov’t Code §551.089, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002, and Tex. Gov’t Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session.</p>	
	<p><b>H.</b> Discussion and Consultation with Attorney Regarding the Evaluation of Chief Executive Officer (CEO), Pursuant to Tex. Gov’t Code Ann. §551.071 and Tex. Gov’t Code Ann. §551.074.</p>	
<b>XIII. Reconvene</b>	<p>At 12:22 p.m., Dr. Johnson reconvened the meeting in open session; he noted that a quorum was present and that no action was taken in Executive Session. The Board then took action on Item “F” of the Executive Session agenda.</p>	
<b>XIV. Adjournment</b>	<p>Moved by Ms. Sima Ladjvardian, seconded by Ms. Jennifer Tijerina, and unanimously approved to adjourn the meeting. There being no further business to come before the Board, the meeting adjourned at 12:24 p.m.</p>	



I certify that the foregoing are the Minutes of the Harris Health System Board of Trustees Meeting held on September 28, 2023.

Respectfully Submitted,

Ewan D. Johnson, MD, PhD, Chair

Andrea Caracostis, MD, MPH, Secretary

Minutes transcribed by Cherry A. Pierson, MBA

Thursday, September 28, 2023

**Harris Health System Board of Trustees Board Meeting – Attendance**

**Note:** For Zoom meeting attendance, if you joined as a group and would like to be counted as present, please submit an email to: [BoardofTrustees@harrishealth.org](mailto:BoardofTrustees@harrishealth.org) before close of business the day of the meeting.

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Dr. Ewan D. Johnson ( <i>Chair</i> )	Ms. Barbie Robinson ( <i>Vice Chair</i> )
Dr. Andrea Caracostis ( <i>Secretary</i> )	Dr. Cody M. Pyke
Ms. Carol Paret	
Ms. Jennifer Tijerina	
Mr. Jim Robinson	
Ms. Marcia Johnson	
Ms. Sima Ladjevardian	

EXECUTIVE LEADERSHIP/STAFF/ SPECIAL INVITED GUESTS	
Amy Smith	Dr. Esperanza “Hope” Galvan
Anna Mateja ( <i>CHC</i> )	Holly Gummert ( <i>Harris County Attorney’s Office</i> )
Anthony Williams	Jack Adger ( <i>Harris County Purchasing Office</i> )
Anthony Woodard ( <i>Apprentice Plumbing</i> )	Dr. Jackie Brock
Binta Baudy	James F. Carnes ( <i>US Department of Labor</i> )
Dr. Bradford Scott	Jay Aiyer ( <i>Harris County Attorney’s Office</i> )
Carolynn Jones	Dr. Jennifer Small
Cherry Pierson	Jennifer Zarate
Dr. Chethan Bachireddy	Jerry Summers
Cornelius Berry ( <i>Harris County Attorney’s Office</i> )	Jessey Thomas
Cynthia Cole ( <i>AFSCME</i> )	Jim Tumlinson ( <i>Milliman</i> )
Dakota Doherty ( <i>Apprentice Plumbing</i> )	Dr. Joseph Kunisch
Daniel Smith	John Matcek
David Kent ( <i>Milliman</i> )	Jonathan Fombonne ( <i>Harris County’s Attorney’s Office</i> )
David Rocha ( <i>Rocha Electrical Services</i> )	Kari McMichael
Derek Curtis	Katherine Canady
Ebon Swofford ( <i>Harris County Attorney’s Office</i> )	Kimberly Sterling ( <i>Sterling Nonprofits</i> )
Elisabeth Hurst ( <i>NRC</i> )	R. King Hillier
Elizabeth Winn ( <i>Harris County Attorney’s Office</i> )	Lacy Wolf ( <i>Gulf Coast Area Labor Federation</i> )
Dr. Esmail Porsa ( <i>Harris Health System President &amp; CEO</i> )	Dr. LaResa Ridge
Dr. Glorimar Medina–Rivera	Linda Morales ( <i>Gulf Coast Area Labor Federation</i> )
Habeebat Adekemi Are	Lindsey “Katie” Rutherford ( <i>Harris County Attorney’s Office</i> )
Dr. Hemant Kumar Roy	Lisa Wright ( <i>CHC</i> )

EXECUTIVE LEADERSHIP/STAFF/ SPECIAL INVITED GUESTS	
Louis Smith	Pamela Russell
Maria Cowles	Patrick Casey
Dr. Martha Mims	Randy Manarang
Martin Trevino ( <i>All Team Services</i> )	Sam Karim
Marylou Buyse ( <i>CHC</i> )	Dr. Sandeep Markan
Matt Rawls ( <i>Roofers Local 123 &amp; Texas Union Roofers</i> )	Sara Thomas ( <i>Harris County's Attorney's Office</i> )
Matthew Schlueter	Dr. Sarath Roy
Maxia Webb ( <i>NRC</i> )	Shawn DeCosta
Melissa Steinmetz ( <i>Workforce Solutions</i> )	Sibil George
Dr. Michael Nnadi	Dr. Steven Brass
Nathan Bac ( <i>Harris County Attorney's Office</i> )	Tai Nguyen
Dr. Nelson Gonzalez	Dr. Tien Ko
Nicholas J. Bell	Victoria Nikitin
Omar Reid	William "Bill" Walker
Dr. Otis R. Egin	

## Public Comment Request and Registration Process

Pursuant to Texas Government Code §551.007, members of the public are invited to attend the regular meetings of the Harris Health System Board of Trustees and may address the Board during the [Public Comment](#) segment regarding an official agenda item that the Board will discuss, review, or take action upon, or regarding a subject related to healthcare or patient care rendered at Harris Health System. Public Comment will occur prior to the consideration of all agenda items. If you have signed up to attend as a Public Speaker virtually, a meeting link will be provided. Note: Public Speakers will be removed from the meeting after speaking and have the option to join the meeting live via <http://harrishealthtx.swagit.com/live>.

### How to Request to Address the Board of Trustees

Members of the public must register in advance to speak at the Harris Health System Board of Trustees meetings. To register, members of the public must contact the Board of Trustees Office during core business hours, Monday through Friday between 8:00 a.m. to 5:00 p.m. Members of the public must submit the registration no later than 4:00 p.m. on the day before the scheduled meeting and may only register in one of the following manners:

1. Providing the requested information located in the “Speak to the Board” tile found at: <https://www.harrishealth.org/about-us-hh/board/Pages/public-comment-request-and-registration-process.aspx>.
2. Printing and completing the downloadable registration form found at: <https://www.harrishealth.org/about-us-hh/board/Pages/public-comment-request-and-registration-process.aspx>.
  - 2a. A hard-copy may be scanned and emailed to [BoardofTrustees@harrishealth.org](mailto:BoardofTrustees@harrishealth.org).
  - 2b. Mailing the completed registration form to 4800 Fournace Pl., Ste. E618, Bellaire, TX 77401.
3. Contacting staff at (346) 426-1524.

Prior to submitting a request to address the Harris Health System Board of Trustees, please take a moment to review the rules to be observed during the Public Comment Period.

### Rules During Public Comment Period

The presiding officer of the Board of Trustees or the Board Secretary shall keep the time for speakers.

#### Three Minutes

A speaker, whose subject matter, as submitted, relates to an identifiable item of business on the agenda, will be requested by the presiding officer to come to the podium where they will be provided three (3) minutes to speak. A speaker, whose subject matter, as submitted, does not relate to an identifiable item of business on the agenda, will also be provided three (3) minutes to speak. A member of the public who addresses the body through a translator will be given at least twice the amount of time as a member of the public who does not require the assistance of a translator.

Thursday, October 26, 2023

Executive Session

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Report Regarding Quality of Medical and Health Care, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occupations Code Ann. §160.007, and Tex. Occupations Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including the Harris Health System Quality and Safety Performance Measures, and Possible Action Regarding this Matter Upon Return to Open Session

- Pages 22 – 31 Were Intentionally Left Blank -

Thursday, October 26, 2023

Executive Session

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Medical Executive Board Report and Credentialing Discussion, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report, Including Consideration of Approval of Credentialing Changes for Members of the Harris Health System Medical Staff.

- Pages 33 – 54 Were Intentionally Left Blank -



Thursday, October 26, 2023

Executive Session

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Report Regarding Harris Health System Correctional Health Quality of Medical and Healthcare, Including Credentialing Discussion and Operational Updates, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, Tex. Occ. Code Ann. §151.002 and Tex. Gov't Code Ann. §551.071 to Receive Peer Review and/or Medical Committee Report with Possible Action Upon Return to Open Session.

- Pages 56 – 57 Were Intentionally Left Blank -

Thursday, October 26, 2023

**Consideration of Approval Regarding Credentialing Changes for  
Members of the Harris Health System Medical Staff**

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The Harris Health System Medical Executive Board approved the attached credentialing changes for the members of the Harris Health System Medical Staff for October 2023.

The Harris Health System Medical Executive Board requests the approval of the Board of Trustees.

Thank you.

# Board of Trustees



## October 2023 Medical Staff Credentials Report

### Medical Staff Initial Appointments: 30

BCM Medical Staff Initial Appointments - 15

UT Medical Staff Initial Appointments - 13

HCHD Medical Staff Initial Appointments - 2

### Medical Staff Reappointments: 157

BCM Medical Staff Reappointments - 63

UT Medical Staff Reappointments - 92

HCHD Medical Staff Reappointments - 2

### BCM/UT/Harris County Hospital District (Harris Health) Medical Staff Changes in Clinical Privileges: 7

### BCM/UT/HCHD Medical Staff Resignations: 6

### For Information

Temporary Privileges Awaiting Board Approval: 30

### BCM/UT/Harris County Hospital District (Harris Health) Medical Staff Files for Discussion: 7

Medical Staff Initial Appointment Files for Discussion - 4

Medical Staff Reappointment Files for Discussion - 3

BOARD OF TRUSTEES

Meeting of the Board of Trustees

HARRISHEALTH  
SYSTEM

Thursday, October 26, 2023

Consideration of Approval Regarding Credentialing Changes for Members of the  
Harris Health System Correctional Health Medical Staff

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**October 2023 Correctional Health Credentials Report**

**Medical Staff Initial Appointments: 7**

**Correctional Health Medical Staff Files for Discussion: NA**

# 2023 Strategic Pillar Reporting Schedule

		2023 Board Meeting Strategic Discussion Timeline*											
Strategic Pillar	Executive Owner	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
		2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
Submission Deadline		1/11/23	2/8/23	3/8/23	4/12/23	5/10/23	6/7/23	7/12/23	8/9/23	9/13/23	10/11/23		11/8/23
<b>Pillar 1: Quality &amp; Patient Safety</b>	Dr. Steven Brass												
<i>Just and Accountable Culture</i>	Dr. Jackie Brock		X										
<i>HRO and ERM Education</i>													
<i>Medical Staff Engagement Advisory Council (Survey Results) (Presented at Joint Conference Committee)</i>	Dr. Steven Brass					X							
<i>Rollout of HRO Progress</i>	Dr. Steven Brass												X
<i>HRO Safety Message/Just and Accountable Culture (Presented at Quality Committee)</i>	Dr. Steven Brass/Omar Reid									X			
<b>Pillar 2: People</b>	Omar Reid/Dr. Jackie Brock												
<i>Workforce Safety &amp; Violence Prevention</i>	Omar Reid/Dr. Jackie Brock			X			X				X		
<i>HR Overview: Employee Retention, Experience, and Wellness</i>	Omar Reid							X					
<b>Pillar 3: One Harris Health</b>	Louis Smith												
<i>Strategic capital funding</i>			X										
<i>Patient Throughput</i>	Trish Darnauer/Dr. Glorimar Medina/ Dr. Jennifer Small					X							
<i>Cardiology Service Line (Presented at Quality Committee)</i>	Amineh Kostov								X				
<b>Pillar 4: Population Health Management</b>	Dr. Jennifer Small/Dr. Hope Galvan												
<i>Pillar Progress focused on SDOH</i>	Dr. Hope Galvan					X							
<i>Hypertension Remote Patient Monitoring (Presented at Quality Committee)</i>	Dr. Hope Galvan								X				
<b>Pillar 5: Infrastructure Optimization</b>	Louis Smith												
<i>New LBJ Hospital and LBJ Campus Planning</i>	Louis Smith/Trish Darnauer			X	X								X
<i>LBJ Hospital Expansion Exterior Views (Update Only)</i>	Trish Darnauer/Patrick Casey							X					
<i>Relocation of Thomas Street HC and Riverside Dialysis to Quentin Mease Clinic</i>	Dr. Jennifer Small/Amanda Callaway			X	X								
<b>Pillar 6: Diversity &amp; Inclusion</b>	Omar Reid												
<i>Diversity, Equity, and Inclusion</i>	Dr. Jobi Martinez						X						
<i>Minority Women Owned Business Enterprise</i>	Dr. Jobi Martinez		X							X			
<i>Addressing Health Disparities (Presented at DEI Committee)</i>	Dr. Chethan Bachireddy												
<i>Diversity, Equity, and Inclusion Committee Update</i>	Dr. Jobi Martinez	X											

\*Subject to Change  
Revised: 10/26/23

Thursday, October 26, 2023

Update Regarding the Harris Health System's Strategic Communications Plan

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# STRATEGIC COMMUNICATIONS PLAN

October 26, 2023

**HARRISHEALTH**

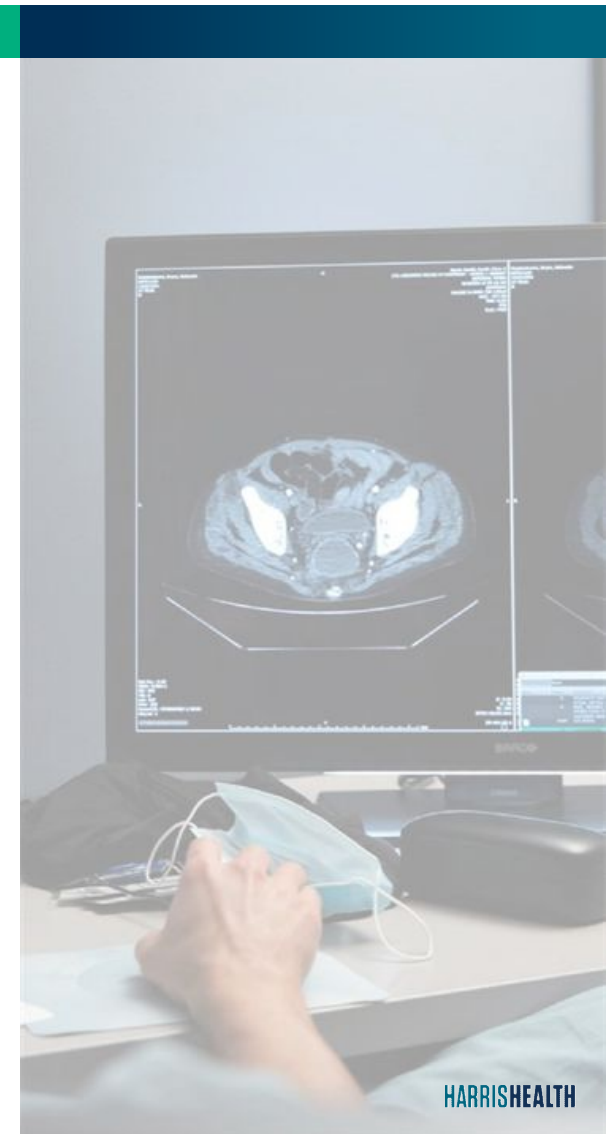
## RESEARCH SAYS....

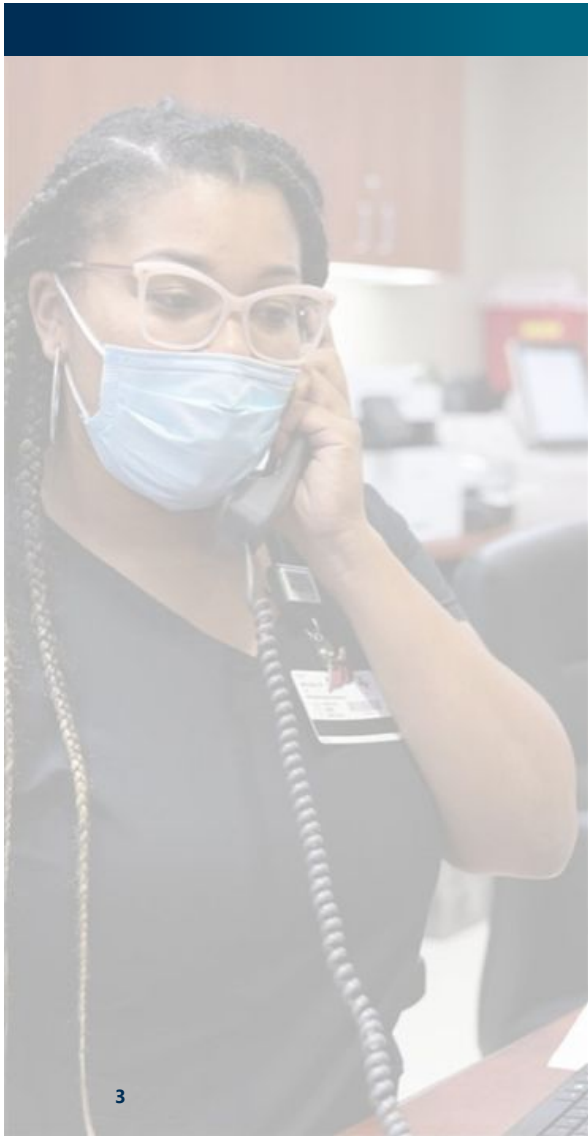
*Not enough people know our name or the important work we do.*

*Earned coverage is limited, often driven by circumstances & largely out of our control.*

*While much has been done to transform our organization, ghosts of the past continue to impact how the community perceives us.*

2





## 2023 SURVEY

Surveyed 1200 (300 per precinct)

Top of Mind Awareness = Harris Health Ranked 10<sup>th</sup> out of 16

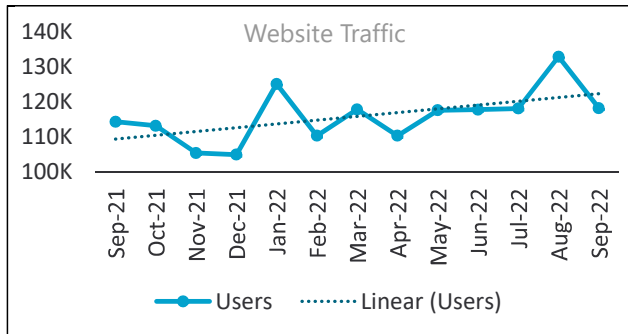
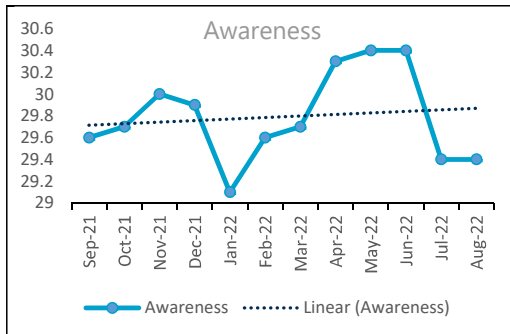
System Awareness = 6% Top of Mind Awareness

Ben Taub Awareness = 17% Top of Mind Awareness

LBJ Awareness = 7% Top of Mind Awareness

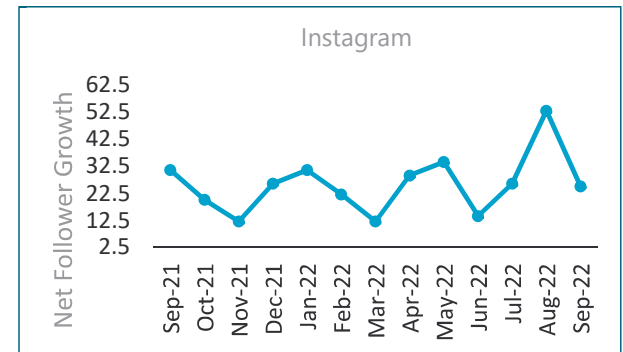
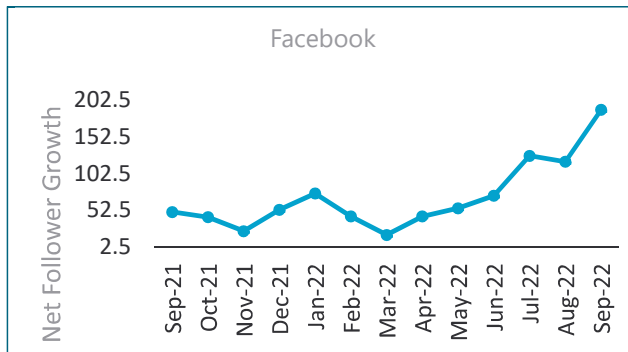
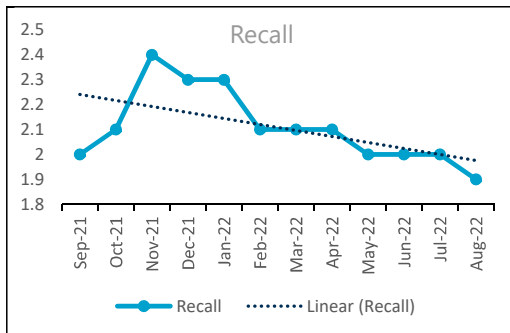
**Aided Awareness or Usage = 80% of Harris County residents had either heard of Harris Health or used our services**

# YESTERYEAR



**2021 - 2022**

Awareness Trend Line = Slight Positive  
 Recall Trend Line = Negative  
 Website Visits = 1.5M  
 Facebook = 911 New Followers  
 Instagram = 335 New Followers



# TARGETED APPROACH

## COMMUNITY ENGAGEMENT

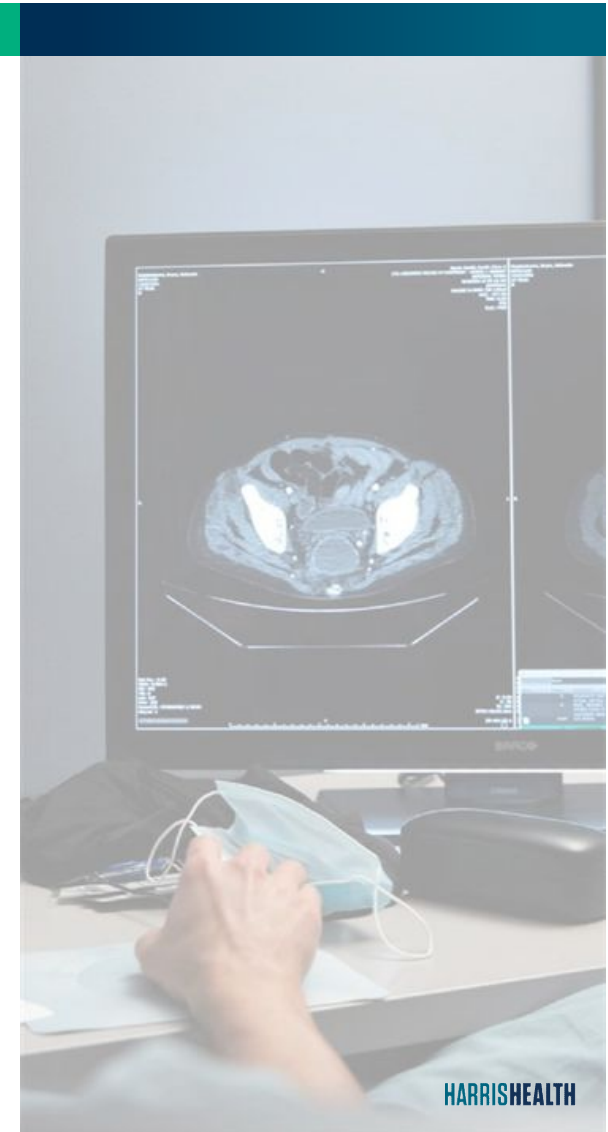
Community Townhall Meeting  
Precinct Townhall Meetings  
Faith-Based Partnerships  
Greater Houston Partnership  
Chambers of Commerce  
Speakers Bureau  
Event Sponsors

+

## PAID MEDIA

Print Publications  
Digital  
Social Media  
Billboards / Neighborhood Posters  
Radio  
Television – traditional & digital

5



# COMMUNITY ENGAGEMENT

59 Townhall Meetings (in partnership with PPG Global)

39 Speaker Bureau Presentations

29 Event Sponsorships & Community Meetings



# PAID MEDIA

Out of Home: traditional billboards & neighborhood poster panels – ~30M impressions



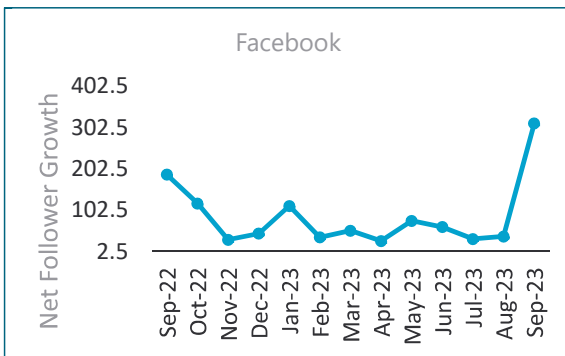
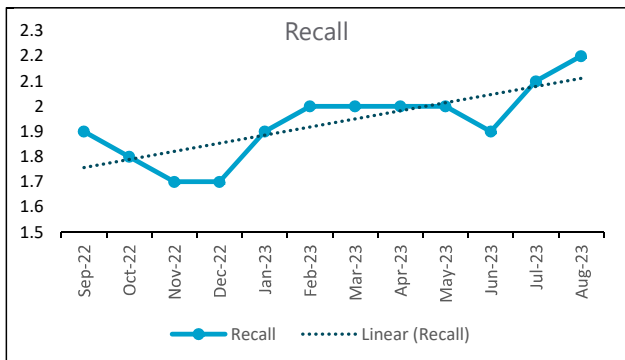
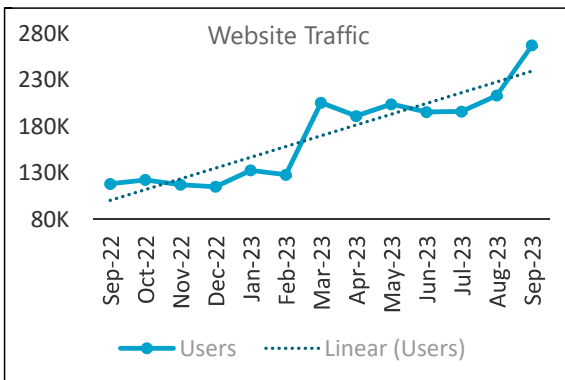
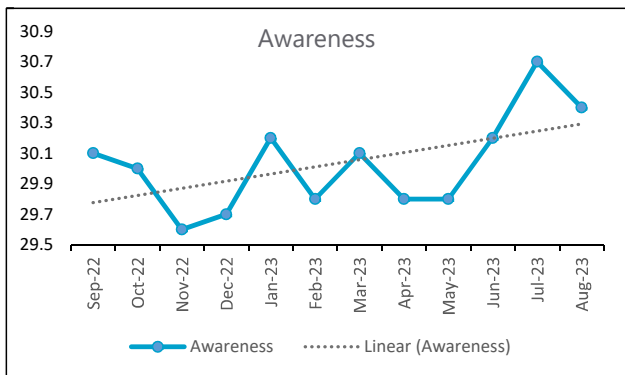
Digital Activity is exceeding industry benchmarks in click-thru rate – 41.1M impressions



Print Publication Activity – includes large and local publications

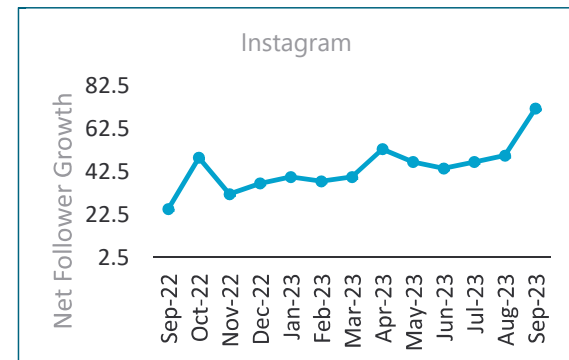


# TODAY



**2022 - 2023**

- Awareness = Marked Increase (3x)
- Recall = Positive Trend (vs decline)
- Website Visits = 2.2M (+700k)
- Facebook = 1127 New Followers (+216)
- Instagram = 574 New Followers (+239)







THANK YOU

Thursday, October 26, 2023

October Board Committee Reports

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October Board Committee Meetings:

- Governance Committee – October 12, 2023
- Quality Committee – October 12, 2023 (Summary attached for your review)
  - HRO Safety Message – Video: Good Catches
  - Medical Staff Credentialing
  - Workplace Safety and Violence Prevention
- DEI Committee – October 20, 2023

Board of Trustees – Executive Summary  
Patient Safety & Quality Programs – Open Session  
October 26, 2023

Please refer to reports presented at the Quality Committee Open Session on October 12, 2023 for additional details.

**HRO Safety Message – Video: Good Catches**

Steven Brass, MD, MPH, MBA, FACHE

High-reliability Organizations (HROs) are those that successfully complete their missions despite massive complexity and high risk. Examples include the Federal Aviation Administration’s Air Traffic Control system, aircraft carriers, and nuclear power plants. In each case, even a minor error could have catastrophic consequences. Yet, adverse outcomes in these organizations are rare. Five principles of a High Reliability Organization (HRO) are: (1) Preoccupation with failure; (2) Reluctance to simplify interpretations; (3) Sensitivity to operations; (4) Commitment to resilience; and (5) Deference to expertise.

**Medical Staff Credentialing**

Jessey Thomas, MBA, MSN, RN, CSMP

The Harris Health Medical Staff Credentialing Overview provides a summary of the role of the Board in Credentialing and Privileging. It reviews the overall role and responsibility of the Harris Health Credentials committee including the Credentialing workflows for initial and reappointment applications. In addition, it covers the process for files for discussion within the Harris Health System.

**Workplace Safety and Violence Prevention**

Jacqueline Brock, RN, DNP/Omar Reid, MBA, IPMA-CP

Harris Health System’s commitment to the safety of employees continues and is unwavering. In alignment with regulatory requirements and national best practices, Harris Health System continues to evolve as conditions change. Some of the System’s current efforts and opportunities for future improvements include working with TMC Police to provide law enforcement for Ben Taub and LBJ and deployment of new safety technology to assist in identifying potentially harmful events (i.e., weapon detection, metal detectors and panic alarms).

**CONFIDENTIAL & PRIVILEGED INFORMATION**

Confidential, legally privileged, and protected from disclosure pursuant to Chapter 161 of the Texas Health and Safety Code and Chapters 151 and 160 of the Texas Occupations Code.

BOARD OF TRUSTEES

Meeting of the Board of Trustees

HARRISHEALTH  
SYSTEM

Thursday, October 26, 2023

Presentation and Discussion Regarding the Owner Controlled Insurance Program (OCIP)

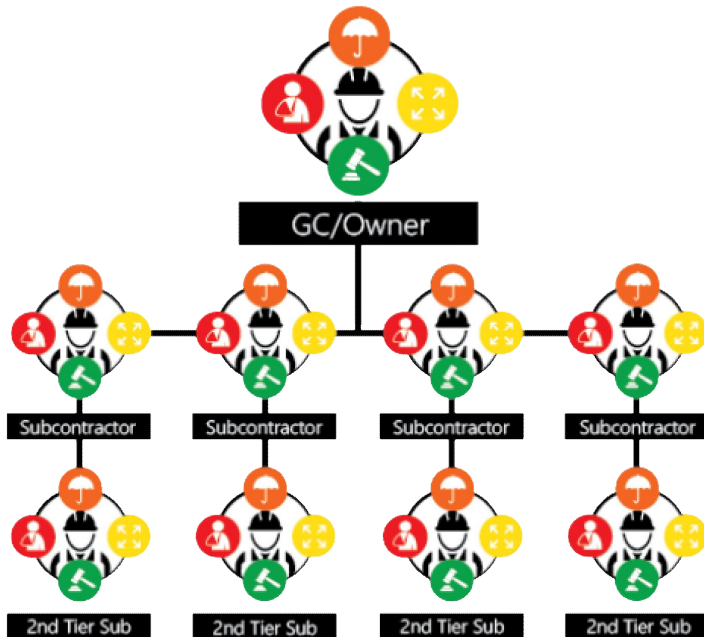
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# Owner Controlled Insurance Program (OCIP or Wrap-Up) Summary & Benefits

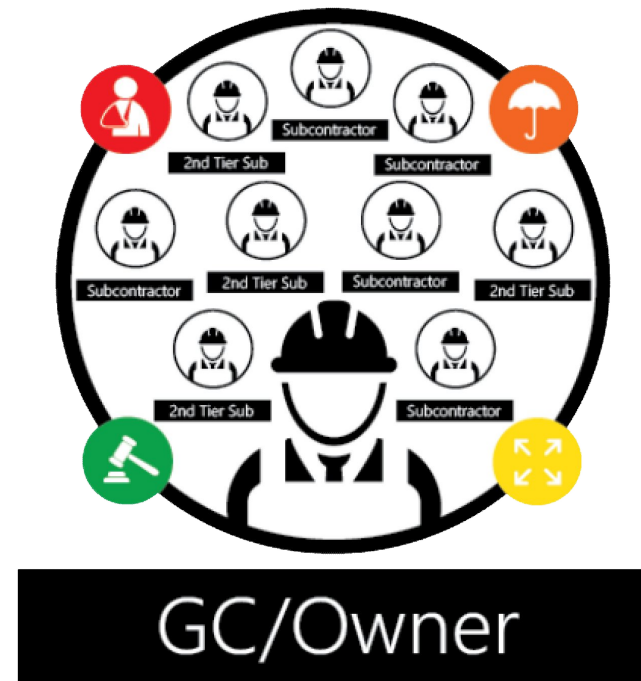
Patrick M. Casey,  
SVP, Facilities Construction  
& Systems Engineering

# Traditional Insurance Program Vs. O.C.I.P



**Traditional Insurance**

Vs.



**Wrap-up Insurance**

VARIOUS EXAMPLES OF CONSTRUCTION INSURANCE :

-  Worker's Compensation
-  General Liability
-  Excess Liability
-  Employer's Liability

# Benefits of OCIP (aka Wrap-Up Program)

Key Benefits	Traditional Insurance	Wrap-Up Policy
Insurance Cost	Carried by the contractors and typically used as a profit center so Owner is paying a premium.	Insurance coverage is paid direct by Owner without contractor mark-ups. Well managed program can cut costs 50%.
Risk Management	Inconsistency in coverages and unable to control overall risk due to lack of transparency into all the various policies.	Consistency of coverages and higher limits achieved lowering overall risk to Owner.
Impacts on Small Businesses & MWBE	Higher insurance limits and cost of insurance may preclude vendors from being able to participate on our projects.	Enables small businesses and MWBE to enroll under OCIP, with same benefits of the larger contractors.
Claim Management	Owner has to deal with multiple parties and multiple insurance companies and their lawyers.	OCIP Broker represents Owner and handles all claims.

# Highlights of OCIP Program

- OCIP Broker will secure Insurance Policies to cover up to \$2.1 Billion in contraction, including:
  - Commercial General Liability
  - Worker Compensation
  - Excess Liability
  - Builder's Risk
  - NOT Covered under the OCIP: Business Auto Insurance, Professional Liability & Pollution Liability
- OCIP Broker will provide dedicated staff to enroll all contractors and subcontractors into the Insurance Policy as part of the onboarding process.
- OCIP Broker will provide a Full-time on-site Safety Inspector.





**De Wight Dopslauf, C.P.M., CPPO  
Harris County Purchasing Agent**

October 9, 2023

Board of Trustees Office  
Harris Health System

**RE: Board of Trustees Meeting – October 26, 2023  
Budget and Finance Agenda Items**

The Office of the Harris County Purchasing Agent recommends approval of the attached procurement actions. All recommendations are within the guidelines established by Harris County and Harris Health System.

Sincerely,

DeWight Dopslauf  
Purchasing Agent

JA/ea  
Attachments



Budget and Finance Agenda Items for the Harris County Hospital District dba Harris Health System - Board of Trustees Report

Expenditure Summary: October 26, 2023 (Approvals)

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
A1	<b>Alliant Insurance Services, Inc. (HCHD-1131)</b>  MWBE Goal: 20%	<b>Owner Controlled Insurance Program (OCIP) Assistance for Harris Health System</b> - To develop a rolling Owner Controlled Insurance Program for capital construction projects. Benefits include broader insurance terms, higher insurance limits, overall lower insurance costs and ability for enrollment of MWBE subs and small businesses under this insurance program.  <i>Job No. 230331</i>	Ratify Award Best proposal meeting requirements  Five-year initial term with two (2) five-year renewal options	Teong Chai		*
A2	<b>Cardinal Health 200, LLC (AD-OR-1964)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Custom Procedure Trays</b> - To continue providing Harris Health System with custom and standard procedure trays and bulk non-sterile components.  <i>Premier Healthcare Alliance, L.P. Contract, Board Motion 22.10-141</i>	Funding Yr. 3  January 01, 2024 through December 31, 2024	Douglas Creamer	\$ 2,980,469	\$ 2,980,469
A3	<b>The Brandt Companies, LLC</b>  MWBE Goal: 6%	<b>Job Order Contracting for Small and Large Plumbing and/or Plumbing Related Projects for Harris Health System</b> - To provide plumbing and/or plumbing related projects at various hospitals and clinics for Harris Health System.  <i>Job No. 200138, Board Motion 22.10-141</i>	Renewal  November 06, 2023 through November 05, 2024	Kia Scales	\$ 1,750,000	\$ 1,950,268
A4	<b>Baxter Healthcare Corporation (HCHD-710)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Dialysis Equipment and Fluids</b> - To provide peritoneal and hemodialysis equipment, solutions, and supplies to be used by Harris Health System Dialysis Services.  <i>Premier Healthcare Alliance, L.P. Contract, Board Motion 22.04.56</i>	Ratify Renewal  February 01, 2023 through January 31, 2024	Doug Creamer,	\$ 1,564,688	\$ 1,577,506
A5	<b>AUTOARCH Architects, LLC</b>  MWBE Goal: 24%	<b>Professional Architectural and Engineering Services for Various Projects for Harris Health System</b> - To provide architectural and engineering services for projects of various size and scope for Harris Health System.  <i>Job No. 220099, Board Motion 22.06-83</i>	Ratify Renewal  September 30, 2023 through September 29, 2024	Patrick Casey	\$ 1,500,000	\$ 1,500,000
A6	<b>Johnson &amp; Johnson Healthcare Systems Inc. (HCHD-576)</b>  MWBE Goal: N/A Public Health or Safety	<b>Spinal Implants and Related Products for Harris Health System</b> - To continue providing physician clinically preferred spinal implants and related products used for various operating procedures.  <i>Public Health or Safety Exemption, Board Motion 22.09-126</i>	Renewal Public Health or Safety Exemption  December 17, 2023 through December 16, 2024	Douglas Creamer	\$ 1,415,346	\$ 1,415,346
A7	<b>Johnson &amp; Johnson Health Care Systems Inc. (HCHD-898)</b>  MWBE Goal: N/A Public Health or Safety	<b>Orthopedic Trauma Implants, Joints &amp; Reconstruction Products</b> - To continue providing orthopedic trauma implants, joints and reconstruction products used for various operating procedures.  <i>Public Health or Safety Exemption, Board Motion 22.10-141</i>	Renewal Public Health or Safety Exemption  December 23, 2023 through December 22, 2024	Douglas Creamer	\$ 1,408,737	\$ 1,408,737

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
A8	Zimmer Biomet (HCHD-924)  MWBE Goal: GPO/CO-OP Sourced	<b>Orthopedic Trauma Implants, Joints and Reconstruction Products</b> - To continue providing orthopedic trauma implants, joints and reconstruction products used for various operating procedures.  <b>Premier Healthcare Alliance, L.P. Contract, Board Motion 22.10-141</b>	Renewal  January 13, 2024 through January 12, 2025	Douglas Creamer	\$ 1,259,813	\$ 1,259,813
A9	Texas Medical Center (HCHD-967)  MWBE Goal: N/A Sole Source	<b>Parking Facility for Harris Health System</b> - The additional funds are required to add four hundred (400) additional parking spaces to be made available for Harris Health System employees.  <b>Sole Source Exemption</b>	Additional Funds Sole Source Exemption  September 29, 2023 through September 28, 2024	Jon Hallaway	\$ 2,125,000	\$ 979,200
A10	FinThrive (fka TransUnion/eScan)  MWBE Goal: N/A Procured Prior to MWBE Program	<b>Certification of Pending Medicaid Cases and Other Related Third Party Sources for Harris Health System</b> - Additional funds cover services during the extended term for assistance in reducing uncompensated care costs until the competitive proposal process is complete and a new Agreement has been executed.  <b>Job No. 070214, Board Motion 23.04-58</b>	Additional Funds Extension Best proposal meeting requirements  November 16, 2023 through November 15, 2024	Nancy Barrera	\$ 512,000	\$ 891,000
A11	Oracle America, Inc. (HCHC-180)  MWBE Goal: N/A Sole Source	<b>Oracle Software Licenses and Support for Harris Health System</b> - To provide licensing for the PeopleSoft Financials, eSettlements and Supplier Contract software applications which are based on the organizational budget size.  <b>Sole Source Exemption</b>	Purchase Sole Source Exemption	Ronald Fuschillo		\$ 666,097
A12	Pfizer  MWBE Goal: GPO/CO-OP Sourced	<b>Covid Vaccines</b> - To provide Harris Health System with COVID vaccines.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best Contract(s)  October 01, 2023 through September 30, 2024	Sunny Ogbonnaya	\$ 614,880	\$ 614,880
A13	Teleflex LLC  MWBE Goal: GPO/CO-OP Sourced  Edwards LifeSciences LLC  MWBE Goal: GPO/CO-OP Sourced	<b>Hemodynamic Monitoring Products</b> - To provide Harris Health System with arterial catheters and lines, transducers, leads and cables, hemodynamic thermodilution catheters and all hemodynamic catheter insertion products and kits.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best Contract(s)  July 01, 2023 through June 30, 2024	Douglas Creamer	\$ 518,720	\$ 518,720
A14	Dally + Associates, Inc. (HCHD-827)  MWBE Goal: 24%	<b>Professional Architectural and Engineering Services for Various Projects for Harris Health System</b> - To provide architectural and engineering services for projects of various size and scope for Harris Health System.  <b>Job No. 220099, Board Motion 22.06-83</b>	Ratify Renewal  September 30, 2023 through September 29, 2024	Patrick Casey	\$ 500,000	\$ 500,000
A15	AG&E Structural Engenuity (HCHD- 820)  MWBE Goal: 24%	<b>Professional Architectural and Engineering Services for Various Projects for Harris Health System</b> - To provide architectural and engineering services for projects of various size and scope for Harris Health System.  <b>Job No. 220099, Board Motion 22.06-83</b>	Ratify Renewal  September 30, 2023 through September 29, 2024	Patrick Casey	\$ 500,000	\$ 500,000

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
A16	<b>Johnson and Johnson Health Care System Inc</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Anti-Infection Site Dressings</b> - To provide Harris Health System with dressing products that have been impregnated with antimicrobial agents such as chlorhexidine gluconate (CHG) or silver that are specifically designed to reduce infection at venous, arterial or percutaneous vascular access sites.  <i>Premier Healthcare Alliance, L.P. Contract</i>	Best ASCEND Contract  August 01, 2023 through July 31, 2024	Douglas Creamer	\$ 484,390	\$ 484,390
A17	<b>Epic Systems Corporation (GA-04577)</b>  MWBE Goal: N/A Sole Source	<b>Epic Cheers Module for Harris Health System</b> - To provide a second component needed to allow Epic's Hello World to function. This module will allow Epic's Hello World to send proactive messages to patients who use Epic's MyChart portal.  <i>Sole Source Exemption</i>	Purchase Sole Source Exemption	Ronald Fuschillo		\$ 479,288
A18	<b>Merit Medical System Inc. (PP-CA-538)</b>  MWBE Goal: GPO/CO-OP Sourced  <b>Cook Medical (PP-CA-536)</b>  MWBE Goal: N/A Specialized or Technical	<b>Diagnostic and Interventional Radiology Accessories</b> - To continue providing Harris Health System with drainage, infusion, dilation and inflation catheters, sealant systems and embolization products.  <i>Premier Healthcare Alliance, L.P. Contract</i>	Funding Yr. 2  February 01, 2024 through January 31, 2025	Douglas Creamer	\$ 445,648	\$ 476,315
A19	<b>EAN Holdings, LLC</b>  MWBE Goal: 0% Dropped Shipped	<b>Rental of Vehicles for Harris Health System</b> - To provide rental vehicles for use throughout Harris Health System.  <i>Job No. 220272, Board Motion 23.02-24</i>	Ratify  October 01, 2023 through September 30, 2024	Peka Owens	\$ 229,730	\$ 456,000
A20	<b>S2S Global</b>  MWBE Goal: 0% Dropped Shipped	<b>Incontinence Products</b> - To provide Harris Health System with incontinence products including underpads, undergarments and other related products.  <i>Premier Healthcare Alliance, L.P. Contract</i>	Best ASCEND Contract  October 01, 2023 through September 30, 2024	Douglas Creamer	\$ 395,082	\$ 395,082
A21	<b>Netsync Network Solutions, Inc.</b>  MWBE Goal: 100%	<b>Configuration Management Database Expansion for the Harris Health System</b> - To provide additional equipment that is needed to expand the existing Configuration Management Database or "CMDB" software platform, which stores information about hardware and software assets. This platform provides network analytics information such as IT systems relationships and dependencies, as well as assisting in compliance audits and change management.  <i>State of Texas Department of Information Resources (DIR) Cooperative Contract</i>	Purchase Low quote	Ronald Fuschillo		\$ 359,091
A22	<b>Texas Medical Center Laundry (GA-07058)</b>  MWBE Goal: N/A Procured Prior to MWBE Program	<b>Linen Processing, Cart Building and Linen Distribution Services for Harris Health System</b> - To continue providing linen processing, cart building and distribution services for Harris Health System. The additional amount is based on the annual CPI-U adjustment.  <i>Job No. 160324, Board Motion 23.08-130</i>	Additional Funds  September 01, 2023 through August 31, 2024	Douglas Creamer	\$ 2,240,144	\$ 339,356

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
A23	<b>Eurofins Viracor, LLC (HCHD-448)</b>  MWBE Goal: N/A Specialized or Technical	<b>Clinical Laboratory Services for Harris Health System</b> - To continue performing specialized testing, including HIV genotypic drug resistance, for Harris Health System patients.  <b>Professional Services Exemption, Board Motion 22.08-111</b>	Ratify Renewal Professional Services Exemption  September 01, 2023 through August 31, 2024	Michael Nnadi	\$ 300,000	\$ 330,000
A24	<b>A/W Mechanical Services, L.P.</b>  MWBE Goal: 6%	<b>Air Compressor Replacement at Lyndon B. Johnson Hospital for Harris Health System</b> - This project is submitted as a ratification due to the existing air compressors are in a constant state of failure.  <b>Choice Partners, a division of Harris County Department of Education Cooperative Program</b>	Ratify Award Low quote	Patrick Casey		\$ 295,800
A25	<b>Teleflex, LLC</b>  MWBE Goal: N/A Specialized or Technical	<b>Central Venous Access Products</b> - To provide Harris Health System with central venous access catheters, sheaths, dilators and kits including the access catheters, securement devices and the maximum barrier kits.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best ASCEND Contract  July 01, 2023 through June 30, 2024	Douglas Creamer	\$ 294,556	\$ 294,556
A26	<b>Sofie Co.</b>  MWBE Goal: 0% Dropped Shipped	<b>PET Isotopes</b> - To provide PET isotope products for use in Nuclear Medicine department for Harris Health System. Items are ordered as needed for diagnostic imaging and therapeutic procedures.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best Contract(s)  July 01, 2023 through June 30, 2024	Erica White	\$ 229,024	\$ 260,000
A27	<b>e-Builder, Inc. (GA-06581)</b>  MWBE Goal: N/A Specialized or Technical	<b>Project and Program Management Solution for the Harris Health System</b> - This will provide for the annual software subscription for the e-Builder Enterprise System used to analyze, and collectively manage projects for determining the optimal resource mix that best achieves operational and financial goals. e-Builder continually assists with further process integration and workflow creation.  <b>Job No. 140343, Board Motion 22.08-111</b>	Renewal  November 01, 2023 through October 31, 2024	Teong Chai	\$ 133,606	\$ 250,000
A28	<b>Becton, Dickinson and Company</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Chlorhexidine Gluconate (CHG) Skin Prep Products</b> - To provide skin prep products such as sponges and swabs used throughout Harris Health System.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best ASCEND Contract  August 01, 2023 through July 31, 2024	Douglas Creamer	\$ 234,091	\$ 234,091
A29	<b>Penumbra, Inc (PP-CA-501)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Thrombectomy Products</b> - To continue providing Harris Health System with mechanical thrombectomy catheters and devices used to remove blood clots from veins and arteries.  <b>Premier Healthcare Alliance, L.P. Contract, Board Motion 22.08-111</b>	Funding Yr. 3  November 01, 2023 through October 31, 2024	Douglas Creamer	\$ 218,907	\$ 223,285
A30	<b>Zimmer Biomet</b>  MWBE Goal: N/A Specialized or Technical	<b>Vascular Compression Therapy</b> - To provide Harris Health System with vascular compression therapy products such as calf and thigh compression garments for the prevention of deep vein thrombosis and pulmonary embolisms.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best ASCEND Contract  August 01, 2023 through July 31, 2024	Douglas Creamer	\$ 217,855	\$ 217,855

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
A31	CareFusion Solutions, LLC (GA-06554)  MWBE Goal: GPO/CO-OP Sourced	<b>Lease and Maintenance of Pyxis Supply Distribution System for Harris Health System</b> - On June 22, 2023, the Board of Trustees approved a corrected term, additional funds, and extension to CareFusion Solutions, LLC. Since that time the term is extended to provide extended lease services to Harris Health System due to delays in the implementation of the purchased equipment.  <i>Premier Healthcare Alliance, L.P. Contract, Board Motion 23.06-95</i>	Additional Funds Extension  November 01, 2023 through July 31, 2024	Doug Creamer	\$ 1,342,298	\$ 210,746
A32	Ricoh USA, Inc. (PP-IT-221)  MWBE Goal: GPO/CO-OP Sourced	<b>High Speed Scanning Solution for Harris Health System</b> - To continue to provide a timely automated process for high-speed scanning for Harris Health System.  <i>Premier Healthcare Alliance, L.P. Contract, Board Motion 21.08-77</i>	Ratify Renewal  June 03, 2023 through June 02, 2024	Steven Brass	\$ 620,924	\$ 209,350
A33	USI Advantage Corp. (HCHD-41)  MWBE Goal: 0% Non-Divisible	<b>Actuarial Services for Harris Health System</b> - To continue providing actuarial services related to pension and welfare plans for Harris Health System.  <i>Professional Services Exemption, Board Motion 22.09-126</i>	Ratify Renewal Professional Services Exemption  October 01, 2023 through September 30, 2024	Victoria Nikitin	\$ 200,000	\$ 200,000
A34	Cherry Moving Company, Inc. dba Arcosa Construction Services  MWBE Goal: 17%	<b>Demolition Services and Related Items for Harris Health System</b> - To utilize the contract for necessary demolition services for Harris Health System.  <i>Job No. 220437</i>	Utilization  October 26, 2023 through April 30, 2024	Patrick Casey		\$ 200,000
A35	FinThrive (fka TransUnion/eScan)  MWBE Goal: N/A Procured Prior to MWBE Program	<b>Certification of Pending Medicaid Cases and Other Related Third Party Sources for Harris Health System</b> - Additional funds to cover higher volume of services than previously estimated for the current fiscal year with assistance in reducing uncompensated care costs.  <i>Job No. 070214, Board Motion 23.04-58</i>	Ratify Additional Funds Best proposal meeting requirements  November 16, 2022 through November 15, 2023	Nancy Barrera	\$ 312,000	\$ 200,000
A36	Infor (US), LLC [GA-07363]  MWBE Goal: N/A Sole Source	<b>Cloverleaf Software Systems Maintenance and Support (i.e. Interface Engine Maintenance) Extension</b> - To provide for continued support for the Cloverleaf Interface Engine. The interface engine provides integration between the entire suite of Harris Health System Information Technology applications. This includes providing bug fixes, updates, and upgrades to the maintenance and support.  <i>Sole Source Exemption</i>	Renewal Sole Source Exemption  October 12, 2023 through October 11, 2024	Raj Nair Antony Kilty	\$ 232,372	\$ 199,769
A37	Bard Peripheral Vascular, Inc. (PP-CA-547)  MWBE Goal: GPO/CO-OP Sourced  Boston Scientific Corporation (PP-CA-548)  MWBE Goal: GPO/CO-OP Sourced	<b>Diagnostic and Interventional Radiology Balloon Catheters</b> - To provide Harris Health System with balloon dilatation catheters used during interventional procedures to open narrowed peripheral blood vessels.  <i>Premier Healthcare Alliance, L.P. Contract</i>	Funding Yr. 2  February 01, 2024 through January 31, 2025	Douglas Creamer	\$ 128,495	\$ 199,086

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
A38	<b>Stryker Sales, LLC (PP-OR-1767)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Neurosurgical - Dural Repair &amp; Related Products</b> - To continue providing Harris Health System with products utilized for the repair of the dura mater including patches, onlays, suturable grafts and accessories.  <b>Premier Healthcare Alliance, L.P. Contract, Board Motion 22.09-126</b>	Funding Yr. 4  December 01, 2023 through November 30, 2024	Douglas Creamer	\$ 190,882	\$ 194,670
A39	<b>Cardinal Health</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Bandages, Dressings and Gauze</b> - To provide Harris Health System with adhesive bandages, cotton balls, prep sponges, alcohol prep pads and other bandage and dressing products.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best ASCEND Contract  November 01, 2023 through October 31, 2024	Douglas Creamer	\$ 178,063	\$ 178,063
A40	<b>PC Connection, Inc.</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Imprivata Touchless Palm Vein Scanners for the Harris Health System</b> - To replace palm vein scanners that are no longer supported by the manufacturer and past their expected useful life.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Award Only Offer Received	Ronald Fuschillo		\$ 175,959
A41	<b>Baxter Healthcare</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Anesthesia Critical Care Gases</b> - To provide Harris Health System with anesthesia gases.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best Contract(s)  October 01, 2023 through September 30, 2024	Sunny Ogbonnaya	\$ 150,852	\$ 150,852
A42	<b>Maxor National Pharmacy Services (HCHD-245)</b>  MWBE Goal: N/A Procured Prior to MWBE Program	<b>Discharge Medication Fill Services for Harris Health System</b> - To provide prescription medication for Harris Health transfer patients upon their discharge from St. Joseph Medical Center.  <b>Public Health or Safety Exemption, Board Motion 22.12.166</b>	Renewal Public Health or Safety Exemption  December 11, 2023 through December 10, 2024	Amy Smith	\$ 21,038	\$ 150,000
A43	<b>Morris &amp; Dickson Co., L.L.C. (HCHD-979)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Primary Pharmaceutical Wholesaler for Harris Health System</b> - Additional funds are required to add DSCSA Track & Trace software and Split-bill software.  <b>Premier Healthcare Alliance, L.P. Contract, Board Motion 22.12-166</b>	Additional Funds  July 01, 2023 through June 30, 2024	Michael Nnadi	\$ 144,000,000	\$ 146,732
A44	<b>Medtronic</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Custom Perfusion Kits</b> - To provide custom perfusion kits used during open heart procedures for Ben Taub Hospital.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Award Best Contract(s)  One (1) year initial term with two (2) one-year renewal options	Douglas Creamer		\$ 140,000
A45	<b>Becton, Dickinson and Company/ Bard (AD-NS-1214/ AD-NS-1215)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Procedure Trays and Needles</b> - To continue to provide Harris Health System with bedside procedure trays such as lumbar puncture, soft tissue biopsy, arthrogram, thoracentesis trays, and procedure needles.  <b>Premier Healthcare Alliance, L.P. Contract, Board Motion 22.10-141</b>	Funding Yr. 2  February 01, 2024 through January 31, 2025	Douglas Creamer	\$ 134,746	\$ 134,746
A46	<b>Integra Lifesciences Corporation (PP-OR-1773)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Neurosurgical Ablation and Aspiration Products</b> - To continue providing Harris Health System with neurosurgical products utilized for the ablation and aspiration of soft tissue, hard tissue and bone.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Funding Yr. 4  December 01, 2023 through November 30, 2024	Douglas Creamer	\$ 127,926	\$ 134,322

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
A47	ECRI Institute (PP-SV-402) [GA-04923]  MWBE Goal: GPO/CO-OP Sourced	<b>Healthcare Assessment Technology Program for the Harris Health System</b> - To continue providing medical supply and equipment cost benchmarking, product comparison, on-demand reporting, safety alert recall notifications and additional services.  <i>Premier Healthcare Alliance, L.P. Contract, Board Motion 22.01-06</i>	Ratify Renewal  February 08, 2023 through February 07, 2024	Teong Chai	\$ 134,146	\$ 134,146
A48	Philips Healthcare  MWBE Goal: GPO/CO-OP Sourced	<b>Non- Invasive Ventilation Disposables</b> - To provide Harris Health System with non-proprietary disposables and adapters.  <i>Premier Healthcare Alliance, L.P. Contract</i>	Best Contract(s)  May 01, 2023 through April 30, 2024	Douglas Creamer	\$ 130,124	\$ 130,124
A49	Highlights Electrical  MWBE Goal: Not Applicable to Request	<b>Job Order Contracting for Electrical and/or Electrical Related Projects for Harris Health System</b> - To provide electrical repair, renovation, or alteration to various hospitals and clinics for Harris Health System.  <i>Job No. 180070, Board Motion 22.12-166</i>	Extension  December 13, 2023 through March 12, 2024	Kia Scales	\$ 500,000	\$ 125,000
A50	Covidien Sales LLC (AD-OR-1947)  MWBE Goal: GPO/CO-OP Sourced	<b>Tracheostomy Tubes and Related Products</b> - To continue providing Harris Health System with tracheostomy tubes, laryngectomy tubes, holders, plugs, cannulas, kits and speaking valves.  <i>Premier Healthcare Alliance, L.P. Contract</i>	Funding Yr. 2  January 01, 2024 through December 31, 2024	Douglas Creamer	\$ 117,623	\$ 123,504
A51	Devicor Medical Products Inc. (HCHD-383)  MWBE Goal: N/A Sole Source	<b>MagSeed Magnetic Marker</b> - To continue providing the Magseed consumables for use with the Devicor Sentimag oncology breast lesion localization device.  <i>Sole Source Exemption</i>	Ratify Extension Sole Source Exemption  May 03, 2023 through May 02, 2024	Douglas Creamer	\$ 120,643	\$ 120,643
A52	Aries Building Systems, LLC  MWBE Goal: Not Applicable to Request	<b>Lease of Modular Building at Odom Pediatric and Adolescent Health Center for Harris Health System</b> - This project installs a temporary modular building for Odom Pediatric and Adolescent Health Center staff to use during the roof top unit replacement project.  <i>Texas Association of School Boards (TASB) BuyBoard Cooperative Program</i>	Award Low quote	Jake Goldstein		\$ 108,786
A53	Carahsoft Technology Corporation (DIR-TSO-4288) (HCHD-907)  MWBE Goal: N/A Specialized or Technical	<b>CyberArk Consulting Services for Harris Health System</b> - Additional funds cover additional services that may be provided during the extended period.  <i>State of Texas Department of Information Resources (DIR) Cooperative Contract</i>	Ratify Additional Funds Extension  July 01, 2023 through February 21, 2024	Jeffrey Vinson	\$ 72,864	\$ 71,600
A54	The University of Houston (HCHD-316)  MWBE Goal: N/A Government Entity	<b>Clinical Neuropsychology Consultation Services for Harris Health System</b> - To provide Harris Health System with clinical neuropsychology consultation services for HIV positive patients.  <i>Interlocal Agreement, Board Motion 22.12-166</i>	Renewal  November 01, 2023 through October 31, 2024	Dawn Jenkins	\$ 55,061	\$ 55,061
A55	Accudata Systems, Inc (GA-07562)  MWBE Goal: N/A Procured Prior to MWBE Program	<b>Information Technology Consulting, Implementation and Staff Augmentation Services for Harris Health System</b> - Additional funds cover information security analyst staff augmentation.  <i>Job No. 180274</i>	Ratify Additional Funds  May 21, 2023 through May 20, 2024	Antony Kilty Jeffrey Vinson	\$ 100,000	\$ 30,000



No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
					Total Expenditures	\$ 28,565,304
					Total Revenue	\$ (0)

Budget and Finance Agenda Items for the Harris County Hospital District dba Harris Health System - Board of Trustees Report

Expenditure Summary: October 26, 2023 (Transmittals)

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
B1	Monty & Ramirez LLP (HCHD-790)  MWBE Goal: 100%	<b>Special Counsel Services for Harris Health System</b> - To provide legal services related to employment matters.  <i>Professional Services Exemption</i>	Renewal Professional Services Exemption  June 07, 2023 through June 06, 2024	L.Sara Thomas	\$ 100,000	\$ 100,000
B2	Collaborative Healthcare Strategis, Inc. (HCHD-74)  MWBE Goal: N/A Personal Services	<b>Technical Advisement for the Harris Health System</b> - To provide continued technical advisement for Harris Health System's efforts to improve transitions of care for populations of patients at risk of readmissions or frequent acute care utilization.  <i>Personal Services Exemption</i>	Renewal Personal Services Exemption  September 03, 2023 through September 02, 2024	Amy Smith	\$ 100,000	\$ 100,000
B3	EndoSoft, LLC. (GA-07477)  MWBE Goal: N/A Sole Source	<b>Maintenance and Support for Endoscopic Software Solution for Harris Health System</b> - To continue to provide software support to the Video Endoscopy Management System for Gastrointestinal and Pulmonary Laboratories at Ben Taub and Lyndon B. Johnson Hospitals. The software solution tracks patient information from the order of the procedure to the final report and charges.  <i>Sole Source Exemption</i>	Renewal Sole Source Exemption  November 05, 2023 through November 04, 2024	Ronald Fuschillo	\$ 95,214	\$ 98,315
B4	Integra LifeSciences Sales, LLC  MWBE Goal: N/A Sole Source	<b>Preventative Maintenance and Repair Services for Harris Health System</b> - To provide preventative maintenance and repair services for Integra's CUSA Clarity tissue ablation system Located at Ben Taub Hospital.  <i>Sole Source Exemption</i>	Award Sole Source Exemption  Three-year initial term	Tim Tatum		\$ 92,726
B5	Tidi Products, LLC  MWBE Goal: GPO/CO-OP Sourced	<b>Adult and Pediatric Exam Paper</b> - To provide Harris Health System with exam table paper, drape sheets, exam gowns and other paper products.  <i>Premier Healthcare Alliance, L.P. Contract</i>	Best Contract(s)  July 01, 2023 through June 30, 2024	Douglas Creamer	\$ 91,708	\$ 91,708
B6	Set Solutions, Inc. (Choice Partners #21/031KN-55)  MWBE Goal: N/A Specialized or Technical	<b>Mobile Iron MDM software for Clinical Communication project</b> - Mobile Iron Mobile Device Management software provides a secure container to store applications on the iPhone. It allows configuration and security settings to maintain compliance with HIPAA, PHI, PCI, and other standards. It also provides for compliance to Harris Health Information Security policies.  <i>Choice Partners, a division of Harris County Department of Education Cooperative Program</i>	Purchase Low quote  September 29, 2023 through September 28, 2024	Antony Kilty		\$ 89,807
B7	Cardinal Healthcare (AD-NS-1655)  MWBE Goal: GPO/CO-OP Sourced	<b>Hot and Cold Packs</b> - To continue to provide Harris Health System with heating and cooling items related to the treatment or reduction of pain and swelling due to minor procedures or maintenance of warmth.  <i>Premier Healthcare Alliance, L.P. Contract</i>	Funding Yr. 2  December 01, 2023 through November 30, 2024	Douglas Creamer	\$ 88,675	\$ 88,675

No.	Vendor	Description Justification Contract	Action Basis of Recommendation Term	Project Owner	Previous Amount	Current Estimated Cost
B8	<b>Spectrio, LLC (GA-06546)</b>  MWBE Goal: N/A Sole Source	<b>Spectrio Annual Software Maintenance Renewal</b> - To provide maintenance and support for the Vericom software, which provides on-hold music and health related information to incoming callers to Harris Health System.  <b>Sole Source Exemption</b>	Renewal Sole Source Exemption  September 30, 2023 through October 01, 2023	Eric Hidalgo Antony Kilty	\$ 82,780	\$ 82,781
B9	<b>Stryker Sales, LLC</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Surgical Sponge Detection Systems Software for the Harris Health System</b> - To provide software, support and maintenance service for the surgical sponge detection system that utilizes RFID tagged sponges and wireless readers used to scan, count and find sponges in the operating room to maintain patient safety.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Award Best Contract(s)  One (1) year initial term with four (4) one-year renewal options	Justin Cox		\$ 82,008
B10	<b>Medline Industries (PP-NS-1557)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Suture Removal and Laceration Tray</b> - To continue providing Harris Health System with suture removal kits, laceration trays, staple removal kits and minor procedure trays such as incision, drainage and nosebleed trays.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Funding Yr. 3  February 01, 2024 through January 31, 2025	Douglas Creamer	\$ 54,836	\$ 60,323
B11	<b>Aesculap, Inc. (GA-06878)</b>  MWBE Goal: N/A Sole Source	<b>Maintenance and Repair Services for the Aesculap ELAN 4 Cutting Device for Harris Health System</b> - To provide maintenance and repair services for the ELAN 4 cutting device.  <b>Sole Source Exemption</b>	Renewal Sole Source Exemption  July 10, 2023 through July 09, 2024	Tim Tatum	\$ 59,568	\$ 59,568
B12	<b>3M Company (AD-NS-996)</b>  MWBE Goal: GPO/CO-OP Sourced	<b>Transparent Dressing</b> - To continue to provide transparent dressings allowing for visual inspection of the site being monitored for Harris Health System.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Funding Yr. 2  July 01, 2023 through June 30, 2024	Douglas Creamer	\$ 58,130	\$ 58,130
B13	<b>Welch Allyn, Inc</b>  MWBE Goal: N/A Specialized or Technical	<b>Thermometry</b> - To provide Harris Health System with patient thermometers that measure temperatures within a minimum range of 95° to 106°F (35° to 41°C), as well as units that provide specialized probes for continuous monitoring.  <b>Premier Healthcare Alliance, L.P. Contract</b>	Best ASCEND Contract  June 01, 2023 through May 31, 2024	Douglas Creamer	\$ 56,189	\$ 56,189
B14	<b>The StayWell Company, LLC (GA-06947)</b>  MWBE Goal: 0% Non-Divisible	<b>Healthcare Content Library for Harris Health System</b> - To provide a license for access to The StayWell Company, LLC's content library which includes a variety of health topics including wellness and prevention.  <b>Job No. 160075</b>	Renewal  November 30, 2023 through November 29, 2024	Amanda Callaway	\$ 54,500	\$ 54,500
B15	<b>Medumo, Inc., a Philips Company (HCDH-213)</b>  MWBE Goal: N/A Public Health or Safety	<b>On Demand Test Communications with Patients of Harris Health System</b> - Additional funds are required to cover services for the extended term.  <b>Public Health or Safety Exemption</b>	Additional Funds Extension Public Health or Safety Exemption  January 01, 2024 through April 30, 2024	Adrienne Wade Mendoza	\$ 51,000	\$ 37,000
					Total Expenditures	\$ 1,151,730
					Total Revenue	\$ (0)

Thursday, October 26, 2023

Consideration and Approval of Board Officer Nomination Process Recommended by the  
Governance Committee

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### **NOMINATIONS PROCESS FOR BOARD OFFICER ELECTIONS**

On behalf of the Governance Committee, Board Office sends out information to solicit interest in board officer positions.

The Communication should include (at a minimum):

- Date of Election (December Board Meeting, per the bylaws)
- Board Officer positions available,
- Description of Offices, list of duties, and requirements (if any); and
- Deadline to notify Governance Committee Chair of interest in the Officer position.

### **CONDUCT OF ELECTION AT DECEMBER BOARD MEETINGS**

Governance Committee Chair gives **report**, which includes the final slate of candidates before turning floor over to Board Chair to conduct election.

The Board Chair will then ask if there are any **nominations from the floor**. This would be done for each position, and the Board Chair will close the nominations after asking (recommended 3 times) for floor nominations for each office.

The Board Chair will give each candidate up to 3 minutes to speak on their candidacy.

Motion to close nominations takes place.

Actual Election takes place in **open session for each position**.

Thursday, October 26, 2023

Consideration of Approval of Grant Recommendations (Items C1 through C2)

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Grant recommendations:

C1. The City of Houston Department of Health, Funded by the Centers for Disease Control and Prevention (Routine HIV Screening Services)

- Term: January 1, 2023 – December 31, 2023
- Award Amount: \$300,000.00
- Project Owner: Dr. Jennifer Small

C2. The Houston Regional HIV/AIDS Resource Group (AIDS Drug Assistance Program Enrollment Workers)

- Term: September 1, 2023 – August 31, 2024
- Award Amount: \$150,000.00
- Project Owner: Dr. Jennifer Small

**Grant Agenda Items for the Harris County Hospital District dba Harris Health System, Board of Trustees Report**  
**Grant Agreement Summary: October 26, 2023**

No.	Grantor	Description/Justification	Action, Basis of Recommendation	Term	Project Owner	Award Amount
C1	The City of Houston Department of Health, Funded by the Centers for Disease Control and Prevention	Consideration of Approval of a Renewal Agreement between the Harris County Hospital District d/b/a Harris Health System and The City of Houston Department of Health, Funded by the Centers for Disease Control and Prevention to Provide Routine HIV Screening Services at Harris Health System.	<b>Renewal of a Grant Agreement</b>	January 1, 2023 through December 31, 2023	Dr. Jennifer Small	\$ 300,000
C2	The Houston Regional HIV/AIDS Resource Group (TRG)	Consideration of Approval of a Ratification of a Renewal of a Grant Agreement between The Houston Regional HIV/AIDS Resource Group (TRG) and the Harris County Hospital District d/b/a Harris Health System, Funded by Texas Department of State Health Services (DSHS) to Provide AIDS Drug Assistance Program (ADAP) Enrollment Workers at Harris Health System.	<b>Ratification of a Renewal of a Grant Agreement</b>	September 1, 2023 through August 31, 2024	Dr. Jennifer Small	\$ 150,000
<b>TOTAL AMOUNT:</b>						<b>\$ 450,000.00</b>

Thursday, October 26, 2023

Consideration of Approval of an Interlocal Agreement between the Harris Center for Mental Health and Intellectual and Developmental Disability (IDD) and Harris County Hospital District d/b/a Harris Health System for Provision of Security, Housekeeping and Food and Nutrition Services

Executive Summary:

Harris Health System and Harris Center entered into a Interlocal Lease Agreement, dated July 1, 1997 to lease certain floors of Ben Taub General Hospital known as the Neuro-Psychiatric Center in Houston, Texas. Subsequently, in the years 2012, 2014, and 2017 Harris Health executed three separate and additional agreements for security, food and nutrition, and housekeeping services at Harris Center.

The purpose of this agreement is to consolidate and update the terms under which Harris Health System provides security, housekeeping, and food and nutrition services to the Harris Center and terminate the previously separately executed Housekeeping Agreement, Food and Nutrition Agreement, and Security Agreements.

Administration requests approval from the Harris Health System Board of Trustees to enter into this Interlocal Agreement with Harris Center for the continued provision of and compensation for the above Services with compensation from Harris Center to Harris Health System in the amount of \$ 1,485,638.60.

Annual fees effective September 1, 2023:

Security	\$ 329,100.61
Housekeeping	\$ 331,869.45
Facilities	\$ 476,953.79
Food & Nutrition	\$ 347,714.75
Total:	\$1,485,638.60



Thursday, October 26, 2023

**Consideration of Approval to Enter into a First Amendment to an Interlocal Agreement between Harris County, Harris County Community Supervision and Corrections Department, and Harris County Hospital District d/b/a Harris Health System for Staffing, Supplies and Pharmaceuticals Related to Residential Treatment Services**

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Administration requests approval for Harris Health to enter into a First Amendment to the Interlocal Agreement between the Harris County, Harris County Community Supervision and Corrections Department (CSCD), and Harris County Hospital District d/b/a Harris Health System for Harris Health's continued provision of staff, supplies, and pharmaceuticals related to residential treatment services. Total compensation reimbursed to Harris Health annually for provision of these services will be \$2.4 million.

Administration recommends approval of this First Amendment between the Harris County, Harris County Community Supervision and Corrections Department, and Harris County Hospital District d/b/a Harris Health System.

Thursday, October 26, 2023

Consideration of Approval of a Resolution in Support of Sustainability Efforts for  
Harris Health System

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**RESOLUTION TO SUPPORT SUSTAINABILITY EFFORTS IN ENERGY USE AND CONSUMPTION  
THROUGHOUT HARRIS HEALTH SYSTEM, INCLUDING A REVIEW OF HARRIS COUNTY’S CLIMATE ACTION  
PLAN AND CONSIDERATION AND APPROVAL OF CERTAIN OTHER MATTERS RELATING THERETO**

WHEREAS, the Administration of Harris County Hospital District d/b/a Harris Health System (“Harris Health”) has recommended that the Harris Health Board of Trustees (the "Board") support efforts to review Harris County's Climate Action Plan and adopt sustainability goals and targets for Harris Health.

NOW, THEREFORE, BE IT RESOLVED BY THE HARRIS HEALTH BOARD OF TRUSTEES THAT:

**Section 1.** Harris Health, by and through its Board of Trustees, hereby declares its support for sustainability efforts in energy use and consumption throughout the System, and commits to reviewing the Harris County Climate Action Plan and adopting sustainability goals and targets to the extent they align with Hospital and Health System operations and the associated regulatory framework. Harris Health will develop a flexible path to prioritize improving the operational efficiency and energy resilience of its buildings and fleet, including creating objectives based on the attainment of the following goals:

- a. Reduce total energy consumption and maximize savings
- b. Increase use of renewable and resilient energy sources for Harris Health buildings and operations
- c. Transition Harris Health fleet to zero- or low-emission vehicles where appropriate and available
- d. Sustainable procurement and waste management, and
- e. Improving the reporting and management of Harris Health’s waste stream

**Section 2.** Harris Health, by and through its Board of Trustees, hereby declares that it will evaluate the feasibility of opting out of procuring its energy via Public Power Pool. As long as feasible, Harris Health intends to share its energy load with Harris County toward the end of obtaining a long-term power purchase agreement that prioritizes energy efficiency, load flexibility, and a commitment to sustainability.

**Section 3.** The Board hereby authorizes the Harris Health to execute and deliver, or to cause to be executed and delivered, any documents or instruments necessary to carry out the purposes and intent of this Resolution and to perform the obligations of Harris Health System under this Resolution.

**Section 4.** This Resolution is effective immediately upon its passage and approval.

Thursday, October 12, 2023

**Consideration of Approval to Amend the Administrative Services Agreement Between  
Harris Health System and Community Health Choice, Inc. and  
Community Health Choice Texas, Inc.**

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Administration recommends the Board approve an amendment to the Administrative Services Agreement between Harris Health System and Community Health Choice. The Administrative Services Agreement has been in effect since December 1996, and obligates Harris Health to provide certain services to Community Health Choice, such as staffing, assistance with human resources and information technology functions, and the purchase of furnishings and equipment.

The amendment serves to modify the agreement in the following noteworthy ways:

1. Permits the parties to add or remove administrative services without a formal written amendment
2. Outlines a process for the parties to determine annual fees for the administrative services and to reconcile any over or under payments which might occur
3. Clarifies the types of insurance that Harris Health will obtain and maintain on Community's behalf

Thursday, October 26, 2023

Harris Health System Legislative Initiatives

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Updates Regarding Pending State and Federal Legislative and Policy Issues Impacting Harris Health System.

## October 26, 2023 Board of Trustees Monthly Report

### Federal Update

**Fiscal Year 2024 Budget Update:** Congress reached a surprise short-term agreement at the end of September to fund the federal government and prevent a shutdown. The deal included a delay of the Medicaid disproportionate share hospital cuts.

The spending agreement keeps the government operational through November 17 and preserves current funding for DSH facilities through that date, giving Congress more time to work out a longer-term DSH solution and to mitigate the impact of hospital transparency initiatives/ site neutral facility fee elimination for hospital outpatient departments located in on- and off-campus outpatient clinics.

The DSH cuts for fiscal years 2024 and 2025 were previously set to take effect Oct. 1 and would total \$16 billion over that two-year period. Congress remains focused on delaying or repealing those cuts and preserving funding for safety-net facilities in Texas. The agreement also extends authorizations for community health centers, the Teaching Health Center Graduate Medical Education program, and the National Health Service Corps.

The ouster of House Speaker Kevin McCarthy has the House and Senate at a complete standstill until a new Speaker can be elected and assume their role. Not having a formal Speaker is unprecedented in our nation's history and has plunged us into uncharted waters. Adding to the tumult is the unprovoked terrorist attack on Israel and the ongoing war in Ukraine, making the November 17 deadline for a budget agreement an incredibly risky proposition.

**CMS LPPF Rule Status:** A September 29 letter led by four Texas House Republicans opposing CMS' proposed changes to Medicaid financing garnered signatures from every GOP representative in the delegation.

[The letter](#) – authored by Reps. Michael Burgess, MD (R-Lewisville), Dan Crenshaw (R-Houston), Randy Weber (R-Friendswood) and August Pfluger (R-San Angelo) – expressed “significant concern” with the changes in the Centers for Medicare & Medicaid Services' (CMS') rule proposal from May, which would give CMS broad authority to withhold approval of state-directed payment programs (SDPs), or retroactively deny already-approved SDPs that CMS believes are financed with impermissible non-federal dollars. Including the authors, all 25 GOP representatives from Texas signed on.

The authors are the four Texas Republicans on the powerful House Energy and Commerce

Committee, which has jurisdiction over Medicare (Part B) and Medicaid programs and the Department of Health and Human Services, where CMS resides.

“We are concerned that CMS’ recently proposed changes directly contradict the understanding upon which Texas and other states have relied for years to operate their Medicaid programs,” the letter said. It noted that if the rule is adopted, “Texas will likely lose its \$6 billion hospital state directed payment program (SDP) and its \$756 million physician SDP. Such a drastic funding loss will jeopardize care delivery across our state.”

Previously, eight of the 13 Democrats in the Texas congressional delegation authored and/or signed on to [a similar letter](#).

### **State Update:**

**Legislative Updates:** Governor Abbott issued a [proclamation](#) on Oct 5 for the 88th third special session, the agenda items are listed below:

**EDUCATION FREEDOM:** Legislation providing education savings accounts for all Texas schoolchildren.

**BORDER SECURITY:** Legislation to do more to reduce illegal immigration by creating a criminal offense for illegal entry into this state from a foreign nation and authorizing all licensed peace officers to remove illegal immigrants from Texas.

Legislation to impede illegal entry into Texas by increasing the penalties for criminal conduct involving the smuggling of persons or the operation of a stash house.

Legislation to impede illegal entry into Texas by providing more funding for the construction, operation, and maintenance of border barrier infrastructure.

**PUBLIC SAFETY:** Legislation concerning public safety, security, environmental quality, and property ownership in areas like the Colony Ridge development in Liberty County, Texas.

**ENDING COVID RESTRICTIONS:** Legislation prohibiting COVID-19 vaccine mandates by private employers.

Both chambers convened on October 9. The House gavelled in and immediately recessed till October 23. When it returns the House will consider all the items on the call and pass respective versions over to the Senate and await conference committees.

The Senate has held two committee hearings on school vouchers and COVID restrictions as of this report.

SB 7, the COVID restriction bill passed in the Senate Health and Human Services Committee would prohibit COVID-19 vaccine mandates by private employers with no exception for federal mandates on hospital providers. Industry and business trades are strongly opposed to the current bill. Attached is a copy of the letter sent to Senate leaders. Passage of this bill jeopardizes the exemption language secured in the Regular Session that applied to hospital districts and federal mandates.

Expectations for session are minimal with the ongoing tensions and acrimony between Senate leadership, House leadership, and the Governor. We could be in for a long Fall/Winter with multiple called special sessions.



October 10, 2023

Chairman and Members  
Texas Senate Health & Human Services Committee

Subject: SB 7 relating to prohibiting an employer from adopting or enforcing certain COVID-19 vaccine mandates; authorizing an administrative penalty.

Dear Senator Kolkhorst and Committee Members:

The entities joining this letter sole interest—which we share with you and all members of the Legislature—is ensuring Texas remains the best place in the nation to live, work, and conduct business. As a general rule, we believe Texas employers act responsibly and, therefore, additional regulation of the employer/employee relationship is not necessary. However, if the legislature is determined to pass a bill regarding COVID-19 vaccination mandates, we believe the following principles should govern legislation prohibiting Texas employers from requiring employees be vaccinated for COVID-19.

1. The employment-at-will doctrine has governed employment relationships in Texas for decades. It gives employers flexibility to compete in a fast-paced global economy. There are exceptions to the doctrine, mostly created by the federal government. For example, employers are prohibited from discrimination in employment practices based on race and gender, and employers are required to make reasonable accommodations for those who have disabilities and for religious practices. We support these exceptions. But the creation of new exceptions to the employment-at-will doctrine creates the opportunity for abuse, including substantial, excessive, and sometimes frivolous litigation. Therefore, exceptions to the employment-at-will doctrine should be limited.
2. If an exception to the employment-at-will doctrine is created, it should apply only to a narrow band of employees deserving special protection, such as those whose health may be negatively affected by having to take a COVID-19 vaccination and those with sincerely-held religious beliefs or conscientious objections to the vaccine.
3. An employee seeking to avoid rules applicable to all other employees should have to present some evidence (such as a signed doctor's statement) to support his or her claim.
4. There should be exceptions to the anti-vaccination mandate. For example, an employer whose customers or employees are particularly vulnerable to COVID-19 should be able to require vaccinations for any employee who will be in contact with the vulnerable customers or employers.

5. If an exception to the employment-at-will doctrine is created, it should be modeled on existing law. Today, employers are required to make reasonable accommodations for employees with disabilities and for religious practices and beliefs. An employer is entitled to adjust the accommodated employees' job duties, work environment, and so forth. If an anti-COVID-vaccine regulation is imposed on Texas employers, it should follow this general structure. Employers should be required to make *reasonable* accommodations and allowed to make reasonable changes to the employee's duties, location, dress code, and other such things. As a matter of fairness, employees objecting to COVID-19 vaccination should not be afforded protections greater than those afforded to disabled employees or those seeking religious accommodations.
6. The law should not, either explicitly or by implication, create a new way to sue Texas employers. Any legislation creating a new anti-COVID-vaccine exception to the employment-at-will doctrine should specifically state that a private right of action is not being created and cannot be implied.
7. The enforcement mechanism should be reasonable, but not excessively inviting. An employer's good faith should be presumed.
8. A Texas law should explicitly state that it will yield to a federal law or requirement to the extent of a conflict, to address the possibility that the federal government could impose a vaccination mandate on employers in the future. Otherwise, employers may be placed in the untenable position of having to either comply with Texas or federal law.

The rapid creation and deployment of a safe and effective vaccination against COVID-19 *achieved, in part, because government got out of the way, thus allowing private employers to innovate and succeed.* We urge you to continue to foster a common-sense, low-regulation environment that allows Texas employers to succeed.

Respectfully,

National Federation of Independent Business  
 Texas Association of Business  
 Texas Healthcare and Bioscience Institute  
 Texas Hospital Association  
 Texas Chemical Council  
 Texas Civil Justice League

Associated General Contractors –  
 Texas Building Branch  
 Texans for Lawsuit Reform  
 Texas Association of Manufacturers  
 Allen Fairview Chamber of Commerce  
 Cuero Chamber of Commerce  
 Galveston Regional Chamber of Commerce  
 Temple Chamber of Commerce

Thursday, October 26, 2023

Harris Health System Council-At-Large September Meeting Minutes

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Harris Health System Council-At-Large Meeting Minutes

- September 11, 2023

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE  
September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
<b>I. Call to Order</b>	<p>The WebEx meeting was called to order by Fadine Roquemore at 5:00pm.</p> <p><b>Council Members in Attendance:</b></p> <ul style="list-style-type: none"> <li>• Acres: Sheila Taylor</li> <li>• Baytown Pamela Breeze</li> <li>• Casa: Daniel Bustamante, Alicia Reyes</li> <li>• Gulfgate: Teresa Recio, Patricia Shepherd</li> <li>• Homeless: Ross Holland</li> <li>• LBJH: Velma Denby</li> <li>• MLK: Fadine Roquemore</li> <li>• Thomas St: Josh Mica, Tania Pradia</li> <li>• Vallbona: Cynthia Goodie</li> </ul> <p><b>Harris Health System Attendees:</b> Dr. Esmail Porsa, Louis Smith, Dr. Jennifer Small, Simon Flores, Mabel Johnson, Patrick Casey, Dr. Mohammad Zare, Lydia Rogers, Lady Barrs, Melvin Prado, Gloria Glover, Collin Bentley, Leslie Gibson, Sarah Rizvi, Precious Udensi, Robin Luckett, Dawn Jenkins, Kiara Olmeda, Dr. Larissa Grigoryn, Dr. Barbara Trautner, Nina Jones</p>	
<b>II. Moment of Silence</b>	<p>Moment of Silence observed.</p>	
<b>III. Approval of Minutes</b>	<p>Motion granted and second to approve minutes with the following correction: Page 3 Gulfgate Report: Two-year term begins October 2023 to September 2025 per By Laws.</p>	
<b>IV. Council Reports</b>	<p><b>Acres Home – Sheila Taylor</b></p> <ul style="list-style-type: none"> <li>• The council had a successful meeting today.</li> <li>• Olevia Brown reported: Mammogram is up and running. It has been upgraded to do digital read outs. <ul style="list-style-type: none"> <li>-Moment of silence for Stacey Washington the Nurse Manager at Acres, her mom isn't doing well. Please keep her in your thoughts and prayers.</li> <li>-Eligibility is doing well.</li> <li>-Pharmacy there's a lot more patients coming in to pick up their prescriptions. They are asking patient to use the home delivery service to limit traffic.</li> </ul> </li> </ul>	

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE  
September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
	<p><b>Council Reports (continued)</b></p> <ul style="list-style-type: none"> <li>• Laboratory thanked the Council for congratulating them on their poster winning.</li> <li>• Xray/Mammogram has a new student coming.</li> <li>• OBAC will be in 4 clinics.</li> <li>• Clinical Pharmacy does individual counseling when requested by patients Provider.</li> <li>• Security reported the center’s van was broken into and tools stolen. As of November, it will be completely fenced in.</li> <li>• The center donated 50 backpacks with school supplies to the neighboring school there’s also going to be a uniform drive soon.</li> <li>• Visits increased from 5900 to 6682. We are seeking additional assistance with Behavioral Health.</li> </ul> <p><b>Baytown – Pamela Breeze</b></p> <ul style="list-style-type: none"> <li>• The center council will meet on September 13<sup>th</sup>.</li> <li>• September 2022 to August 2023 we had 6421 unique patients. July 2023, we had 17,749 actual patient visits. Year to date we had 90, 687.</li> <li>• No show rate and Cycle Time goal was met.</li> <li>• HEDIS scores were met for July 2023. We exceeded expectations for 5 metrics. We met stretch goals for 6 metrics. National benchmark 10% improvement from last year. Patient Satisfaction recommend facility year to date 89.85. Recommend provider 89%. Staffing variances and recruiting updates: less than 1.0 pediatric vacancy more than 5.0 nursing vacancy.</li> <li>• Budget variance expenses for July 2023 is 1,514,777, year to date budget is 1,000,630.</li> <li>• Recruitment of new members: no new recruits at this time.</li> <li>• No departmental reports at this time. <ul style="list-style-type: none"> <li>-Mammography opened August 25<sup>th</sup>.</li> <li>-Food pharmacy started in April.</li> <li>-The new family practice provider stated in September.</li> </ul> </li> </ul>	

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE  
September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
	<p><b>Council Reports (<i>continued</i>)</b></p> <p><b>Casa de Amigos – Daniel Bustamante</b></p> <ul style="list-style-type: none"> <li>• The Council met on August 22<sup>nd</sup>; it was a good meeting.</li> <li>• Phase 1 of renovations will be complete in December.</li> <li>• Theft continues to be an issue for Security, but that’s because of construction.</li> <li>• The rail system has a new elevator which will give better access to the clinic.</li> <li>• Excited to report their initiating a project with Cigna Health group. There will be food lockers and they are trying to figure out how to make them available 24 hours a day, 7 days a week. This need is great in the community.</li> <li>• One new Podiatry provider.</li> <li>• Covid Vaccines are being provided to patients at the clinic.</li> <li>• Lab is completing Phase 1.</li> <li>• Pharmacy and Radiology discussed equipment move in.</li> <li>• Social Service reported request for assistance with food and housing has increased.</li> <li>• Overall, the clinic is moving forward. Staff is doing a great job and excited about the conclusion of Phase 1. We are still asking for assistance with Security.</li> <li>• The next meeting is September 26<sup>th</sup>. We’re hoping to recruit new members as soon as renovation is complete.</li> </ul> <p><b>Gulfgate – Theresa Recio</b></p> <ul style="list-style-type: none"> <li>• The Patient Advisory council met today.</li> <li>• The clinic statistical reports, patient satisfaction and the ACS Scorecard was reviewed. All goals met.</li> <li>• The council participated in Health Center Week. We had the opportunity to meet patients and encourage them to join the council.</li> <li>• We will be onboarding 2 family practice doctors. One in October and one in November.</li> <li>• New podiatrist, Dr. Waters will start later this month.</li> </ul>	

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE  
September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
	<p><b>Council Reports (<i>continued</i>)</b></p> <ul style="list-style-type: none"> <li>• Patient point whiteboards were installed in all exam rooms on last month. These boards will provide interactive teaching tools and multimedia health information to patients.</li> <li>• Reminder CAL members, we will begin nominating of council at large member 2-year term (2024-2026). We will begin in November. The new term begins in February 2024. I was also advised to remind the council to review the Bylaws so that you will be knowledgeable about nominating council members.</li> </ul> <p><b>Homeless – Ross Holland</b></p> <ul style="list-style-type: none"> <li>• The Council met on September 5<sup>th</sup>.</li> <li>• Carry over funding for the rest of the year was discussed.</li> <li>• Mr. Gonzales and I also attended the Health Center Week luncheon at Fournace place.</li> <li>• Reports discussed in meeting; productivity, patient satisfaction and quality.</li> <li>• We are continuing our recruitment to find additional members.</li> </ul> <p><b>MLK – Fadine Roquemore</b></p> <ul style="list-style-type: none"> <li>• The Council met on September 7<sup>th</sup>. It was a very successful meeting. Seven of the members are retirees from MLK Clinic.</li> <li>• Health Center week was a success. We greeted patients, handed out goody bags and gave out some Harris Health items.</li> <li>• MLK quarterly metrics for controlling blood pressure is meeting its expected goal.</li> <li>• Podiatry service is increasing from 2 days a week to 3 days a week (Monday, Wednesday &amp; Friday). We also have 2 new Podiatrist on board.</li> <li>• Family Practice has added 1 Nurse Practitioner and 1 Doctor.</li> <li>• Currently experiencing low water pressure in the area causing restroom issues.</li> </ul> <p><b>Thomas Street – Josh Mica</b></p> <ul style="list-style-type: none"> <li>• No report at this time.</li> </ul>	

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE  
September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
	<p><b><i>Council Reports (continued)</i></b></p> <p><b>Vallbona – Cynthia Goodie</b></p> <ul style="list-style-type: none"> <li>• The council in person meeting will be held on September 14<sup>th</sup>.</li> <li>• September 2022 to August 2023, we have 17, 838 unique patients. Year to date we have 51, 842. Budget visits is 6,688. ACS Metrics/Goal: No Show rate is 20%/20%. Cycle time minutes is 64/75. HEDIS metrics all scores were met for July 2023. Exceeded expectation for 11 metrics. National Benchmark shows 10% improvement from last year. Patient Satisfaction/Goal: Recommended Facility-90.3%/88.1%; Recommended Provider-88.7%/87.8%; Provider listed year to day 65.6%/70.1%.</li> <li>• We have patients inquiring about participating on the council.</li> <li>• No departmental reports at this time.</li> </ul> <p><b>Ben Taub Hospital – Mr. Ahmad</b></p> <ul style="list-style-type: none"> <li>• Unable to report due to technical difficulties. Will give report on next month.</li> </ul> <p><b>Lyndon B. Johnson Hospital – Velma Denby</b></p> <ul style="list-style-type: none"> <li>• Met with Sara Rizvi on September 8<sup>th</sup>. It was a successful meeting.</li> <li>• Primary focus is moving into a new facility. We are hoping the voters approve the new bond so we can start construction on the new hospital. They have numerous teams in place. They are looking at the large volumes of patients we will be servicing and reducing wait time.</li> <li>• Parking gate continues to be a problem. The staff have improved with courtesy and moving of the lines to prevent backups.</li> </ul> <p><i>Mrs. Roquemore thanked everyone for their reports.</i></p>	
<p><b>V. Old Business</b></p>	<p>No Old Business</p>	
<p><b>VI. Updates/Guest</b></p>	<p>Dr. Larissa Grigoryn, Dr. Barbara Trautner and Kiara Olmeda</p> <ul style="list-style-type: none"> <li>• AHRQ CARE Urine Contamination Research Study - Making Clean Catch Urine Collection More Patient Friendly in Primary Care.</li> </ul>	



**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE  
September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
	<p><b>Updates/Guest (continued)</b></p> <p>Study Objective: To develop bilingual animated videos and pictorial flyers to provide step-by-step guidance for collecting a urine sample in Harris Health clinics.</p> <p>Aim 1: Develop video and flyers with input from patients and healthcare professionals            Aim 2: Pilot video and flyers to assess if they are acceptable and appropriate            Aim 3: Randomized controlled trial</p>	<p>Seeking Patient Advisory Board Members to provide input and collaboration.</p>
<p><b>VII. Community Medicine</b></p>	<p><b>Dr. Mohammad Zare</b></p> <p><b>Medical Staff Report:</b></p> <ul style="list-style-type: none"> <li>We are working with senior leadership to improve several processes and outcome measures. One area we’ve had meeting weekly discussions on is patients with diabetes, specifically those that are not controlled. We are developing a multidisciplinary team that will address patient care. Regardless of what type (chronic care management, acute care or preventative care) of visit the patient is coming into the clinic for, the physician will be accountable for addressing their diabetic issues. We are also trying to make sure other disciplinary teams (clinical pharmacy, patient educators, etc.) follow these patients. We are looking at individual clinics and the volume of patients with diabetes not controlled.</li> </ul> <p>Patient Satisfaction – we are looking at individual providers making sure we are improving patient experience at the clinic and holding everyone accountable.</p> <p><b>Primary Care Operations Scorecard:</b></p> <ul style="list-style-type: none"> <li>Overall adult patients who sign up with Medical Home usually benefit most from our services. In August, 18% of patients no showed for their appointments. Cycle time has improved. 62 minutes is average time a patient spends in clinic. Video visits are available within 2 weeks. Adult return six weeks is the standard. <i>Scorecard reviewed.</i></li> </ul>	<p>We asked the council to encourage the community to keep their appointments.</p>

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE  
September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
Administration	<p><b>Community Medicine (continued)</b>  <b>Pediatric Scorecard:</b></p> <ul style="list-style-type: none"> <li>• Access is different in pediatric. For acute illness parents may not bring their children in the clinic. In the summer time the children need well child visits or they come before they go back to school. So, the demand during the summer is very high. Administrations are working toward a more flexible summer schedule. <i>Scorecard reviewed.</i></li> </ul> <p><b>HEDIS Scorecard Data Reporting Period:</b></p> <ul style="list-style-type: none"> <li>• We are very proud of our scorecard. There were no reds in the month of August. <i>Scorecard reviewed.</i></li> </ul> <p><b>Questions/Comments: None</b></p> <p><b>Dr. Esmail Porsa, President/CEO</b></p> <ul style="list-style-type: none"> <li>• Commended the council for excellent reporting. He stated, I think the reports are getting more granular and much better and I want to thank all of the members.</li> <li>• Saturday, November 4<sup>th</sup>, Harris Health will have its annual employee celebration. All members of the council at large are invited. It will be held at 4800 Fournace Place.</li> <li>• Mr. Omar Reid sends his apology for not attending the meeting today. He’s actually at Bellaire City Hall in a meeting, requesting permit to hold the celebration on November 4<sup>th</sup>.</li> <li>• We are very excited about Commissioners Court unanimously approving our 2.5billion dollar bond proposal which will be placed on the November 7<sup>th</sup> ballot. If everything goes well and the residence of Harris County approve our bond proposal, we are going to break ground for the new hospital at LBJ campus in Spring of 2024. Soon after, we will start working on the new clinics.</li> </ul> <p><b>Questions/Comments: None</b></p>	

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE  
September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
	<p><b>Administration (continued)</b></p> <p><b>Dr. Jennifer Small, Executive Vice President, Ambulatory Care Service</b></p> <ul style="list-style-type: none"> <li>• Today we take a moment to remember 9/11. It is a National Day of Remembrance. We lost nearly 3000 individuals on this day both Civilians and 1<sup>st</sup> responders. We acknowledge the impact they made in the lives of so many.</li> <li>• We partnered with the Board office to allow the Board of Trustees visit our ACS clinics the 1<sup>st</sup> Friday of every month. Typically, the tour is 1 to 3 of our locations across ACS. We recently expanded it to include government officials, but we would also like to include members of our council to visit other locations. On October 6<sup>th</sup> we will be visiting the Dental Center and MLK Health Center. We will send out a reminder a week prior. If you would like to join us, we meet at Fournace place and have a shuttle bus take us to the locations and bring us back. The tour starts at 9am and we return at 12pm.</li> <li>• Same Day Clinic update; we are working with our Medical Staff, Nursing Staff and Operational team to transition our same day clinics to urgent care clinic. We want to expand the types of services we offer in our community. We expect to have this up and running in one of our locations in about a year’s time. We held a kickoff meeting earlier this month and expect to see some progress as we continue to meet with leaders across the board.</li> <li>• HEDIS update; adding to Dr. Zare updates, we look at 13<sup>th</sup> measures of outcome of our patients to make sure their healthy and doing well. This is the first time, all 13 clinical measures for quality of care are at 75% nationally. What that means is, when you compare us to any health system we are performing as well as they are, and better than 75% of organizations. That is something to be incredibly proud of in terms of the type of care patients are receiving. We have received that score consistently for the past three months. Were very proud of our clinical team, physicians, nurse practitioners and all the great work they do as well as our teams that help to support them.</li> </ul>	<p>ACS Executive Leadership tour schedule will be included in CAL October packet.</p>

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE**  
**September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
	<p><b>Administration (continued)</b></p> <ul style="list-style-type: none"> <li>EC Telemedicine Program is expanding. We were only operating that service about 5 days a week until 5:00pm. So, we put together a proposal to; expand the service, expand the hours of operation to include weekends. With the current program we have in place, 76% of the patients that were transitioned by EC over the phone did not have to go to the EC.</li> </ul> <p><b>Questions/Comments:</b> None</p> <p><b>Mabel Johnson on behalf of Dr. Sunny Ogbonnaya, Admin. Director Outpatient Pharmacy &amp; Pharmacy Business</b></p> <ul style="list-style-type: none"> <li>Dr. Ogbonnaya is attending another meeting at this time.</li> </ul> <p><b>Questions/Comments:</b> None</p> <p><b>Simon Flores on behalf of Jon Hallaway, Program Director, Department of Public Safety (DPS)</b></p> <ul style="list-style-type: none"> <li>Mr. Hallaway is away on business. There is no new information to report at this time.</li> </ul> <p><b>Questions/Comments:</b> None</p> <p><b>Patrick Casey, SVP Facilities, Construction &amp; Systems Engineering</b></p> <ul style="list-style-type: none"> <li>Quentin Mease 5<sup>th</sup> floor build out substantial completion/go live date is planned for February 15, 2024. Construction is going well. We are in the finish stages.</li> <li>Casa De Amigos: construction is going well. We are wrapping up phase 1 tracking completion in October. Phase 2 were looking at June 2024 and Phase 3 December 2024.</li> </ul> <p><b>Questions/Comments:</b> None</p>	
<p><b>VIII. New Business</b></p>	<p>Mrs. Shephard acknowledge Kate Taylor who works at Ben Taub, an exceptional employee. Mrs. Breeze asked what is the status of new Covid?</p> <p><i>Dr. Small responded, we are seeing an increase on our staff side. There is definitely an increase in the community. We are not requiring mask, but we are strongly encouraging the use of mask.</i></p>	

**MINUTES OF THE HARRIS HEALTH SYSTEM COUNCIL AT LARGE COMMITTEE**  
**September 11, 2023**

AGENDA	DISCUSSION	ACTION/S – PLAN/S RESPONSIBLE PERSON/S ASSIGNMENT/S TARGET DATE/S
	<p><b>New Business (<i>continued</i>)</b></p> <p>Mrs. Breeze asked is Harris Health encouraging people to get the new vaccine?</p> <p><i>Dr. Zare responded yes, people are encouraged to get the new vaccine. There are 3 different variances out there, two of them are contagious. So, the recommendation is to get the vaccine. Harris Health recommends that if you have a patient that are immunocompromised make sure to wear a mask in those areas to protect the patient and yourself.</i></p>	
<p><b>IX. Adjournment</b></p>	<p>Motion to adjourn the meeting granted at 6:01pm.</p>	<p><b>Next Meeting: October 9, 2023</b></p>

Thursday, October 26, 2022

**Review and Acceptance of the Following Report for the Healthcare for the Homeless Program as Required by the United States Department of Health and Human Services Which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act**

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Attached for review and acceptance:

- **HCHP October 2023 Operational Update**

Administration recommends that the Board accept the Healthcare for the Homeless Program Report as required by the United States Department of Health and Human Services which provides funding to the Harris County Hospital District d/b/a/ Harris Health System to provide health services to persons experiencing homelessness under Section 330 (h) of the Public Health Service Act.

# HARRIS HEALTH SYSTEM

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## **Health Care for the Homeless Monthly Update Report – October 2023**

**Jennifer Small AuD, MBA, CCC-A, Executive Vice President, Ambulatory Care Services**  
**Tracey Burdine, Director, Health Care for the Homeless Program**

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# Agenda

- Operational Update
  - Patient Services
  - Consumer Advisory Council Report
  - Bridge Access Program Budget
  - HCHP Bylaws



# Patients Served

## Telehealth Visits

- Telehealth New Patients: 2
- Telehealth Return Patients: 11

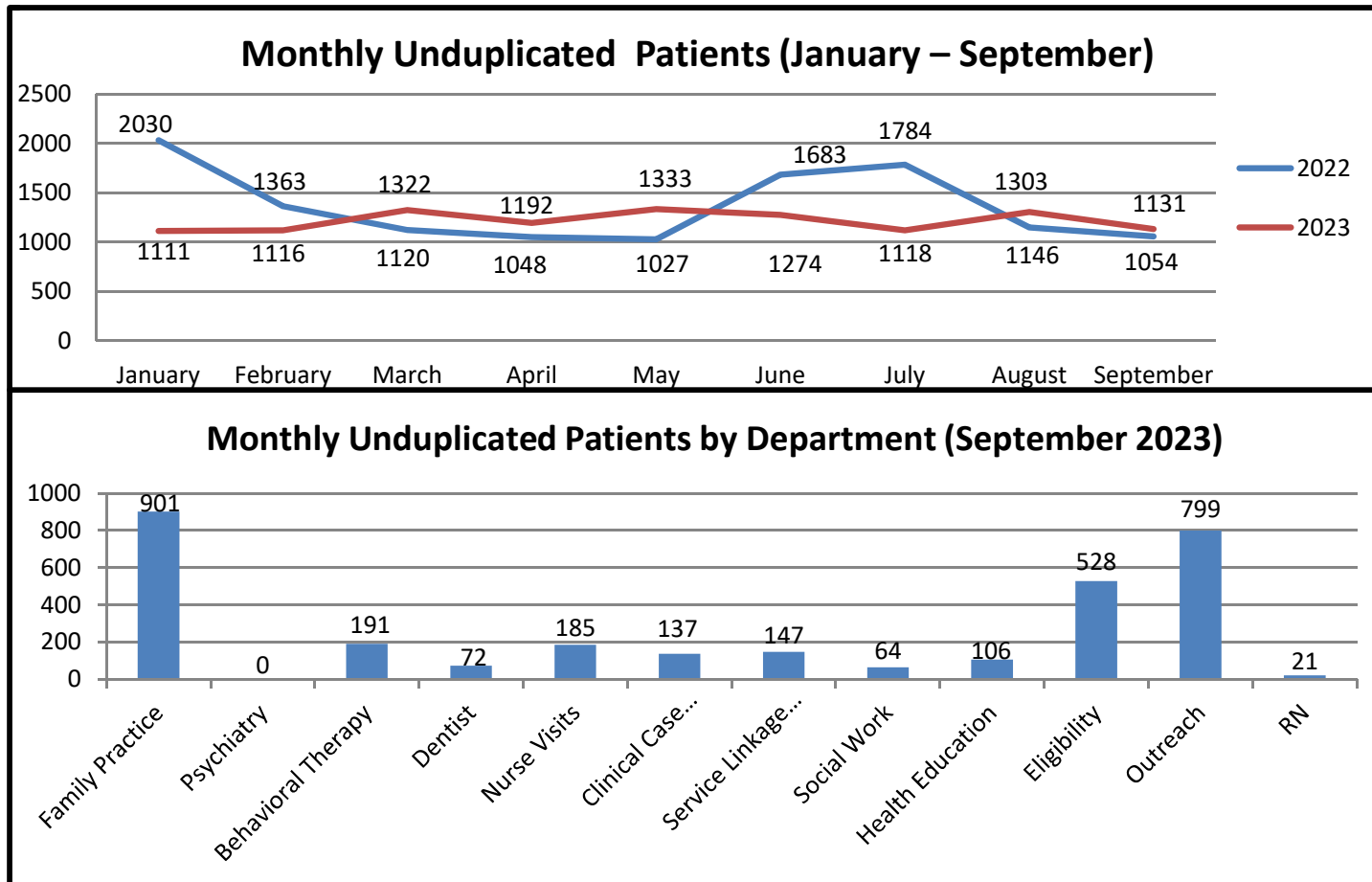
## New Patient Visits

- Adult New Patients: 399
- Pediatric New Patients: 28

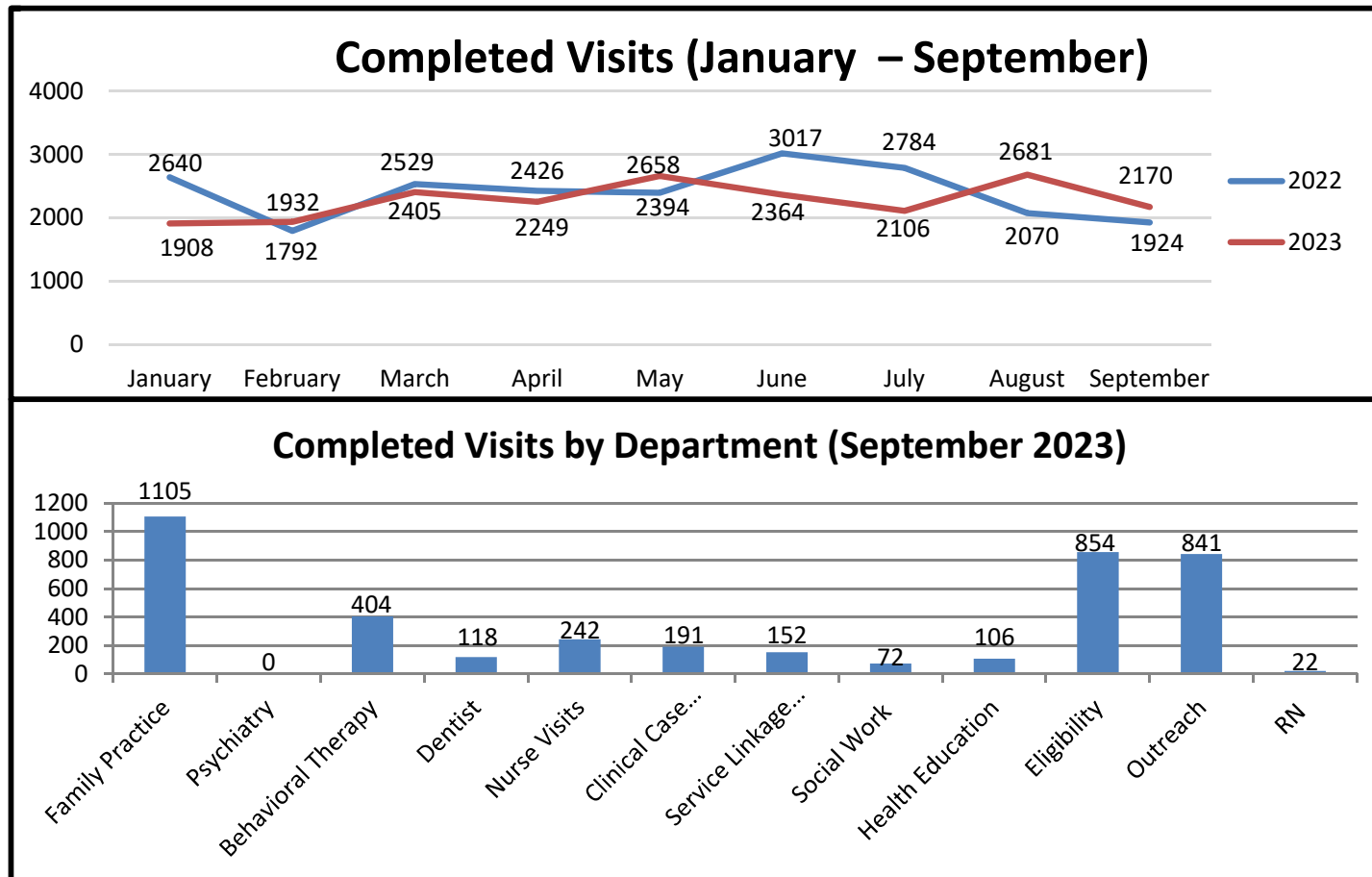
## HRSA Target: 9775

- Unduplicated Patients: 5545
- Total Complete Visits: 20,736

# Operational Update



# Operational Update



# Operational Update

## Consumer Advisory Council Report

### Highlights of Council Activities from May 2023 – July 2023

- The council was informed of the opening of the Navigation Center clinic.
- The council was informed of the DNV visit, which included five HCHP sites: Harmony House, Lord of the Streets, Open Door Mission, and the dental and medical mobile units.
- The council was informed of the application for funding from the Harris County Hospital District Foundation to help with poor diabetes management. The grant would allow the purchase of glucometers and issue them to a select sample of our targeted population.
- The council was updated on the process of the 2023 needs assessment and the ongoing surveys and interviews for getting direct consumer needs from patients and people experiencing homelessness that are not patients of the health center.

# Operational Update

## Covid-19 Bridge Access(Bridge)

- Award Date: **September 1, 2023**
- Budget Approved by HRSA: **Pending Board Approval**
- Funding Amount: **\$67,448.00**
- Focus: To continue COVID – 19 efforts
- Services Provided
  - Medical Supplies
  - Covid – 19 Education
  - Covid – 19 Booster Services
  - Community Vaccination Event Services

# Operational Update

HARRIS COUNTY HOSPITAL DISTRICT (dba Harris Health System)  
H8LCS51798  
BUDGET NARRATIVE  
COVID-19 Bridge Access Program  
September 1, 2023 through December 31, 2024

<b>EXPENSES:</b>	<b>16-Month Federal Costs</b>
Personnel	\$31,126
Fringe @ 28%	\$8,768
Travel	\$1,992
Supplies	\$14,361
Other	\$11,200
<b>TOTAL DIRECT CHARGES</b>	<b>\$67,448</b>

# Operational Update

## HCHP Bylaws

Harris County Hospital District d/b/a Harris Health System (“Harris Health”) is a designated health center (“Health Center”) and the recipient of a Federal award under Section 330(h) of the Public Health Service Act, which authorizes grants to health centers that provide services to a special medically underserved population composed of homeless individuals. The HCHP Bylaws ensure compliance with HRSA requirements, such as:

1. The Program shall be under the management, direction, and control of the Harris Health Board of Trustees.
2. The Board shall have full power and authority to oversee and provide direction regarding the affairs of the Program.
3. The Board has the authority to establish and adopt policies for the conduct of the Program
4. The Board holds regularly scheduled monthly meetings where a quorum is present and maintaining records and minutes that verify Board attendance and document the Board's deliberations, key actions, and decisions.

Thursday, October 26, 2022

**Consideration of Approval of the Following Report for the Healthcare for the Homeless Program as Required by the United States Department of Health and Human Services Which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act**

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Attached for consideration of approval:

- **HCHP Consumer Advisory Council Report**

Administration recommends that the Board approve the Healthcare for the Homeless Program Report as required by the United States Department of Health and Human Services which provides funding to the Harris County Hospital District d/b/a/ Harris Health System to provide health services to persons experiencing homelessness under Section 330 (h) of the Public Health Service Act.



# HCHP Consumer Advisory Council Report

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## Highlights of Council Activities from May 2023 – July 2023:

- Members received updates on ongoing operational changes at Harris Health and the Health Care for the Homeless Program (HCHP).
- Members reviewed reports related to quality and performance improvement, productivity, and patient satisfaction, with corresponding corrective action plans.
- Members provided updates on new encampment areas on which to conduct outreach services.
- The council was informed of the opening of the Navigation Center clinic.
- Discussed plans and received input from the council on improving childhood immunization rates.
- The council was informed of the DNV visit, including to five HCHP sites: Harmony House, Lord of the Streets, Open Door Mission, and the dental and medical units.
- The council received information learned and suggested program changes by leadership from attending the National Health Care for the Homeless Council Conference and Policy Symposium.
- The council was informed on the application for funding from the Harris County Hospital District Foundation to help with diabetes poor control. The proposal is to order glucometers and issue those to a select sample to the population.
- The council members provided suggestions for the HCHP strategic plan.
- The council was informed of changes in staff.
- The chair shared information from the council-at-large meetings.
- The council was updated on the process of the 2023 needs assessment and the ongoing surveys and interviews for getting direct consumer needs from patients and from people experiencing homelessness that are not patients of the health center.
- Council members were invited to attend the Health Center Week HCHP celebration.

Thursday, October 26, 2022

**Consideration of Approval of the Following Report for the Healthcare for the Homeless Program as Required by the United States Department of Health and Human Services Which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act**

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Attached for consideration of approval:

- **HCHP Bridget Access Program Budget**

Administration recommends that the Board approve the Healthcare for the Homeless Program Report as required by the United States Department of Health and Human Services which provides funding to the Harris County Hospital District d/b/a/ Harris Health System to provide health services to persons experiencing homelessness under Section 330 (h) of the Public Health Service Act.

**HARRIS COUNTY HOSPITAL DISTRICT (dba Harris Health System)**

**BUDGET NARRATIVE**

**H8LCS51798**

**COVID-19 Bridge Access Program**

**09/01/2023 - 12/31/2024**

**EXPENSES:**

<b>PERSONNEL</b>	16-Month Federal Costs
Registered Nurse	\$ 31,126
<b>TOTAL PERSONNEL</b>	<b>\$ 31,126</b>

<b>FRINGE</b>	16-Month Federal Costs
FICA @ 7.65%	\$ 2,381
Retirement/401K match @ 5%	\$ 1,556
Insurance @ 15.52%	\$ 4,831
<b>TOTAL FRINGE @ 28.17%</b>	<b>\$ 8,768</b>

<b>TRAVEL</b>	16-Month Federal Costs
Local - staff = 0.655/mile X 3,041 miles.	\$ 1,992
<b>TOTAL SUPPLIES</b>	<b>\$ 1,992</b>

<b>SUPPLIES</b>	16-Month Federal Costs
Personal protective equipment (PPE) for all staff members including gowns, gloves, face shields, masks, and shoe coverings. \$500 per month X 16 months = \$7,200.	\$ 8,000
Medical supplies such as hand sanitizer, disinfectant wipes, cotton balls, alcohol wipes, adhesive bandages, and other disposable items. \$397.56 per month X 16 months = \$6,361	\$ 6,361
<b>TOTAL SUPPLIES</b>	<b>\$ 14,361</b>

<b>OTHER</b>	16-Month Federal Costs
Testing of COVID-19 specimens in-house at Ben Taub Hospital Pathology Lab. \$300 per month X 16 months = \$12,000	\$ 4,800
Gasoline for mobile units. \$400 X 16 months = \$6,400	\$ 6,400
<b>TOTAL OTHER</b>	<b>\$ 11,200</b>

<b>TOTAL DIRECT CHARGES</b>	<b>\$ 67,448</b>
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Thursday, October 26, 2022

**Consideration of Approval of the Following Report for the Healthcare for the Homeless Program as Required by the United States Department of Health and Human Services Which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act**

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Attached for consideration of approval:

- **Amended HCHP Bylaws**

Administration recommends that the Board approve the Healthcare for the Homeless Program Report as required by the United States Department of Health and Human Services which provides funding to the Harris County Hospital District d/b/a/ Harris Health System to provide health services to persons experiencing homelessness under Section 330 (h) of the Public Health Service Act.

**AMENDED AND RESTATED BYLAWS**  
**OF THE**  
**HARRIS COUNTY HOSPITAL DISTRICT**  
**D/B/A HARRIS HEALTH SYSTEM**  
**(HEALTH CARE FOR THE HOMELESS PROGRAM)**

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**ARTICLE I**  
**MISSION OF THE HEALTH CARE FOR THE HOMELESS PROGRAM**

We are dedicated to the health and well-being of homeless individuals and families entrusted to our care.

**ARTICLE II**  
**PURPOSE**

~~The purpose of the Health Care for the Homeless Program is to implement the grant received by the Harris County Hospital District d/b/a Harris Health System (“Harris Health Center”) is a designated health center (“Health Center”) and the recipient of a Federal award, as a designated Health Center (“Health Center”), is the recipient of a Federal award under Section 330(h) of the Public Health Service Act, which, Section 330(h), authorizes grants to health centers that plan and provide~~ provide services to a special medically underserved population composed of homeless individuals. Homeless individuals are persons:

1. Who lack housing (without regard to whether the individual is a member of a family);
- ~~2.1.~~ Whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations;
- ~~3.1.~~ Who reside in transitional housing;
- ~~4.1.~~ Who reside in permanent supportive housing or other housing programs that are targeted to homeless populations;
- ~~5.1.~~ Who, in the preceding twelve (12) months met any of the criteria in numbers 1-4 above but are no longer homeless as a result of becoming a resident in permanent housing; or
- ~~1.~~ Who are children, youth, or veterans at risk of homelessness.

~~6.~~ “Federal award” shall have the meaning set forth in the 2018 HRSA Health Center Program Compliance Manual as updated.

**ARTICLE III**  
**NAME**

The name of the ~~Harris Health department unit that exclusively provides primary health, and substance use disorder, and additional services to homeless individuals program~~ shall be the Health eCare for the Homeless Program (“the Program”).

**ARTICLE IV**  
**GENERAL POWERS**

The ~~Health Center including the Health eCare for the Homeless Program (“the Program”)~~ shall be under the management, direction, and control of ~~the a governing board for the Health Center (the “Health Center Board” or “Board”) appointed by the Harris Health System Board of Trustees (“the Board”).~~ The ~~Health Center~~ Board shall have full power and authority to oversee and provide direction regarding the affairs of ~~the Health Center and~~ the Program, including the authority to establish and adopt policies for the conduct of the Program. In exercising this power,

**Commented [GH1]:** Dr. Small wanted to separate into two words so that each reference is Health Care.

**Commented [GH2]:** HRSA surveyors suggested revision here. They had a difficult time understanding the sentence structure.

If you don't like the wording proposed, we could change to: Harris County Hospital District d/b/a Harris Health System (“Harris Health”) is a designated health center (“Health Center”) and the recipient of a Federal award under Section 330(h) of the Public Health Service Act, which authorizes grants to health centers that provide services to a special medically underserved population composed of homeless individuals.

**Commented [BT3R2]:** I actually like the proposed wording in your comment section

**Commented [NM4R2]:** Revised to language suggested by HG, and preferred by Tracey.

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**Commented [NM5]:** Why is this written here? It seems out of place.

**Commented [HNVT6R5]:** I agree with Michael. Are we referring the compliance manual as the intention that we will meet all stipulation specified in the HRSA health center program compliance manual?

**Commented [NM7]:** Establish the entities here.

**Commented [GH8]:** Consider adding Health Center before program

**Commented [BT9R8]:** Are you asking to add Health Center before Health Care for the Homeless

**Commented [GH10]:** The HRSA surveyors also recommended a revision here. The only “health center” we ...

**Commented [BT11R10]:** Since we have additional health centers within Harris Health, maybe we should list our program as a FQHC. Also, by adding the term Health Cent ...

**Commented [NM12R10]:** What are the other Health Centers?

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the ~~Health Center~~ Board may take any action that is consistent with Harris Health ~~System~~'s enabling statute; these Bylaws; and federal, state and local law, including, but not limited to, Section 330 of the Public Health Service Act (42 U.S.C. § 254b, as amended), applicable Health Resources and Services Administration (HRSA) requirements for health centers serving special medically underserved populations for the homeless ("HRSA Requirements") and Medicare, Medicaid, and state licensure requirements. No individual, entity, or committee (including, but not limited to, an executive committee authorized by the Board) shall have approval authority or veto power over the ~~Health Center~~ Board with regard to the Board's required authorities and functions. If ~~Harris Health the Health Center~~ would collaborate with other entities in fulfilling ~~the Health Center's~~ ~~it's~~ HRSA-approved scope of project, such collaboration or agreements with other entities shall not restrict or infringe upon the ~~Health Center~~ Board's required authorities and functions. The Board shall be specifically responsible for:

1. Holding regularly scheduled monthly meetings where a quorum is present and maintaining records and minutes that verify Board attendance and document the Board's deliberations, key actions, and decisions (where geography or other circumstances make monthly, in-person participation in Board meetings burdensome, monthly meetings may be conducted by telephone or other means of electronic communications where all parties can both listen and speak to all other parties subject to the Texas Open Meetings Act);
2. Attending to any matter that it determines is in the best interest of the Program, and is within the purposes and objectives of the Program, and taking all necessary steps to ensure the achievement of the purposes and objectives of the Program;
3. Hiring, annually evaluating, suspending, appointing and/or reappointing, removing, and dismissing or terminating a person from the position of Director for the ~~Health Ceare~~ for the Homeless Program or his/her equivalent in accordance with the personnel policies and other procedures established by Harris Health ~~System~~ and such Director or his/her equivalent shall be directly employed by ~~the Health Center~~ ~~Harris Health~~;
4. Reviewing and evaluating the Program's financial and operational reports; quality data, patient satisfaction surveys and minutes from the Consumer Advisory Council meetings; and other activities, including but not limited to service utilization patterns, productivity, and achievement of project objectives;
5. Ensuring that the Program activities are conducted in compliance with applicable federal, state and local laws, including but not limited to, the HRSA Requirements;
6. Adopting and updating when needed- Program health care policies, including scope and availability of services (including decisions to subaward or contract for a substantial portion of the services), location and hours of services at ~~Health Center~~ ~~Program~~ sites, and quality of care audit policies;
7. Evaluating the performance of the ~~Health Center~~ ~~Program~~ based on quality improvement and quality assurance (QI/QA) assessments and other information received from ~~Health Center~~ ~~Program~~ staff;
8. Ensuring the new ~~Health Center~~ Board members receive orientation and training regarding the duties and responsibilities of being a ~~Health Center~~ Board member of an organization that is subject to the HRSA Requirements and satisfying the educational and training needs of existing ~~Health Center~~ Board members;

**Commented [BT13]:** Health Care should be a separate word

**Commented [NM14R13]:** Revised

**Commented [BT15]:** I would suggest using the term FQHC, I am also concerned that this appears to be a separate board from HHS

**Commented [NM16R15]:** The intent is to clarify that these "duties and responsibilities" are specific to a Health Center (as opposed to their duties and responsibilities to Harris Health).

However, I think the "of an organization that is subject to the HRSA Requirements" gets at that same point if you feel this would cause unnecessary confusion.

9. Monitoring the financial status of the Health-CenterProgram by approving the selection of the independent auditor and officially accepting the annual audit report to make certain that the Program takes corrective actions to address all findings, questioned costs, and reportable conditions, as applicable;
10. Adopting and updating when needed general personnel policies and procedures for Health-Center Harris Health employees who provide services for the Program (unless already established by Harris Health-System as the designated recipient of the Federal award), including those addressing selection and dismissal procedures, salary and benefit scales, employee grievance procedures, equal opportunity practices and codes of conduct;
11. Adopting and updating when needed policies to support financial management and accounting systems to ensure accountability for Health-CenterProgram resources (unless already established by Harris Health-System as the designated recipient of the Federal award);
12. Review the policies described in Sections 6, 10, and 11 every three years;
13. Approving Program Services, including selection of services beyond those required by law to be provided by the Program, and determining the location and mode of delivery of these services;
14. Reviewing and approving the project grant application, as well as all applications related to the Program, including grant designation applications and other HRSA requests regarding scope of project and document approval in the Board minutes;
15. Adopting, evaluating at least once every three years, and updating as needed, the policy governing eligibility for Health-CenterProgram services, including criteria for partial payment schedules, the sliding fee discount program and related policies and procedures for determining sliding fee eligibility and applying sliding fee discounts. The Health-CenterProgram will make and continue to make every reasonable effort to secure payment for services from patients, in accordance with Health-CenterProgram fee schedules and corresponding schedule of discounts;
16. Adopting, evaluating at least once every three years, and updating as needed, the policy for billing and collections and assuring that any fees or payments required by the Health-CenterProgram for health care services will be reduced or waived in order to assure that no patient will be denied such services due to an individual's inability to pay for such services;
17. Utilizing Board-approved policies, as well as operating procedures, that include the specific circumstances when the Health-CenterProgram will apply the criteria for a partial payment schedule or waive or reduce fees or required payments due to any patient's inability to pay. The Board shall evaluate these policy(ies) at least once every three years, and approve updates as needed;
18. Establishing an ongoing QI/QA system that includes clinical services and clinical management and maintains the confidentiality of patient records. The Health-CenterProgram shall have Board-approved policy(ies) that addresses the quality and utilization of Health-CenterProgram services; patient satisfaction and patient grievance processes; quality-of-care audit procedures; and patient safety, including adverse events. The Board shall evaluate these policy(ies) at least once every three years, and approve updates as needed;
19. Reviewing and approving an annual budget for submission to HRSA, also referred



- to as a “total budget,” that is consistent with Federal Cost Principles and any other requirements or restrictions on the use of Federal funding and includes all other non-Federal revenue sources that will support the Program project(s);
20. Directing the development of an overall plan for the ~~Health Center~~ Program project;
  21. Establishing a system(s) for monitoring the achievement of Program project objectives through evaluation of:
    - a) the operations of the Federal grant supported activities in compliance with applicable Federal requirements;
    - b) performance expectations or metrics as described in the terms and conditions of the Federal award and whether they are being achieved;
    - c) areas for improvement in program outcomes;
    - d) service utilization patterns;
    - e) productivity [efficiency and effectiveness] of the ~~Health Center~~ Program ~~and Program~~; and
    - f) patient satisfaction.
  22. Ensuring appropriate follow-up action is taken regarding achievement of Program objectives, service utilization patterns, quality of care, efficiency and effectiveness, and patient satisfaction, including addressing any patient grievances;
  23. Conducting and providing direction for long-range, strategic and financial planning to be performed at least once every three years, which at a minimum identifies ~~Health Center~~ Program priorities and addresses financial management and capital expenditure needs;
  24. Ensuring that the ~~Health Center~~ Program complies with Federal procurement standards, including a process for ensuring that all contract procurement costs directly attributable to the Federal award are allowable and consistent with Federal Cost Principles and applicable requirements specified in the Federal award (including those found in section 330 of the Public Health Act, implementing program regulations and grant regulation in 45 C.F.R. Part 75); and
  25. Reviewing these bylaws annually and update as needed.

#### ARTICLE V

##### **POWERS AND DUTIES OF INDIVIDUAL BOARD MEMBERS**

- A. **Power of Individual Board Members.**— No individual Board member shall be authorized to speak or act independently for the Board unless he or she has been specifically authorized by the Board to do so.
- B. **Duties of Individual Board Members.** In addition to other common law and statutory duties and any other obligations arising from their position, the Board members shall be responsible for:
  1. Compliance with Legal Requirements, and the Program Policies. Each Board member shall comply with the enabling statutes creating Harris Health ~~System~~; these Bylaws; and federal, state and local law, including but not limited to Section 330 of the Public Health Service Act (42 U.S.C. § 254b, as amended), applicable HRSA Requirements, and Medicare, Medicaid, and state licensure requirements (collectively the “Legal Requirements”), and all policies adopted

- by the Board.
2. Avoiding Conflicts of Interest. Each Board member shall comply with Harris Health-System's Board of Trustee Member Conflict of Interest Policy. No Board member shall:
    - a) Be an employee of ~~Harris Health~~~~the Health Center~~ or Health or an immediate family member of an employee.
    - b) Have a substantial interest or substantial ownership in a firm that supplies, or knowingly seeks to supply goods or services to the Program.
    - c) Engage in outside business ventures which would conflict with their duties as Board members.
    - d) Solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to agreements.
  3. Verification of Compliance. ~~Harris Health~~ ~~The Health Center~~ will verify periodically during selection or renewal of Board member terms that the Board does not include members who are currently employees of ~~the Health Center~~~~Harris Health~~, or immediate family members of current ~~Health Center~~~~Harris Health~~ employees (i.e., spouses, children, parents, or siblings through blood, adoption, or marriage); and that no conflict of interest exists which would prohibit serving on the Board.
  4. Disclosure Statement.
    - a) Board members will be required to complete a disclosure statement verifying compliance with this Article V, including such information, in such form, and at such times as may be required by the Board from time to time.
    - b) Board members must execute a disclosure statement at the time of their appointment and reappointment, and at least annually thereafter and at such time(s) when a conflict of interest is identified. The Board Office will maintain current disclosure statements for each Board member.

**Commented [BT17]:** Which Board?

**Commented [NM18R17]:** The Harris Health Board, which also serves as the Board for the Health Care for the Homeless Program.

## ARTICLE VI

### **BOARD COMPOSITION AND QUALIFICATIONS**

#### **A. Selection and Removal**

1. The Harris County Commissioner's Court appoints members of the ~~Health Center~~~~Harris Health~~ Board who serve without compensation for two (2) year staggered terms. The terms of four (4) members expire on November 1<sup>st</sup> of odd years and the terms of five (5) members expire on November 1<sup>st</sup> of even years. Members continue to serve until their successors are appointed. The Harris County Commissioner's Court fills the remainder of any un-expired term and the person so selected serves until such un-expired term terminates and until a successor is appointed and qualified.
2. Board members may be removed from the Harris Health-System Board of Trustees by Harris County Commissioner's Court in accordance with Texas Local Government Code Chapter 178. Such removal from the Harris ~~Health-System~~

~~Board~~Health Board of Trustees shall also be considered a removal from the ~~Health Center~~Board.

3. The ~~Health Center~~Program has obtained from HRSA for good cause shown a waiver of the requirement that a majority [at least 51%] of the ~~Health Center~~Board members must be patients served by the ~~Health Center~~Program.

#### B. Requirements

1. Members of the ~~Health Center~~Board are representative of the community served by the ~~Health Center~~Program or the ~~Program~~Health Center's service area. Additionally, members are selected to provide relevant expertise and skills such as:
  - a) Community affairs;
  - b) Local government;
  - c) Finance and banking;
  - d) Legal affairs;
  - e) Trade unions and other commercial and industrial concerns; and
  - f) Social services.
2. No more than one-half (50%) of Board members can derive more than ten percent (10%) of their annual income from the health care industry. For purposes of these Program Bylaws, "health care industry" shall mean the provision of health care services which are directly performed by the individual Board member ("Health Care Industry").
3. ~~Health Center~~Harris Health employees and immediate family members (i.e., spouses, children, parents, or siblings through blood, adoption, or marriage) of employees may not be Health Center Board members.

#### C. Documentation of Board Composition and Other Considerations. The ~~Health Center~~Program will maintain documentation that the Board is composed of:

1. At least 9 and no more than 25 members;
2. A requisite number (at least 51% of Board members) of patients who have received at least one service in the past 24 months from the ~~Health Center~~Program and who, as a group, represent the individuals who are served by the ~~Health Center~~Program in terms of demographic factors, such as race, ethnicity, and gender (unless a HRSA-approved waiver has been obtained);
3. No more than one-half of non-patient Board members who earn ten percent (10%) or more income from the Health Care ~~Industry; and~~Industry; and
4. Non-patient Board members who:
  - a) Are representative of the community in which ~~the Health Center~~the Program is located, either by living or working in the community, or by having a demonstrable connection to the community;
  - b) Have relevant skills and expertise in areas such as community affairs, local government, finance and banking, legal affairs, trade unions, other commercial and industrial concerns, or social services within the community.

#### D. HRSA-approved waiver

In consideration that the ~~Health Center~~Program has obtained from HRSA a waiver of the

Commented [NM19]: Should this be Harris Health or the Program?

Commented [HNVT20R19]: I think what you have here is appropriate.

Commented [NM21]: Is this Harris Health, or the Program?

Commented [HNVT22R21]: The Program

Commented [NM23]: Same as above.

requirement that a majority [at least 51%] of the ~~Health Center~~ Board members must be patients served by the ~~Health Center~~Program, the Board minutes or other documentation shall demonstrate how homeless special population patient input is utilized in making Board decisions in key areas, including, but not limited to: selecting ~~Health Center~~Program services; setting hours of operation of ~~Health Center~~Program sites; defining budget priorities; evaluating the ~~Program~~Health Center's progress in meeting goals, including patient satisfaction; and assessing the effectiveness of the sliding fee discount program.

## **ARTICLE VII**

### **OFFICERS**

#### **A. Designation and Selection of Officers**

The governance and management of the affairs of the Board shall be entrusted to the following representatives: Chairperson, Vice Chairperson, Secretary, and to the extent and at such time as needed, an Assistant Secretary. Selection of Officers and term of office shall be in accordance with the bylaws of the Harris County Hospital District d/b/a Harris Health System, as amended. The ~~Health Center~~ Board shall select the Chairperson by majority vote.

#### **B. Duties and Responsibilities of Officers**

The duties and responsibilities of the Officers shall be the same as described in the bylaws of the Harris County Hospital District d/b/a Harris Health System, as amended.

## **ARTICLE VIII**

### **MEETINGS**

#### **A. Regular Meetings**

There shall be regularly scheduled meetings of the Board provided that meetings are held not less than monthly. All meetings of the Board shall be open to the public, except that the Board may hold Executive Sessions in accordance with the Texas Open Meetings Act.

#### **B. Quorum**

The presence of the majority of the Board shall constitute a quorum for the transaction of business, and a lesser number may recess a meeting until a later specified date when a quorum shall be present. Except as otherwise provided by these Bylaws or as may be required by applicable law, all matters before the Board shall be decided by an affirmative vote of the majority of the Board members present and voting at a meeting at which a quorum exists. Each Board member shall be entitled to one (1) vote.

#### **C. Records of the Meeting**

Minutes of all meetings of the Board shall be retained by the Board Office in advance of the next scheduled Board meeting at which the minutes will be reviewed.

**ARTICLE IX**  
**ADOPTION**

This Amendment to the Bylaws is accepted and adopted on January 26, 2023 at Houston, Harris County, Texas, and shall remain in effect for as long as required for Harris Health ~~System~~ to remain eligible to receive Federal funding pursuant to Section 330 of the Public Health Service Act, as amended. In the event the Program is terminated or is no longer funded by HRSA, these Bylaws shall be of no effect.

\_\_\_\_\_  
Chair, Board of Trustees  
Harris County Hospital District  
d/b/a Harris Health System

\_\_\_\_\_  
Secretary, Board of Trustees  
Harris County Hospital District  
d/b/a Harris Health System

Thursday, October 26, 2023

Executive Session

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Review of the Community Health Choice Texas, Inc. and Community Health Choice, Inc. 2023 Financial Performance for the Eight Months Ending August 31, 2023, Pursuant to Tex. Gov't Code Ann. §551.085.

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