

Harris Health System  
**THE BOARD OF MANAGERS MEETING**

9:00 A.M.  
Thursday, December 5, 2013  
BOARD ROOM  
2525 Holly Hall Drive, Houston, Texas 77054

**AGENDA**

- I. Call to Order and Record of Attendance** – *Ms. Carolyn Truesdell, Chair*
- II. Approval of the Minutes of Previous Meeting** - *Ms. Carolyn Truesdell*  
Regular Meetings September 26, 2013 and October 31, 2013
- III. Announcements/Special Presentations** – *Ms. Carolyn Truesdell*
- A. Special Presentation – Ms. Carolyn Truesdell, Chair, presents Board Member Service Award to Mr. Stephen DonCarlos
  - B. Special Recognition – Mr. David Lopez, Chief Executive Officer, recognizes Dr. Margo Hilliard-Alford, Senior Vice President, Community Services, on her retirement from twenty-five years of service
  - C. Special Recognition – Mr. George Masi, Chief Operations Officer, recognizes Mr. Ron Johnson, Vice President, Planning Facilities Management and Engineering, on his retirement from over seven years of service
  - D. Special Presentation – Outstanding Service Recognition
- IV. Hear from Citizens** – *Ms. Carolyn Truesdell*
- V. Consideration of Approval of Recommendations and Acceptance of Agenda Items Identified as Consent Items** – *Ms. Carolyn Truesdell*  
*Any Board member may request that an item marked “CONSENT” be pulled from this consideration for individual action or presentation*
- A. Items related to Purchasing – *Mr. TJ Tijerina, Jr., Chair*
    - A(1). Consideration of Purchasing Recommendations Requiring Board Approval
    - A(2). Transmittal of Competitive Awards
- [For Informational Purposes Only]**

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- B. Consideration of Approval to enter into a New Lease Agreement with Kayvon Realty Management for the Leasing of Approximately 10,000 Square Feet of Space located at 5206 Airline Drive, Houston, Texas 77022 for a Pediatric and Adolescent Clinic – *Mr. Mark Sams*
  - C. Consideration of Approval to enter into the 9th Term of the Lease Agreement with the City of Houston for the Leasing of Approximately 6,361 Square Feet of Space located at Riverside Health Center, 3315 Delano Street, Houston, Texas 77004 for an Outpatient Dialysis Center – *Mr. Mark Sams*
  - D. Consideration of Approval to Amend and Restate the Harris County Hospital District Health Care Flexible Spending Account Plan Document effective March 1, 2012 – *Ms. Lou Gould*
  - E. Consideration of Approval to Amend and Restate the Harris County Hospital District Pension Plan effective January 1, 2013 – *Ms. Lou Gould*
  - F. Consideration of Approval to Amend and Restate the Harris County Hospital District Deferred Compensation Plan for Public Employees effective January 1, 2013 – *Ms. Lou Gould*
  - G. Consideration of Approval to Amend and Restate the Harris County Hospital District 401K Plan effective January 1, 2013 – *Ms. Lou Gould*
  - H. Consideration of Approval to Amend and Restate the Harris County Hospital District Cafeteria Plan Document effective January 1, 2014 – *Ms. Lou Gould*
  - I. Consideration of Acceptance of the Statement of Investment Guidelines for the Harris County Hospital District 401K Plan effective August 21, 2013 – *Ms. Lou Gould*
  - J. Consideration of Acceptance of the Statement of Investment Objectives and Guidelines for the Harris County Hospital District Employees' Deferred Compensation Plan effective August 21, 2013 – *Ms. Lou Gould*
  - K. Consideration of Acceptance of the Statement of Investment Objectives and Guidelines for the Harris County Hospital District Pension Plan effective November 1, 2013 – *Ms. Lou Gould*
  - L. Consideration of Approval to Renew a Grant Award from the United States Department of Health Resources and Services Administration (HRSA) to the Harris County Hospital District d/b/a Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program – *Dr. Ericka Brown*
  - M. Consideration of Approval to Renew a Grant Award from the United States Department of Health Resources and Services Administration (HRSA) to the Harris County Hospital district d/b/a Harris Health System Funded under Part C of the Ryan White HIV/AIDS Treatment Extension Act of 2009 to Provide Early Intervention Primary Medical Care to HIV-Infected Patients of the Harris Health System – *Dr. Ericka Brown*
  - N. Consideration of Approval to Renew an Agreement between the Harris County Hospital District d/b/a Harris Health System and the Texas Department of State Health Services

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(DSHS) to Provide an HIV Perinatal Transmission Prevention Program throughout the State of Texas – *Ms. Beth Cloyd*

- O. Consideration of Approval to Ratify an Agreement between the Harris County Hospital District d/b/a Harris Health System and the Baylor College of Medicine for MD/NP Preceptors – *Ms. Beth Cloyd*
- P. Consideration of Approval to Ratify an Agreement between the Harris County Hospital District d/b/a Harris Health System and The University of Texas Health Science Center for MD/NP Preceptors – *Ms. Beth Cloyd*
- Q. Consideration of Approval to Ratify the Salary Reimbursement Agreement between the Harris County Hospital District d/b/a Harris Health System and The University of Texas MD Anderson Cancer Center – *Ms. Beth Cloyd*
- R. Consideration of Acceptance of the Harris County Auditor’s Harris Health System Accounts Payable Controls Report – *Mr. Michael Norby*

*{End of Consent Agenda}*

**VI. Reports of the Committee – *Ms. Carolyn Truesdell***

**A. Joint Conference Committee – *Ms. Anne Clutterbuck, Chair***

**The following items were not presented in Committee and come directly to the Board:**

- 1. Consideration of Acceptance of the Medical Executive Board Report – *Dr. Tien Ko*
- 2. Consideration of Approval Regarding the Credentialing Changes for Members of the Harris Health System Medical Staff (November 2013) – *Dr. Tien Ko*
- 3. Consideration of Approval Regarding the Credentialing Changes for Members of the Harris Health System Medical Staff (Pending Items, November 2013) – *Dr. Tien Ko*
- 4. Consideration of Approval of the New Harris Health System Policy No. 7.29 Electroconvulsive Therapy Program Policy – *Dr. Fred Sutton*
- 5. Review and Discussion Regarding the Staffing Advisory Committee’s Semi-Annual Evaluation of the Nurse Staffing Plan and Aggregate Staffing Variance – *Ms. Angela Russell*

**B. Performance Improvement & Patient Safety Committee – *Dr. George Santos, Chair***

**The Performance Improvement & Patient Safety Committee met on November 14, 2013 and brings forth the following:**

- 1. Review, Discussion and Possible Action Regarding the Harris Health System Quality Scorecard and Physician Satisfaction Report – *Dr. Fred Sutton*
  - a. Review and Discussion Regarding Patient Satisfaction Trend Charts – *Dr. Fred Sutton*
  - b. Review and Discussion Regarding the Emergency Center Medical Screening Exam Process – *Dr. Fred Sutton*

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- c. Review and Discussion Regarding the Physician Satisfaction Progress Report – *Dr. Fred Sutton*
  - d. Review and Discussion Regarding Quality Infection Prevention Report – *Dr. Fred Sutton*
  2. Review, Discussion and Possible Action Regarding the Harris Health System Quality Restraint Report
    - a. Review and Discussion Regarding Restraint/Seclusion Usage & Compliance: Quality Governance Council – *Dr. Fred Sutton*
    - b. Review and Discussion Regarding Restraint/Seclusion Documentation – *Dr. Fred Sutton*

**The following items were not presented in Committee and come directly to the Board:**

3. Consideration of Approval of the Recommendation Regarding Orthopedic Surgery Clinical Privileges form for Harris Health System – *Dr. Fred Sutton*
4. Consideration of Approval of the Recommendation Regarding Family and Community Medicine Clinical Privileges form for Harris Health System – *Dr. Fred Sutton*
5. Consideration of Approval of the Recommendation Regarding Internal Medicine-Rheumatology Clinical Privileges form for Harris Health System – *Dr. Fred Sutton*
6. Harris Health System 2013 Medical Staff and Employee Satisfaction Survey Results Presentation – *Press Ganey*

**C. Budget & Finance Committee – *Mr. TJ Tijerina, Jr., Chair***

**The Budget & Finance Committee met on November 14, 2013 and brings forth the following items:**

1. Consideration of Acceptance of the Harris Health System October 2013 Financial Report Subject to Audit – *Mr. Michael Norby*
2. Consideration of Acceptance of the Harris Health System October 2013 Pension Report Subject to Audit – *Mr. Michael Norby*
3. Consideration of Acceptance of the Harris Health System October 2013 Investment Report – *Mr. Michael Norby*
4. Consideration of Approval to ratify award on the basis of low bid for WCA Waste Corporation of Texas to provide refuse removal services in the estimated amount of \$339,779 for the term November 1, 2013 through October 31, 2014 with four (4) one-year renewal options. – *Mr. Dwight Dopslauf*

**The following items were not presented in Committee and come directly to the Board:**

5. Consideration of Approval to award on the basis of highest overall evaluation to provide construction manager at risk for renovations and build-outs of five (5) buildings. – *Mr. Dwight Dopslauf*

6. Consideration of Approval to ratify discharge planning and continuity of care for HIV-positive inmates in the custody of the Harris County Sheriff's Office in the amount of \$0 for the term April 1, 2012 through February 15, 2015. – *Mr. Dwight Dopslauf*
7. Consideration of Approval to renew the first of four (4) renewal options for Grainger to supply and distribute janitorial supplies in the estimated amount of \$1,168,395 for the term January 1, 2014 through December 31, 2014. – *Mr. Dwight Dopslauf*
8. Presentation of the October 2013 Financial Statements of Community Health Choice, Inc. – *Mr. Kenneth Janda*

**D. Legislative Committee – *Mr. Lawrence Finder, Chair***

**The following items were not presented in Committee and come directly to the Board:**

1. Update, Discussion and Possible Action Regarding Activities in Austin Relating to Legislative/Regulatory Issues Impacting Harris Health System, the 83<sup>rd</sup> Legislative Session, and the Harris Health System Legislative Platform – *Mr. R. King Hillier*
2. Update, Discussion and Possible Action Regarding Pending Federal Legislative and Policy Issues Affecting Harris Health System – *Mr. R. King Hillier*

**VII. Miscellaneous Agenda Items**

- A. Consideration of Approval of Amendment to Article III, Section II and Section VIII of the Bylaws of Community Health Choice, Inc. – *Mr. Kenneth Janda*
- B. Consideration of Approval of Reappointment of Members to the Community Health Choice, Inc. Board of Directors in Accordance with Article 111, Section II of the Bylaws of Community Health Choice, Inc. – *Mr. Kenneth Janda*

**VIII. President/Chief Executive Officer's Report to Include: 1) Press Ganey Presentation: Employee and Medical Staff Satisfaction; and 2) FY2015 Budget Preparation**

**IX. Executive Session – *Ms. Carolyn Truesdell***

- A. Report by Senior Vice President of Corporate Compliance Regarding Compliance with Medicare, Medicaid, HIPAA and other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, pursuant to Section 161.032 of the Texas Health & Safety Code, and Possible Action Upon Return to Open Session – *Mr. Terry Reeves*
- B. Report by the Chief Medical Officer Regarding Quality of Medical and Health Care, pursuant to Texas Health & Safety Code Ann.§161.032 and Texas Occupations code Ann.§160.007 to Receive Peer Review and/or Medical Committee Report in connection with the Evaluation of the Quality of Medical and Health Care Services, and Possible Action Upon Return to Open Session – *Dr. Fred Sutton*
- C. Consultation with the County Attorney Regarding a Proposed Release and Settlement Agreement with AT&T Corporation, pursuant to Texas gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session – *Ms. Mercedes Leal*

- D. Consultation with the County Attorney Regarding the Agreement between Harris Health System and the Harris County Hospital District Foundation regarding the Premier Group Purchasing Organization, pursuant to Texas Gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session – *Ms. Mercedes Leal*
- E. Consultation with the County Attorney regarding Cause No. 2012-33659; Rideaux et al. v. Lopez et al.; In the 80<sup>th</sup> Judicial District Court of Harris County, pursuant to Texas Gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session – *Ms. Mercedes Leal*
- F. Consultation with the County Attorney Regarding Cause No. 2012-34696; Betty Martinez v. Harris County Hospital District; In the 80<sup>th</sup> Judicial District Court of Harris County, pursuant to Texas Gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session – *Ms. Mercedes Leal*

**X. Reconvene**

**XI. Adjournment**