

Harris Health System  
**THE BOARD OF MANAGERS MEETING**

9:00 A.M.  
Thursday, December 4, 2014  
BOARD ROOM  
2525 Holly Hall Drive, Houston, Texas 77054

**AGENDA**

- I. Call to Order and Record of Attendance** – *Mr. Elvin Franklin, Jr., Chair*
- II. Approval of the Minutes of Previous Meeting** – *Mr. Elvin Franklin, Jr.*  
Regular Meeting – October 30, 2014
- III. Oath of Office** - *Administered by a Harris County Commissioner*
- IV. Announcements/Special Presentations** – *Mr. Elvin Franklin, Jr.*
  - A. Announcement – Mr. George Masi, President and Chief Executive Officer, will announce the inclusion of Harris Health System in a congratulatory ad in *U.S. News & World Report* as a result of Harris Health’s receipt of a commendation from the American Heart Association/American Stroke Association for successfully meeting the AHA/ASA’s Mission: Lifeline® quality improvement program performance measures.
  - B. Special Recognition – Dr. Maureen Padilla, Chief Nursing Executive, Ben Taub General Hospital (BTGH), will recognize Ms. Valerie Howell, Administrative Director, Nursing Specialty Services, BTGH; Ms. Mary Kurian, Administrative Director, Trauma and Critical Care Services, BTGH; and Ms. Stacey Mitchell, Administrative Director, Risk Management and Patient Safety and Forensic Nursing Services, Harris Health, for being named among the 20 Outstanding Nurses for 2014 by the Texas Nurses Association, District 9.
- V. Hear from Citizens** – *Mr. Elvin Franklin, Jr.*
- VI. Reports of the Committees** – *Mr. Elvin Franklin, Jr.*
  - A. Joint Conference Committee** – *Ms. Anne Clutterbuck, Chair*

**The following items were not presented in Committee and come directly to the Board:**

    - 1. Notice of Appointments and Selection of New Service Chiefs – *Dr. Yvonne Chu*
    - 2. Consideration of Acceptance of the Medical Executive Board Report for November

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2014 – *Dr. Tien Ko*

3. Consideration of Approval Regarding the Credentialing Changes for Members of the Harris Health System Medical Staff (November 2014) – *Dr. Tien Ko*
4. Consideration of Approval of the 2014 Medical Staff Bylaws – *Dr. Fred Sutton*

**B. Performance Improvement & Patient Safety Committee – *Dr. George Santos, Chair***

**The following items were not presented in Committee and come directly to the Board:**

1. Consideration of Approval of a Memorandum of Understanding Agreement Between Harris County Hospital District d/b/a Harris Health System and KEPRO –  
*Dr. Fred Sutton*
2. Agenda Items Related to the Harris Health System Performance Improvement and Patient Safety Reports – *Dr. Fred Sutton*
  - a. Review and Discussion Regarding Harris Health System Quality Executive Summary and Scorecard – *Dr. Fred Sutton*
  - b. Review and Discussion Regarding Patient Satisfaction Trend Charts –  
*Dr. Fred Sutton*
  - c. Review and Discussion Regarding the Medical Staff Engagement Report –  
*Dr. Fred Sutton*
  - d. Review and Discussion Regarding the Ambulatory Care Services Access and Operations Executive Summary – *Dr. Ericka Brown*
  - e. **PULLED**  
Review and Discussion Regarding the Bed Management Report [**Board Deliverable**] – *Dr. Robert Trenchel and Dr. Jessie Tucker*
3. Agenda Items Related to the Harris Health System Quality Infection Prevention Report
  - a. Review and Discussion Regarding the Harris Health System Quality Infection Prevention Executive Summary – *Dr. Fred Sutton*
  - b. Review and Discussion Regarding Infection Prevention at Ben Taub General Hospital – *Dr. Fred Sutton*
  - c. Review and Discussion Regarding Infection Prevention at Lyndon B. Johnson General Hospital – *Dr. Fred Sutton*
4. Agenda Items Related to the Harris Health System Quality Restraint and Seclusion Report
  - a. Review and Discussion Regarding Restraint and Seclusion Usage Scorecard –  
*Dr. Fred Sutton*
  - b. Review and Discussion Regarding Sitter Utilization in Cases of Seclusion [**Board**

**Deliverable]** – *Dr. Fred Sutton*

**C. Information Technology** – *Ms. Daisy Stiner*

**The following item was not presented in Committee and comes directly to the Board:**

1. Review and Discussion Regarding the Information Technology Operational Assessment Report – *Mr. Tim Tindle*

**D. Budget & Finance Committee** – *Mr. TJ Tijerina, Jr., Chair*

**The following items were not presented in Committee and come directly to the Board:**

Items Related to Purchasing – *Mr. TJ Tijerina, Jr., Chair*

A(1). Consideration of Purchasing Recommendations Requiring Board Approval

A(2). Transmittal of Competitive Awards

**[For Informational Purposes Only]**

1. Consideration of Acceptance of the Harris Health System October 2014 Financial Report Subject to Audit – *Mr. Michael Norby*
2. Consideration of Acceptance of the Harris Health System October 2014 Pension Plan Report Subject to Audit – *Mr. Michael Norby*
3. Consideration of Acceptance of the Harris Health System October 2014 Investment Report – *Mr. Michael Norby*
4. Consideration of Approval of Payment of 2014 – 2015 Membership Dues to the Harris County Healthcare Alliance in the Amount of \$50,000 – *Mr. Michael Norby*
5. Discussion Regarding the Harris Health System FY2016 Budget Update – *Mr. Michael Norby*
6. Presentation of the October 2014 Financial Statements of Community Health Choice, Inc. – *Mr. Kenneth Janda*

**E. Planning and Operations Committee** – *Mr. Lawrence Finder, Chair*

**The following items were not presented in Committee and come directly to the Board:**

Items Related to Buildings and Properties – *Mr. Lawrence Finder*

**1. PULLED**

Consideration of Approval to Enter Into a New Lease Agreement Between Harris Health System and Houston Business Development, Inc. to Lease Approximately 11,000 Square

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- Feet of Space Located at 5230 Griggs Road, Houston, Texas 77021 for the Dental Center –  
*Mr. Mark Sams*
2. Consideration of Approval to Enter into a New Lease Agreement Between Harris Health System and 5516 Lockwood LLC to Lease Approximately 8,040 Square Feet of Space Located at 5516 Lockwood Drive, Houston, Texas 77026 for a New Pediatric and Adolescent Healthcare Center – *Mr. Mark Sams*
  3. Consideration of Approval to Enter into Option 18 of the Lease Agreement Between Harris Health System and the City of Pasadena to Lease Approximately 35,564 Square Feet of Space Located at 1001 East Shaw, Pasadena, Texas 77506 for the Strawberry Health/Eligibility Center – *Mr. Mark Sams*
  4. Consideration of Approval to Amend the Lease Agreement Between Harris Health System and the City of Houston to Add 837 Square Feet to the Existing 6,361 Square Feet of Leased Space Located at Riverside Health Center, 3315 Delano Street, Houston, Texas 77004 for Peritoneal Dialysis Services – *Mr. Mark Sams*
- Items Related to Human Resources – *Mr. Lawrence Finder*
5. Consideration of Approval of an Affiliation Agreement Between Harris County Hospital District d/b/a Harris Health System and Houston Community College District (Associate Degree in Physical Therapy Assistant Program) – *Ms. Diane Poirot*
  6. Consideration of Approval for Payment of a Reinsurance Fee Currently Estimated at \$872,447 Required by the Patient Protection and Affordable Care Act (PPACA), and Delegation of Authority to Ms. Gwendolyn Huskey, Vice President/Controller, to Initiate and Authorize the Payment Via the Pay.gov Web Portal – *Ms. Diane Poirot*
  7. Consideration of Approval of the New Harris Health System Policy No. 6.45, Employment of Foreign Nationals – *Ms. Diane Poirot*
  8. Review and Discussion Regarding the Nursing Vacancy and Turnover Report [**Board Deliverable**] – *Dr. Maureen Padilla*
  9. Review and Discussion Regarding Staffing Advisory Committee’s Semi-Annual Evaluation of the Nurse Staffing Plan and Aggregate Staffing Variance –  
*Dr. Maureen Padilla*
- Other Items – *Mr. Lawrence Finder*
10. Consideration of Approval of the Health Care for the Homeless Program 2014 Needs Assessment Report as Required by the United States Department of Health and Human Services Which Provides Funding to Harris County Hospital District d/b/a Harris Health System to Provide Health Services to Persons Experiencing Homelessness Under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program – *Dr. Ericka Brown*
  11. Consideration of Approval of a Facility Use Agreement Between Harris County Hospital District d/b/a Harris Health System and the St. Hope Foundation to a Provide Group-Level Intervention Program at Thomas Street Health Center – *Dr. Ericka Brown*
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12. Consideration of Approval to Ratify an Amendment to an Agreement Between Harris County Hospital District d/b/a Harris Health System and Memorial Hermann Health Care System for the Texas Gulf Coast Graduate Nursing Education (Advanced Practice Registered Nurse) Demonstration Project – *Dr. Maureen Padilla*
13. Consideration of Approval to Ratify the Renewal of a Grant Award from the United States Department of Health and Human Services to Harris County Hospital District d/b/a Harris Health System to Provide Health Services for Persons Experiencing Homelessness Under Section 330(h) of the Public Health Service Act Health Care for the Homeless Program – *Dr. Ericka Brown*
14. Consideration of Approval to Renew an Agreement Between Harris County Hospital District d/b/a Harris Health System and the Texas Department of State Health Services (DSHS) to Provide a HIV Perinatal Transmission Prevention Program Throughout the State of Texas – *Dr. Ericka Brown*
15. Consideration of Approval to Renew a Grant Award from the United States Department of Health and Human Services Administration (HRSA) to the Harris County Hospital District d/b/a Harris Health System Funded Under Part C of the Ryan White HIV/AIDS Treatment Extension Act of 2009 to Provide Early Intervention Primary Medical Care to HIV Positive Patients of the Harris Health System – *Dr. Ericka Brown*
16. Consideration of Approval to Accept the 2014 Pink Ribbons Project Grant of \$33,000 from the Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System to Benefit the Saturday Mammography at Aldine Health Center – *Ms. Ruth Ransom*
17. Consideration of Approval to Accept the 2014 Pink Ribbons Project Grant of \$27,960 from the Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System to Benefit the Pink PENS Program – *Ms. Ruth Ransom*
18. Consideration of Approval to Accept a Grant of \$20,750 from the Harris County Hospital District Foundation Awarded to Harris County Hospital District d/b/a Harris Health System for Professional Organization Fees Associated with The Governance Institute – *Ms. Ruth Ransom*
19. Consideration of Approval to Accept a Grant of \$4,990 from the Harris County Hospital District Foundation's Small Grants Committee Awarded to Harris County Hospital District d/b/a Harris Health System to Benefit the 2014 Fall Osteomyelitis Wound Clinic Project – *Ms. Ruth Ransom*
20. Consideration of Approval to Accept a Grant of \$4,775 from the Harris County Hospital District Foundation's Small Grants Committee Awarded to Harris County Hospital District d/b/a Harris Health System to Benefit the 2014 Fall Centering Pregnancy Learning Enhancement Project – *Ms. Ruth Ransom*
21. Consideration of Approval to Accept a Grant of \$4,500 from the Harris County Hospital District Foundation's Employee Contribution Small Grants Committee

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- Awarded to Harris County Hospital District d/b/a Harris Health System to Benefit the 2014 Fall AAAM Abbreviated Injury Scoring Course – *Ms. Ruth Ransom*
22. Consideration of Approval to Accept a Grant of \$700 from the Harris County Hospital District Foundation’s Employee Contribution Small Grants Awarded to Harris County Hospital District d/b/a Harris Health System to Benefit the 2014 Fall National Healthcare Quality Week Prize – *Ms. Ruth Ransom*
  23. Consideration of Approval to Amend a Grant Agreement Between Harris County Hospital District d/b/a Harris Health System and the Harris County Hospital District Foundation to Award an Additional \$1,750 to the \$153,824.82, Raised from Both the 2013 Jubilee of Caring and the 2012 Mallets and Medicine Events, to Purchase Lifelike Dolls for Child Life and Family Services Cancer Education – *Ms. Ruth Ransom*
  24. Consideration of Approval to Amend a Grant Agreement Between Harris County Hospital District d/b/a Harris Health System and the Harris County Hospital District Foundation Children’s Health Fund to Retain \$8,000 from the Original Grant of \$80,565 to Support the School-Based Mental Health Promotion Project – *Ms. Ruth Ransom*
  25. Review and Discussion Regarding the Drug Spend and Containment Strategies **[Board Education]** – *Mr. Tam Nguyen*

**F. Ad Hoc Committee – 1115 Waiver – *Dr. George Santos, Chair***

**The following items were not presented in Committee and come directly to the Board:**

1. Review and Discussion Regarding the Status Report on Harris Health System 1115 Waiver Projects **[Board Deliverable]** – *Mr. Michael Norby*
2. Review and Discussion Regarding the Status Report on Harris Health System 1115 Waiver Region 3 Projects **[Board Deliverable]** – *Mr. Michael Norby*

**G. Bylaws Review Committee – *Mr. Lawrence Finder, Chair***

**The following item was not presented in Committee and comes directly to the Board:**

1. Review and Discussion of Proposed Revisions to the Board of Managers Bylaws – *Mr. Lawrence Finder*

**H. Audit Committee – *Mr. Brandon Capetillo, Chair***

**The following items were not presented in Committee and come directly to the Board:**

1. Consideration of Acceptance of the Harris County Auditor’s Harris Health System Epic Financial Modules Access Controls Report – *Mr. Michael Norby*
2. Consideration of Acceptance of the Harris County Auditor’s Harris Health System Kronos Time and Attendance System Post Implementation Report – *Mr. Michael Norby*

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**I. Legislative Committee – Ms. Daisy Stiner, Chair**

**The following items were not presented in Committee and come directly to the Board:**

1. Update, Discussion and Possible Action Regarding Policy Issues Affecting Harris Health System Activities in Austin Relating to Legislative/Regulatory Issues Impacting Harris Health System, the 84<sup>th</sup> Legislative Session, and the Harris Health System Legislative Platform – *Mr. R. King Hiller*
2. Update, Discussion and Possible Action Regarding Pending Federal Legislative and Policy Issues Affecting Harris Health System – *Mr. R. King Hillier*

**VII. Miscellaneous Agenda Items – Mr. Elvin Franklin, Jr.**

- A. Consideration of Approval of Appointment of Vivian Ho, Ph.D. to the Board of Directors of Community Health Choice, Inc. (Community) – *Mr. Kenneth Janda*
- B. Consideration of Approval of Reappointment of Members to Community Health Choice, Inc.'s (Community's) Board of Directors in Accordance with Article III, Section II of the Bylaws of Community – *Mr. Kenneth Janda*
- C. Consideration of Approval of the Sixth Amendment (Amendment) to the Third Amended Administrative Services Agreement (Agreement) Between Harris County Hospital District d/b/a Harris Health System (Harris Health) and Community Health Choice, Inc. (Community) – *Mr. Kenneth Janda*

**VIII. Executive Session – Mr. Elvin Franklin, Jr.**

- A. Report by Senior Vice President of Corporate Compliance Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Section 161.032 of the Texas Health & Safety Code, and Possible Action Upon Return to Open Session – *Mr. Terry Reeves*
- B. Report by the Chief Medical Officer Regarding Quality of Medical and Health Care, Pursuant to Texas Health & Safety Code Ann. §161.032 and Texas Occupations Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, and Possible Action Upon Return to Open Session – *Dr. Fred Sutton*
- C. Consultation with the County Attorney Regarding the Notice of Deferral of Federal Funds by the Centers for Medicare and Medicaid Services, Pursuant to Texas Gov't Code Ann. §551.071, and Possible Action Upon Return to Open Session – *Ms. Mercedes Leal*
- D. Consultation with the County Attorney Regarding Cause No. 2013-15148; *Robert Johnson v. Harris County Hospital District*; In the 11<sup>th</sup> Judicial District Court of Harris County, Texas, Pursuant to Texas Gov't Code Ann. §551.071, and Possible Action Regarding this Matter

Upon Return to Open Session – *Ms. Mercedes Leal*

- E. Consultation with the County Attorney Regarding Cause No. 2013-27950; *Solomon Nwoko v. Harris County Hospital District*; In the 80<sup>th</sup> Judicial District Court of Harris County, Texas, Pursuant to Texas Gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session – *Ms. Mercedes Leal*
- F. Consultation with the County Attorney Regarding Employee Health Benefits, Pursuant to Texas Gov't Code Ann. §551.071, and Possible Action Regarding this Matter Upon Return to Open Session – *Ms. Mercedes Leal*

**IX. Reconvene**

**X. Adjournment**