

BOARD OF TRUSTEES

Special Call Board:

Health Resources and Services Administration (HRSA) Meeting

Wednesday, July 22, 2026

9:30 AM

BOARD ROOM

4800 Fournace Place, Bellaire, TX 77401

The meeting may be viewed online: <http://harrishealthtx.swagit.com/live>.

Notice: Some Board Members may participate by videoconference.

Mission

Harris Health is a public, integrated health system dedicated to improving the health of our communities by delivering high-quality, person-centered care in collaboration with community and academic partners.

AGENDA

- | | | |
|---|-----------------------|--------|
| I. Call to Order and Record of Attendance | Ms. Libby Viera-Bland | 1 min |
| II. Public Comment | Ms. Libby Viera-Bland | 3 min |
| III. Item(s) Related to Health Care for the Homeless Program | Ms. Libby Viera-Bland | 25 min |
| A. Review and Acceptance of the Following Reports for the Health Care for the Homeless Program (HCHP) as Required by the United States Department of Health and Human Services, which Provides Funding to the Harris County Hospital District d/b/a/ Harris Health to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act <i>Dr. Jennifer Small and Ms. Tracey Burdine</i> | | |
| • HCHP July 2026 Health Resources and Services Administration (HRSA) Operational Site Visit (OSV) Report | | |
| • HRSA Compliance Manual (Chapters 2 and 4) | | |
| B. Consideration of Approval of the Amended Harris Health Board Conflict of Interest Disclosure Form <i>Dr. Jennifer Small and Ms. Tracey Burdine</i> | | |
| C. Consideration of Approval of a HCHP Change in Scope to Remove Translation Services from the HRSA Form A <i>Dr. Jennifer Small and Ms. Tracey Burdine</i> | | |
| IV. Adjournment | Ms. Libby Viera-Bland | 1 min |

Public Comment Registration Process

Pursuant to Texas Government Code Ann. §551.007, members of the public are invited to attend the regular meetings of the Harris Health Board of Trustees and may address the Board during the public comment segment regarding an official agenda item that the Board will discuss, review, take action upon, or regarding a subject related to healthcare or patient care rendered at Harris Health. Public comment will occur prior to the consideration of all agenda items.

If you have signed up to attend as a virtual Public Speaker, a meeting link will be provided within 24-48 hours of the scheduled meeting. Notice: Virtual public speakers will be removed from the meeting after speaking and have the option to join the meeting live via <http://harrishealthtx.swagit.com/live>. *You must click the "Watch Live" hyperlink in the blue bar, located on the top left of the screen.*

How to Request to Address the Board of Trustees

Members of the public must register in advance to speak at the Harris Health Board of Trustees Board meetings. To register, members of the public may contact the Board of Trustees Office during core business hours, Monday through Friday between 8:00 a.m. to 4:00 p.m. Members of the public must submit registration no later than 4:00 p.m. on the day before the scheduled meeting using one of the following manners:

1. Providing the requested information located in the "Speak to the Board" tile found at <https://www.harrishealth.org/about-us-hh/board/Pages/registerForm.aspx>
2. Printing and completing the downloadable registration form found at <https://www.harrishealth.org/about-us-hh/board/Documents/Public%20Comment%20Registration%20Form.pdf>
 - 2a. A hard copy may be emailed to BoardofTrustees@harrishealth.org
 - 2b. A hard copy may be mailed to 4800 Fournace Pl., Ste. E618, Bellaire, TX 77401
3. Contacting a Board of Trustees staff member at (346) 426-1524 to register verbally or by leaving a voicemail with the required information denoted on the registration form

Prior to submitting a request to address the Harris Health Board of Trustees, please take a moment to review the rules to be observed during the Public Comment Period.

Rules During Public Comment Period

The presiding officer of the Board of Trustees or the Board Secretary shall keep the time for speakers.

Time Limits

A speaker whose subject matter, as submitted, relates to an identifiable item of business on the agenda, will be requested by the presiding officer to come to the podium where they will be provided with three (3) minutes to speak. A speaker whose subject matter, as submitted, does not relate to an identifiable item of business on the agenda, will be provided with one (1) minute to speak. A member of the public who addresses the body through a translator will be given at least twice the amount of time as a member of the public who does not require the assistance of a translator.

Wednesday, July 22, 2026

Review and Acceptance of the Following Report for the Health Care for the Homeless Program as Required by the United States Department of Health and Human Services Which Provides Funding to the Harris County Hospital District d/b/a/Harris Health System to Provide Health Services to Persons Experiencing Homelessness under Section 330(h) of the Public Health Service Act

Attached for review and acceptance:

- **Discussion on HRSA 2026 OSV Preliminary Findings and Recommendations**

Administration recommends that the Board accept the Health Care for the Homeless Program Report as required by the United States Department of Health and Human Services which provides funding to the Harris County Hospital District d/b/a/ Harris Health System to provide health services to persons experiencing homelessness under Section 330 (h) of the Public Health Service Act.



Jennifer Small

Chief Executive Officer / Ambulatory Care Services

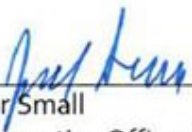
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Attached for review and acceptance:

- **Board Education on HRSA Compliance Manual Review Chapters 2 and 4**

Administration recommends that the Board accept the Health Care for the Homeless Program Report as required by the United States Department of Health and Human Services which provides funding to the Harris County Hospital District d/b/a/ Harris Health System to provide health services to persons experiencing homelessness under Section 330 (h) of the Public Health Service Act.



Jennifer Small
Chief Executive Officer / Ambulatory Care Services

Health Care for the Homeless Program

HRSA Operational Site Visit Report –

July 2026

Jennifer Small AuD, MBA, CCC-A, Chief Executive Officer, Ambulatory Care Services

Tracey Burdine, Director, Health Care for the Homeless Program

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Agenda

- Operational Update
 - Operational Site Visit (OSV) Findings
 - Conflict of Interest Disclosure
 - Change in Scope
 - Review of HRSA Compliance Manual Ch. 2 & 4

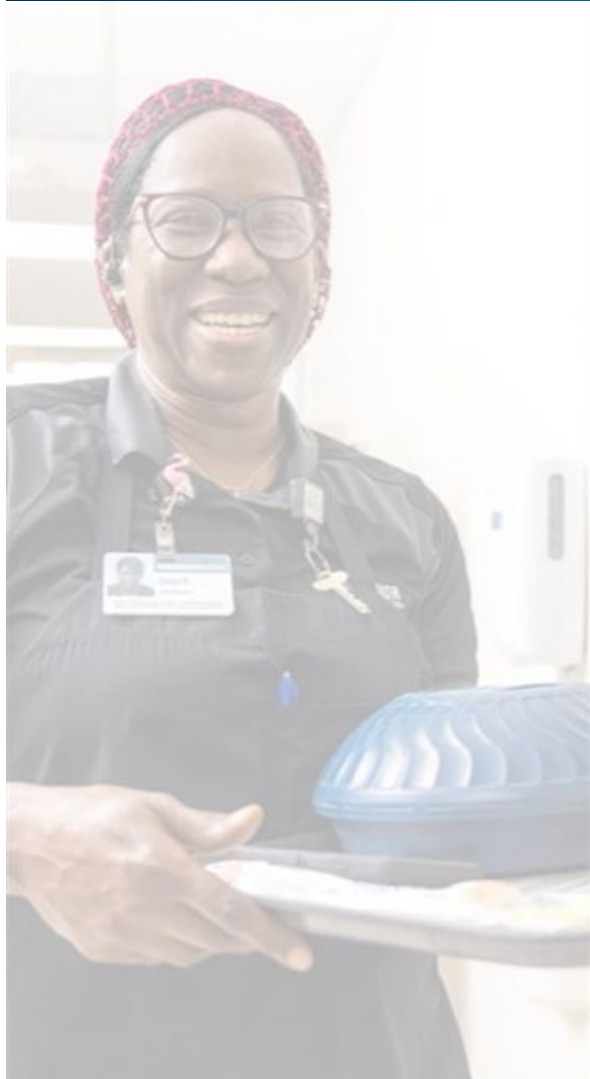




HRSA OSV Preliminary Findings

- During the recent HRSA Operational Site Visit, surveyors identified two minor preliminary findings. Both findings relate to documentation and compliance requirements and do not impact the health center's ability to provide services.
- The preliminary findings include:
 - Form 5A Documentation – An issue was identified regarding the reporting of translation services provided through a contracted vendor.
 - Board Conflict of Interest Disclosure Form – The form did not include specific HRSA-required attestation language related to board member eligibility and conflict-of-interest requirements.

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2026 HRSA OSV Review

Consultant Assessment: Key Enhancement Opportunities:

✓ Strengthen Governance

- Expand Consumer Advisory Council participation
- Increase Board-Council engagement
- Align Harris Health Board and HCHP bylaws

✓ Enhance Clinical Oversight & Compliance

- Transition NP supervision to physician oversight
- Improve credentialing processes

✓ Improve Performance Management

- Streamline Board quality and UDS reporting
- Optimize billing and claims submission processes

✓ Support Long-Term Sustainability

- Integrate financial sustainability and capital planning into strategic priorities

Conflict of Interest Disclosure

 **OBJECTIVE:** Revise Conflict of Interest disclosure form to align with HRSA requirements.

 **KEY ENHANCEMENT:** Board members attest they are not:

- Current Harris Health employees
- Immediate family members of employees

✓ **COMPLIANCE REQUIREMENT:** Annual verification of prohibited employment or family relationships.

 **EXPECTED OUTCOMES:**

- ✓ Stronger HRSA compliance
- ✓ Better governance oversight
- ✓ Lower conflict-of-interest risk



Change in Scope - Form 5A



What Is Changing

Remove Translation Services
From Form 5A, Column III to Column II (Formal Written Contract / Agreement – Health Center Pays)



Reason for Change

Column III Formal Written Referral Arrangement (Health Center DOES NOT pay) to Column II. Formal Written Contract/Agreement (Health Center Pays).



Impact Assessment

No interruption to patient care
No financial impact
No staffing changes
Change is administrative and compliance-related only



Board Action Requested

Approve the Change in Scope to remove Translation Services from Form 5A, Column III, effective immediately.



This action ensures alignment with HRSA Health Center Program requirements and supports readiness findings identified during the Operational Site Visit.

HRSA Compliance Manual Review Ch. 2

HRSA Compliance Manual – Chapter 2: Program Oversight

Board Education

- HRSA conducts ongoing oversight to ensure health centers comply with all federal program requirements.
- Operational Site Visits (OSVs) help identify areas of compliance as well as opportunities for improvement.
- When findings are identified, health centers are expected to implement corrective actions and demonstrate compliance.
- The Board plays an important role in overseeing compliance efforts and ensuring identified issues are addressed promptly.

Key Takeaway:

HRSA's oversight process is designed to support continuous compliance and improvement. The recent preliminary findings identified during the Operational Site Visit are being addressed through corrective actions to ensure ongoing compliance with HRSA requirements

HRSA Compliance Manual Review Ch. 4

HRSA Compliance Manual – Chapter 4: Required and Additional Health Services

Board Education

- HRSA requires health centers to ensure patients have access to all services included within the organization's approved Scope of Project.
- Services may be provided directly by the health center or through approved contracts, agreements, and referral arrangements.
- Health centers must accurately document how services are delivered and reported on Form 5A.
- The Board is responsible for overseeing that required services remain available and that contracted services comply with HRSA requirements.

Key Takeaway:

HRSA Chapter 4 ensures patients have access to all required services and that health centers accurately document how those services are provided. During the recent Operational Site Visit, one preliminary finding related to the reporting of contracted translation services on Form 5A.

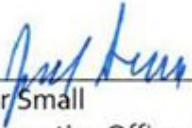
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Attached for review and acceptance:

- **Discussion of Conflict of Interest Addendum**

Administration recommends that the Board accept the Health Care for the Homeless Program Report as required by the United States Department of Health and Human Services which provides funding to the Harris County Hospital District d/b/a/ Harris Health System to provide health services to persons experiencing homelessness under Section 330 (h) of the Public Health Service Act.



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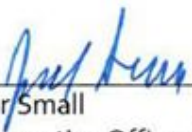
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Attached for review and acceptance:

- **For Consideration and Approval Change in Scope Form 5A Translation Services**

Administration recommends that the Board accept the Health Care for the Homeless Program Report as required by the United States Department of Health and Human Services which provides funding to the Harris County Hospital District d/b/a/ Harris Health System to provide health services to persons experiencing homelessness under Section 330 (h) of the Public Health Service Act.



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