

# Research Authorization - FAQ's

**1. Who is the research authorization access process for?**

- A. Research authorization access is for any non-employee/student requesting badge access and/or Epic access to Harris Health.

**2. Who should I send my submission to?**

- A. Please send all submissions to [Monique.Okeke@harrishealth.org](mailto:Monique.Okeke@harrishealth.org)

**3. What is the turnaround time for submissions?**

- A. Turnaround time is 14 business days.

**4. What if I am only missing one or two items, can I provide the documents I do have to get the processing started?**

- A. No. Incomplete submissions are not accepted. Processing begins when all required documents are received.

**5. Can you expedite my submission?**

- A. No. The research authorization process cannot be expedited as it involves several departments.

**6. My protocol has been submitted but not approved. Can I start the authorization process while I'm waiting for approval?**

- A. No. Authorization access requests can only begin for protocols that have received Harris Health administrative review approval.

**7. I'm working on a protocol that has received Harris Health administrative review approval, but I don't need badge or Epic access. Do I still need to complete the research authorization process?**

- A. No. If access to Harris Health facilities and/or access to Harris Health patient charts is not needed then you do not need to complete Harris Health's authorization process

**8. I am a medical student with a medical student badge and Epic access, do I need to complete the research authorization process?**

- A. Yes. Your current access is only for your medical student role. The research authorization process provides a badge and Epic access specifically for your role as a Researcher. This helps Harris Health track why a patient chart was accessed.

**9. How long does the researcher authorization access last?**

- A. Researcher authorization access is only provided for 180 days. You must renew your access 30 days before the end date to prevent an interruption to your access

**10. I need to complete the bilingual qualification test to speak to patients in another language, how do I get started?**

- A. Ensure the option is checked on both the application and sponsoring researcher agreement, the test will be scheduled during the processing.

**11. I will need to perform venipunctures but currently don't have any training. Does Harris Health provide phlebotomy training for Contractors?**

- A. No. Harris Health does not provide training for non-employees.

**12. What proof is required to satisfy the phlebotomy training request?**

- A. Non-nurses must provide proof they have received certification from an accredited phlebotomy program. For Nurses, the license meets the requirements as proof of training

**13. Is on the job training acceptable as phlebotomy training?**

A. No. You must be phlebotomy certified.

**14. I don't have the proof for my MMR, Varicella, or Hep B vaccines, what can I do?**

A. Titers are acceptable.

**15. I will be working remotely, are the vaccines and TB skin test still required?**

A. No. The vaccines and TB skin test are only required for badge access.