

How to Access your 1095 C Form

Step-by-Step Guide

Introduction

Form 1095-C is a document provided by your employer that serves as proof of health insurance coverage for IRS purposes.

What the form includes:

- Whether your employer offered you health insurance
- The cost of the lowest-cost plan offered
- Whether you and your dependents were covered for each month of the year

What to do with it

- Keep the form for your records
- You do **not** need to submit Form 1095-C when filing your taxes

Step 1: Access the Portal

1. Go to the ACA Tool Forms website:

https://gov.acatool.com/myforms/login.jsp?company_code=N6KBRL6AM4J8

2. Enter Your **Last Name**
3. Enter the **last 4 digits of your Social Security Number**
4. Enter the Image Text



5. Click on Access Forms

Step 2: Download Your 1095-C Form

6. Select **Download 1095**



The screenshot shows a web-based application titled 'ACA TOOL Forms'. At the top, there are links for 'Help' and 'Logout'. Below the header is a table with the following columns: Company, Filing, IRS Year, Available, Consent, and Last Download. The table contains one row for 'Harris County Hospital District dba Harris Health System', with the following data: Filing (2025), IRS Year (2025), Available (01/22/2026), Consent (01/27/2026), Last Download (01/27/2026), and a link 'Download 1095'.

Company	Filing	IRS Year	Available	Consent	Last Download
Harris County Hospital District dba Harris Health System	2025	2025	01/22/2026	01/27/2026	01/27/2026 Download 1095

7. Check your Downloads folder (or the location you selected) to confirm the file downloaded successfully
8. Review the form and save and/or print it for your records

Need Help?

If you experience any issues accessing or downloading your form, please contact MyHR for assistance:

Email: MyHR@Harrishealth.org

Phone: 713-566-6947