



# **HARRIS HEALTH SUMMER JUNIOR VOLUNTEER PROGRAM**

## **WELCOME TO HARRIS HEALTH**

Thank you for your interest in the 2026 Summer Junior Volunteer Program. We are seeking energetic, caring, and helpful high-school-aged volunteers to participate in a six-week, 60+ hour program at our facilities across Harris County. This selective program provides young people opportunities to be immersed in health care settings while serving their community.

## **VOLUNTEER SERVICES DEPARTMENT**

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## Application Timeline

**Monday, February 2:** Applications open for all Harris Health locations

**Monday, February 16:** Applications close

Spots are limited at each location; applications are accepted on a first-come basis. Once a site is full, the application will close. Applicants are welcome to apply to another available facility.

**Wednesday, March 18:** Virtual Information Session (option 1)

**Saturday, March 28:** Virtual Information Session (option 2)

**Thursday, April 2:** Acceptance emails sent to volunteers

**Friday, April 10:** Signed parent/guardian forms due

**Friday, May 1:** Medical Clearance deadline

**Friday, May 18:** Harris Health Online Non-Employee Training due  
New Junior Volunteer Orientation RSVP due

**Saturday, May 30:** New Junior Volunteer Orientation (option 1)

**Friday, June 12:** New Junior Volunteer Orientation (option 2)

**Monday, June 15:** First day of the program

# Onboarding Checklist

- **January 2026:** Review all information provided in this packet. Prepare a list of your preferred volunteer locations and schedule.
- **Monday, February 2:** Apply online at the VSys Volunteer Portal. Click the Junior Volunteer icon to see a list of all available Junior Volunteer spots. You will click on your preferred location and schedule to apply for a specific spot:



QR Code: link to apply online at  
[www.harrishealth.org/give-hh/volunteer/pages/summer-junior-volunteer-program.aspx](http://www.harrishealth.org/give-hh/volunteer/pages/summer-junior-volunteer-program.aspx)

- **Wednesday, March 18** at 6pm\* or **Saturday, March 30** at 10am\*: Register and attend only ONE virtual information session. Parent/guardian attendance encouraged.
- **Thursday, April 2:** Acceptance emails sent out.
- After acceptance to the program, you may begin gathering medical records and start the medical clearance process. Create a ReadySet account, upload records, and complete the TB questionnaire. Medical records should include:
  - Proof of 2 shots of MMR, or titers showing immunity
  - Proof of 2 shots of Varicella, or a titer showing immunity
  - TDAP – this would usually be administered at age 11 – 14
- After acceptance to the program, you will complete a TB titer – this is a blood test that checks for tuberculosis, not typically given during routine pediatric care. This titer may be obtained (at no cost) through the Harris Health Occupational Health Clinics at Ben Taub and LBJ Hospitals; or you may obtain the titer elsewhere. Instructions for signing up for an appointment at an Occupational Health Clinic will be emailed after the acceptance email. NOTE: A TST or skin test does not meet the requirement.
- **Due Friday, April 10:** To formally accept the invitation to join the program, upload signed parent/guardian agreements and forms to your VSys Volunteer Portal.
- **Due Friday, May 1:** All required documents for medical clearance must be submitted.
- **Due Friday, May 18:** Mandatory Harris Health Online Non-Employee Training. Instructions to complete training will be sent after medical clearance confirmed.
- **Due Friday, May 18:** RSVP to the Junior Volunteer Orientation. **Registration for only one session.**
- **Saturday, May 30** 9am – 12pm\*: Junior Volunteer Orientation (option 1) will be held at Ben Taub Hospital. \*times will be confirmed at a future date
- **Friday, June 12** 1pm – 4pm\*: Junior Volunteer Orientation (option 2) will be held at Ben Taub Hospital. \*times will be confirmed at a future date

## Program Information

Throughout the summer, special events and field trips will be offered to provide additional experiences for Junior Volunteers beyond their daily responsibilities (dates may be subject to change). Eligible volunteers will receive invitations by email to sign up in advance. Transportation options will be offered for field trips.

**Monday, June 15:** First day of the program

**Thursday, June 25:** \*Field trip to Ben Taub Hospital

**Wednesday, July 9:** \*Field trip to LBJ Hospital

**Friday, July 17:** End of Summer Party

**Tuesday, July 22:** \*Field trip to Ambulatory Care Services location

**Thursday, July 23:** Last day of the program

\*Field Trip Dates are pending confirmation at this time.

Harris Health is organized into multiple 'pavilions', each located in different regions of the county, overseeing care for different groups of patients. Each pavilion has a dedicated Volunteer Manager, and offers unique opportunities for Junior Volunteers. For more information related to dates of service, shift times, placements, and other details about what is offered at each pavilion, please review the following pages.

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## Program Information: Ambulatory Care Services – Outpatient Clinics

Volunteer Manager: Kimberly Brown

*Program dates:* June 15 – July 23

*Program hours:* 9am – 1pm

*Program days:* Monday and Wednesday  
OR Tuesday and Thursday

*\*ACS Day of Service:* Wednesday, July 22

*Required number of hours:* 56 or more



Day in the Life of an ACS Junior Volunteer:

Harris Health Ambulatory Care Centers (ACS) are located throughout Harris County and provide specialty services to Harris County Residents. Services provided include dental, dialysis, geriatric, same-day, rehabilitation and primary care. There are approximately 18 primary care clinics, 5 Same-day clinics, 15 pharmacies and the HIV/AIDS clinic at Harris Health Quentin Mease Clinic. Please click the link for a list of all locations:

<https://www.harrishealth.org/locations/hhs>

At the start of the program, you will be assigned to a staff person who will serve as your Volunteer Champion, whom you will report to at the beginning of each shift. The role of Patient Navigator is the primary assignment at all ACS sites. The role of the Patient Navigator is an important task as volunteers are often the first friendly face our patients see, setting the tone for a compassionate and supportive experience.

Patient Navigators greet incoming patients/visitors, give out information and answer inquiries. This improves our patient/visitor experience by helping them navigate to appointments and visits throughout the facility. Additionally, Patient Navigators may assist patients with accessing their health care information through the Harris Health My Health portal, completing patient reminder calls or other tasks as assigned. You will also have the opportunity to attend various off campus field trips and activities and support our Days of Service. Too, you may be able to interact with and learn from a variety of physicians and healthcare providers. There will be many opportunities to network and develop professional relationships that could be beneficial in the future.

Volunteering can be very rewarding. We hope to provide you with an experience in healthcare that will be impactful and memorable. We look forward to having you join our team.



## Program Information:

### Ben Taub Hospital and Ben Taub Tower

Volunteer Managers: Kendall Collette and Courtney Hoyt

*Program dates:* June 16 – July 24  
*Program hours:* 9am – 4pm  
*Program days:* Monday and Wednesday  
OR Tuesday and Thursday  
*Required number of hours:* 60 or more  
*\*BT Days of Service:* Wednesday, July 16  
and Thursday, July 17  
*Address:* 1504 Taub Loop, Houston, TX 77030



#### Day in the Life of a Ben Taub Junior Volunteer:

Situated in the heart of the Texas Medical Center, the Summer Junior Volunteer Program at Ben Taub offers an exciting and enriching experience in healthcare. You will be given an opportunity to interact with patients, staff and other volunteers.

At the start of each day, you will sign in at the volunteer office before heading to your placement. Your placements will rotate through the Ben Taub Tower Specialty Clinics. You will be assigned to a staff person who will serve as your Volunteer Champion, who supervises you and your tasks. Your Champion may assign you to observe patient interactions, assist with patient navigation, answer phones, complete data entry, etc. You may also have an opportunity to experience a variety of hospital placements as well.

You will be invited to attend various off campus field trips and activities and support our on-campus Days of Service. You may be able to interact with and learn from a variety of physicians and healthcare providers. There will be many opportunities to network and develop professional relationships that could be beneficial in the future. Whatever your motive is for volunteering, (aspiring medical or healthcare profession, community outreach, etc.) we look forward to providing you with a top quality and enjoyable experience!



## Program Information: LBJ Hospital and The Outpatient Center

Volunteer Manager: Monique Johnson

*Program dates:* June 15 – July 23

*Program hours:* 9am – 4pm

*Program days:* Monday and Wednesday  
OR Tuesday and Thursday

*LBJ Days of Service:* Monday, June 30  
and Tuesday, July 1

*Required number of hours:* 60 or more

*Address:* 5656 Kelley St, Houston, TX 77026



Day in the Life of a LBJ Hospital Volunteer:

Volunteers are an integral part of the LBJ experience and every volunteer is considered a member of the LBJ family. While each volunteer experience will be different depending on where you are assigned, how you will be treated as a volunteer will always be the same. We strive to create a warm, welcoming environment, where each volunteer can expect to have a meaningful and impactful experience.

Junior volunteers are placed in various areas throughout the hospital including but not limited to the following locations: Nursing Units, Med/Surgical Units; Observation Unit; Concierge Services; Food Pharmacy; Radiology; Supply Chain; and Guest Transportation. Additional opportunities for junior volunteers specific to LBJ include the monthly Pet Therapy; Birthday Club; and Culinary Medicine. Juniors will also have an opportunity to participate in Days of Service and attend off site field trips to visit other pavilions.

Volunteering at LBJ provides volunteer with an engaging and enriching learning opportunity with exposure to the healthcare field. We strive to create a warm, welcoming environment, where each volunteer can expect to have a meaningful and impactful experience.



## Program Information: Return Junior Volunteers

Supervisor: Pavilion Volunteer Manager

*Program dates:* June 15 – July 23

*Program hours:* 9am – 4pm

*Required number of hours:* 60+

*Program days:* M/W or T/TH

A select number of volunteers will be invited to participate in the Return Junior Volunteer Program. Invited participants will have completed at least one summer in the Junior Volunteer Program, meeting all hour requirements. The number of spots available will depend on the pavilion. The invitation to participate in the Return Junior Volunteer Program will be sent by email by **Friday, January 9**.

- Return Junior Volunteers DO NOT complete another medical clearance process this year – they are already cleared from their initial year.
- Return Junior Volunteers DO complete the mandatory Annual Online Non-Employee Training every year – due **Monday, May 18**.
- Return Junior Volunteers are often given more choices in their placements within facilities.
- Return Junior Volunteers are asked to assist with providing training and support for New Junior Volunteers.
- Return Junior Volunteers may be offered placements in departments not available to others.
- We cannot guarantee that volunteers invited to the Return Junior Volunteer Program will receive a spot at their preferred clinic or pavilion.

