

**MINUTES OF THE HARRIS HEALTH SYSTEM
 AMBULATORY SURGICAL CENTER AT LBJ GOVERNING BODY MEETING
 May 23, 2024 | 9:00 AM**

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
I. Call to Order & Record of Attendance	The meeting was called to order at 9:02 a.m. by Ms. Jennifer Tijerina, Chair. It was noted that a quorum was present and the attendance was recorded. Ms. Tijerina stated that while some Board members are in the room, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. Only participants scheduled to speak have been provided dial in information for the meeting. All others who wish to view the meeting may access the meeting online through the Harris Health website: http://harrishealthtx.swagit.com/live .	A copy of the attendance is appended to the archived minutes.
II. Approval of the Minutes of the Previous Meeting <ul style="list-style-type: none"> • ASC at LBJ Governing Body Meeting – February 22, 2024 • Special Call ASC at LBJ Governing Body Meeting – March 28, 2024 		<u>Motion No. 24.05 - 07</u> Moved by Mr. Jim Robinson, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve the minutes of the February 22, 2024 meeting. <u>Motion No. 24.05 - 08</u> Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve the minutes of the March 28, 2024 meeting.
III. Executive Session	At 9:05 a.m., Ms. Tijerina stated that the ASC Governing Body would enter into Executive Session for Items 'A through C' as permitted by law under Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007.	

	A. Discussion Regarding Medical Staff Applicants and Privileges for the Ambulatory Surgical Center (ASC) at LBJ Governing Body, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including Consideration of Approval of Medical Staff Applicants and Privileges for the ASC at LBJ Governing Body Upon Return to Open Session	No Action Taken.
	B. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Possible Action Regarding this Matter Upon Return to Open Session	No Action Taken.
	C. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including ASC at LBJ Governing Body Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session	No Action Taken.
IV. Reconvene	At 9:15 a.m., Ms. Tijerina reconvened the meeting in open session; she noted that a quorum was present and that no action was taken in Executive Session.	
V. General Action Item(s)	A. General Action Item(s) Related to Quality: ASC at LBJ Hospital Medical Staff	
	<p>1. Approval of Credentialing Changes for Members of the Harris Health System ASC at LBJ Medical Staff</p> <p>Dr. Scott Perry, Medical Director, ASC, presented the credentialing changes for members of the Harris Health System ASC at LBJ Medical Staff. For May 2024, there were one (1) initial appointment and six (6) reappointments. A copy of the credentialing report is available in the permanent record.</p>	<p><u>Motion No. 24.05 - 09</u></p> <p>Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve V.A.1. Motion carried.</p>
	<p>2. Approval of Changes to the Ophthalmology Clinical Privileges</p> <p>Dr. Perry stated that revisions were made to various clinical privileges based upon the American Association for Accreditation of Ambulatory Surgery Facilities (AAAHC) survey to include the specific type of laser with the privileging criteria utilized at the Ambulatory Surgical Center at LBJ. Copies of the clinical privileges are available in the permanent record.</p>	<p><u>Motion No. 24.05 - 10</u></p> <p>Moved by Mr. Jim Robinson, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve V.A.2. Motion carried.</p>

	3. Approval of Changes to the OBGYN Clinical Privileges	<p><u>Motion No. 24.05 - 11</u></p> <p>Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve V.A.3. Motion carried.</p>
	4. Approval of Changes to the Urology Clinical Privileges	<p><u>Motion No. 24.05 - 12</u></p> <p>Moved by Mr. Jim Robinson, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve V.A.4. Motion carried.</p>
	5. Approval of Changes to the Otolaryngology Clinical Privileges	<p><u>Motion No. 24.05 - 13</u></p> <p>Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve V.A.5. Motion carried.</p>
	<p>6. Approval of Medical Director Appointment/ Reappointment</p> <ul style="list-style-type: none"> • Dr. Scott Perry, Medical Director, ASC 	<p><u>Motion No. 24.05 - 14</u></p> <p>Moved by Mr. Jim Robinson, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve V.A.6. Motion carried.</p>
	B. General Action Item(s) Related to Policy and Procedures	

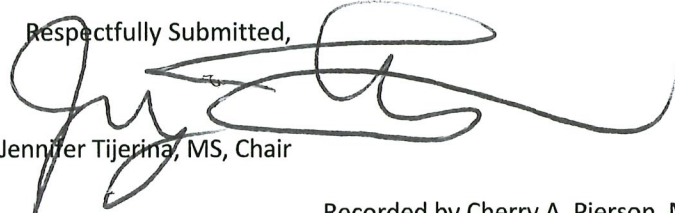
	<p>1. Approval of New and/or Amended Policies and Procedures for the Ambulatory Surgical Center at LBJ Governing Body</p> <p>Mr. Matthew Reeder, R.N., Administrator, ASC at LBJ, presented the new and/or amended policy for the Ambulatory Surgical Center at LBJ as follows:</p> <ul style="list-style-type: none"> • <u>Policy ASC-P-1009 – Pediatric Anesthesia (New policy)</u> <ul style="list-style-type: none"> o The policy includes criteria of treatment and needed equipment, supplies, and medications to treat a pediatric patient. ASC provides services to patients between the ages of ten (10) years old and seventeen (17) years old. • <u>Policy ASC-P-1011 – High Alert Medications (New policy)</u> <ul style="list-style-type: none"> o New policy in reference to high alert medications. • <u>Policy ASC-P-4005 – Incapacitated and Impaired Providers (Changes throughout policy)</u> <ul style="list-style-type: none"> o The policy is updated to reflect the process to address the impaired providers. To establish the guidelines to follow when a member of the Ambulatory Surgical Center (ASC) at LBJ's medical staff is or becomes incapacitated and impaired and the incapacity and/or impairment compromises the quality of patient care or patient safety. • <u>Policy ASC-P-5004 – Infection Control Plan (Modification)</u> <ul style="list-style-type: none"> o Changes throughout policy. • <u>Policy ASC-P-6014 – Facility Safety Manual of the ASC (Changes throughout policy)</u> <ul style="list-style-type: none"> o Reference changes and addition of Section VI. • <u>Policy ASC-P-6017 – Laser Safety Policy (Updated)</u> <ul style="list-style-type: none"> o Updated sections B, E, F and references. • <u>Policy ASC-P-6019 – Extracorporeal Shock Wave Lithotripsy (ESWL) Policy (New policy)</u> <ul style="list-style-type: none"> o The policy includes the processes for safely performing ESWL procedures in the ASC. <p>Copies of the policies are available in the permanent record.</p>	<p><u>Motion No. 24.05 - 15</u></p> <p>Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve V.B.1. Motion carried.</p>
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	<p>2. Approval of the Retirement of Policy and Procedures for the ASC at LBJ</p> <p>Mr. Reeder requested approval of the retirement of Policy ASC-P-6003 related to the Fire Drill/Alarm protocol at the ASC at LBJ. He stated that the policy is included in ASC-P-6014 - Facility Safety Manual. A copy of the policy is available in the permanent record.</p>	<p><u>Motion No. 24.05 - 16</u></p> <p>Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve V.B.2. Motion carried.</p>
	<p>3. Approval of the Amended Medical Staff Bylaws for the ASC at LBJ</p> <p>Dr. Perry presented the amended Medical Staff Bylaws for the ASC at LBJ, noting the following:</p> <ul style="list-style-type: none"> • <u>Article III, Section 2 – Medical Staff Membership, Qualifications for Membership</u> <ul style="list-style-type: none"> ○ Removed reference to Texas Controlled Substances Registration as this no longer exists; ○ Added a requirement for all medical staff members to have completed an approved accredited residency program or be board certified in the specialty they are requesting privileges for; and ○ Added language to describe the process for individuals to request a waiver of one or more qualifications for membership if he/she is “unusually qualified”, as defined in this section. • <u>Article VI, Section 1a – Reappointment Process</u> <ul style="list-style-type: none"> ○ Reappointment cycle extended from two (2) years to three (3) years and increased the volume of cases to reflect 3 years. • <u>Article IV, Section 2 – The Affiliate Staff</u> <ul style="list-style-type: none"> ○ Included the volume of cases to reflect 3 years. • <u>Article VII, Section 8 – Temporary Privileges</u> <ul style="list-style-type: none"> ○ Language was revised to further clarify temporary privilege process and requirements. • <u>Article VIII, Section 1 – Corrective Action - Procedure</u> <ul style="list-style-type: none"> ○ Language was added to reflect new state law requirement that any final adverse action that impacts the clinical privileges of a physician for more than fourteen (14) days must be reported to the Texas Medical Board. 	<p><u>Motion No. 24.05 - 17</u></p> <p>Moved by Mr. Jim Robinson, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve V.B.3. Motion carried.</p>

	<ul style="list-style-type: none"> • <u>Article VIII, Section 2 – Administrative Suspension</u> <ul style="list-style-type: none"> ○ Language added to clarify instances that qualify as an administrative suspension, including the addition of an administrative suspension for failure to complete annual mandatory education. • <u>Article XI, Section 1. The Medical Executive Committee</u> <ul style="list-style-type: none"> ○ Language added to include the peer review duties. <p>A copy of the Medical Staff Bylaws is available in the permanent record.</p>	
	<p>4. Approval of the Amended Governing Body Bylaws for the ASC at LBJ</p> <p>Mr. Reeder stated as part of the regulatory requirements of the Ambulatory Surgical Center (ASC), the Governing Body is to review and approve the Governing Body Bylaws every two (2) years. A copy of the Governing Body Bylaws is available in the permanent record.</p>	<p><u>Motion No. 24.05 - 18</u></p> <p>Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve V.B.4. Motion carried.</p>
<p>VI. ASC at LBJ Medical Director and Administrator Reports</p>	<p>A. Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the ASC at LBJ Including Questions and Answers</p> <p>Mr. Reeder noted that the ASC is dual accredited with the American Association for Accreditation of Ambulatory Surgery Facilities (Quad A) and the Accreditation Association for Ambulatory Health Care (AAAHC). To comply with regulatory requirements, the ASC is working to implement a monitoring process prior to May 29, 2024. He stated that the ASC has moved to a healthcare occupancy, specifically for the third floor of the ASC. Mr. Reeder mentioned that the ASC intends to relocate the emergency room entrance to facilitate ambulance entry and ensure safe patient access.</p>	<p>As Presented.</p>
<p>VII. Adjournment</p>	<p>There being no further business to come before the Governing Body, the meeting adjourned at 9:39 a.m.</p>	

I certify that the foregoing are the Minutes of the Harris Health System ASC at LBJ Governing Body Meeting held on May 23, 2024.

Respectfully Submitted,



Jennifer Tijerina, MS, Chair

Recorded by Cherry A. Pierson, MBA