

**MINUTES OF THE HARRIS HEALTH  
AMBULATORY SURGICAL CENTER AT LBJ GOVERNING BODY MEETING  
August 22, 2024  
9:00 AM**

| AGENDA ITEM  | DISCUSSION  | ACTION/RECOMMENDATIONS   |
|--|---|--|
| <b>I. Call to Order &amp; Record of Attendance</b>   | The meeting was called to order at 9:10 a.m. by Ms. Jennifer Tijerina, Chair. It was noted that a quorum was present and the attendance was recorded. Ms. Tijerina stated that while some Board members are in the room, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. Only participants scheduled to speak have been provided dial in information for the meeting. All others who wish to view the meeting may access the meeting online through the Harris Health website: <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a> . | <b>A copy of the attendance is appended to the archived minutes.</b>   |
| <b>II. Approval of the Minutes of the Previous Meeting</b><br><br>• ASC at LBJ Governing Body Meeting – May 23, 2024 |   | <b><u>Motion No. 24.08 – 19</u></b><br><br><b>Moved by Ms. Carol Paret, seconded by Dr. Glorimar Medina, and unanimously passed that the Governing Body approve the minutes of the May 23, 2024 meeting. Motion carried.</b> |
| <b>III. Executive Session</b>  | At 9:12 a.m., Ms. Tijerina stated that the ASC Governing Body would enter into Executive Session for Items 'A through C' as permitted by law under Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007.  |  |
|  | <b>A.</b> Discussion Regarding Medical Staff Applicants and Privileges for the Ambulatory Surgical Center (ASC) at LBJ Governing Body, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including Consideration of Approval of Medical Staff Applicants and Privileges for the ASC at LBJ Governing Body Upon Return to Open Session   | <b>No Action Taken.</b>  |
|  | <b>B.</b> Report by the Vice President, Compliance Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Possible Action Regarding this Matter Upon Return to Open Session  | <b>No Action Taken.</b>  |

|                                  |   |   |
|----------------------------------|---|---|
|                                  | <p><b>C.</b> Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including ASC at LBJ Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session</p>  | <b>No Action Taken.</b>   |
| <b>IV. Reconvene</b>             | At 9:25 a.m., Ms. Tijerina reconvened the meeting in open session; she noted that a quorum was present and that no action was taken in Executive Session.   |   |
| <b>V. General Action Item(s)</b> | <p><b>A.</b> General Action Item(s) Related to Quality: ASC at LBJ Hospital Medical Staff</p>   |   |
|                                  | <p>1. Approval of Credentialing Changes for Members of the Harris Health System ASC at LBJ Medical Staff</p> <p>Dr. Scott Perry, Medical Director, ASC, presented the credentialing changes for members of the Harris Health System ASC at LBJ Medical Staff. For August 2024, there were nine (9) initial appointments and no reappointments. A copy of the credentialing report is available in the permanent record.</p>   | <p><b><u>Motion No. 24.08 – 20</u></b></p> <p>Moved by Dr. Glorimar Medina, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve V.A.1. Motion carried.</p>  |
|                                  | <p>2. Approval of the 2023-2024 Quality Improvement Program for the ASC at LBJ</p> <p>A copy of the Quality Improvement Program is available in the permanent record.</p>   | <p><b><u>Motion No. 24.08 – 21</u></b></p> <p>Moved by Dr. Glorimar Medina, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve V.A.2. Motion carried.</p>  |
|                                  | <b>B.</b> General Action Item(s) Related to Policy and Procedures   |   |
|                                  | <p>1. Approval of New Policies and Procedures for the ASC at LBJ Governing Body</p> <ul style="list-style-type: none"> <li>i. ASC-P-4014 Professional Practice Evaluation</li> <li>ii. ASC-P-4015 Medical Staff Professionalism</li> <li>iii. ASC-P-4016 Ongoing Performance Data Review</li> <li>iv. ASC-P-4017 Medical Staff Health</li> <li>v. ASC-P-4018 Initial Performance Data Review and Annual Performance Peer Review</li> <li>vi. Workplace Safety and Violence Reduction Plan</li> </ul> <p>Copies of the policies are available in the permanent record.</p> | <p><b><u>Motion No. 24.08 – 22</u></b></p> <p>Moved by Mr. Jim Robinson, seconded by Dr. Glorimar Medina, and unanimously passed that the Governing Body approve V.B.1. Motion carried.</p> |

|   |   |   |
|---|---|---|
|   | <p>2. Approval of Amended Policies and Procedures for the ASC at LBJ</p> <p>i. ASC-P-1003 Medication Administration</p> <p>ii. 2024-2025 Infection Control Program</p> <p>Copies of the policies are available in the permanent record.</p>   | <p><b><u>Motion No. 24.08 – 23</u></b></p> <p>Moved by Mr. Jim Robinson, seconded by Dr. Glorimar Medina, and unanimously passed that the Governing Body approve V.B.2. Motion carried.</p> |
|   | C. Miscellaneous General Action Item(s)   |   |
|   | <p>1. Approval of Appointment/Re-Appointment of Key Positions to the Ambulatory Surgical Center at LBJ</p> <p>i. Administrator – Matthew Reeder</p> <p>ii. Clinical Manager(s) – Randy Polanco, Rochelle Mariano, Jessica Larson</p> <p>iii. Medical Director – Scott Perry</p> <p>iv. Business Office Manager – Pollie Martinez</p> <p>v. QA/PI Officer – Gina Taylor</p> <p>vi. Medical Staff Privileges Officer – Jessey Thomas</p> <p>vii. Infection Control Coordinator – Maria Taylor</p> <p>viii. Pharmacy Officer – Alvin Nnabuife</p> <p>ix. Risk Manager – Erica Reyes</p> <p>x. Compliance Officer – Anthony Williams</p> <p>xi. Safety Officer – Harold Sias</p> <p>xii. Radiation Officer – Patricia Svolos</p> <p>xiii. Privacy Officer – Catherine Walther</p> <p>xiv. Medical Records Officer – Veronica DeLeon</p> | <p><b><u>Motion No. 24.08 – 24</u></b></p> <p>Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve V.C.1. Motion carried.</p>     |
| VI. ASC at LBJ Medical Director and Administrator Reports | <p>A. Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the ASC at LBJ Including Questions and Answers</p> <p>Mr. Reeder noted that the ASC is dual accredited with the American Association for Accreditation of Ambulatory Surgery Facilities (Quad A) and the Accreditation Association for Ambulatory Health Care (AAAHC). To comply with regulatory requirements, the ASC is working to implement a monitoring process prior to May 29, 2024. He stated that the ASC has moved to a healthcare occupancy, specifically for the third floor of the ASC. Mr. Reeder mentioned that the ASC intends to relocate the emergency room entrance to facilitate ambulance entry and ensure safe patient access.</p>                           | As Presented.   |
| VII. Adjournment  | There being no further business to come before the Governing Body, the meeting adjourned at 9:39 a.m.   |   |

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

I certify that the foregoing are the Minutes of the Harris Health ASC at LBJ Governing Body Meeting held on August 22, 2024.

Respectfully Submitted,



Carol Paret, BS, Presiding Chair  
In lieu of Jennifer Tijerina, MS, Governing Body Chair

Recorded by Cherry A. Pierson, MBA