

HARRIS HEALTH  
AMBULATORY SURGICAL CENTER AT LBJ  
GOVERNING BODY MEETING MINUTES  
August 21, 2025  
9:00 AM

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
I. Call to Order & Record of Attendance	The meeting was called to order at 9:00 A.M. by Ms. Libby Viera-Bland, Chair. A quorum was noted as present, and attendance was recorded. The meeting live via the Harris Health website at <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a> .	A copy of the attendance is appended to the archived minutes.
II. Approval of the Minutes of the Previous Meeting	<ul style="list-style-type: none"> <li>ASC at LBJ Governing Body Meeting – May 15, 2025</li> </ul>	<p><b>Motion No. 25.08 – 08</b></p> <p>Moved by Dr. Glorimar Medina, seconded by Mr. Matthew Reeder, and unanimously approved that the Governing Body adopt the minutes of the May 15, 2025 meeting. Motion carried.</p>
III. Executive Session	At 9:02 A.M., Ms. Viera – Bland announced that the ASC Governing Body would enter into Executive Session for Items A – C, as permitted by law under Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032.	
	A. Discussion Regarding Medical Staff Applicants and Privileges for the Ambulatory Surgical Center (ASC) at LBJ, Pursuant to Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including Consideration of Approval of Medical Staff Applicants and Privileges for the ASC at LBJ Upon Return to Open Session	No Action Taken.
	B. Report by the Vice President, Compliance Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Possible Action Regarding this Matter Upon Return to Open Session	No Action Taken.

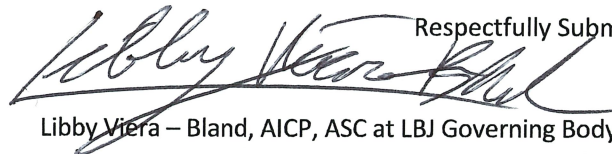
AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
	<p><b>C.</b> Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Occ. Code Ann. §160.007 and Tex. Health &amp; Safety Code Ann. §161.032 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including ASC at LBJ Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session</p>	<p><b>No Action Taken.</b></p>
<p><b>IV. Reconvene</b></p>	<p>At 9:09 a.m., Ms. Viera – Bland reconvened the meeting in open session, confirmed a quorum, and noted that no action was taken in Executive Session.</p>	
<p><b>V. General Action Item(s)</b></p>		
	<p><b>A.</b> General Action Item(s) Related to Quality: ASC at LBJ Hospital Medical Staff</p>	
	<p>1. Approval of Credentialing Changes for Members of the Harris Health System ASC at LBJ Medical Staff</p> <p>Dr. Scott Perry, Medical Director, ASC, presented credentialing changes for the ASC at LBJ Medical Staff. For August 2025, there were eight (8) initial appointments and sixteen (16) reappointments. A copy of the credentialing report is retained in the permanent record.</p>	<p><b><u>Motion No. 25.08 – 09</u></b></p> <p>Moved by Dr. Glorimar Medina, seconded by Mr. Matthew Reeder, and unanimously passed that the Governing Body approve V.A.1. Motion carried.</p>
	<p>2. Approval of Changes to the ASC Nurse Practitioner Clinical Privileges</p> <p>Dr. Perry presented revisions to the ASC Nurse Practitioner Clinical Privileges document to include Physician Assistants in the title. A copy of the revised form is retained in the permanent record.</p>	<p><b><u>Motion No. 25.08 – 10</u></b></p> <p>Moved by Dr. Glorimar Medina, seconded by Mr. Matthew Reeder, and unanimously passed that the Governing Body approve V.A.2. Motion carried.</p>

	<b>B. General Action Item(s) Related to Policies and Procedures</b>	
	<p>1. Approval of Amended Policies and Procedures for the ASC at LBJ</p> <p>Mr. Matthew Reeder, Administrator, ASC, presented the amended policies and procedures for the ASC. A copy of the revised policy ASC-P-4008 is retained in the permanent record.</p>	<p><b><u>Motion No. 25.08 – 11</u></b></p> <p>Moved by Dr. Glorimar Medina, seconded by Mr. Matthew Reeder, and unanimously passed that the Governing Body approve V.B.1. Motion carried.</p>
	<p>2. Approval of the Amended Quality Assessment and Performance Improvement (QAPI) Plan for the ASC at LBJ</p> <p>Included components:</p> <ul style="list-style-type: none"> <li>• Quality Improvement Program</li> <li>• Infection Control Program</li> <li>• Workplace Safety and Violence Reduction Plan</li> </ul> <p>Mr. Reeder presented the amended QAPI Plan, with copies of all referenced plans retained in the permanent record.</p>	<p><b><u>Motion No. 25.08 – 12</u></b></p> <p>Moved by Dr. Glorimar Medina, seconded by Mr. Matthew Reeder, and unanimously passed that the Governing Body approve V.B.2. Motion carried.</p>
	<b>C. Miscellaneous General Action Item(s)</b>	
	<p>1. Approval of Appointment/Re-Appointment of Key Positions to the Ambulatory Surgical Center at LBJ</p> <ul style="list-style-type: none"> <li>i. Administrator: Matthew Reeder</li> <li>ii. Clinical Manager(s): Randy Polanco, Rochelle Mariano, Jessica Larson</li> <li>iii. Medical Director: Dr. Scott Perry</li> <li>iv. Business Office Manager: Pollie Martinez</li> <li>v. QA/PI Officer: Gina Taylor</li> <li>vi. Medical Staff Privileges Officer: Jessey Thomas</li> <li>vii. Infection Control Coordinator: Jessica Palacios</li> <li>viii. Pharmacy Officer: Alvin Nnabuife</li> <li>ix. Risk Manager: Erica Reyes</li> <li>x. Compliance Officer: Anthony Williams</li> <li>xi. Safety Officer: Harold Sias</li> <li>xii. Radiation Officer: Patricia Svolos</li> <li>xiii. Privacy Officer: Catherine Walther</li> <li>xiv. Medical Records Officer: Michael Kaitschuck</li> </ul>	<p><b><u>Motion No. 25.08 – 13</u></b></p> <p>Moved by Dr. Glorimar Medina, seconded by Mr. Matthew Reeder, and unanimously passed that the Governing Body approve V.C.1. Motion carried.</p>



<b>VI. ASC at LBJ Medical Director and Administrator Reports</b>		
	<p><b>A.</b> Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the ASC at LBJ Including Questions and Answers</p> <p>Mr. Matthew Reeder, Administrator, ASC, reported that the ASC continues to collaborate with LBJ and BT partners in reviewing the screening process as part of the EPIC foundation's "Procedure Pass" initiative, with a potential rollout targeted for February 2026.</p>	<b>As Presented.</b>
<b>VII. Adjournment</b>	There being no further business to come before the ASC at LBJ Governing Body and without objection from the Members, the meeting adjourned at 9:16 A.M.	

I certify that the foregoing are the Minutes of the Harris Health ASC at LBJ Governing Body Meeting held on August 21, 2025.

  
 Respectfully Submitted,  
 Libby Viera – Bland, AICP, ASC at LBJ Governing Body Chair

Recorded by Cherry A. Joseph, MBA