HARRISHEALTH

HARRIS HEALTH
AMBULATORY SURGICAL CENTER AT LBJ
GOVERNING BODY MEETING MINUTES
Thursday, August 20, 2026
9:00 AM

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
I. Call to Order & Record of Attendance	The meeting was called to order at 9:01 A.M. by Ms. Libby Viera-Bland, Chair. A quorum was noted as present, and attendance was recorded. Some Board members attended in person while others participated by videoconference, in accordance with state law and the Harris Health Videoconferencing Policy. Only scheduled speakers were provided dial-in information; the public was able to view the meeting live via the Harris Health website at http://harrishealthtx.swagit.com/live.	**A copy of the attendance is appended to the archived minutes.**
II. Approval of the Minutes of the Previous Meeting • ASC at LBJ Governing Body Meeting – May 21, 2026	Ms. Viera – Bland presented the minutes of the May 21, 2026, ASC Governing Body meeting for consideration and approval. A copy of the minutes is available in the permanent record.	**Motion No. 26.08 – 12** **Moved by Ms. Carol Paret, seconded by Dr. Glorimar Medina, and unanimously approved that the Governing Body adopt the minutes of the May 21, 2026 meeting. Motion carried.**
III. Executive Session	At 9:03 A.M., Ms. Viera – Bland announced that the ASC Governing Body would enter into Executive Session for Items "A through C", as permitted by law under Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007.	
	A. Discussion Regarding Medical Staff Applicants and Privileges for the Ambulatory Surgical Center, Pursuant to Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including Consideration of Approval of Credentialing Changes for Members of the ASC Medical Staff Upon Return to Open Session	**No Action Taken.**
	B. Report by the Vice President, Deputy Compliance Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Possible Action Regarding this Matter Upon Return to Open Session	**No Action Taken.**

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	C. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, the ASC Quality Scorecard, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session	**No Action Taken.**
IV. Reconvene	At 9:13 A.M., Ms. Viera – Bland reconvened the meeting in open session, confirmed a quorum, and noted that no action was taken in Executive Session.	
V. General Action Item(s)		
	A. General Action Item(s) Related to Quality: ASC Medical Staff	
	1. Approval of Credentialing Changes for Members of the Harris Health ASC Medical Staff Dr. Scott Perry, Medical Director, ASC, presented the proposed credentialing changes for members of the ASC medical staff. He reported that eleven (11) initial appointments had been reviewed and approved by the Medical Executive Committee and were being presented to the Governing Body for consideration. A copy of the credentialing report is available in the permanent record.	**Motion No. 26.08 – 13** **Moved by Dr. Glorimar Medina, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve item V.A.1. Motion carried.**
	B. General Action Item(s) Related to Policy and Procedures	
	1. Approval of Revisions to the ASC Policy ASC-P-5004, Infection Control Plan Mr. Matthew Reeder, Administrator, ASC, presented the proposed revisions to ASC Policy ASC-P-5004, Infection Control Plan. He explained that the updates incorporated current best practices, revised references within the policy, addressed contagious disease risks, and the hazards and vulnerability analysis. A copy of the ASC Policy ASC-P-5004, Infection Control Plan is available in the permanent record.	**Motion No. 26.08 – 14** **Moved by Dr. Glorimar Medina, seconded by Mr. Mattew Reeder, and unanimously passed that the Governing Body approve item V.B.1. Motion carried.**

	2. Approval of the ASC 2026-2027 Quality Assessment and Improvement Program Mr. Reeder presented the ASC 2026–2027 Quality Assessment and Improvement Program. He stated that updates were made to align the program, where appropriate, with the Harris Health Strategic Plan for 2026–2030. He also noted that minor grammatical and editorial revisions had been incorporated. A copy of the ASC 2026-2027 Quality Assessment and Improvement Program is available in the permanent record.	**Motion No. 26.08 – 15** **Moved by Dr. Glorimar Medina, seconded by Mr. Mattew Reeder, and unanimously passed that the Governing Body approve item V.B.2. Motion carried.**
	3. Approval of the ASC 2026-2027 Infection Control Program Mr. Reeder presented the ASC 2026–2027 Infection Control Program. He reported that the ASC would continue monitoring hand hygiene, surgical site infections (SSIs), and adenosine triphosphate (ATP) testing to assess surface cleanliness throughout the facility. He noted that these measures would remain part of the ASC's ongoing infection prevention and control monitoring efforts. A copy of the ASC 2026-2027 Infection Control Program is available in the permanent record.	**Motion No. 26.08 – 16** **Moved by Dr. Glorimar Medina, seconded by Mr. Mattew Reeder, and unanimously passed that the Governing Body approve item V.B.3. Motion carried.**
	4. Approval of the ASC 2026 Workplace Safety and Violence Reduction Plan Mr. Reeder presented the ASC 2026 Workplace Safety and Violence Reduction Plan. He stated that the plan had been updated to incorporate Harris Health System's crisis intervention updates and applicable recommendations. A copy of the ASC 2026 Workplace Safety and Violence Reduction Plan is available in the permanent record.	**Motion No. 26.08 – 17** **Moved by Dr. Glorimar Medina, seconded by Mr. Mattew Reeder, and unanimously passed that the Governing Body approve item V.B.4. Motion carried.**

	C. Miscellaneous General Action Item(s)	
	1. Approval to Appoint/Re-appoint Key Positions to the ASC Mr. Reeder presented the proposed appointments and reappointments of key leadership and operational positions required to support the ASC's operations and maintain applicable industry standards. He reported that he had contacted the individuals listed to confirm their continued commitment to serving in their respective roles. The following appointments and reappointments were presented for approval: i. Administrator: Matthew Reeder ii. Clinical Manager(s): Randy Polanco, Rochelle Mariano, and Jessica Larson iii. Medical Director: Scott Perry iv. Business Office Manager: Pollie Martinez v. QA/PI Officer: Gina Taylor vi. Medical Staff Privileges Officer: Jessey Thomas vii. Infection Control Coordinator: Jessica Palacios viii. Pharmacy Officer: Alvin Nnabuife ix. Risk Manager: Erica Reyes x. Compliance Officer: Anthony Williams xi. Safety Officer: Harold Sias xii. Radiation Officer: Patricia Svolos xiii. Privacy Officer: Catherine Walther xiv. Medical Records Officer: Michael Kaitschuck	**Motion No. 26.08 – 18** **Moved by Dr. Glorimar Medina, seconded by Mr. Mattew Reeder, and unanimously passed that the Governing Body approve item V.C.1. Motion carried.**

VI. ASC Leadership Reports		
	A. Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the ASC at LBJ Including Questions and Answers Mr. Matthew Reeder provided updates regarding ASC medical staff operations, clinical operations, service activities, and operational accomplishments. He highlighted several accomplishments and developments at the ASC. He reported that the ophthalmology team had expanded its services at the ASC, with the new team beginning operations in early August. He noted that this expansion represented a positive partnership and would provide increased access to services. An update was also provided regarding ongoing construction and renovation activities at the facility. The work is expected to continue through approximately summer 2027, although a definitive completion date has not been established due to the nature of renovation projects and the potential for unforeseen conditions. Mr. Reeder further reported that the ASC's Hand Hygiene Quality Improvement Project had been selected as a finalist for the Bernard A. Kirscher Innovations and Quality Improvement Award. The team is expected to attend an awards event during the winter. He also indicated that the project would be submitted for additional recognition through the appropriate quality improvement channels. Additionally, Mr. Reeder announced that the ASC had become the first ambulatory surgery center in the continental United States to receive the Smoke-Free designation. He recognized the team for its efforts in achieving this distinction and noted that Harris Health was the fourth major healthcare provider in the Houston area to earn the related recognition. Mr. Reeder also shared that he had been selected to participate as a panelist at an upcoming conference in Chicago in October. The panel discussion will focus on hiring, structuring, and leading the team needed to support an ambulatory surgery center. Ms. Viera-Bland congratulated Dr. Perry and the ASC team on the accomplishments and recognitions reported. She also expressed appreciation to Dr. Perry and Mr. Reeder for their leadership and representation of the ASC.	**As Presented.**
VII. Adjournment	There being no further business and without objection from the members of the Governing Body, the meeting adjourned at 9:20 A.M.	

I certify that the foregoing are the Minutes of the Harris Health ASC at LBJ Governing Body Meeting held on August 20, 2026.

Respectfully Submitted,

Libby Viera – Bland, AICP, ASC at LBJ Governing Body Chair

Recorded by Cherry A. Joseph, MBA