

AMBULATORY SURGICAL CENTER (ASC) AT LBJ GOVERNING BODY

Thursday, November 21, 2024

9:00 A.M.

BOARD ROOM

4800 Fournace Place, Bellaire, Texas 77401

The meeting may be viewed online at: <http://harrishealthtx.swagit.com/live>

Notice: Members of the Governing Body may participate by videoconference.

Mission

Harris Health is a community-focused academic healthcare system dedicated to improving the health of those most in need in Harris County through quality care delivery, coordination of care, and education.

AGENDA

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|---|-----------------|--------|
| I. Call to Order and Record of Attendance | Ms. Carol Paret | 1 min |
| II. <u>Approval of the Minutes of Previous Meeting</u> | Ms. Carol Paret | 1 min |
| <ul style="list-style-type: none"> • <u>ASC at LBJ Governing Body Meeting – August 22, 2024</u> | | |
| III. Executive Session | Ms. Carol Paret | 30 min |
| <p>A. <u>Discussion Regarding Medical Staff Applicants and Privileges for the Ambulatory Surgical Center (ASC) at LBJ, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including Consideration of Approval of Medical Staff Applicants and Privileges for the ASC at LBJ Upon Return to Open Session – Dr. Scott Perry</u></p> <p style="text-align: right;">(10 min)</p> | | |
| <p>B. Report by the Vice President, Deputy Compliance Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Possible Action Regarding this Matter Upon Return to Open Session – Mr. Anthony Williams</p> <p style="text-align: right;">(10 min)</p> | | |
| <p>C. <u>Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including ASC at LBJ Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session</u></p> <p style="text-align: right;">(10 min)</p> <p><u>– Dr. Matasha Russell, Dr. Scott Perry and Mr. Matthew Reeder</u></p> | | |

IV.	Reconvene	Ms. Carol Paret	2 min
V.	General Action Item(s)	Ms. Carol Paret	10 min
	A. General Action Item(s) Related to Quality: ASC at LBJ Medical Staff		
	1. <u>Consideration of Approval of Credentialing Changes for Members of the Harris Health ASC at LBJ Medical Staff – Dr. Scott Perry</u>		(5 min)
	B. Miscellaneous General Action Item(s)		
	1. Discussion and Appropriate Action to Elect Officers of the ASC at LBJ Governing Body in Accordance with Article V, Section 2 of Governing Body Bylaws of the Ambulatory Surgical Center (ASC) at LBJ – ASC Governing Body		(5 min)
	• Chair		
VI.	ASC at LBJ Medical Director and Administrator Reports	Ms. Carol Paret	15 min
	A. Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the Ambulatory Surgical Center, Including Questions and Answers – Dr. Scott Perry and Mr. Matthew Reeder		
VII.	Adjournment	Ms. Carol Paret	1 min

MINUTES OF THE HARRIS HEALTH
AMBULATORY SURGICAL CENTER AT LBJ GOVERNING BODY MEETING
August 22, 2024
9:00 AM

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
I. Call to Order & Record of Attendance	The meeting was called to order at 9:10 a.m. by Ms. Jennifer Tijerina, Chair. It was noted that a quorum was present and the attendance was recorded. Ms. Tijerina stated that while some Board members are in the room, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. Only participants scheduled to speak have been provided dial in information for the meeting. All others who wish to view the meeting may access the meeting online through the Harris Health website: http://harrishealthtx.swagit.com/live .	A copy of the attendance is appended to the archived minutes.
II. Approval of the Minutes of the Previous Meeting <ul style="list-style-type: none"> ASC at LBJ Governing Body Meeting – May 23, 2024 		<u>Motion No. 24.08 – 19</u> Moved by Ms. Carol Paret, seconded by Dr. Glorimar Medina, and unanimously passed that the Governing Body approve the minutes of the May 23, 2024 meeting. Motion carried.
III. Executive Session	At 9:12 a.m., Ms. Tijerina stated that the ASC Governing Body would enter into Executive Session for Items ‘A through C’ as permitted by law under Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007.	
	A. Discussion Regarding Medical Staff Applicants and Privileges for the Ambulatory Surgical Center (ASC) at LBJ Governing Body, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including Consideration of Approval of Medical Staff Applicants and Privileges for the ASC at LBJ Governing Body Upon Return to Open Session	No Action Taken.
	B. Report by the Vice President, Compliance Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Possible Action Regarding this Matter Upon Return to Open Session	No Action Taken.

	C. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including ASC at LBJ Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session	No Action Taken.
IV. Reconvene	At 9:25 a.m., Ms. Tijerina reconvened the meeting in open session; she noted that a quorum was present and that no action was taken in Executive Session.	
V. General Action Item(s)	A. General Action Item(s) Related to Quality: ASC at LBJ Hospital Medical Staff	
	<p>1. Approval of Credentialing Changes for Members of the Harris Health System ASC at LBJ Medical Staff</p> <p>Dr. Scott Perry, Medical Director, ASC, presented the credentialing changes for members of the Harris Health System ASC at LBJ Medical Staff. For August 2024, there were nine (9) initial appointments and no reappointments. A copy of the credentialing report is available in the permanent record.</p>	<p><u>Motion No. 24.08 – 20</u></p> <p>Moved by Dr. Glorimar Medina, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve V.A.1. Motion carried.</p>
	<p>2. Approval of the 2023-2024 Quality Improvement Program for the ASC at LBJ</p> <p>A copy of the Quality Improvement Program is available in the permanent record.</p>	<p><u>Motion No. 24.08 – 21</u></p> <p>Moved by Dr. Glorimar Medina, seconded by Ms. Carol Paret, and unanimously passed that the Governing Body approve V.A.2. Motion carried.</p>
	B. General Action Item(s) Related to Policy and Procedures	
	<p>1. Approval of New Policies and Procedures for the ASC at LBJ Governing Body</p> <ul style="list-style-type: none"> i. ASC-P-4014 Professional Practice Evaluation ii. ASC-P-4015 Medical Staff Professionalism iii. ASC-P-4016 Ongoing Performance Data Review iv. ASC-P-4017 Medical Staff Health v. ASC-P-4018 Initial Performance Data Review and Annual Performance Peer Review vi. Workplace Safety and Violence Reduction Plan <p>Copies of the policies are available in the permanent record.</p>	<p><u>Motion No. 24.08 – 22</u></p> <p>Moved by Mr. Jim Robinson, seconded by Dr. Glorimar Medina, and unanimously passed that the Governing Body approve V.B.1. Motion carried.</p>

	<p>2. Approval of Amended Policies and Procedures for the ASC at LBJ</p> <p>i. ASC-P-1003 Medication Administration</p> <p>ii. 2024-2025 Infection Control Program</p> <p>Copies of the policies are available in the permanent record.</p>	<p><u>Motion No. 24.08 – 23</u></p> <p>Moved by Mr. Jim Robinson, seconded by Dr. Glorimar Medina, and unanimously passed that the Governing Body approve V.B.2. Motion carried.</p>
	C. Miscellaneous General Action Item(s)	
	<p>1. Approval of Appointment/Re-Appointment of Key Positions to the Ambulatory Surgical Center at LBJ</p> <p>i. Administrator – Matthew Reeder</p> <p>ii. Clinical Manager(s) – Randy Polanco, Rochelle Mariano, Jessica Larson</p> <p>iii. Medical Director – Scott Perry</p> <p>iv. Business Office Manager – Pollie Martinez</p> <p>v. QA/PI Officer – Gina Taylor</p> <p>vi. Medical Staff Privileges Officer – Jessey Thomas</p> <p>vii. Infection Control Coordinator – Maria Taylor</p> <p>viii. Pharmacy Officer – Alvin Nnabuife</p> <p>ix. Risk Manager – Erica Reyes</p> <p>x. Compliance Officer – Anthony Williams</p> <p>xi. Safety Officer – Harold Sias</p> <p>xii. Radiation Officer – Patricia Svolos</p> <p>xiii. Privacy Officer – Catherine Walther</p> <p>xiv. Medical Records Officer – Veronica DeLeon</p>	<p><u>Motion No. 24.08 – 24</u></p> <p>Moved by Ms. Carol Paret, seconded by Mr. Jim Robinson, and unanimously passed that the Governing Body approve V.C.1. Motion carried.</p>
VI. ASC at LBJ Medical Director and Administrator Reports	<p>A. Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the ASC at LBJ Including Questions and Answers</p> <p>Mr. Reeder noted that the ASC is dual accredited with the American Association for Accreditation of Ambulatory Surgery Facilities (Quad A) and the Accreditation Association for Ambulatory Health Care (AAAHC). To comply with regulatory requirements, the ASC is working to implement a monitoring process prior to May 29, 2024. He stated that the ASC has moved to a healthcare occupancy, specifically for the third floor of the ASC. Mr. Reeder mentioned that the ASC intends to relocate the emergency room entrance to facilitate ambulance entry and ensure safe patient access.</p>	As Presented.
VII. Adjournment	There being no further business to come before the Governing Body, the meeting adjourned at 9:39 a.m.	

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I certify that the foregoing are the Minutes of the Harris Health ASC at LBJ Governing Body Meeting held on August 22, 2024.

Respectfully Submitted,

Carol Paret, BS, Presiding Chair
In lieu of Jennifer Tijerina, MS, Governing Body Chair

Recorded by Cherry A. Pierson, MBA

Thursday, August 22, 2024
Harris Health Ambulatory Surgical Center (ASC) at LBJ Governing Body Attendance

GOVERNING BODY MEMBERS PRESENT	GOVERNING BODY MEMBERS ABSENT	OTHER BOARD MEMBERS PRESENT
Jennifer Tijerina (<i>Chair</i>)		
Carol Paret, Harris Health Board Member		
Dr. Glorimar Medina		
Jim Robinson, Harris Health Board Member		
Matthew Reeder		
Dr. Scott Perry		

HARRIS HEALTH EXECUTIVE LEADERSHIP, STAFF & SPECIAL INVITED GUESTS	
Anthony Williams	Maria Cowles
Carolynn Jones	Micah Rodriguez
Catherine Walther	Michael Hill
Cherry Pierson	Nicholas J. Bell
Daniel Smith	Olga Rodriguez
DeWight Dopslauf (<i>Harris County Purchasing Office</i>)	Patricia Darnauer
Elizabeth Hanshaw Winn (<i>Harris County Attorney's Office</i>)	R. King Hillier
Dr. Esmaeil Porsa, <i>Harris Health System President & Chief Executive Officer</i>	Randy Manarang
Dr. Jackie Brock	Randy Polanco
Dr. Jennifer Small	Dr. Sandeep Markan
Jennifer Zarate	Sara Thomas (<i>Harris County Attorney's Office</i>)
Jerry Summers	Shawn DeCosta
Jessey Thomas	Dr. Steven Brass
John Matcek	Dr. Tien Ko
Louis Smith	

Virtual Attendee Notice: *If you joined as a group and would like to be counted as present, please submit an email to: BoardofTrustees@harrishealth.org before close of business the day of the meeting.*

Thursday, November 21, 2024

Executive Session

Discussion Regarding Medical Staff Applicants and Privileges for the Ambulatory Surgical Center (ASC) at LBJ, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services, Including Consideration of Approval of Medical Staff Applicants and Privileges for the ASC at LBJ Upon Return to Open Session.

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Thursday, November 21, 2024

Executive Session

Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including ASC at LBJ Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session.

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Thursday, November 21, 2024

Consideration of Approval of Credentialing Changes for Members of the Harris Health
Ambulatory Surgical Center at LBJ Medical Staff

Ambulatory Surgical Center Governing Body
November 2024 Medical Staff Credentials Report



Medical Staff Initial Appointments: 5

Medical Staff Reappointments: 56