

**MINUTES OF THE HARRIS HEALTH SYSTEM
DIALYSIS CENTER AT QUENTIN MEASE GOVERNING BODY MEETING
Tuesday, June 11, 2024 | 1:30 PM**

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
I. Call to Order and Record of Attendance	The meeting was called to order at 1:31 p.m. by Dr. Cody Pyke, Presiding Officer. It was noted that a quorum was present and the attendance was recorded. The meeting may be viewed online via the Harris Health website: http://harrishealthtx.swagit.com/live .	A copy of the attendance is appended to the archived minutes.
II. Introductions	Dr. Pyke requested that all members of the Dialysis Center at Quentin Mease governing body introduce themselves. She stated that Harris Health System Dialysis Center at Quentin Mease Health Center ("HHDC") is an end stage renal disease facility. HHDC is owned and operated by the Harris County Hospital District d/b/a Harris Health System and is a distinct facility that operates exclusively for the purpose of providing outpatient chronic dialysis services to patients with end state renal disease. Dr. Pyke noted that the HHDC Governing Body shall consist of five (5) members, which includes the following members: <ol style="list-style-type: none"> 1. Dr. Cody Pyke, Harris Health Board Member 2. Ms. Sima Ladjevardian, Harris Health Board Member 3. Mr. Matthew Reeder, Administrator 4. Dr. Kevin Erickson, Medical Director 5. Dr. Lori Timmons, Nursing Director 	As Presented.
III. Election of Officers	<p>A. Discussion and Appropriate Action to Elect Officers of the Dialysis Center (DC) at Quentin Mease Governing Body in Accordance with Article V, Section 1 of Governing Body Bylaws of the DC at Quentin Mease</p> <p>Dr. Pyke stated per Article V, Section 1, of the Governing Body Bylaws of the Dialysis Center at Quentin Mease, the Governing Body must elect a Chair and may include a Vice Chair, a Secretary and other officers; therefore, the Governing Body must conduct an election for the Office of Chair for the remainder of the 2024 Calendar Year. Dr. Pyke initiated nominations for the Office of Chair of the HHDC Governing Body. However, no other prior nominations were provided. Dr. Pyke then opened the floor for any additional nominees for the Office of HHDC Chair and after three (3) requests declared that nominations for HHDC Chair closed without objections. Dr. Pyke turned the meeting over to Mr. Matthew Reeder to conduct the election. Mr. Reeder requested a vote for appointment of Dr. Cody Pyke to the office of Chair of the HHDC Governing Body, and the votes to elect Dr. Cody Pyke as the Chair of the HHDC Governing Body were cast as follows:</p>	<p><u>Motion No. 24.06 - 01</u></p> <p>Votes cast unanimously to elect Dr. Cody Pyke as the Chair of the DC at QM Governing Body. Motion carried.</p>

	<ul style="list-style-type: none"> • Dr. Cody Pyke – Yes • Ms. Sima Ladjevardian – Absent • Mr. Matthew Reeder – Yes • Dr. Kevin Erickson – Yes • Dr. Lori Timmons – Yes 	
IV. Executive Session	At 1:37 p.m., Dr. Cody Pyke stated that the HHDC would enter into Executive Session for Items 'A and B' as permitted by law under Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007.	
	A. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Healthcare Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, Including Possible Action Regarding this Matter Upon Return to Open Session	No Action Taken.
	B. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occ. Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including DC Governing Body Quality Scorecard Report, Quality Review Committee Report and Medical Executive Committee Report, Including Possible Action Upon Return to Open Session	No Action Taken.
V. Reconvene	At 1:46 p.m., Dr. Cody Pyke reconvened the meeting in open session; she noted that a quorum was present and that no action was taken in Executive Session.	
VI. General Action Item(s)	A. General Action Item(s) Related to Policies and Procedures	
	<p>1. Approval of Reviewed and Amended Policies and Procedures for the DC at Quentin Mease</p> <p>Dr. Lori Timmons, Nursing Director, HHDC, presented the amended policies and procedures for the HHDC. In accordance with regulatory requirements for the HHDC, the Governing Body must annually review and approve policies. Dr. Timmons mentioned that all policies have been revised to include the new facility name, updated information about the current dialysis machine model, and policy numbers by removing "RDC" from each one. A copy of the amended policies are available in the permanent record.</p>	<p><u>Motion No. 24.06 – 02</u></p> <p>Moved by Dr. Kevin Erickson Paret, seconded by Dr. Lori Timmons, and unanimously passed that the Governing Body approve VI.A.1. Motion carried.</p>

<p>VII. Dialysis Center at Quentin Mease Governing Body Medical Director and Administrator Reports</p> <ul style="list-style-type: none"> • Strategic Pillar 1: Quality and Patient Safety <ul style="list-style-type: none"> ○ Hemodialysis/Peritoneal Dialysis Overview ○ Nephrology Provider Collaboration ○ 5 Diamond Patient Safety Program 	<p>A. Report Regarding Medical Staff Operations, Clinical Operations, Statistical Analysis of Services Performed and Operational Opportunities at the Dialysis Center, Including Questions and Answers</p> <p>Dr. Kevin Erickson, Medical Director, HHDC, provided an operational overview covering Hemodialysis and Peritoneal Dialysis, collaboration with Nephrology providers, and its 5-Diamond Patient Safety Program. Dr. Erickson shared that Hemodialysis involves regular blood cleansing (typically 3 times per week) at the dialysis center, using access typically located in your arm. In contrast, Peritoneal dialysis is daily and involves the removal of waste from the blood by rinsing the abdominal cavity (peritoneal cavity), which can be performed at home. Dr. Jennifer Small, Executive Vice President and Administrator, Ambulatory Care Services, announced that Dr. Lori Timmons received recognition from a Det Norske Veritas (DNV) surveyor for her exemplary practices at HHDC. Dr. Small also highlighted that Dr. Timmons was invited to speak at the 2024 DNV Healthcare symposium.</p>	<p>As Presented.</p>
<p>VIII. Adjournment</p>	<p>There being no further business to come before the Governing Body, the meeting adjourned at 1:58 p.m.</p>	

I certify that the foregoing are the Minutes of the Harris Health System Dialysis Center at Quentin Mease Governing Body Meeting held on June 11, 2024.

Respectfully Submitted,



Cody Pyke, MD, JD, LLM, FCLM, HHDC Chair

Minutes transcribed by Cherry A. Pierson, MBA