

BOARD OF TRUSTEES

Joint Conference Committee

Thursday, March 9, 2023

11:30 A.M.

The meeting will be conducted via Zoom and may be viewed online at:

<http://harrishealthtx.swagit.com/live>.

Mission

Harris Health is a community-focused academic healthcare system dedicated to improving the health of those most in need in Harris County through quality care delivery, coordination of care, and education.

AGENDA

I. Call to Order and Record of Attendance	Dr. Arthur Bracey	2 min
II. Approval of the Minutes of Previous Meeting	Dr. Arthur Bracey	2 min
• Joint Conference Committee Meeting– January 12, 2023		
III. Physician Leadership Reports		20 min
A. MEB Chair/Co-Chair	Dr. Martha Mims and Dr. Kunal Sharma	
B. Chief of Staffs	Dr. Tien Ko and Dr. Sandeep Markan	
IV. Items for Discussion		20 min
A. Disparity/Health Equity Application in Clinical Services	Dr. Steven Brass and Medical Staff	
• Reconsidering the Use of Race Corrections in Clinical Algorithms		
V. Governance: Medical Staff Bylaws, Rules and Regulations		
A. No Items for Discussion		
VI. Future Agenda Topics: May 2023	Mr. Louis Smith	15 min
A. Meeting Planning – Requests for Agenda Topics Submitted to Members 3 Weeks Prior to the Planned Meeting		
B. Physician Staffing Levels and Priorities for Harris Health Services		
VII. Adjournment	Dr. Arthur Bracey	1 min

JOINT CONFERENCE COMMITTEE

Voting Committee Members:

Andrea Caracostis, MD (Committee Chair)

Arthur W. Bracey, MD (Ex-officio)

Alicia Reyes, Board Member

Dr. Esmail Porsa, President - Chief Executive Officer

Dr. Martha Mims, Chair - Medical Executive Board

Dr. Kunal Sharma, Vice Chair - Medical Executive Board

Dr. Sandeep Markan, Chief of Staff - Ben Taub

Dr. Tien Ko, Chief of Staff - LBJ

Dr. Matasha Russell, Chief Medical Officer - Ambulatory Care Services

Dr. Steven Brass, Executive Vice President - Chief Medical Executive

Dr. Mohammad Zare, Interim Assistant Chief of Staff - UT

Dr. Fareed Khan, Assistant Chief of Staff - BCM

Executive Sponsor (Non-voting Committee Member):

Louis Smith, Senior Executive Vice President - Chief Operating Officer

HARRIS HEALTH SYSTEM
MINUTES OF THE BOARD OF TRUSTEES
JOINT CONFERENCE COMMITTEE MEETING
January 12, 2023
11:30 AM

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
I. Call to Order and Record of Attendance	Dr. Andrea Caracostis, Chair, called the meeting to order at 11:33 a.m. It was noted that a quorum was present and the attendance was recorded. Dr. Caracostis announced that only participants scheduled to speak have been provided dial in information for the meeting. All others who wish to view the meeting may access the meeting online through the Harris Health website: http://harrishealthtx.swagit.com/live .	
II. Approval of the Minutes of Previous Meeting Joint Conference Committee Meeting – November 10, 2022		Moved by Dr. Arthur Bracey, seconded by Ms. Alicia Reyes, and unanimously approved the minutes of the previous meeting.
III. Medical Staff Engagement		
A. Strengthening Medical Staff Involvement: Operations and Service Lines 1. Harris Health Service Line Strategy Update	Mr. Louis Smith, Senior Executive Vice President & Chief Operating Officer, introduced Ms. Amineh Kostov, Vice President, System Service Lines. Ms. Kostov delivered an update on Harris Health’s Service Line. She provided an overview of the 2023 goals related to the Gastrointestinal (GI), Maternal Health and Cardiology Service Lines. She addressed strategies for successful optimization and strategic planning. Ms. Kostov noted that the three (3) domains of the system service line structure are: 1) strategic direction, 2) operations, and 3) functionality. She also discussed optimizing stakeholder’s time in order to maximize engagement, as well as the time demand placed on providers. Discussions ensued regarding service line efficiency and physician engagement. Dr. Kunal Sharma, Vice Chair, Medical Executive Board, shared that the service lines have made significant progress compared to previous years.	As Presented.

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	<p>He mentioned that the Cardiology Service Line and transfers for extended patients between Lyndon B. Johnson (LBJ) and Ben Taub (BT) Hospitals have never been more patient-focused and patient-centered. Dr. Sharma stated that the forum, venue and action items generated have yielded intangible results. Dr. Martha Mims, Chair, Medical Executive Board, echoed Dr. Sharma’s sentiments. A copy of the presentation is available in the permanent record.</p>	
IV. Governance and Culture		
<p>A. Goal Update Between Harris Health and UTH/BCM</p>	<p>Mr. Louis Smith introduced Ms. Monica Carbajal, Vice President, Contract Administration. Ms. Carbajal delivered a goal update between Harris Health, University of Texas Health Science Center - Houston (UT) and Baylor College of Medicine (BCM). She shared that BCM and UT, separately, are eligible to receive performance incentive compensation for achieving mutually agreed upon performance metrics. She shared that there are four (4) main focus areas which include: 1) Quality & Patient Safety, 2) Patient Experience, 3) Value and 4) Service Lines. There are acute and ambulatory goals for each focus area. Ms. Carbajal stated that there are several monthly performance reports and discussions held at both medical schools, as well as Service Chief Meetings and Medical Executive Committees (MEC). She stated that Harris Health is working with the medical schools to successfully close out Year 3, which ends June 30, 2023. Negotiation of Year 4 incentive goals will begin in March. A copy of the presentation is available in the permanent record.</p>	<p>As Presented.</p>
V. Items Requiring Periodic Updates / Discussion		
<p>A. Harris Health Medical Executive Board Leadership Changes</p>	<p>Dr. Caracostis stated that on behalf of the Joint Conference Committee, she would like to express sincere thanks and appreciation to Dr. John Foringer for his tenure as the Chair of the Medical Executive Board (MEB). Dr. Foringer has tirelessly given his time and resources while serving as Chairman of the MEB, and the Committee’s achievements would not have been possible without him at the helm. Additionally, the Committee is pleased to announce that Dr. Martha Mims will now serve as the Chair of the MEB and Dr. Kunal Sharma will serve as the Vice Chair.</p>	<p>As Presented.</p>

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
VI. Special Items		
<p>A. Electronic Health Record and Information Technology Disaster Planning</p>	<p>Mr. Louis Smith introduced Mr. Jeffrey Vinson, Senior Vice President, Chief Cyber & Information Security Officer and Mr. Ron Fuschillo, Senior Vice President, Chief Information Officer. Mr. Vinson provided a brief overview of the cybersecurity threats in the healthcare industry. He noted that cybersecurity risks continue to be a top challenge for the healthcare industry and public health. He shared that within the healthcare sector, there were 602 reported breaches, compared to 289 during the same time last year, representing over a 100 percent increase and impacting over 49 million patients. He addressed the clinical and business impacts of ransomware attacks on hospitals and the System’s plan for disaster recovery and business resiliency. Mr. Vinson highlighted a few information security controls such as CrowdStrike, Radware DDoS, IBM Qradar and Netskope. Mr. Fuschillo provided an overview of information technology disaster planning, disaster recovery and system backups. Harris Health’s data center and connectivity strategies are a set of standards using SOC compliant data centers, advanced redundant networking, AIX and VMWare virtual cloud technology. Mr. Fuschillo explained that this strategy includes technology architecture that provides near-seamless continuity in the event of a myriad of failure scenarios. In addition, Mr. Fuschillo shared that an alternative Care Site can be deployed at a designated location within 4 to 6 hours. Dr. Steven Brass, Executive Vice President & Chief Medical Executive, shared that he had an opportunity to meet and debrief with Baylor St. Luke’s IT and Medical Leadership regarding their latest Cybersecurity Event. In the near future, Harris Health will begin a process to review and perform real-time simulations using downtime procedures with medical staff for the following key documentation types:</p> <ul style="list-style-type: none"> • History & Physical and Progress Notes for each Specialty • Informed Consent Forms • Pharmacy Orders • Laboratory Orders • Radiology Orders • Pathology Orders 	<p>As Presented.</p>

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
	A copy of the presentation is available in the permanent record.	
VII. Adjournment	Moved by Dr. Arthur Brace, seconded by Ms. Alicia Reyes, and unanimously approved to adjourn the meeting. There being no further business, the meeting adjourned at 12:26 p.m.	

I certify that the foregoing are the Minutes of the Meeting of the Joint Conference Committee of the Board of Trustees of the Harris Health System held on January 12, 2023.

Respectfully submitted,

Andrea Caracostis, M.D., MPH, Chair

Recorded by Cherry Pierson

Thursday, January 12, 2023

Harris Health System Board of Trustees Board Meeting – Joint Conference Committee Attendance

Note: For Zoom meeting attendance, if you joined as a group and would like to be counted as present, please submit an email to:

BoardofTrustees@harrishealth.org before close of business the day of the meeting.

MEMBERS PRESENT	MEMBERS ABSENT
Dr. Andrea Caracostis, Chair	Dr. Matasha Russell, Chief Medical Officer, Ambulatory Care Services
Dr. Arthur W. Bracey (Ex-Officio)	
Ms. Alicia Reyes, Board of Trustees	
Dr. Esmaeil Porsa, President & Chief Executive Officer	
Dr. Fareed Khan, Assistant Chief of Staff (BCM)	
Dr. Kunal Sharma, Vice Chair, Medical Executive Board	
Dr. Martha Mims, Chair, Medical Executive Board	
Dr. Mohammad Zare, Assistant Chief of Staff (ACS)	
Dr. Sandeep Markan, Chief of Staff, Ben Taub Hospital	
Dr. Steven Brass, Executive Vice President & Chief Medical Executive	
Dr. Tien Ko, Chief of Staff, Lyndon B. Johnson Hospital	

EXECUTIVE LEADERSHIP
Ms.Carolynn Jones, Executive Vice President & Chief Compliance and Risk Officer
Dr. Esperanza (Hope) Galvan, Senior Vice President, Chief Health Officer
Dr. Glorimar Medina-Rivera, Executive Vice President, Ben Taub Hospital
Dr. Jackie Brock, Executive Vice President & Chief Nursing Executive
Mr. Jeffery Vinson, Senior Vice President, Chief Information Security Officer
Dr. Jennifer Small, Executive Vice President, Ambulatory Care Services
Mr. Louis Smith, Senior Executive Vice President & Chief Operating Officer
Ms. Maria Cowles, Senior Vice President, Chief of Staff
Mr. Michael Hill, Executive Vice President, Chief Strategy & Integration Officer
Dr. Michael Nnadi, Senior Vice President, Chief Pharmacy Officer
Ms. Patricia Darnauer, Executive Vice President, Lyndon B. Johnson Hospital
Mr. Ron Fuschillo, Senior Vice President and Chief Information Officer
Ms. Sara Thomas, Vice President Legal Affairs/Managing Attorney, Harris County Attorney’s Office

ADDITIONAL GUESTS PRESENT	
Antoinette "Toni" Cotton	Jennifer Zarate
Cherry Pierson	Jerry Summers
Daniel Smith	John Matcek
Derek Curtis	Nicholas Bell
Ebon Swofford	Randy Manarang
Elizabeth Winn	Tai Nguyen