

BOARD OF TRUSTEES

Governance Committee

Tuesday, January 9, 2024 11:00 A.M.

BOARD ROOM

4800 Fournace Place, Bellaire, Texas 77401

The meeting may be viewed online at: http://harrishealthtx.swagit.com/live

Notice: Some Board Members may participate by videoconference.

Mission

Harris Health is a community-focused academic healthcare system dedicated to improving the health of those most in need in Harris County through quality care delivery, coordination of care, and education.

AGENDA

I.	Call to Order and Record of Attendance	Dr. Cody Pyke	2 min
н.	Approval of the Minutes of Previous Meeting	Dr. Cody Pyke	2 min
	Governance Committee – November 7, 2023		
III.	<u>Update Regarding 2023 Board Self-Assessment</u> <u>– Ms. Olga Rodriguez</u>		5 min
IV.	Discussion Regarding the 2024 Governance Committee Agenda Items, Goals and Prioritization	Dr. Cody Pyke	50 min
	 Developing Committee Goals and Establishing a Standardized Goal Development Framework for all Committees Developing a Board Self-Evaluation Framework Continuing Education for Board Members Higher Level Robert's Rules of Order and Parliamentary Procedure Training Best Practices in Healthcare Governance Development of Board Officer Job Descriptions Continued Improvement of Board Orientation Process 2024 Board Retreat 		
v.	Adjournment	Dr. Cody Pyke	1 min



HARRIS HEALTH SYSTEM MINUTES OF THE BOARD OF TRUSTEES GOVERNANCE COMMITTEE MEETING Tuesday, November 7, 2023 11:00 AM

		<u>11:00 AM</u>	
	AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
1.	Call to Order and Record of Attendance	Dr. Andrea Caracostis, Chair, called the meeting to order at 11:00 a.m. It was noted there was a quorum present and the attendance was recorded. Dr. Caracostis announced that while some Board members are in the room, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. Only participants scheduled to speak have been provided dial in information for the meeting. All others who wish to view the meeting may access the meeting online through the Harris Health website: <u>http://harrishealthtx.swagit.com/live</u> .	
11.	Approval of the Minutes of the Previous Meeting Governance Committee – October 12, 2023		Moved by Dr. Cody M. Pyke, seconded by Ms. Marcia Johnson, and unanimously approved the minutes of the October 12, 2023 meeting. Motion carried.
111.	Update Regarding 2024 Board Officer Nominations	Ms. Sara Thomas, Chief Legal Officer, delivered an update regarding the 2024 Board Officer nominations. She provided an overview of the nomination process for the 2024 Officer Elections and noted that an email communication was sent out to Board members on behalf of the Governance Committee to solicit interest and nominations for all officer positions. Ms. Thomas stated that the deadline for nominations is November 20, 2023, nominations will be taken from the floor, and the election will be conducted at the December 7, 2023 Board meeting.	As Presented.

	AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
IV.	Discussion Regarding the Proposed 2024 Board of Trustees Calendar and 2024 Governance Committee Meeting Frequency	Ms. Olga Rodriguez, Vice President, Corporate Communications & Board Services, led the discussion regarding the proposed 2024 Board of Trustees Calendar and 2024 Governance Committee Meeting Frequency. The Committee voted to recommend that the Board approve that the Governance Committee meet every other month beginning in January 2024. A copy of the proposed 2024 Board of Trustees Calendar is available in the permanent record.	Moved by Dr. Cody M. Pyke, seconded by Ms. Marcia Johnson, and unanimously accepted that the Committee recommends that the Board approve item IV. Motion carried.
V.	Discussion Regarding the 2024 Governance Committee Agenda Items and Goals	Ms. Olga Rodriguez, Vice President, Corporate Communications & Board Services, led the discussion regarding the 2024 Governance Committee Agenda Items and Goals. She stated that all Committees are encouraged to predetermine agenda items used to guide discussions, decision-making, priorities and goals for 2024 meetings. Dr. Caracostis requested assistance from the Board Office in determining priority agenda items for 2024.	As Presented.
VI.	Discussion and Possible Action Related to Board Standard Operating Procedures	Ms. Sara Thomas, Chief Legal Officer, led the discussion related to the proposed changes to the Board's Standard Operating Procedures (SOPs). Dr. Cody M. Pyke facilitated a robust discussion on the proposed changes to the SOPs and addressed all outstanding issues raised by the Committee. The Committee collectively proposed additional changes to the SOPs and voted to recommend those proposed changes to the full Board at the December Board meeting. A copy of the Board's Standard Operating Procedures is available in the permanent record.	Moved by Dr. Cody M. Pyke, seconded by Ms. Marcia Johnson, and unanimously accepted that the Committee recommends that the Board approve item VI. Motion carried.
VII.	Adjournment	There being no further business, the meeting adjourned at 11:56 a.m.	Moved by Dr. Cody M. Pyke, and seconded by Ms. Marcia Johnson, and unanimously approved to adjourn the meeting.

I certify that the foregoing are the Minutes of the Meeting of the Governance Committee of the Board of Trustees of the Harris Health System held on November 7, 2023.

Respectfully submitted,

Andrea Caracostis, MD, MPH, Chair

Recorded by Cherry A. Pierson, MBA



Tuesday, November 7, 2023

Harris Health System Board of Trustees Board Meeting – Governance Committee Attendance

Note: For Zoom meeting attendance, if you joined as a group and would like to be counted as present, please submit an email to:

BoardofTrustees@harrishealth.org before close of business the day of the meeting.

GOVERNANCE COMMITTEE BOARD MEMBERS PRESENT	GOVERNANCE COMMITTEE BOARD MEMBERS ABSENT	OTHER BOARD MEMBERS PRESENT
Dr. Andrea Caracostis (Chair)	Ms. Barbie Robinson (ex-officio)	
Dr. Cody M. Pyke		
Ms. Marcia Johnson		

HARRIS HEALTH EXECUTIVE LEADERSHIP, STAFF & SPECIAL INVITED GUESTS		
Antoinette Cotton	Jennifer Zarate	
Carolynn Jones	Jerry Summers	
Cherry Pierson	Jocelyn Thomas	
Daniel Smith	John Matcek	
Dr. Esmaeil Porsa (Harris Health System President & CEO)	Katie Rutherford (Harris County Attorney's Office)	
Dr. Jackie Brock	Louis Smith	
Dr. Jennifer Small	Maria Cowles	
Dr. Matasha Russell	Michael Hill	
Dr. Martha Mimms	Nicholas J Bell	
Dr. Matthew Schlueter	Olga Rodriguez	
Dr. Maureen Padilla	Omar Reid	
Dr. Michael Nnadi	Patricia Darnauer	
Dr. Otis R. Egins	Randy Manarang	
Dr. Steven Brass	Sara Thomas	
Dr. Tien Ko	Shawn DeCosta	
Ebon Swofford (Harris County Attorney's Office)	Tiffani Dusang	
Elizabeth Hanshaw Winn (Harris County Attorney's Office)		

BOARD OF TRUSTEES

Governance Committee



Tuesday, January 9, 2024

Update Regarding 2023 Board Self-Assessment



2023 Board Self-Assessment Update

Olga Rodriguez, MPA, MBA

Vice President, Community Engagement & Corporate Communications and Board Services

HARRISHEALTH SYSTEM

PROPOSED TIMELINE

TASK	SCHEDULED COMPLETION DATE
Survey launched and distributed to board members via email	Thursday, 12/14/23
Survey closes *This may be extended if full participation is not received.	Friday, 01/05/24
Results reported to Harris Health	Friday, 01/19/24
Results presented at the Governance Committee by NRC	Tuesday, 03/12/24
Results presented to the full board	Thursday, 03/28/24

HARRISHEALTH SYSTEM



BOARD OF TRUSTEES

Quality Committee

Tuesday, January 9, 2024 12:00 P.M. (or immediately following the Governance Committee)

> BOARD ROOM 4800 Fournace Place, Bellaire, Texas 77401

The meeting may be viewed online at: http://harrishealthtx.swagit.com/live.

Notice: Some Board Members may participate by videoconference.

Mission

Harris Health is a community-focused academic healthcare system dedicated to improving the health of those most in need in Harris County through quality care delivery, coordination of care, and education.

AGENDA

Ι.	Cal	I to Order and Record of Attendance	Dr. Andrea Caracostis	1 min
П.	Ap	proval of the Minutes of Previous Meeting	Dr. Andrea Caracostis	2 min
		Quality Committee Meeting – November 7, 2023		
III.		rris Health Safety Message: Minute for Medicine – Health Disparities r. Steven Brass		5 min
IV.		sentation Regarding Harris Health System Population Health As. Denise LaRue		10 min
		 Update Regarding Systematizing Screening and Referrals for Health-Related Social Needs (HRSN) 		
v.	Exe	ecutive Session	Dr. Andrea Caracostis	70 min
	Α.	Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007 and Tex. Occ. Code Ann. §151.002, to Receive Peer Review and/or Medical Committee Reports in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including Report Regarding Harris Health System Quality Review Councils – Dr. Steven Brass and Dr. Yashwant Chathampally		(60 min)



(10 min)

- B. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, and Possible Action Regarding this Matter Upon Return to Open Session *Ms. Carolynn Jones*
- VI. Reconvene
- VII. Adjournment

Dr. Andrea Caracostis 1 min

Dr. Andrea Caracostis 1 min



HARRIS HEALTH SYSTEM MINUTES OF THE BOARD OF TRUSTEES QUALITY COMMITTEE MEETING Tuesday, November 7, 2023 12:00 PM

	AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS	
I.	Call to Order and Record of Attendance	Dr. Andrea Caracostis, Chair, called the meeting to order at 12:06 p.m. It was noted that a quorum was present and the attendance was recorded. Dr. Caracostis announced that while some Board members are in the room, others will participate by videoconference as permissible by state law and the Harris Health Videoconferencing Policy. Only participants scheduled to speak have been provided dial in information for the meeting. All others who wish to view the meeting may access the meeting online through the Harris Health website: <u>http://harrishealthtx.swagit.com/live</u> .		
11.	Approval of the Minutes of Previous Meeting Quality Committee Meeting – October 12, 2023		Moved by Dr. Cody M. Pyke, seconded by Dr. Andrea Caracostis, and unanimously approved the minutes of the October 12, 2023 meeting.	
111.	Harris Health Safety Message: Minute for Medicine – Communication for Safer Care	Dr. Steven Brass, Executive Vice President & Chief Medical Executive, presented a Minute for Medicine video series related to Communication for Safer Care. Copies of the video series and the presentation are available in the permanent record.	As Presented.	
IV.	Presentation Regarding Harris Health System's Annual Research Report	Dr. Julie Thompson, Administrative Director, Research & Sponsored Programs, delivered a presentation regarding Harris Health System's Annual Research Report. She provided a brief overview of the review and approval process for Harris Health's research studies. Dr. Thompson stated that 763 research studies were approved, of which 99 studies focused on diversity, health, and equality. On May 30, 2023, Harris Health and Baylor College of Medicine hosted Research Day at Ben Taub Hospital. Research Day showcased the research that is being conducted at Harris Health and Baylor College of Medicine and aimed to foster an environment of collaboration, accomplishments, and inspiration. Dr. Thompson highlighted several clinical studies that were conducted at Harris Health, including research findings and results. A copy of the presentation is available in the permanent record.	As Presented.	

	AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
V.	Discussion Regarding 2024 Quality Committee Meeting Frequency	Dr. Steven Brass led the discussion regarding the 2024 Quality Committee meeting frequency, stating that the Quality team would like to continue with the same cadence as the previous year. A copy of the 2024 calendar is available in the permanent record.	As Presented.
VI.	Executive Session	At 12:25 p.m., Dr. Caracostis stated that the Quality Committee of the Board of Trustees would go into Executive Session for items 'A through C' as permitted by law under Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002.	
	 Report Regarding Harris Health System Correctional Health Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report 		No Action Taken.
	 B. Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002, to Receive Peer Review and/or Medical Committee Reports in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including Report Regarding Harris Health System Quality Review Councils 		No Action Taken.

	AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
	C. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Texas Health & Safety Code §161.032, and Possible Action Regarding this Matter Upon Return to Open Session		No Action Taken.
VII.	Reconvene	At 1:48 p.m., Dr. Andrea Caracostis reconvened the meeting in open session; she noted that a quorum was present.	
VIII.	Adjournment	There being no further business, the meeting adjourned at 1:48 p.m.	Moved by Dr. Cody M. Pyke, seconded by Dr. Andrea Caracostis, and unanimously approved to adjourn the meeting.

I certify that the foregoing are the Minutes of the Meeting of the Quality Committee of the Board of Trustees of the Harris Health System held on November 7, 2023.

Respectfully submitted,

Andrea Caracostis, M.D., MPH, Chair

Recorded by Cherry A. Pierson, MBA



Tuesday, November 7, 2023

Harris Health System Board of Trustees Board Meeting – Quality Committee Attendance

Note: For Zoom meeting attendance, if you joined as a group and would like to be counted as present, please submit an email to:

BoardofTrustees@harrishealth.org before close of business the day of the meeting.

QUALITY COMMITTEE BOARD MEMBERS PRESENT	QUALITY COMMITTEE BOARD MEMBERS ABSENT	OTHER BOARD MEMBERS PRESENT
Dr. Andrea Caracostis (Chair)	Ms. Barbie Robinson (ex-officio)	
Dr. Cody M. Pyke	Ms. Sima Ladjevardian	

HARRIS HEALTH EXECUTIVE LEADERSHIP, STAFF & SPECIAL INVITED GUESTS		
Amy Smith	Dr. Tien Ko	
Antoinette (Toni) Cotton	Dr. Yashwant Chathampally	
Carolynn Jones	Ebon Swofford (Harris County Attorney's Office)	
Cherry Pierson	Elizabeth Hanshaw Winn (Harris County Attorney's Office)	
Daniel Smith	Jennifer Zarate	
Dr. Derek Curtis	Jocelyn Thomas	
Dr. Esmaeil Porsa (Harris Health System President & CEO)	John Matcek	
Dr. Glorimar Medina	Louis Smith	
Dr. Hemant Roy	Maria Cowles	
Dr. Jackie Brock	Michael Hill	
Dr. Jennifer Small	Monica Carabajal	
Dr. Joseph Kunisch	Nicholas J Bell	
Dr. Julia Thompson	Olga Rodriguez	
Dr. Maureen Padilla	Omar Reid	
Dr. Martha Mims	Patricia Darnauer	
Dr. Matasha Russell	Randy Manarang	
Dr. Matthew Schlueter	Sara Thomas (Harris County Attorney's Office)	
Dr. Michael Nnadi	Shawn DeCosta	
Dr. Otis R. Egins	Tiffani Dusang	
Dr. Sandeep Markan	Vivian Ho-Nguyen	
Dr. Steven Brass	Yolanda Wall	

BOARD OF TRUSTEES Quality Committee



Tuesday, January 9, 2024

Harris Health Safety Message

High Reliability Organization (HRO) Safety Message:

• Harris Health Minute for Medicine Video – Health Disparities

VCA

Dr. Yashwant Chathampally Associate Chief Medical Officer, Senior Vice President – Quality & Patient Safety



HARRISHEALTH SYSTEM

HRO Safety Message Health Disparities

Steven Brass, MD, MPH, MBA Chief Medical Executive

Board of Trustees Quality Committee January 9, 2024

Confidential, legally privileged, and protected from disclosure pursuant to the Texas Health and Safety Code and the Texas Occupations Code as well as state and federal confidentiality statutes.

HARRISHEALTH SYSTEM

SAFETY MESSAGEHARRIS
HEALTH
SYSTEMJARRIS
JARRIS
SYSTEMSAFETY MESSAGESafety 1st. Always.

Five Principles of a High Reliability Organization Preoccupation with Reluctance to Sensitivity to Commitment to Deference to simplify resilience failure operations expertise interpretations Decision making migrates Heightened awareness Ongoing interaction and Develop capability to to the person or people of potential risks and sharing of information cope with, contain, and Deliberately questioning with the most expertise about all risks across the bounce back from near misses assumptions relevant to the problem organization mishaps at hand, regardless of authority or rank 3

HRO Mindset:

Harris Health System Minute For Medicine: Health Disparities

https://youtu.be/uo3nZjf34PE

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HARRISHEALTH SYSTEM

BOARD OF TRUSTEES Quality Committee



Tuesday, January 9, 2024

Presentation Regarding Harris Health System Population Health

Harris Health System Population Health Presentation:

• Update Regarding Systematizing Screening and Referrals for Health-Related Social Needs (HRSN)

10 1

Dr. Yashwant Chathampally Associate Chief Medical Officer, Senior Vice President – Quality & Patient Safety

HARRISHEALTH SYSTEM



Population Health

Denise LaRue, MPH, MSHCT Administrative Director, Clinical Integration & Transformation Population Health

Board of Trustees Quality Committee January 9, 2024

Confidential, legally privileged, and protected from disclosure pursuant to the Texas Health and Safety Code and the Texas Occupations Code as well as state and federal confidentiality statutes.





Update: Systematizing Screening & Referrals for Health-Related Social Needs (HRSN)

HARRISHEALTH SYSTEM

Health Equity Strategic Playbook

Below standards are aligned with and validated by leading national accreditation authorities on the role of healthcare systems in advancing health equity:

- 1. Ensure equity is a strategic priority for the healthcare system by (a) developing a **health equity strategic plan** and (b) **embedding standing structures** to resource and support health equity work
- 2. Document valid and reliable **patient demographic data** (REGAL race, ethnicity, gender, age, language) using EHR technology
- 3. Stratify key process and outcome metrics within specific focus areas by REGAL variables to identify equity gaps
- 4. Develop a written action plan for addressing at least one of the healthcare disparities identified within a specific population of focus, with a process to monitor and report progress
- 5. Implement a plan for addressing the role of SDOH in driving health disparities, including (a) documenting patient healthrelated social needs and (b) implementing responsive interventions with community partners
- 6. Ensure the organization's **internal culture** supports health equity by providing staff training and reviewing recruitment and hiring practices

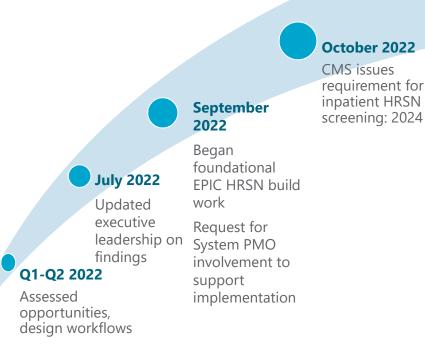
HRSN SCREENING AND REFERRAL INITIATIVE GOALS

- ✓ 1. Resource and build systematized HRSN screening data collection
- ✓ 2. Expand and simplify **downstream resources** for HRSN+ screens
 - 3. Use data to strategically advance our system approach to health equity

3

HARRISHEALTH SYSTEM

HRSN Screening & Referral Progress to Date



Q2 2023

March: SDOH questions standardized across ACS programs

April:

Findhelp integration finalized: *Harris Health Cares* (available in EPIC, and for patients via web or MyHealth)

Q3 2023

August: Compass Rose integration finalized for Care Mgmt to manage SDOH needs

September:

MyHealth screening and referral live for ACS clinics

Q4 2023

October: Oncology screening & referral workflow live

November:

Inpatient screening & referral workflow live (meets CMS 2024 requirement)

5

Goal 1: Systematized HRSN Screening

🖨 Henu 🖪 Valta 🖾 Heasiges 🎍 Seat. Hea	suits 💰 Medicabers	
Health Related Social Needs		
Attached to a message from Sarah Case Manage	eer Buffington received 1/3/2023	
We believe everyone should have the best opportunity for he	teath. Some things like not having enough food, reliable transportation; or a safe place ns will help us understand more about you and where we might be able to provide	
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N: Admission		
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EPIC CMS Inpatient SDOH Dashboard (required metrics):

- SDOH-1: inpatient screening rate
- SDOH-2: screen-positive rates per 5 required SDOH domains

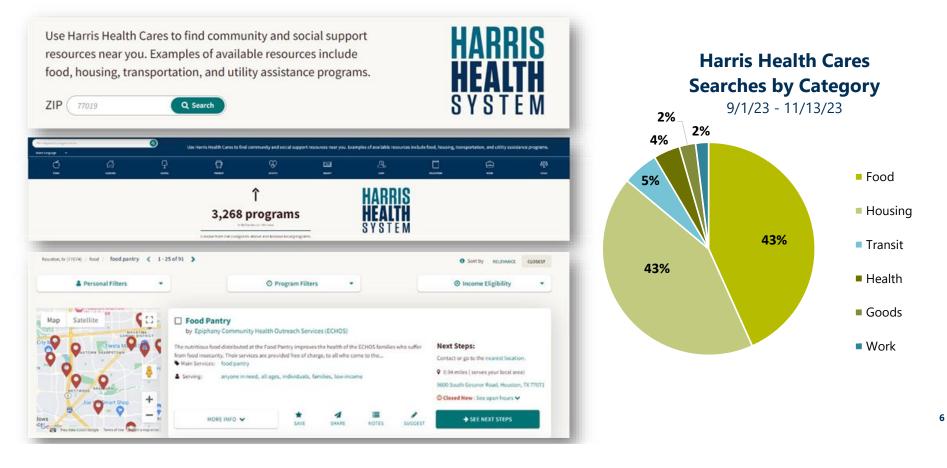
Social Drivers of Health: Adult Inpatient

	2023 YTD*	Rate
Social Drivers Screening Rate [‡]	2,373/27,952	8.4%
Food Insecurity Positivity Rate	711/2,373	29.9%
Housing Instability Positivity Rate	418/2,373	17.6%
Interpersonal Safety Positivity Rate	80/2,373	3.4%
Transportation Needs Positivity Rate	378/2,373	15.9%
Utility Difficulties Positivity Rate	251/2,373	10.6%

* Represents go-live to report date: 11/6/23 to 12/17/23

† Daily screening rate audits average between 85-93%

Goal 2: Managing Referrals for HRSN+ Screens



Health Equity is a team sport

System PMO

- Stephen Orrell
- Sam Karim

Information Technology

- Azuka Emeoha
- Sarah Buffington
- Anil George
- Ron Fuschillo

Data Science & Informatics

- Eric Barnhouse
- Dr. Amit Mehta
- Dr. Anwar Sirajuddin

System Nursing

- Herbert Ortiz
- Maureen Padilla
- Jackie Brock

Quality

- Tammy Tran
- Joe Kunisch

Care Management

- Amy Smith
- Ronda Carter
- Monique Jones
- Annie Titus
- Montre
 - Williams-Mayes

Ben Taub

- Stefani Stan
- Sibil George
- Ian Todd
- Tashiana Roberts-Jackson

ACS

LBJ

- Leslie Ferrell
- Qiana Sellers
- Jennifer LaHue
- Matt Schlueter

Corporate Communications

- Bryan McLeod
- Nicole Benningfield

Population Health

- Sheebani Patel
- Himika Rahman
 - Jessica Granger
- Angela Frazier

Executive Sponsors:

- Dr. Steven Brass
- Dr. Chethan Bachireddy

Operational Champions:

- Hope Galvan
- Denise LaRue

Next Steps:

- Resource and build systematized HRSN screening data collection
- 2. Expand and simplify **downstream resources** for HRSN+ screens
- Use data to strategically advance our system approach to health equity

BOARD OF TRUSTEES Quality Committee



Tuesday, January 9, 2024

Executive Session

Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007 and Tex. Occ. Code Ann. §151.002, to Receive Peer Review and/or Medical Committee Reports in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including Report Regarding Harris Health System Quality Review Councils.

UCA

Dr. Yashwant Chathampally Associate Chief Medical Officer, Senior Vice President – Quality & Patient Safety

Quality Committee



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