

## BOARD OF TRUSTEES

### Quality Committee

Tuesday, May 14, 2024  
12:00 P.M.

BOARD ROOM  
4800 Fournace Place, Bellaire, Texas 77401

The meeting may be viewed online at: <http://harrishealthtx.swagit.com/live>.

*Notice: Some Board Members may participate by videoconference.*

#### Mission

Harris Health is a community-focused academic healthcare system dedicated to improving the health of those most in need in Harris County through quality care delivery, coordination of care, and education.

## AGENDA

- |   |                                     |
|---|-------------------------------------|
| I. <b>Call to Order and Record of Attendance</b>  | <b>Dr. Andrea Caracostis 1 min</b>  |
| II. <b><u>Approval of the Minutes of Previous Meeting</u></b>   | <b>Dr. Andrea Caracostis 2 min</b>  |
| <ul style="list-style-type: none"> <li>• <u>Quality Committee Meeting – April 9, 2024</u></li> </ul>  |                                     |
| III. <b><u>Harris Health Safety Message Video: Minute for Medicine</u></b>  | <b>5 min</b>                        |
| <ul style="list-style-type: none"> <li>– <u>Dr. Steven Brass</u></li> <li>• <u>Adopting a High Reliability Mindset</u></li> </ul>   |                                     |
| IV. <b>Executive Session</b>  | <b>Dr. Andrea Caracostis 80 min</b> |
| A. <u>Report Regarding Harris Health System Correctional Health Quality of Medical and Healthcare, Pursuant to Tex. Health &amp; Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report</u>   | <i>(15 min)</i>                     |
| <ul style="list-style-type: none"> <li>– <u>Dr. Otis R. Ekins</u></li> </ul>  |                                     |
| B. <u>Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Occ. Code Ann. §151.002, Tex. Occ. Code Ann. §160.007 and Tex. Health &amp; Safety Code Ann. §161.032, to Receive Peer Review and/or Medical Committee Reports in Connection with the Evaluation of the Quality of Medical and Healthcare Services</u> | <i>(60 min)</i>                     |
| <ul style="list-style-type: none"> <li>– <u>Dr. Steven Brass and Dr. Yashwant Chathampally</u></li> </ul>   |                                     |

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- C. Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, and Possible Action Regarding this Matter Upon Return to Open Session – ***Ms. Carolynn Jones***

(5 min)

**V. Reconvene**

**Dr. Andrea Caracostis 1 min**

**VI. Adjournment**

**Dr. Andrea Caracostis 1 min**

**HARRIS HEALTH SYSTEM**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**QUALITY COMMITTEE MEETING**  
**Tuesday, April 9, 2024**  
**12:00 PM**

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<b>I. Call to Order and Record of Attendance</b>	Dr. Andrea Caracostis, Committee Chair, called the meeting to order at 12:09 p.m. It was noted that a quorum was present and the attendance was recorded. The meeting may be viewed online through the Harris Health website: <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a> .	
<b>II. Approval of the Minutes of Previous Meeting</b> Quality Committee Meeting – March 19, 2024		Moved by Ms. Afsheen Davis, seconded by Ms. Sima Ladjevardian, and unanimously approved the minutes of the March 19, 2024 meeting.
<b>III. Harris Health Safety Message: Minute for Medicine – Human Factors – Keeping Babies Safe/Security</b>	Dr. Steven Brass, Executive Vice President & Chief Medical Executive, presented a Minute for Medicine video series related to Human Factors – Keeping Babies Safe/Security. A copy of the video series is available in the permanent record.	As Presented.
<b>IV. Consideration of Recommendation for Approval of the Harris Health System 2024 Quality Manual to the Harris Health System Board of Trustees</b>	Dr. Joseph Kunisch, Vice President, Quality Programs, presented the Harris Health System 2024 Quality Manual, noting that there were minor grammatical changes made. A copy of the 2024 Quality Manual is available in the permanent record.	Moved by Ms. Sima Ladjevardian, seconded by Ms. Afsheen Davis, and unanimously accepted that the Committee recommends that the Board approve item IV. Motion carried.
<b>V. Executive Session</b>	At 12:14 p.m., Dr. Caracostis stated that the Quality Committee of the Board of Trustees would go into Executive Session for items V. 'A and B' as permitted by law under to Tex. Occ. Code Ann. §151.002, Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032.	

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<b>A.</b> Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Occ. Code Ann. §151.002, Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032, to Receive Peer Review and/or Medical Committee Reports in Connection with the Evaluation of the Quality of Medical and Healthcare Services, Including Report Regarding Harris Health System Quality Review Councils and Ambulatory Surgical Center at LBJ and Harris Health Dialysis Center at Quentin Mease Health Center Biannual Summary Reports		<b>No Action Taken.</b>
<b>B.</b> Report by the Executive Vice President, Chief Compliance and Risk Officer, Regarding Compliance with Medicare, Medicaid, HIPAA and Other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, Pursuant to Tex. Health & Safety Code Ann. §161.032, and Possible Action Regarding this Matter Upon Return to Open Session		<b>No Action Taken.</b>

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<b>VI. Reconvene</b>	At 1:00 p.m., Dr. Andrea Caracostis reconvened the meeting in open session; she noted that a quorum was present and that no action was taken in Executive Session.	
<b>VII. Adjournment</b>	There being no further business, the meeting adjourned at 1:00 p.m.	

I certify that the foregoing are the Minutes of the Meeting of the Quality Committee of the Board of Trustees of the Harris Health System held on April 9, 2024.

Respectfully submitted,

Andrea Caracostis, M.D., MPH, Committee Chair

Recorded by Cherry A. Pierson, MBA

Tuesday, April 9, 2024

Harris Health System Board of Trustees Board Meeting – Quality Committee Attendance

**Note:** For Zoom meeting attendance, if you joined as a group and would like to be counted as present, please submit an email to: [BoardofTrustees@harrishealth.org](mailto:BoardofTrustees@harrishealth.org) before close of business the day of the meeting.

QUALITY COMMITTEE MEMBERS PRESENT	QUALITY COMMITTEE MEMBERS ABSENT	OTHER BOARD MEMBERS PRESENT
Afsheen Davis	Dr. Cody M. Pyke	
Dr. Andrea Caracostis ( <i>Committee Chair</i> )		
Sima Ladjevardian		

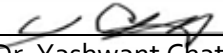
HARRIS HEALTH EXECUTIVE LEADERSHIP, STAFF & SPECIAL INVITED GUESTS	
Dr. Amy Smith	Maria Cowles
Berrlyn Nelson	Dr. Martha Mims
Carolynn Jones	Dr. Matasha Russell
Cherry Pierson	Matthew Reeder
Dalphany Blalock	Michael Hill
Daniel Smith	Dr. Michael Nnadi
Ebon Swofford ( <i>Harris County Attorney's Office</i> )	Monica Carbajal
Elizabeth Hanshaw Winn ( <i>Harris County Attorney's Office</i> )	Nicholas J Bell
Dr. Esmaeil Porsa ( <i>Harris Health System President &amp; CEO</i> )	Olga Rodriguez
Dr. Glorimar Medina	Dr. Otis R. Ekins
Jeff Baffour	Patricia Darnauer
Dr. Jennifer Small	Randy Manarang
Jennifer Zarate	Dr. Sandeep Markan
Jerry Summers	Sara Thomas
Jocelyn Thomas	Shawn DeCosta
John Matcek	Dr. Steven Brass
Dr. Joseph Kunisch	Dr. Tien Ko
Lori Timmons	Tiffani Dusang
Louis Smith	Dr. Yashwant Chathampally

Tuesday, May 14, 2024

Harris Health Safety Message Video: Minutes for Medicine

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HRO Safety Message (Video): Harris Health Minute for Medicine: Adopting a High Reliability Mindset

  
Dr. Yashwant Chathampally

Associate Chief Medical Officer, Senior Vice President – Quality & Patient Safety

## **HRO Safety Message**

**Adopting a High Reliability Mindset**

**Steven Brass, MD, MPH, MBA  
Chief Medical Executive**

**Board of Trustees Quality Committee  
May 14, 2024**



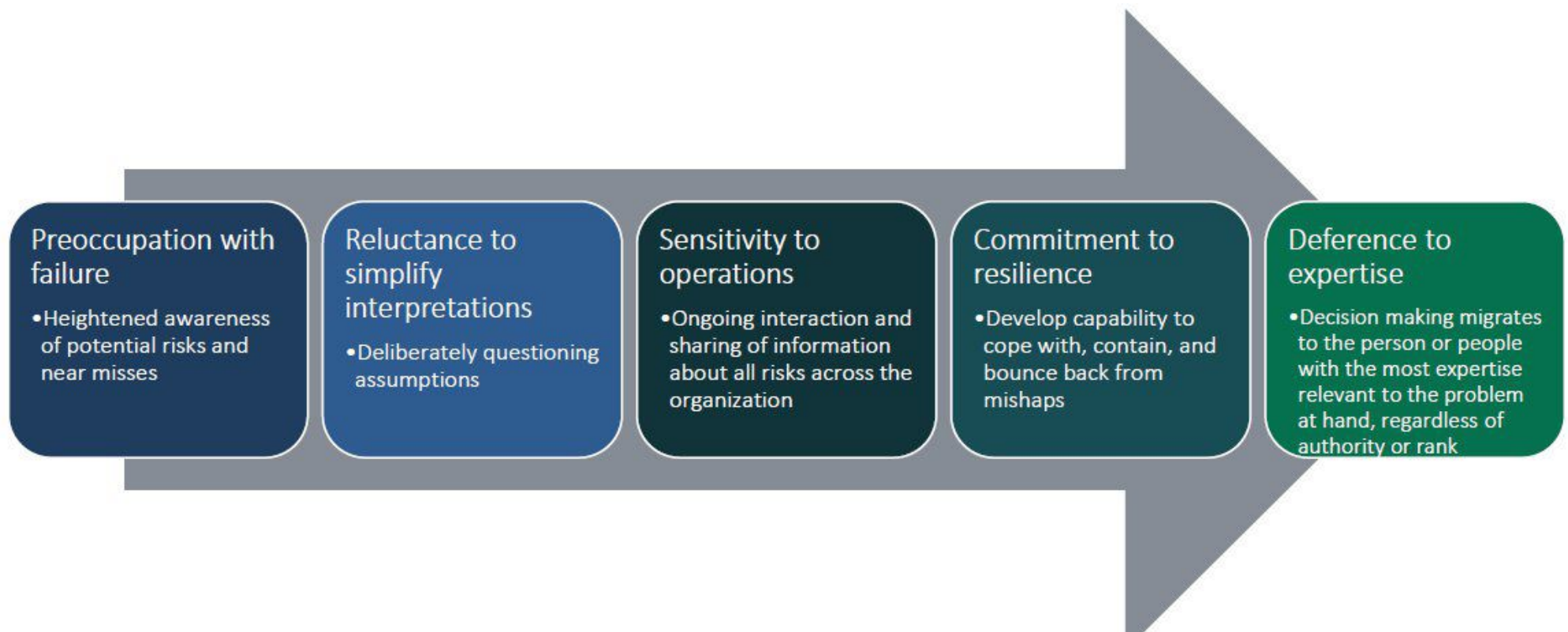
# SAFETY MESSAGE

**HARRIS**  
**HEALTH**  
SYSTEM

**ZERO**  
**HARM**

Safety 1st. Always.

# Five Principles of a High Reliability Organization





# HRO Mindset:

Harris Health System Minute For Medicine: Adopting a High Reliability Mindset

<https://youtu.be/5sNYAkSMdw8>

Tuesday, May 14, 2024

Executive Session

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Report Regarding Harris Health System Correctional Health Quality of Medical and Healthcare, Pursuant to Tex. Health & Safety Code Ann. §161.032, Tex. Occ. Code Ann. §160.007, and Tex. Occ. Code Ann. §151.002 to Receive Peer Review and/or Medical Committee Report.



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Dr. Yashwant Chathampally

Associate Chief Medical Officer, Senior Vice President – Quality & Patient Safety

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Tuesday, May 14, 2024

Executive Session

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Report Regarding Quality of Medical and Healthcare, Pursuant to Tex. Occ. Code Ann. §151.002, Tex. Occ. Code Ann. §160.007 and Tex. Health & Safety Code Ann. §161.032, to Receive Peer Review and/or Medical Committee Reports in Connection with the Evaluation of the Quality of Medical and Healthcare Services.



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Dr. Yashwant Chathampally  
Associate Chief Medical Officer, Senior Vice President – Quality & Patient Safety

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**BOARD OF TRUSTEES**  
**Governance Committee**

Tuesday, May 14, 2024  
1:30 P.M.

*(or immediately following the Quality Committee)*

BOARD ROOM  
4800 Fournace Place, Bellaire, Texas 77401

The meeting may be viewed online at: <http://harrishealthtx.swagit.com/live>

*Notice: Some Board Members may participate by videoconference.*

Mission

Harris Health is a community-focused academic healthcare system dedicated to improving the health of those most in need in Harris County through quality care delivery, coordination of care, and education.

**AGENDA**

I.	Call to Order and Record of Attendance	Dr. Cody Pyke	2 min
II.	<a href="#">Approval of the Minutes of Previous Meeting</a>	Dr. Cody Pyke	2 min
	• <a href="#">Governance Committee – March 19, 2024</a>		
III.	Discussion Regarding the Harris Health Standard Operating Procedures	Dr. Cody Pyke	5 min
IV.	Update Regarding the Texas Pension Review Board Training	Dr. Cody Pyke	5 min
V.	Discussion Regarding the Harris Health Board Retreat	Dr. Cody Pyke	30 min
VI.	Adjournment	Dr. Cody Pyke	1 min



HARRIS HEALTH SYSTEM  
MINUTES OF THE BOARD OF TRUSTEES  
GOVERNANCE COMMITTEE MEETING  
Tuesday, March 19, 2024  
11:00 AM

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<b>I. Call to Order and Record of Attendance</b>	Dr. Cody Pyke, Committee Chair, called the meeting to order at 11:05 a.m. It was noted there was a quorum present and the attendance was recorded. The meeting may be viewed online through the Harris Health website: <a href="http://harrishealthtx.swagit.com/live">http://harrishealthtx.swagit.com/live</a> .	
<b>II. Approval of the Minutes of the Previous Meeting</b> Governance Committee – January 9, 2024		Moved by Ms. Afsheen Davis, seconded by Ms. Marcia Johnson, and unanimously approved the minutes of the January 9, 2024 meeting.
<b>III. Board Education: Texas Pension Review Board Training</b>	Dr. Pyke provided a brief overview of the Board requirements regarding the Texas Pension Review Board Training. The Committee recommended for board adoption an internal deadline of June 1, 2024 for the completion of the required Pension Review Board Training modules.	Moved by Dr. Cody Pyke, seconded by Ms. Marcia Johnson, and unanimously accepted that the Committee recommends that the Board approve item III. Motion carried.
<b>IV. Update Regarding Board Orientation Process and Board Retreat</b>	Ms. Maria Cowles, Chief of Staff, delivered an update regarding the Board Orientation Process and Board Retreat. She stated that the orientation process was adjusted based upon Board Members’ feedback. This includes the addition of the Committee framework and charters, a one (1) month and three (3) month Board member check – in, and the option to orient in a one (1) day session or two (2) day sessions- including a tour of both Lyndon B. Johnson and Ben Taub Hospitals. Dr. Pyke recommended incorporating Parliamentary Procedure and Robert’s Rule of Order during the orientation session.	As Presented.

AGENDA ITEM	DISCUSSION	ACTION/RECOMMENDATIONS
<b>V. Presentation and Discussion Regarding the 2023 Harris Health System Board Self – Assessment Survey Results</b>	Ms. Elizabeth Hurst, Member Success Manager, NRC Health, delivered a presentation regarding the 2023 Harris Health System Board Self – Assessment Survey. She reported a response rate of 5 out of 8 or 63%, overall effectiveness rating of 5.8 compared to the national average of 8.3., engagement experience rating of 7.4 compared to a national average of 8.9, and an influence rating of 7.4 compared to the national average of 8.2. Ms. Hurst touched upon the metrics regarding the Board’s highest and lowest performing areas, responses to open-ended questions of Board member obligations, Board Members’ engagement in their roles, and Board Members’ influence in their roles. She also provided a summary of the Board members’ response themes, suggested education topics, and recommended next steps in the governance planning process. In addition, Ms. Hurst encouraged the Board Members to use the Board Self-Assessment survey results to establish Board performance goals. A copy of the presentation is available in the permanent record.	<b>As Presented.</b>
<b>VI. Board Education Regarding Motions Practice</b>	Ms. Elizabeth Hanshaw Winn, Assistant County Attorney, Harris County Attorney’s Office, delivered a presentation and Board Education training regarding Motions Practice. She shared the benefits of parliamentary procedures. Ms. Winn touched upon motion tips, the process of debating, amending, and voting on a motion. Dr. Pyke recommended revising the script to adjourn the meeting when there is no further discussion and only two Board members present as opposed to asking for a motion and second to adjourn. Ms. Winn agreed. Ms. Sara Thomas, Chief Legal Officer, Harris County Attorney’s Office, mentioned that a quick reference guide for making motions will be provided to the Board as a resource going forward. A copy of the presentation is available in the permanent record.	<b>As Presented.</b>
<b>VII. Adjournment</b>	There being no further business, the meeting adjourned at 11:56 a.m.	

I certify that the foregoing are the Minutes of the Meeting of the Governance Committee of the Board of Trustees of the Harris Health System held on March 19, 2024.

Respectfully submitted,

Cody Pyke, MD, JD, LLM, FCLM, Committee Chair

Recorded by Cherry A. Pierson, MBA

Tuesday, March 19, 2024

Harris Health System Board of Trustees Board Meeting – Governance Committee Attendance

**Note:** For Zoom meeting attendance, if you joined as a group and would like to be counted as present, please submit an email to: [BoardofTrustees@harrishealth.org](mailto:BoardofTrustees@harrishealth.org) before close of business the day of the meeting.

GOVERNANCE COMMITTEE MEMBERS PRESENT	GOVERNANCE COMMITTEE MEMBERS ABSENT	OTHER BOARD MEMBERS PRESENT
Dr. Cody M. Pyke ( <i>Committee Chair</i> )	Dr. Andrea Caracostis ( <i>ex-officio</i> )	
Ms. Afsheen Davis		
Ms. Marcia Johnson		

HARRIS HEALTH EXECUTIVE LEADERSHIP, STAFF & SPECIAL INVITED GUESTS	
Carolynn Jones	Maria Cowles
Cherry Pierson	Dr. Matasha Russell
Daniel Smith	Matthew Schlueter
Derek Holmes	Dr. Maureen Padilla
Ebon Swofford	Maxia Webb (NRC)
Elisabeth Hurst (NRC)	Michael Hill
Elizabeth Hanshaw Winn	Nicholas J Bell
Dr. Esmaeil Porsa ( <i>Harris Health System President &amp; CEO</i> )	Olga Rodriguez
Dr. Esperanza “Hope” Galvan	Patrick Casey
Dr. Glorimar Medina	Randy Manarang
Jennifer Zarate	Dr. Sandeep Markan
Jerry Summers	Sara Thomas
John Matcek	Shawn DeCosta
Kari McMichael	Dr. Steven Brass
Lindsey “Katie” Rutherford	Dr. Tien Ko
Louis Smith	Victoria Nikitin